

**Minutes of the Meeting of Milton Parish Council held on Monday 03 September 2012 at 7.00pm in the Bowls Pavilion**

- Present:** RT Summerfield (chair) AJ Campbell JE Coston DJ Chamberlin (left at 10pm) M Ellwood  
RJ Farrington G Heaney M Hersom IF May MC Perkins HM Smith I Tyes  
Councillor M Williamson (arrived at 9:10pm)  
The clerk and assistant clerk  
1 member of the public (left at 9:20pm)
- Absent:** J Mowatt

1. RTS welcomed **Mick Woolhouse, CSLT**, who gave an update on progress for the Cambridge Sports Lakes project. The S106 document has now been agreed by all parties. The purchase of 1 parcel of county council land is still to be finalised, but agreements are in place to secure this. A planning application will be issued in approximately 8 weeks. The project is not fully funded yet (estimated total cost c.£30m) but the construction work will be done in phases so it can commence before all funding is in place. The outline schedule is to begin construction 12 months from now with a 2 year build time. The access to the rowing lake via water with a link from the river Cam has not yet been agreed due to major issues around its construction, disruption to the railway in particular. Concern was expressed that this will mean all access to the lake will be via road, on an already overloaded A10. JEC and HMS asked to be included in any consultations over drainage as the project moves forward. RTS thanked MW for attending.
2. **Apologies for absence:** TA Drummond
3. **Minutes:** the minutes of the meeting of 16 July 2012 were approved and signed as a true record.  
**Proposal [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item owing to the confidential nature of the business.**  
**AGREED** to close the meeting at 8:04pm  
**Confidential minutes:** the confidential minutes of the meeting of 16 July 2012 were approved and signed as a true record.  
The meeting re-opened at 8:06pm
4. **Public Participation – members of the public are invited to speak.**  
No member of the public wished to speak.
5. **Code of Conduct**
  - a) **To Adopt New Model Code of Conduct (ratified by SCDC on 26<sup>th</sup> July 2012)**  
Proposed by HMS, seconded by AJC **AGREED** to adopt New Model Code of Conduct.
  - b) **To Delegate Power to the Proper Officer (The Clerk) to Grant Dispensations for Disclosable Pecuniary Interests (Under section 33 of the Localism Act 2011)**  
Proposed by AJC, seconded by JEC **AGREED** that the Council delegates the power to grant dispensations to the Proper Officer (The Clerk).
  - c) **To Agree changes to Standing Orders**  
Proposed by AJC, seconded by DJC, with the amendment to 29c '(where no dispensation has been granted)' **AGREED** to changes to Standing Orders.
  - d) **Update on Register of Interest Forms**  
2 councillors have not returned their completed forms. [Note: 1 was handed in after this meeting.]
  - e) **To Adopt revised Complaints Procedure**  
Proposed by AJC, seconded by JEC **AGREED** to adopt revised Complaints Procedure.
6. **Declarations of interest and dispensations**
  - a) **To receive declarations of interest from councillors on items on the agenda.**  
HMS (non-disclosable pecuniary interest) Agenda item 8 - member of SCDC planning committee
  - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).**  
None received.
  - c) **To grant any requests for dispensation as appropriate.**  
Written requests for dispensations received for RTS, RJF, HMS (Milton Community Centre - MCC) and ME (Allotments) will be dealt with by the Proper Officer (The Clerk) as there are no items for MCC or allotments to be discussed on this agenda.
7. **Clerk's report**

**Invite to attend Cambs ACRE 14<sup>th</sup> AGM on Tues 25<sup>th</sup> September at Cambridge Golf & Conference Centre, Huntingdon.** From 6pm □ 8:30pm with opportunity to attend a seminar on either: Buying and managing community assets; Better broadband for all; or Community Led Planning – Making the right choices for your community. Members wishing to attend to contact the Clerk .

**Paralympic Flame Celebration, Milton Country Park, 25<sup>th</sup> August.** Free activities took place from 11am-3pm and a presentation was given by Sport England to the You Can Bike Too group.

**Opening of Cambs Fire & Rescue Training Facility, 31<sup>st</sup> August.** RTS and JEC attended. RTS reported that smoke from the facility will not be a problem for Milton as real smoke is not used at the training centre.

**Milton Country Park Produce Show will take place on Sunday 23rd September** (note revised date) as part of the Food, Farming and Countryside event. See their website for more details: <http://www.milton.org.uk/produceshow/index.html>.

**Ernie Spong** – the sad news received that Ernie Spong had passed away. Ernie had served on the allotments working group and as an allotment representative on the Maintenance Committee for many years.

**Peter Nuttall** – the sad news received that Peter Nuttall had passed away. Peter owned the freehold of Milton Golf Course and had been in discussions with the Land Group on numerous issues.

**Recreation Study 2012** – any comments on the village assessment to be returned to SCDC by 12<sup>th</sup> October. Asst Clerk to liaise with sports clubs at a meeting on 11<sup>th</sup> September and prepare a report for the October parish council meeting.

**Action:**  
**Asst**  
**Clerk**

8. **Planning:** the minutes of the meetings held on 24 July and 13 August 2012 were received and noted.

S/1215/12/FL Mr James Hammond 53 Cambridge Road – dwelling (previous min P 04/08-12). **Noted** that any separate 'easement' for motor vehicle access would have to be agreed with CHS. The Clerk will ask CHS to provide a copy of any agreement made.

**Action:**  
**Clerk**

**Decisions received:**

S/1212/12/VC Mr Trevor Smith, Cambridge Regional College (previous min P 05/0207-12) – variation of Condition 1 (temporary period) of planning permission S/1438/09/F to allow the retention of temporary training building permitted by planning permission S/1561/07/F until 31<sup>st</sup> July 2013. **Approved.**

S/1393/12/VC Mr & Mrs J Marshall 48 Fen Road, Milton (previous min 08/07-12) – Erection of dwelling; variation of Condition 2 (approved plans) of planning permission S/0202/11 to vary design of the approved dwelling. **Approved. The living roof shall be biodiversity based and shall not be used as an amenity or sitting out space. No unbound material allowed on the driveway within 6 metres of the highway boundary of the site. The access must have adequate drainage measures to prevent surface water run-off onto the adjacent public highway.**

**New applications:**

S/1652/12/FL Ms Bridget Barker & Annette Beverley, 286 The Rowans, Milton – Change of use of ground floor of building from toning studio (Use Class D2) to a hairdressers (Use Class A1) and change of use of part of first floor from a beauty salon (sui generis) to a residential dwelling (Use Class C3). **No recommendation. Ask that 2 parking spaces are allocated for residential accommodation.**

S/1705/12/FL Mr & Mrs Martin Horrod, 27 Old School Lane, Milton – two storey side extension. **No recommendation.**

9. **Finance:** the minutes of the meeting held on 23 July 2012 were received and noted. The Audit Report from the external auditor was received. RJF agreed to be an additional signatory on the S106 account.

10. **Parish Plan**

Gary Heaney will liaise with the Asst. Clerk and give a report at a later meeting.

11. **Consultations:**

**SCDC grants review** – Clerk will prepare a response for approval at the October meeting and will contact SCDC to advise a response cannot be sent until early October.

**Action:**  
**Clerk**

**Consultation on the removal of the statutory rule requiring cheques and other orders for the payment of money by parish councils (in England) and community councils (in Wales) to be signed by two councillors (SLCC).** The Chairman and Clerk will investigate alternative payment methods and safeguards that need to be imposed. In the meantime the 2 signature cheque payment method will be retained.

**Action:**  
**RTS and**  
**Clerk**

**Issues for a new transport strategy for Cambridge & South Cambridgeshire;**  
**Local Plan Issues & Options Consultation – Local Opportunities.**

Notes from the Working Party formed to review these two consultations were received and responses agreed. Asst Clerk to submit online responses.

12. **Milton Bowls Club**

A request had been received from Milton Bowls Club for a contribution towards the cost of replacing floor covering in Bowls Pavilion. **AGREED** to ask for 2 further quotes and suggest heavy duty carpet as an alternative floor covering for the meeting/seating area.

**Action:**  
**Clerk**

**13. Anglian Water**

Notice received of rising main replacement works affecting roads in Milton, commencing on 10<sup>th</sup> September 2012 and finishing around 9<sup>th</sup> December 2012. During the construction the roads affected (Ely Road, Cambridge Road, High Street, Cowley Road) will be under lane closure with 2 way traffic lights. Details to be sent to Paul Oldham for inclusion in Milton News.

**Action:**  
**Asst**  
**Clerk**

**14. MCC report**

Maintenance/Improvements:

The MCC kitchen has been refurbished, which is a vast improvement. A new floor has been fitted, the old units, worktops, sinks, wall tiles, ceiling and bar counter have all been replaced and a glass washer has been installed.

Bookings:

Saturday nights have been busy during August, with 3 birthday parties (60th + 50th + 40th) and also a wedding, which included the hire of the internal marquee.

As previously advised, there have been a number of enquiries for new classes, starting in September - Zumba + Pilates + Drawing for Beginners, (all being run by IVC), Children's Messy Play and Children's Drama. Only time will tell if there is enough interest for these classes to run.

Youth Building:

Following a successful application for funding, there will be an extra Youth Club session on Thursday evenings, starting in September. Kevin is presently carrying out an intense clean of the building.

Vandalism:

Very little to report. A drainpipe at the Sycamores has been 'removed' and there was a small amount of graffiti at MCC, both problems now rectified.

Andy Gray, Community Centre Manager

**15. County Councillor's report**

County Councillor's Report to Landbeach, Milton and Waterbeach Parish Councils

This is a joint report. I know that some issues will be relevant to only some parishes, but to avoid leaving anything out, I felt it would be useful to circulate everything to all. I have used initials to show which items may be most relevant to which Parishes.

Cycle Parking at Waterbeach Station (L,W)

Things seem to have gone very quiet here, maybe because the County Council goes to sleep over most of August. I shall see what is happening.

Cycle crossing of the A10 (L,W)

As above, I am awaiting more detailed responses from the County Council officers.

50mph speed limit (All)

This is now in force.

Humphries Way – Landbeach Road - A10 junction (M)

It has recently come to our attention that the priority markings at this junction may be causing problems to users. There are quite a large number of accidents here and I shall try to convene a meeting about the issues.

IJM asked if the signage on Butt Lane had been updated to show 'All Routes A14'. MW advised this had not yet been done. He will chase this up.

Future of the Barracks Facilities (W)

Following approaches from users of some of the recreational facilities at the Barracks, and following a suggestion from Councillor Victor Lucas who among other things is Chairman, Cambridgeshire Reserve Forces and Cadets Association and Vice Chairman, Cambridgeshire Community Covenant Board, I convened an informal meeting of users of some of the facilities as well as Oliver Merrington, Curator of the Museum. I am getting the impression that it may not be quite as impossible as first thought to keep these facilities open in the medium term, and Major Hornby has made encouraging comments.

Money may be available under the aegis of the Community Covenant but the real issue is access.

We are meeting Major Hornby on the morning of September 5<sup>th</sup> and hopefully that might lead to a meeting with the DIO. I shall keep the Council informed.

South Cambridgeshire District Council Issues and Options (All)

There is a meeting of one of the County Council Overview and Scrutiny committees on September 12<sup>th</sup> at which the Council's response to the SCDC questions will be discussed. I shall be speaking to the committee as local member for Waterbeach where I shall put forward my own views which do not differ greatly from the Parish Council response. The County Council has no direct responsibility for planning, but it does have responsibility for the transport infrastructure and I am sure they will have things to say about this.

#### Milton-Impington cycleway (M)

An email correspondence from Mike Davies at the County Council incorrectly suggested that the kerbing for this was complete. Those who go down the road will see that this has only been done as far as the Mere Way. There is still a large gap from there to the recycling centre. JEC expressed concern over the possible loss of the school bus when the kerbing is completed.

#### Landbeach Research Park (L,W)

I have approached the owners to see if regular liaison meeting can take place as used to happen in the past.

#### Grass Cutting in Chesterton Fen (M)

I was approached by a resident via Hazel Smith about grass cutting along the verges, the lack of which, particularly at the level crossing end, was causing problems with pedestrians having to walk in the road. When I went, the grass had been cut, but I saw the potential problem.

I am not sure if MPC does any grass cutting but if it does, could it help out here?

### **16. District Councillors' reports**

#### September 2012 – Hazel Smith

##### Flooding on Fen Road, Chesterton

There was some significant flooding during the period of heavy rain in July, luckily not to any homes, but about 6 businesses in the Cottage Industrial Estate on Fen Road were flooded to a depth of 2 to 3 inches, and many hundreds of pounds worth of damage done. There was also a lot of pumping out onto the road, and the water ended up in Mr Barton's grazing field. Subsequently I attended a meeting there with the South Cambs District Council Drainage Manager and the County Council Flood Risk Management Officer Rachel Hobbs. The County Council now have overall responsibility, which used to rest with the Environment Agency. The technical people at this meeting agreed that there is a 60m length of pipe that needs to be lowered, and a larger pipe laid, to avoid this type of flooding happening again.

After this I went round the businesses and significant landowners asking their opinion of the situation and also whether they would be prepared to contribute to a fund to pay for solving the problem. Several individuals have agreed to help in one way or another.

Rachel Hobbs has suggested that if the funds were available the County Council could do the work. We could apply for Grant in Aid (GiA) funding from DEFRA next year, if we write a compelling business case. Since the Localism Act came in I understand that these grants will be more likely to come forward if the local (district or parish, or both) council is also prepared to contribute through the Power of Competence (which I guess we will have once Sue is a fully qualified clerk). A letter about this came in May this year. The next round of applications can be made next year.

##### Cambridge Science Park station

I attended another meeting at Shire Hall about plans for the new station. They are considering what bus routes might stop there: the guided buses could continue straight along the old railway line (after crossing Milton Road), in an extended guideway. Also the Citi2 buses could turn there instead of at the Science Park, and go on to Green End Road via Nuffield Road after crossing the old railway line. I have asked that they leave space so that a road could be put in across to Chesterton Fen Road south of the station platforms, and this may be possible though no-one will fund it. There will be lifts up to the pedestrian bridge for passengers to get to platform 3, and we have asked that they be big enough to take bikes. The drainage from the station area may be down the old award drain to the river. They are still looking at the possibilities of routes for drainage. The idea of a cycle track beside the old railway line from Milton Road right across the river and to Newmarket Road was also put forward.

##### Council Houses

One house has come vacant in Coles Road and I have been assured that the family moving in has a strong connection to Milton. The house has been comprehensively refurbished for the new tenants.

##### Cambs Future Transport

The County has been holding meetings for District Councillors. Meetings for Parish reps will follow. The one I went to was poorly attended, but I did press for some provision to get people from Milton to and from Cambridge in the evenings and on Sundays. The points were noted but many other villages are in a far worse position. They thought that some sort of pre-booked door-to-door shared transport might be offered, in a car or minibus. No promises, though!

##### South Cambs Magazine delivery

There is a new contractor that started this year, and SCDC would like us to monitor whether they are delivering to every door. The delivery will be between 28<sup>th</sup> August and 7<sup>th</sup> September, so if you hear of any problems, do let me know.

**17. Training**

Proposed by HMS, seconded by JEC, **AGREED** CAPALC training course 'Accounts & End of Year Accounts' for clerk.

To be held on 9th November, cost £35.00.

**Proposal [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item owing to the confidential nature of the business**

**AGREED** to close the meeting at 10:06pm

**18. Land Group update**

**Landbeach Road (and other Cambridgeshire County Council) land:** confidential minutes of meeting held with Stephen Conrad on 24 July 2012 were received and noted.

**College of West Anglia (CWA) land:** confidential minutes of meeting held with Edwin Lee on 8 August 2012 were received and noted.

**Bellway Site Visit:** notes of meeting held with Bellway representatives on 20 August 2012 were received and noted.

The meeting re-opened at 10:50pm.

**19. Bills for Payment and Money Received**

Proposed by ME, seconded by MP

**CONFIRMED and AGREED** payment of cheques 100722-100750 (RJF abstained from the vote)

**20. Correspondence** (inc. urgent correspondence not on the agenda)

**Letter from resident in Recreation Close.** Clerk will send a reply to the resident.

**Keeping in Touch** Cambs Community Services, Summer 2012

**ESPO's Energy Matters**

**Rural Services Network** News Digest, Aug 28 2012

**Tree Warden Forum, Loddon, Norfolk,** Sun 21 Oct

**Annual Recycling Open Day,** Waste Management Park, Ely Road, Waterbeach, Sat 22 September

**Cambridgeshire ACRE** September News Digest

**Action:  
Clerk**

**21. Dates of Next Meetings** – Land Group meeting with village sports clubs 11 September; Community

Care 13 September, 11am; Planning 17 September; Maintenance 24 September; Council 1 October

**22. Items and Reports for October agenda** (to be received by Friday 21 September)

The meeting closed at 10:55pm

Signed..... Date.....

