

Minutes of the Meeting of Milton Parish Council held on Monday 1 September 2014 at 7.30pm in the Bowls Pavilion

Present: J Coston A Bradnam RJ Farrington IF May HM Smith G Heaney DJ Chamberlin I Tyes
D Stirrups.
Clerk
County Councillor Maurice Leeke (arrived 8.25pm)
3 members of the public.

1. Welcome and Apologies for absence.

JC welcomed new councillor David Stirrups to the council.
RS – Apologies – Personal.
(Adam Dark new Parish Councillor sent apologies but was not noted in meeting).

2. To accept and approve the minutes for the 14th July.

The minutes were approved and signed as a true record. Proposed AB Second IT.

3. Public Participation – members of the public are invited to speak.

(Agreed by all to bring agenda item 11 brought forward) Kay White (a member of the public) gave a short presentation on the Air Quality in Milton and asked for Milton Parish Council to accept Milton Air Quality Group to become a working group at Milton Parish Council. AB Proposed sub group HS Second.
11 7 in favour, 2 abstain.

4. Declarations of interest and dispensations:

a) To receive declarations of interest from councillors on items on the agenda;

AB – 8 High Street.

b) To grant any requests for dispensation as appropriate.

HS & AB member of South Cambs planning team.

5. Clerk and Chairman Report.

Noticeboard

The noticeboard near the post office at Coles Road has been removed from the wall owned by John Holder so that the wall can have essential maintenance work. The noticeboard is being stored by Paul Capitain who will replace when the wall is repaired.

Casual Vacancies.

No casual vacancies to report. We have one vacancy to fill on the PC

Allotment Lock

The lock on the entrance to the allotments had to be cut open with bolt cutters on Friday the 22nd of August as a plot holder became locked into the allotments. The code appeared not to be working. Clerk to arrange for a new lock to be purchased as soon as possible.

Cemetery update

Ongoing issues. Meeting with the travellers to discuss fencing, gazebo and plants 4th September.

Burial w/c 8th September.

Maintenance committee meeting to discuss the marking out of plots.

Play inspections

Play inspections have been actioned – no urgent items, all to be reported at the maintenance meeting

Cleaning of bus shelter

Clerk to chase this.

More Complaints about parking in the Rowans.

Clerk to speak to PCSO.

6. Planning: - Minutes from the 11th August 2014 received by the Parish Council.

Decisions

S/1475/14/FL – 23 Old School Lane – Double storey Extension – **APPROVED.**

S/1558/14/AD – Savills Ltd for St Johns College – Cowley Road / Milton Road, Junction, Milton – 6m x 3m display signs advertising Maurice Wilkes Building. **APPROVED.**

S/1591/14/FL – 27 Old School Lane, Milton – Two storey extension to replace existing single storey garage and extension. – **APPROVED.**

S/1592/14/FL – 44a Butt Lane, Milton – Loft conversion to create a 3rd Floor – **REFUSED.**

S/0466/14/CC – Erection of a 7 bay mobile classroom at Milton Primary School until August 2019 – **AGREED.**

New Applications

S/1080/14/FL – Mr Mike Pitt – 57, Coles Road, Milton – Single Storey rear extension and boundary fencing. **NO RECOMMENDATION**

S/1703/14/FL – Mr Andrew Aldhouse – 2, Willow Crescent, Milton – Alterations to garden fence and new shed. REFUSE with following comments. Application is incorrect. Retrospective Planning. Building is

already in place and is further forward than the building on the plans (not in place with drawing). Milton Parish Council support the neighbours objections. In a conservation area. JC proposed Refusal IT Second. 6 in favour, 3 abstain. **REFUSE**

AB left the room for the following application to be discussed.

S/1749/14/FL – Mr Mark Smith & Mr Moore – Land to the rear of 8 High Street Milton – Erection of a 1 1/12 storey 4 bedroom house. **NO RECOMMENDATION**.

AB returned to the room.

S/1920/14/FL – Mr Brendan Robinson – Maple Cottage Village Vets – Single Storey extension to veterinary practice. **REFUSE** with the following comments. Design of building not in keeping with surrounding neighbouring properties. Intrusive on neighbouring back gardens. Visually intrusive to all neighbouring properties. Proposal to refuse RF, Second AB. 8 in favour, 1 Abstain.

S/1943/14/FL – Mr J Butcher – 7 Knights Way, Milton – Single storey extensions to the side and rear. Proposal for **NO RECOMMENDATION** HS second RF, 7 in favour 1 Abstain.

Discharge of Conditions – For information only.

S/1176/13/FL – Mr and Mrs Joe Upton - Discharge of condition 6 which required the submission of a contaminated land investigation incorporating appropriate mitigation measures. – The Old Coal Yard, Chesterton Fen, Milton.

Trees

Tree-works along the river CAM. 74 Trees to be worked on, one in the conservation area.

58 Willows re-pollard

5 Willows reduce to leave trunks and cut back ivy

9 Willows reduce height by 50%

2 Willows reduce limb over footpath.

Milton Parish Council have no comments.

For Information

S/0470/14/CM – Milton Landfill Site - Export of surplus clay from existing stockpile for use in engineering works at other FCC environmental landfill site. – Meeting at Shire Hall Kreis Viersen Room September 4th at 10am.

7. Maintenance:

Proposal for sub-committee for maintenance play equipment group GH, JC, DS and AB group to include Sarah Corder (resident) who has shown interest in play equipment for older children. GH proposed second DC all agreed.

Play equipment show at Saltex in Windsor – JC asked if there was any interest, JC proposal if interest for Milton Parish Council to cover travel expenditure of up to £100.00 (tickets are free) GH second, all in favour DS can attend on Thursday 4th September. (Play Equipment Budget).

Letter regarding non fruit trees on allotments to be drafted by clerk, stating that we may not renew plots if the trees are not removed.

8. Staffing

Andrew the temporary assistant clerk has started and here until the end of September. We will need a new temporary assistant clerk after this time. Proposal to carry on hiring an assistant clerk GH Second HS. All agreed.

Proposal to hire a recruitment agency to find a permanent assistant clerk, fees of up to £1000. Defer to October meeting Proposed AB Second DC. All agreed.

Clerk will continue to advertise through village view, and will also use Gumtree, Milton School parent-mail (email) and Milton news. Proposed HS Second DS. All agreed

Proposal to use David Geason as and when needed GH proposed, second IM. All agreed.

Proposal to use Karen Cameron, previous town clerk as a training mentor for clerk at £15.00 per hour plus expenses. Prop HS Second DS All Agreed.

9. Finance and Administration. Minutes from the 21st of July and the 11th of August received.

Unity Trust Bank

Proposal from HS to move our main account from the co-operative Bank to Unity Trust Bank. Second JC All in favour.

Youth Service Level Agreement.

Youth Service level agreement agreed at a previous meeting, formality now to sign the agreement for payment. Proposed GH Second DC. All in favour.

Internal Auditor Response.

The report that HS has written, will be stored in Council Records as a response should the auditor need it.
All agreed.

Clerk to chase Tompkins Mead.

10. Land Group / Bellway.

Football pitches meeting tomorrow Tuesday the 2nd of September.

Clerk to send around notes of meeting.

Proposal to agree a budget of £7200 to be used on various additional items for the new pavilion. GH proposed, IM Second, All agreed.

Proposal to confirm and approve costs of £1600 for Michael Elsome surveyor of Pavilion. GH proposed DC Second, 1 Abstain, all others in favour.

Budgets to be used S106 funds for public open space as applicable and the remaining balance from capital projects fund.

Ian May left at 9.09 p.m.

11. Milton Air Quality Group – Item raised at Public Participation agenda item.

12. Local Highways Initiative County Council Grant Application and Relocation of Bus Stop.

Local Highways Initiative County Council Grant

Two proposals from IT re the local highways County Council initiative, to re-paint white lines throughout the village or to apply for flashing '30' speed signs. The Council agreed that they did not want to go ahead with the white line option as this is not our responsibility.

The Flashing '30' signs are £5000 each, the Parish Council are expected to pay 10% towards the cost if the grant is approved. The grant limit is £10,000.00. The signs will require maintenance. Query on power supply.

Proposal to apply for grant for two flashing 30 signs to go up on the Ely Road, facing Ely. Proposed GH, Second DC. All agreed To discuss full costs that we would pay over the 10% fee at the October Parish Council meeting as not an agenda item now. Proposed £6000 extra, IT, Second DC. (Cost to be confirmed at October meeting as agenda item should we be successful)

Bus Stop opposite the Wagon and Horses.

There is a problem with the sign/flagpole at the waggon and Horses Bus Stop, the pole is not located near to the layby where it is easy for buses to stop. The busses are parking on the corner of the road by the flagpole (electronic timetable) instead of in the layby. This causes problems for cars driving behind the bus, causing them to overtake on a blind bend. IT to meet with stage coach, who are bringing a bus, to see if they can get the drivers to park in the marked out bay instead of parking on the road. Meeting Friday 5th September at 11.30.

13. Emergency Plan Contacts.

Proposal from HS to adopt the new Emergency Contact plan. To be put onto google-box with a password so that only Parish Councillors and other Milton Village officials can see it. All agreed. Review June 2015.

14. MCC Report.

Community Centre Report - September 2014

Maintenance/Improvements:

The gutters in the car park have been cleaned out, which will hopefully prevent the car park from flooding next time we have torrential rain.

Additional dog fouling signs have been installed at both The Sycamores rec and Coles Road rec. The 5-a-side court has been professionally cleaned.

Repairs have been carried out to the court lights, which should make them more reliable.

Bookings:

There is one Saturday Night party during September.

Many of our regular groups cancel their bookings during the School Summer Holidays, but these will all shortly be returning, with the exception of Children's Creative Movement.

Staff:

Linda remains on long term sick leave, whilst Kevin and Ray share most of the locking up duties.

Youth Building:

The metal shutters on the back door (looking out onto the rec) were either vandalised, or it was an attempted break in. The police were advised and the damage has been repaired. The CCTV has been checked, but to no avail.

Vandalism:

Apart from the Youth Building, nothing to report.

Andy Gray

Community Centre Manager

26/08/2014

15. **County Councillors Report.**

Fen Road – Has been resurfaced.

Landbeach Road, roadworks are currently underway to improve the junction. There was a problem with visibility due to maintenance vehicles but this seems to have cleared up a bit. (Note from Anna Bradnam that a large pile of soil is now blocking views)

Displacement parking problems in the Sycamores and Rowans.

Tarmac problems – The whole of the high street reported.

Damage to slip road from Milton roundabout reported.

Landfill – What are Milton's Concerns? Costs? Lorry movements, sound, dust, issues due to narrowness of road. Disturbance early in the morning and late at night.

Milton Parish Office have received an email from a resident about the amount of weeds around the kerbs – Clerk to send email to Maurice.

16. **District Councillor Reports from Hazel Smith and Anna Bradnam.**

Items from HS – Full detailed report handed out with agenda.

Northstowe Planning, HS attending monthly meetings to report back.

Section 101A of the Water Service Act 1991

Science Park Station local liaison forum

Items from AB – Full detailed report handed out with agenda.

Feedback from Fen Road Chesterton visit.

Chesterton Pedestrian and Cycle Bridge Consultation –

http://www.cambridgeshire.gov.uk/info/20051/transport_projects/62/cambridge_science_park_station/2

Feedback from SCDC Parish Planning Forum

Police Surgery All Saints Church. 25/09/2014

Design Planning Workshop 30/07/2014

Lion and Lamb application to extend licence on Friday and Saturday and to increase the area of licence to include garden and car park.

Visit to FCC Milton Landfill site 31/07/2014

Visit to AmeyCespa Household Waste Recycling Centre arranged for 08/09/2014 – 9am-12pm.

SCDC Planning Committee

Willow Tree, Recreation Close to be cut back.

Footpaths – Permissive path to Landbeach

The Milton Air Quality Group

17. **Bills for payment**

List of Income and Expenditure from July 14th to 1st September circulated and agreed. Proposal to agree bills for payment HS Second GH.

Budget figures noted.

18. **Correspondence**

Cambridgeshire Acre – Invitation from Cambridgeshire Acre to attend a celebration of 90 years of Community Action in Cambridgeshire and Peterborough – 23rd September 2014.

United Trust Bank – Updated Terms and Conditions.

19. **Dates for Next Meeting.**

Community Care Meeting – 10th September 11.30

Planning Committee Meeting - 22nd September 7pm

Maintenance Committee Meeting – 22nd September 7.45pm

Parish Council Meeting – 6th October – 7.30pm

20. **Items and Reports for the October agenda to be received by 24/09/14.**

Meeting closed at 10.04pm

Signed..... Date.....