

**Minutes of the Meeting of Milton Parish Council held on Monday 3 September 2007 at 7.30pm in the Bowls Pavilion**

**Present:** JE Coston (chair) RH Chapman PS Badley AJ Campbell G Covell R Day T Drummond  
RJ Farrington SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters  
The clerk, 4 members of the public (part) and County Councillor M Williamson (part)

**Public Participation – none**

- 354/9-07 **1 Apologies for absence** - M Ellwood. The chairman welcomed Theresa Drummond to the Council.
- 355/9-076 **2 Declarations of Interest – personal and/or prejudicial:** HMS – item 5 Planning (member of the SCDC Planning Committee); RLEW – item 6 Youth (grandson a member of the youth club).
- 356/9-07 **3 Minutes** - the minutes of the meeting of 9 July 2007 were approved and signed as a true record.
- 357/9-07 **4 Clerk's/Chairman's report**  
Bus shelter – The County Council had received a request to install a new bus stop at Ely Road opposite the pumping station to enable passengers to board and alight from the citi 2 bus service. It was agreed to suggest that the bus should take the traditional route:  
- turn left at Pond Green to use the existing stop at the Waggon & Horses and then turn right at the College of West Anglia and back on to the Ely Road thus obviating the need for a new stop.
- 358/9-07 Retirement – a letter of thanks received from RCT Adams for his retirement gift (min 317/7-07 refers).
- 359/9-07 (299/7-07) Code of Conduct – Council adopted the Code of Conduct in May (min 229/5-07). As this must be advertised in the local paper CPALC had prepared a block advertisement to save costs. In order to take advantage of this Council agreed that the date of adoption be amended to 1<sup>st</sup> September 2007.
- 360/9-07 (300/7-07) Boundary Fence - Council were pleased to see that the fence had been taken down and looked forward to it being put up in the correct position.
- 361/9-07 (301/7-07) Web site – the chairman and clerk had met with PK Oldham.
- 362/9-07 (302/7-07) Highway matters: - Bob Howard had confirmed that would deal with the following:
- Damaged bollards and lighting column at pinch point Ely Road; concrete cover on chamber on Pond Green (near village sign) which appears to need strengthening; flooding (Butt Lane and Willow Crescent); hard standing bus shelter Landbeach Road; trees Fen Road (beyond level crossing); Potholes Fen Road.
  - He confirmed also that the path adjacent 255 The Rowans was not adopted and therefore that CCC would not cut back shrubs (for Maintenance committee to discuss).
  - Patching Hall End was temporary. Permanent patching would be done in the future.
  - Service – Richard Preston (Head of Network Management) apologised for the poor recent service:  
“ The introduction of our new highway services contract has meant some delays.....resulting in a backlog of work.....” CCC will arrange to meet with us after the summer holidays on a “County Councillor patch basis”.
  - Double Yellow Lines – the cycle network work associated with the Park and Ride scheme was now expected to include these double yellow lines, so the Parish Council would not need to pay for them.  
A Frost expected work to start in October.
- Noted that five businesses on the industrial estate had written to CCC asking for double yellow lines.
- 363/9-07 (303/7-07) Land adjacent A14 - awaiting developments.
- 364/9-07 Crime – recent Neighbourhood Policing meeting discussed speeding, criminal damage and anti-social behaviour, areas of Milton looking “tired” and secluded spaces which could facilitate criminal activity. Milton was poorly represented at the meeting. Thanks to David Geasor for his report. Histon Neighbourhood Newsletter received. South Cambs Crime and Disorder Reduction Partnership Community Safety Strategy 2005-2008 Annual Review 2006-07 received.
- 365/9-07 Telephone – both the office and youth building telephones were now classified as business lines. The entry for MILTON PARISH COUNCIL should now be listed in the new phone book correctly.  
**AGREED** to pay BT by direct debit to avoid a “payment processing fee” of £4.50”. **Action: the clerk**
- 366/9-07 Urban Renaissance Villages – (EDF site – proposed retirement village – see minutes June 07) – noted that a public exhibition was scheduled for Thursday 27 September 3-8pm at the bowls pavilion.
- 367/9-07 Polling District Review – agreed that the clerk writes to SCDC proposing that Chesterton Fen residents use part of an existing polling station in Chesterton. **Action: the clerk**
- 368/9-07 Maintenance issues – poplar tree, hornbeam at war memorial, village sign, willow trees adjacent Tomkins Mead and Coles Road recreation ground. Bins had not been emptied by SCDC, lights obscured by trees.

- 369/9-07 **5 Planning** - the minutes of the Planning Committee meeting held on 6 August 2007 were received and noted  
 370/9-07 Mereham Public Inquiry – scheduled to be held at the Arkenstall Centre Haddenham starting 9 October. JEC agreed to represent Council at the Inquiry. HMS would represent SCDC.  
Decisions received:
- 371/9-07 Amos Webb Lomas Farm Chesterton Fen Road – variation of condition 1 of pp S/1953/00 which restricts the  
 (433/06) number of caravans to 3 to allow additional 4 caravans (total 7) – retrospective application - **approved. Use by gypsies and travellers only as defined in ODPM Circular No. 01/2006. No more than 7 caravans allowed. Mobile homes not to be subdivided into more than one unit.**  
 Various Policies: Structure Plan, South Cambs Local Plan, Local Development Framework Development Control Policies 2007 (LDF) apply.
- 372/9-07 Tesco Stores Cambridge Road - ATM - notice received that this was **approved** subject to an Informative requesting the applicant to put in place measures designed to minimise the incidence of anti-social or unlawful parking.
- 373/9-07 P Patel 32 Sutton Close – conservatory – **approved. Applicable Policies:**  
 (314/7-07) Structure Plan 2003: **P1/3 (Sustainable Design in Built Development)**  
 LDF 2007: **DP/1 (Sustainable Development); DP/2 (Design of New Development); DP/3 (Development Criteria).**
- 374/9-07 Mr IJ Worland 66 Coles Road – extension - **approved. External materials to be identical to those used for**  
 (315/7-07) **existing building. Applicable Policies:**  
 Structure Plan 2003: **P1/3 (Sustainable Design in Built Development)**  
 LDF 2007: **DP/1 (Sustainable Development); DP/2 (Design of New Development); DP/3 (Development Criteria).**
- 375/9-07 Iansyst Ltd – Fen House Chesterton Fen Road – link bridge, additional windows and door to body shop building,  
 (335/8-07) external alterations – amendment to include “change of use from B2 to B8” – **approved. Applicable Policies:**  
 Structure Plan 2003: **P1/3 (Sustainable Design in Built Development)**  
 LDF 2007: **DP/1 (Sustainable Development); DP/2 (Design of New Development); DP/3 (Development Criteria); ET/5 (Development for the Expansion of Firms).**  
 Development not considered to be significantly detrimental to following material planning considerations:  
**impact upon adjacent units amenities; traffic flows.**
- 376/9-07 Mr & Mrs Karia 136 The Rowans – extensions - **refused. Material loss of privacy for no. 138. By virtue of**  
 (338/8-07) **its mass and proportion out of keeping with the street scene. Therefore contrary to Policies DP/2 and DP/3 LDF 2007 – development to be compatible with and appropriate to surrounding area and not resulting in unacceptable impact residential amenity and village character.**
- New applications:
- 374/9-07 C/11/17/072/10 - Mrs Diston 5 High Street – shorten lateral branches and e-balance lower half of crown of  
 walnut tree (TPO) – **no comments** (delegated)
- 375/9-07 S/1266/07 Mr J Crickmore The Barn Chesterton Fen Road – barn conversion to form new dwelling –  
 (337/8-07) amendment for information only – shutters omitted and double tinted glazing added to north elevation.
- 376/9-07 S/1464/07/LDC - Tesco Stores Cambridge Road - application for a certificate of lawfulness for installation of  
 mezzanine floor (for information)
- 377/9-07 S/1555/07 Mr I McGuinness 10 Goding Way - first floor side extension – **no recommendation.**
- 378/9-07 S/1561/07 Cambridge Regional College – 3 years temporary training building – **no recommendation.**
- 379/9-07 S/1564/07 Mr & Mrs J Price Silver Acre High Street - conversion of house to 3 two bedroom flats and 6 one  
 bedroom flats; extension – single storey – two one bedroom flats - **refuse. Reasons:**  
**“Traffic and safety. We are very concerned about safety issues and dangers especially to school children using this route to and from school. The access close to the school crossing patrol and a junction is unsafe. We recommend that the County Council carry out a highway safety audit to assess the hazards. Over development of the site. The extension to the present dwelling is large – 5 additional flats. The conversion of first floor bedrooms into flats will cause a loss of privacy to neighbours as well as noise pollution. This proposal will have an adverse impact on the character of the village and the surrounding area. It would not be in keeping with its surroundings. Parking. There is no safe on or off street parking in the vicinity. Government advice about provision of car parking is not applicable in this situation. Driveway. We do not believe that the existing narrow driveway would provide adequate and safe access for the increased number of vehicles travelling to and from the site. In our opinion it is certainly not sufficiently wide enough for two way traffic. We oppose the removal of any shrubs and trees beside the drive. These shrubs and trees are important in the setting of the Lion & Lamb – a 17<sup>th</sup> Century listed building and neighbouring properties in Butt Lane. Wheelie Bins. The problem of provision for wheelie bins has not been addressed.**

**Affordable Housing.** We note that the applicant says that affordable housing is not applicable here. We disagree.

**Over intensification.** How many people could live in 11 flats? We note for example that a four bedroom house at The Sycamores has 12 residents and 5 cars. As a result the cars are parked across the pavement. Where would the cars park at this site? Can planning law restrict the number of occupants of the flats?

Finally we are concerned at the time and emotional energy being wasted by all parties in having to consider one application after another for this site.”

- 380/9-07 S/1601/07 Napp Pharmaceutical Holdings Ltd Science Park – new access and associated engineering works for the phase 1 office development and subsequent phases – **no recommendation.**
- 381/9-07 **College of West Anglia Proposals** – brief summary of the plans for the Milton site was received and noted.
- 382/9-07 **Parish Councils Joint Action Group** – the clerk would express Council’s sympathy with the view of the JAG and would ask the group to keep Council informed of any developments. **Action: the clerk**
- 383/9-07 **Northstowe Area Action Plan** - notice received that the Development Control Policies Development Plan Document and Northstowe Area Action Plan was adopted on 19 July by SCDC.
- 384/9-07 **6 Youth** – the minutes of the youth committee meeting held on 20 June 2007 were received and noted.  
(316/7-07) A report on the youth club was also received.  
**Youth Building:**  
**Telephone** - the youth committee had now set up a broadband connection. (Noted that the invoice for April – June included dial-up internet charges of c£120).  
**Rates** – SCDC is demanding the full amount for the year. Failure to pay then would result in court proceedings.  
**Project Manager** - Ian Kendall’s final invoice was received.  
Council queried the amount. Agreed that it was Ian Kendall’s responsibility to resolve the Health & Safety issue concerning the boilers (Heatrae Sadia, the manufacturer would not give a warranty as “two installation valves have been fitted on both flow and returns on boiler" which could cause overheating and a fire. In addition "a non heatrae sadia relay has been used."  
**AGREED**  
to withhold payment until October meeting so that these outstanding issues could be resolved and that the clerk inform Ian Kendall of the reasons. **Action: the clerk**
- Management** – JEC, RJF, RHC, RTS, Julie Gray and the clerk met in July to discuss the position. The group would meet again and report back to the October meeting.  
The chairman and clerk were due to meet Hayden Woodruff (cleaner of our bus shelters and the office windows) to discuss the possibility of taking on the cleaning of the building.
- 385/9-07 **7 Finance** – the minutes of the Finance & Staffing Committee meeting held on 10 August were received.  
**AGREED** to approve the clerk’s contract dated August 2007  
Lloyds banking online – it appeared that Lloyds would now allow the clerk to be the applicant so long as all councillors signed the application form. Application to be processed at October meeting.
- 386/9-07 **8 Play repairs**  
(292/6-07) Using the RoSPA report as their reference the City Services had checked all play equipment and repaired wherever necessary.  
**AGREED** to cancel the annual RoSPA play inspections at £420 per year and employ City Services at a price of £125.00 + VAT per 3 months for 3 monthly Inspections. **Action: the clerk**
- 387/9-07 **9 Parish Plan**  
(297/7-07) Melanie Baker, ACRE had met with the group. Another meeting was scheduled for 4 September. An open meeting was planned for 15 October. Council continued to support the principle of a Parish Plan and to meet minimal costs.
- 388/9-07 **10 Bus Shelter**  
Two panes of glass had been broken. The clerk had reported the two incidents to the police.  
**AGREED**  
to ask Queensbury to replace the panels with 6mm clear anti graffiti polycarbonate panels at £194.59 + a single visit charge of £135.00. **Action: the clerk**
- 389/9-07 **11 Land update**  
(320/7-07) Andrew Hall CCC was looking at management of this land for next year and had asked whether Council were likely to proceed with a purchase and timescale. JEC and IFM would report to the October meeting.  
**Action JEC and IFM** Noted that a commercial lease would be approx £30,000 per year.
- 390/9-07 **12 MCC update**  
There were delays with the improvement works.  
AGM set for 10 October.  
MCC were looking at options for resurfacing the 5-a-side court.

391/9-07

**13 Impington Village College Grant from SCDC**

At a SCDC Council meeting on Thursday 19 July it was announced that there would be a freeze on all grants with immediate effect pending a review which was due to be completed by September. £700,000 was earmarked from the Dual Use Facilities grant funds for improvements at IVC, and the college was due to apply for the money in September to upgrade the swimming pool area and build a fitness suite. It was now believed that this grant would not be affected if IVC apply by the end of the financial year. RTS reported that the Village Facility Grants might be cut. This could affect grants for improvements to MCC.

The clerk would write to the portfolio holder, Mark Howell, expressing concern if the dual use grant were cut to the detriment of Impington Village College. *Action: the clerk*

392/9-07

**14 County Councillor's report**

Land (see min 389/9-07 above) - Andrew Hall, CCC was not allowed to deviate from his valuer's valuation for the land. MW recommended that Council employ an independent valuer and then possibly negotiate.

Council could try to persuade the cabinet to reduce the price because of the community benefits. Having already been unsuccessful MW would try to find out how much the CSL paid per acre for the rowing lake land.

Double Yellow Lines Industrial Estate (see min 362/9-07 above) – companies at the Cambridge Road industrial estate had asked for double yellow lines as cars were parking on the estate when visiting the Country Park and causing difficulties for delivery lorries.

393/9-07

**15 District Councillors' reports**

Guided Bus – work was scheduled to start at the Milton Road junction in January 2008 for 27 weeks.

Recycling – Tetra Pak recycling (for waxed or metal-lined drinks cartons) located at Tesco Newmarket Road and Girton. Recycling centre at Tesco was not being emptied successfully. A mountain of 'side waste' had built up. HMS was contacting the Council to get it cleared.

Concrete breaking – reports were received recently of concrete breaking taking place behind the golf course.

Tomkins Mead – report received of tree work in Country Park and Tomkins Mead to be completed in October by M Busby, Country Park ranger.

Ditch – reports of great crested newts in the ditch beyond Hall End received. If the information were correct future ditch cleaning would need approval by English Nature.

(290/6-07)

Waste bins – SCDC had decided to take on the responsibility for bins throughout the district and would replace bins as and when necessary.

(319/7-07)

Country Park – discussions were taking place with Cambridge Sport Lakes Trust (CSL). SCDC had not notified the clerk officially of the decision to hand over the management of the Country Park to CSL.

394/9-07

**16 Bills for Payment and Money Received**

**CONFIRMED** payment of cheques 3560 - 3580

**AGREED** payment of cheques 3581 – 3596 (excluding cheque 3589 – I Kendall)

HMS declared an interest (cheque 3577)

395/9-07

**17 Correspondence**

**SCDC**

- Notice of and Invite to Funding Fair 15 September
- Draft Licensing Policy – Licensing Act 2003 - consultation till 17 October
- **Notice of Public Consultations as at August 2007:**

NW Cambridge Area Action Plan; Gypsy & traveller Development Plan Document; Statement of Community Involvement; Conservation Supplementary Planning Documents; CCC Minerals and Waste Local Development Framework.

**CPALC** - Notice of Councillor Professional Development courses

**ACRE** - AGM 4<sup>th</sup> September 5.30pm

**Macmillan Cancer Support** - World's biggest coffee morning 28 September

**CCC** - Bus Services survey

- involvement of members of the public

- Core 4 traffic scheme Cambridge City

**Guided Bus** - Local Liaison Forum meeting - Wednesday, 29 August

**Council for Voluntary Service** - Networks Project lunch at Cottenham 20 September

**Commission for Patient & Public Involvement in Health** - Letter asking for volunteers to join a forum that works to improve the local NHS service

**Young Lives** - Youth at the Table Course

**City Council** - Cambridge Local Development Framework – Consultation on Affordable Housing Supplementary Planning Document

396/9-07

**18 Dates of Next Meetings**

**Planning** - **17 September**

**Maintenance** - **17 September**

**Council** - **1 October**

The meeting ended at 10.15pm.

Chairman..... Date.....