

**Minutes of the Youth Committee Meeting held on Monday 24 May 2004 at 7.30pm at Milton Community Centre**

Present: HM Smith (chair) EH Baker L Henderson  
 In attendance: B Jefferson RT Summerfield  
 The clerk (part)

- 199/04      **1 Election of Chairman** - HMS was elected chairman.
- 2 Apologies for absence** - IR Cowley RH Chapman LC Twinn
- 3 Declarations of Interest** - none
- 200/04      **4 Bank Account** - HMS was appointed treasurer.
- 201/04      **5 Minutes** – the minutes of the meeting of 23 March 04 were approved and signed as a true record.
- 202/04      **6 Youth Building - Tenders**  
 Three quotations were received. It was **AGREED** to recommend that

Council accept the quotation of £91,258 submitted by CJ Murfitt subject to satisfactory verbal clarification of:

1. The proportion of the price which may go up as the steel price rises.
2. Guidance as to the likely price rise before either December 2004 or March 2005 (likely dates for funding to be in place)
3. The attached plan dated 30th November which was different from the youth committee's new plan dated March 2004 and that they will build what is on the March 2004 plan. [Differences: size of office/group room, doors to various rooms, fire door, kitchen arrangement]. **Action: HMS**

- 203/04      **7 Business Plan - final touches**  
 Further consultation with young people to come, on layout. **Action: LH**  
 Last year's figures on running of the Youth Portacabin to be added.

204/04      **8 Administration of Youth Centre**

LH reported that Geoff Redhead Cottenham Village College (CVC) was now in charge temporarily. The County management structure will be 4 levels: Steve White > 3 big areas, ours has Mark Peck as officer > new person (Level 3 post) at CVC, to be appointed any day now > our youth workers.  
 More training and quality control should result.

Staffing - Monday: Andy Macpherson had handed in his notice. Sarah was due to leave at end of term. Mel helped as a volunteer. Damian attends every week (funded by the Buddy scheme) to help one young person. Kate D'Arcy had been working on Mondays (funded by County detached youth work money) as Kenny was ill at the moment (Detached work has to be done in pairs). It was hoped that Andy would stay till end of term.  
 Tuesday: Neil and Jackie will be leaving in September. Mel is a great leader for the junior club (volunteer).

Sharon helps alternate weeks with Andy Woodman voluntarily.  
 Thursday: Sarah is leaving in the summer. Sholeh's contract is till July. Pete may carry on?

Conclusion: Geoff Redhead would advertise for more staff, hoping to get one person for all 3 nights + others. We should put up an advertisement on Tesco's board.

**AGREED:** Mel should be paid at the lowest level (Y1) and be offered training next term.

Liz would also like to do Level 1 training.  
 Geoff had also agreed to this. Starting date? Immediately?  
 We should encourage Damian to be trained too.

If possible try to involve Kate more, and to ask her to organise a Summer Programme for Milton, to include: Winston (basketball); Country Park activities, liaising with the Warden; Drugs video; (? photography workshop).

Liz agreed to print up a Milton 11-18 newsletter again, once a programme was in place.

MYCMG meeting / with Kate, early June, activities organised, to print early July. Members should all scout around for more volunteers - section in the newsletter encouraging people to come forward.

205/04

**9 Break-in**

About £35 worth - mostly chocolate was stolen. The usual window was pushed in and the door lock seemed to have been 'sprung' - no damage to it. Tracker dogs attending had followed a scent to the Country Park fence in Winship Road. DNA had been taken. Also prints.

An 'incident number' had been given, but perhaps not a Crime Number.

The meeting ended at 8.30pm.

Signed.....Chairman.....Date