

Minutes of the Meeting of Milton Parish Council held on Monday 05 September 2011 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) JE Coston TA Drummond M Ellwood RJ Farrington M Hersom IF May J Mowatt HM Smith I Tyes A Winnington
Six members of the public (part), CF Nunn (Chairman Minibus Committee part), Cllr M Williamson (part), the clerk and assistant clerk

1 Apologies for absence - AJ Campbell DJ Chamberlin MC Perkins.

The chairman reported that GA Covell had resigned. The clerk would send a letter of thanks for her contribution during the previous four years. **Action: the clerk**

2 Declarations of Interest – personal and/or prejudicial

HMS agenda 6 & 7 – personal – member of SCDC Planning Committee

TAD – agenda 16 Land Group - personal – member of football and cricket colts clubs.

3 Minutes - the minutes of the meeting of 05 July 2011 were approved and signed as a true record.

4 Public Participation – members of the public are invited to speak

Drains adjacent bus shelter near Pond Green – request that Council consider fixing wire mesh under drain covers to prevent drain from being “clogged up” by conkers. The clerk would take the request to the County Council. **Action: the clerk**

5 Clerk’s report

Litter (PC14/05-11) – noted that the resident in Woodman Way had been prosecuted for leaving litter outside his front door.

Christmas arrangements (PC7/07-11) – noted that RJF’s contact was able to put up the lights on the horse chestnut tree. Little progress made with EDF to date. Illumination of the village sign would require a separate quote from EDF.

Winter gritting (PC9/07-11) – email from CCC received setting out details and asking if any volunteers would be interested in being trained to help grit footpaths. The assistant clerk had written an article for the Village View.

Mr Oakman had advised the relevant officers of Council’s request to treat the Jane Coston and A10 bridges more frequently than the current criteria for City Cycle bridges (M6/06-11). The clerk would seek further information from Mr Oakman. **Action: the clerk**

SLCC meeting 15/07/11

SLCC president’s address: all clerks and councillors should be trained within two years. The Chief Executive SLCC had suggested that NALC and SLCC should consider merging.

Should the name of “clerk” be changed to reflect the changing role so of the clerk?

Denis Payne GIS Officer CCC - mapping and what it can do for a Parish Council.

Grounds maintenance – the clerk had informed SCDC that Council would be interested in taking on the SCDC verges as from 2013 ie Walkling Way and Recreation Close – provided that SCDC reimburse the Parish.

Cambridgeshire and Peterborough Minerals and Waste Local Development Framework –

Adoption of the Minerals and Waste Core Strategy, Proposals Map C Mineral Safeguarding Areas

and supporting Supplementary Planning Documents (PC7/06-11) - public consultation till 19 September 2011.

Youth club – report from Andrea Cramp, Young People’s Worker for the Summer term was received and noted.

Standing Orders – AGREED to a minor amendment to the following Standing Order as suggested by CPALC:

“VARIATION, REVOCATION AND SUSPENSION OF STANDING ORDERS

Any or every part of the Standing Orders except those printed in bold type may be suspended by resolution in relation to any specific item of business.

A motion to add to or vary or revoke one or more of the Council’s standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the names of at least 5 councillors.”

Real Time Bus Signs – AGREED priority for real-time signs in Milton (all going South towards Cambridge):

1: *New Apostolic Church/One-Stop*

2: *Opposite Tesco*

3: *Waggon & Horses*

4: *Landbeach Road and Humphries Way*

5: *Near Barnabas Court*

Living Sport – Ian May and the clerk attended an “Opportunities to Develop Playing Fields and Open Spaces” seminar on 27 July. Noted that funds were available for renovating pitches and purchasing land for new sports facilities.

Cemetery (M7/06-11) – Mark and the clerk filled up another twenty bags of rubbish from the bins. Alan from Blackwells Caravan Site took them to the HWRC. Philip was now clearing the bins on a weekly basis and this build up of rubbish should not happen again. A large tree to the rear of the cemetery fell on to Rectory Farm land. It had been removed (see cheque 100531).

Criminal damage – the bus shelter at Landbeach Road was damaged on Sunday 7 August and the culprit caught and subsequently charged with two counts of criminal damage and one of assault. The clerk was pursuing a claim through the police and court for recovery of the costs to repair the shelter (£175).

Training

In view of the uncertainty of the “well being” Power the clerk had postponed the training session scheduled for 12 September. (Well-Being would enable us to spend what we want on whatever we choose. At present we are constrained by law on what we can spend money on. To qualify for Well-Being we must be a Quality Council and 12 councillors must be trained).

The clerk was trying to arrange some training through CPALC.

SCDC joint District and Parish Council training event on Monday 12 September 2011 at 5 pm at South Cambridgeshire District Council offices in Cambourne. IT offered to attend.

Liaison meeting – hosted by District Council's Cabinet on 28 September 2011. IT offered to attend.

Parish Training - Planning – 18 October at 17.00-19.00.

Queen’s Diamond Jubilee - Commemorative tree planting

AGREED to ask SCDC for a Jubilee Oak tree to be planted in celebration of the Queen’s Diamond Jubilee.

Highways Issues – request from County Council to confirm whether Council still considered direction signs to local facilities in Cambridge Road to be a priority.

Council was not aware of any outstanding issues.

6 Planning

The meeting scheduled for 15 August 2011 was inquorate and was therefore cancelled.

Decisions received:

S/0987/11 Mr & Mrs M Newman 7 Willow Crescent – front dormer (P5/07-11) – **approved. Apart from any top hung opening vent first floor windows in the dormer windows front elevation to be fitted with obscure glass.**

S/1032/11 – Mr Webb 25 & 26 Southgate Farm Mobile home, Chesterton Fen Rd – erection of brick wall and gates along the frontage (retrospective application) (PC8/06-11) – **approved. Hard and soft landscaping to be approved.**

S/0984/11 Mr A De Simone land adjacent to Lea Court, Coles Rd – dwelling and garage (P5/06-11) - **approved. Conditions: operating hours of machinery; details of materials of external surfaces and hard and soft landscape works to be approved; off-site public open space infrastructure, community infrastructure, S106 monitoring and refuse bin provision to be approved; 2m x 2m pedestrian visibility splay to be kept clear of obstruction above a height of 600mm; vehicular access to be un gated; positions, design, materials and type of boundary treatment to be approved.**

(Noted that this was approved by 7 votes to 6 following Planning Officer’s recommendation).

S/1016/11 Mr & Mrs Witt 17 Pearson Close – extensions and conversion of garage to form bungalow (P5/06-11) including amendment to show replacement kitchen roof light with sun pipe, removal of northern overhang, increase in garden size to 40m and corrected block plan showing footpath to front - **refused** (unanimously). (Noted that the Planning Officer had recommended approval). **The development by virtue of its scale, siting, mass, height and design would significantly detract from the character of housing in the area and appear unduly cramped. Unacceptable visual harm to character of street sign. Contrary to criteria in Policies DP/2 and DP/3 of South Cambs LDF Development control Policies DPD, 2007.**

A number of Pearson Close residents attended the SCDC Planning Committee meeting on 3 August. Thanks received from these residents for Council's support – "... very encouraging to experience how supportive a community can be."

S/1273/11 B Jefferson The Phoenix Trust Cambridge Road Industrial Estate - retention of replacement sign (PC7/07-11) - **approved. Applicant advised to contact County Council Highways Department as it was a breach of the Highways Act 1980 to erect private signs on the adopted public highway.**

New applications:

S/1406/11 Mrs L Leedham 1 Sutton Close rear extension - **no recommendation.**

S/1524/11 Dr A Miede 31 Willow Crescent – ground and first floor rear extension – **no recommendation. Overbearing to neighbouring properties?** Letter received from neighbour about access. Subsequent letter of objection received from neighbour – forwarded to SCDC.

C/11/40/072 Mr & Mrs Kivlin The Jolly Brewers Fen Road – raising of crown of yew tree and removal of limbs encroaching on property; remove large lower limbs of (ash) tree at rear of property. **No objection so long as work on yew tree is done by a professional tree surgeon - as recommended by our Trees Officers.**

S/1715/11 Executors of Violet Barton deceased 14 Fen Road and land off Coles Road – erection of detached dwelling together with the provision of a dropped kerb and 2 car parking spaces to the front of the existing dwelling. A number of residents attended to voice their concerns.

Refuse:

- **Inappropriate development adjacent to the Conservation Area**
- **Overbearing to neighbouring properties and out of character for the area**

Council supported the neighbours' objections especially as a two storey building was proposed when it was understood that bungalows in Fen Road had previously been refused permission to extend upwards.

Should Planning Officers be minded to approve this application Council requested that it be taken to Planning Committee.

7 Urban Renaissance Villages (URV) application for general housing (P5/07-11)

AGREED in light of the meeting with Iwan Jones on 19 July to withdraw Council's objection at SCDC.

8 in favour, 1 against and 2 abstentions. HMS recorded her abstention as she would speak on this application at SCDC.

The Land Group were tasked with discussing the S106 Agreement.

8 Minibus – the minutes of the Minibus Committee meetings held on 6 July 2011 and 22 August 2011 were received.

CF Nunn attended (his report having been circulated).

The minibus was used regularly by the scouts and day centre but not by other village organisations.

Cost of replacing the minibus to be fully accessible to all would be approximately £40,000.

Community transport needs were still be assessed by JEC and MW. They and HMS had met with Glenn Edge of CCC. The CCC would need to re-consult about the removal of bus subsidies.

If the minibus were handed over to the scouts then each organisation using it would need to obtain a Section 19 Licence. (At present the Parish Council S19 Licence covered the users). The minibus would still be available to hire although how this would be organised would be at the discretion of the scouts.

AGREED (Section 19 of the Miscellaneous Provisions Act 1976) that the minibus be transferred, at a date to be mutually agreed upon, to the Scout Group with a working balance of £1,500 with the balance of the fund to be paid when the minibus is replaced.

RJF did not vote (Group Scout leader)

IFM did not vote (runs a taxi business).

- 9 **Finance** - the minutes of the Finance & Administration Committee meeting held on 18 July 2011 were received and noted.
- 10 **Staffing** - the minutes of the Staffing Committee meeting held on 2 August 2011 were received and noted.
- 11 **Environmental report**
Chesterton Fen – (PC5/07-11) SCDC would try to get their litter pickers to Chesterton Fen more often.
- Chesterton Fen Visit** (PC6/07-11)
Actions from Chesterton Fen visit – Monday 25th July
HMS, JM, IFM
- Overhanging nettles** - close to the footpath outside Green Gates Farm – City Council have asked the County Council to do it.
- Speed bumps** – local residents asked for speed bumps on Fen Road, particularly at Newfields/Sunningdale Park junction. Noted that a new speed bump had been put in. The clerk would ask CCC whether it satisfied the safety criteria. *Action: the clerk*
- Mechanical road sweeping of kerb edges** - SCDC agreed to get the accumulated detritus dug out by hand, followed by a sweeper. It was last done in 2007.
- Electricity pole flash-across causing damage to shed in** - the resident should put his request for compensation in writing. [This is progressing]. Willow tree at Big T needs trimming away from the power line ref: 400 960 943
- Tyres close to the fence in the scrapyards** - HMS had tried in vain previously to get the fire authority's safety people interested in this; also environmental health. Brian Heffernan is trying to get the H&SE interested.
- Dog bin for Grassy Corner area - AGREED to provide a bin near the road** - cost about £350. (9 in favour, 2 abstentions). SCDC would empty it weekly. *Action: the clerk*
- Bin provision for residents** – SCDC to provide more black bin capacity for those who get no blue or green bin collection?
There was now an officer in post to help these 'hard to reach' groups to recycle. The Travellers officer was considering providing Eurobins “pro tem”.
- 12 **Meeting with Matt Brown, Tesco 8th August 2011 – Hazel Smith**
Unofficial path from The Rowans through the columns - to be blocked off.
Refit - major refit due before Christmas, which would involve the closure of Tesco for a few days. The manager would ask for the side passage and general outside painting to be included.
Grounds Maintenance – the contractors were generally keeping up – trimming shrubs back when they could. Matt questioned the exact boundaries of their land by The Rowans.
Litter - litter in the planting at the front by the bus stop had a deep clean and looked a lot better. Matt agreed to publicise the next village Environmental Group's litter pick (30th Oct) among his staff, but could not officially pay them to help out.
Zebra crossings - crossing stripes by the path need to be repainted - due later this year.
Trolleys round the village - these had been a real problem lately. Matt's staff would write an article for the Village View. A short regular 'Tesco Update' column in the Village View would be useful.
Vandalism – problems recently of young people climbing on the roofs and breaking tiles.
Emergency planning - Tesco (including Costa) was anxious to be helpful in any cases of emergency locally.
Energy efficiency - the refit would help with this – more efficient machinery etc. No plans that he knew of to fit solar or PV panels on the roof, or to implement the permission for the wind turbine. He mentioned a plan to move the hand car-wash to the side by the high wall. (HMS explained why it was not there in the first place – see vandalism above).
Future meetings - agreed to meet in 6 months, early February.
- 13 **MCC update** - Andy Gray manager
“Play Equipment: The Spiders Web at Coles had to be removed as it had become dangerous. However, we were successful with our £10,000 grant application to the Big Lottery Fund and a replacement net should be installed during September.
Maintenance and Improvements: The tarmac on the path leading from Coles Road garage to the Country Park has been extended by 10 metres, which should stop rainwater congregating in front of the seat. The court lights at Coles Road are due to be replaced during the next couple of weeks.
Bookings: Saturday night events have been quiet during the summer, although we have a wedding (with the internal marquee) on 3rd September.
Youth Building: The building continues to be used by the Youth Club on a Tuesday evening and Young Carers on a Saturday morning.
Vandalism: Once again, I am very pleased to say that I have nothing of any note to report.

14 County Councillor's report (attached)

Waterbeach Barracks – Council agreed that a joint meeting with Landbeach, Waterbeach and officers would be useful.

A10 speed limit review

15 District Councillors' reports

Polling Station review – as the bowls pavilion was considered rather cramped for general elections HMS would suggest that the SCDC Electoral Arrangements Committee should consider using MCC main hall.

Cowley Road - although the verge belonged to CCC the City Council had agreed to cut it once. Obsolete Park & Ride signs still in place.

16 Land Group update

Agreed at 9.35pm [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business.

The confidential Minutes of the Land Group meeting on 18 August were received.

The meeting re-opened at 10.00pm.

17 Bills for Payment and Money Received

CONFIRMED and **AGREED** payment of cheques 100508-100539

Cheque 100525 – replacement bin liners (dustbins) in Cambridge Road / High Street. (Dustbins are much cheaper than bin liners).

Cheque 100534 Fenland Leisure Products. ME and the clerk had met with FLP and agreed various works – further details to be reported to Maintenance Committee.

18 Correspondence

Cambs Community Services NHS Trust – Newsletter; response to consultation about becoming a Foundation Trust; Notice of Annual Public Meeting 21 September

CCC - letter regarding HCV Strategy 18/07/11

NHS Urgent Care Network – information about working together to ensure that people have access to care services they need, when they need them (email 22/07/11)

Cambridgeshire ACRE - Annual General Meeting Tuesday 27 September 5.30pm –8.30pm The Burgess Hall Westwood Road St Ives and an invitation to give our views on the prevention of ill health and the promotion of good health amongst adults in Cambridgeshire. IT hoped to attend.

Royal Horticultural Society – Britain in Bloom campaign

Guided Busway - notes from the final forum meeting.

19 Dates of Next Meetings

Staffing 12 September; Planning 19 September; Maintenance 26 September; Council 3 October

20 Items and Reports for October agenda (to be received by Tuesday 27 September)

Remembrance Day ceremony

The meeting ended at 10.04pm

Signed.....

Date.....