

Minutes of the Meeting of Milton Parish Council held on Monday 20 July 2009 at 7.30pm in the Bowls Pavilion

Present: RH Chapman (chair) JE Coston GA Covell R Day TA Drummond M Ellwood RJ Farrington
SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters
Councillor M Williamson
The clerk and assistant clerk

1 Apologies for absence – PS Badley, AJ Campbell.

2 Declarations of Interest – personal and/or prejudicial

HMS – planning - personal – member of SCDC planning committee.
TAD - land update personal – member of colts football club.
IFM - land update personal – chairman of colts football club.

3 Minutes - the minutes of the meeting of 20 June 2009 were approved and signed as a true record.

4 Public Participation – members of the public are invited to speak

A10 Bridge – from concerned residents that since the removal of the barriers from the end of the footbridge/Butt Lane cycles come down the slope at a speed and cars leaving Coulson Close just do not see them. The clerk was liaising with Alistair Frost.
Noted that scramble bikes also come down the bund path at speed. Members would look at this during the village tour in September. Maintenance Committee to consider.

5 Clerk's/Chairman's report

Policies - noted that the *ad hoc* committee (PSB, AJC and JEC) formed to look at Policies had not yet met. (See minute 13/1-09).

Training – members to let the clerk know by September how many hope to attend.

Colts Football – letter of thanks received from the secretary Colts Football club for grant of £620.

South Cambs Traffic Management Area Joint Committee meeting on 13 July 09 – the clerk asked that Milton Parish Council's request for a pavement adjacent Tesco (bid submitted 2008) be considered under agenda item 10. Response: The report to the AJC will not be identifying schemes from individual parishes but will be updating the AJC on how the County Council members agreed that this year's funds should be used and suggests a way forward for next year. (Minute 9/7-09 below also refers – raised table at The Oaks / The Rowans).

Path from The Rowans to Tesco (PC7/3-09) - the village was being consulted (see Village View July). Two responses received so far. The clerk would ask County Council Highways view also. **Action: the clerk**
Further discussion at September meeting.

Crime update – Histon Neighbourhood Profile update received detailing latest crime statistics. Neighbourhood Panel meeting scheduled for 14 July.

Verge opposite Tesco – a digger driver for the day would cost up to £300. Work to be done in/by September.

South Cambs Parish Forum – new date with the agenda:

- Wednesday, 23rd September 2009 at 10.00am
- South Cambs District Council, Council Chamber, Cambourne

AGENDA

1. Welcome & Overview
2. Session on:
 - Changing role of Parish councils
 - New Power of Wellbeing
 - Capacity building projects
3. Main session on parish council planning powers and potential problem areas
4. Code of Conduct and key areas of advice to parish councils
5. Data Protection Act and Freedom of Information issues for parish councils
6. Parish Liaison with SCDC & partnership working
7. Questions & Answers session

The chairman, RLEW, clerk and assistant clerk hoped to attend.

Web site update – the assistant clerk explained that it was not clear that the miltonvillage.org.uk website belonged to Milton Parish Council and that he wanted to update the layout and wording to clarify that MPC was responsible for this website.

It was **AGREED** (12 votes in favour 1 abstention)

to proceed with the assistant clerk’s proposals for updating the website (Plan B) provided that there was no financial implication. Action: assistant clerk

Council would consider the Communications Group proposals in September.

6 Proposal to purchase “Pay as you go” mobile phone for the Chairman

RHC reported that he had no intention of claiming his Chairman’s Allowance,

AGREED

to purchase a “chairman’s” mobile phone primarily for making outgoing calls.

The clerk would organise purchase through Virgin Media. *Action: the clerk*

7 Planning – the minutes of the planning meeting held on 29 June 09 were received.

Decisions received

The College of West Anglia – change of use and extension of straw barn from agricultural to educational equine therapy unit including the replacement of external cladding (PC8/6-09) – **approved**.

Milton Primary School Humphries Way – erection of cycle and scooter shed and racks (PC8/6-09) - **approved**.

SCDC - Blackwell Caravan Park – replacement warden’s building (PC8/6-09) - **approved**. **If building ceases to be used for approved purposes it shall be removed and land restored to its former condition.**

Ms M Barker and Mr J Morley 1 Old School Lane – extension and alterations (PC8/6-09) – including amendment – change to egress window in gable as requested by Building Control – **approved**.

Milton C of E Primary School – access ramp (P5/6-09) - **approved**.

New applications

S/0733/09 Cambridge Mencap Trading 1 High Street – change of use from residential (C3) to residential care home (C2) (min P5/6-09) – amended site plan received to include Edmund Close within ownership of applicant – **for information only**.

RTS reported that this application was **approved** at the Chairman’s Delegation meeting as there were no planning reasons to refuse. He supported Council Planning Committee’s comments at this meeting particularly the concerns about possible future planning applications.

S/0120/09 Napp Pharmaceutical Holdings Ltd 191 Science Park – generator and enclosure - including amendments (retrospective application) – **no recommendation**.

S/0848/09 Prof R Lemon 16 Butt Lane – erection of chimney - **approve**.

S/0974/09 Mr & Mrs Tyrrell 145 The Sycamores – rear single storey - **no recommendation** (provided that there were no adverse comments from neighbours).

TAD and IFM both declared personal interest as they knew the family through Colts football.

Guided Busway

Discharge of Condition 5 of Cambridgeshire Guided Busway [CGB] Order 2005 - Lighting. Details of the lighting system received.

Gypsy and Traveller Development Plan

A special meeting of the Planning Parish Forum to discuss the Gypsy and Traveller Development Plan Document Issues and Options 2 consultation taking place between 10 July to 9 October 2009 - Thursday 30 July 2009 is being held.

A road show will be held at Milton Community Centre Friday 31 July 1pm – 8pm.

If enough extra pitches can be found elsewhere SCDC propose to turn Blackwells caravan site back into a transit site. (Blackwells was originally a transit site).

Noted that the police cannot evict illegally parked travellers if no transit site is available.

Committee reports and recommendations:

8 Land Group update (PC10/6-09)

The meeting was not closed for this item.

The Group is negotiating with URV for the amount of recreation space required and size of sports pavilion on the land behind Milton Hall. Contrary to what URV had claimed, the provision of a larger pavilion would not delay planning permission. A meeting with SCDC to finalise the S106 had not yet been arranged.

IFM thanked the assistant clerk on behalf of Council for his hard work in negotiating with URV.

There had been no progress regarding other areas of land.

Noted that an application to renew the planning permission for recreation land at Landbeach Road would not be opposed by the Planning Officers.

Possible road proposals before the Area Joint Committee included a foot / cycle path from Landbeach to Milton. (This would possibly help support Milton's proposals for recreation land).

9 Maintenance – the minutes of the Maintenance Committee held on 29 June 09 were received.

Matters arising:

- Accident figures - noted that the accident rate information had since been received and sent out to councillors as well as to the Parish Plan Transport Group leader.
- Cemetery - the village website had been amended to reflect the policy for the interment of non-residents.
Action **CONFIRMED**.
- Raised table at The Oaks / The Rowans – request to consider asking for funds from Area Joint Committee for Minor Highways Improvements (AJC) to install a raised table at this junction to slow down vehicles (similar to the one at Church Street / High Street Chesterton).
Noted that the Area Joint Committee for Minor Highway Improvements was changing its funding priorities and was considering 20mph speed limits in villages close to Cambridge in which case a raised table would not be necessary. Milton was third on the list. It was agreed to discuss when the AJC contacts Council.
- Play areas – Stuart had rotovated bark at The Sycamores (in error). He had promised to do the other areas.
- Accident – the clerk's office was pursuing a claim with the driver's insurance company for repairs to the allotments' fence.

Cemetery – reimbursement of fee. Ivett & Reed paid a fee for a headstone on behalf of a family. The family had now decided not to proceed.

AGREED to reimburse Ivett & Reed.

It was suggested that this type of decision could be delegated to the clerk.

10 Landfill Liaison – the minutes of the meeting with Waste Recycling Group held on 1st July were received.

JEC highlighted: circular footpath around the site; site visit by members of PC; draft proposal for willow beds.

11 Community Care - the minutes of the Community Care meeting held on 16 July were received.

Matters arising:

- CHS had confirmed that it was the responsibility of SCDC to inform residents of the new procedures (CC7/7-09) and that SCDC should have done so. CHS had no list as everything had been passed on to SCDC. HMS had been in contact with the housing officers at SCDC and CHS, and understood from them that it had been really difficult for them to find people with a local connection to fill places in Barnabas Court over the past few years. This was now perhaps worse because anyone wanting a place has to be registered with Home-Link in order to bid. They then have to be aware that a place is coming up and put in a bid. When a vacancy arose recently, 8 people who had bid were turned down because they could not prove a local connection, before the flat was let to a relatively young couple (over 55 is the stipulation). HMS suggested a council officer to write a piece for the Village View outlining the eligibility and the process to encourage our own villagers to participate. *HMS to arrange*
The clerk's office would be happy to inform residents of the procedures. A copy of the Home-Link magazine (which is given to SCDC councillors) was now being delivered by them to the clerk's office.
- The Trustees of the Charities needed a clerk urgently (CC6/7-09).

AGREED at 8.55 pm [**Public Bodies (Admission to Meetings) Act 1960**] to exclude members of the public to this item by reason of the confidential nature of the business.

AGREED to put the Community Care Warden on SCP 19 as from 1st August 2009.

The meeting re-opened at 8.56pm.

12 Parish Plan update

Environment Group - next meeting 26 August. The Group had stalls at the Country Park Environment Day and Village Fayre. The village was to be "mapped" to find out which properties were insulated – information to help target grant applications. Energy saving lights and power down for computers are to be given away, remote controls for power switches and electricity monitors are available to borrow (tel Clarke on 502400)
Baits Bite Lock – feasibility study received. Conclusion – expensive – to be discussed on 26 August. Evidence suggests that there are decreasing flows in the River Cam.

Police Liaison Group – also had stalls at Country Park and Village Fayre.

Village Guide – has been delivered to every house. Positive feedback received. Thanks for the hard work done by JEC and assistant clerk.

Representative reports:

13 Milton Community Centre [MCC] update

The Village Fayre was again very successful. Thanks to all who took part. The clerk would write expressing Council's thanks to the organising committee. *Action: the clerk*

14 County Councillor's report

Communication – MW would ask Sgt Rogerson to keep him informed of major crimes in the area. It was noted that the district councillors had received such information from the police about a recent incident.

Butt Lane / A10 junction signage – MW still did not know when the additional signs would be in place.

CCTV – would be installed on the A14 bridge on 27 July.

Land at Landbeach – the church had sold land with an agricultural covenant. The purchaser had subsequently asked to have the covenant removed so that he could install a 95 metre high wind turbine.

Milton to Impington - at their meeting on July 13th, the South Cambs AJC is due to discuss a report entitled 'Cambridge Cycling Town' which contains the following:

- preliminary design is just starting on a new foot and cycleway to improve safety between Milton and Impington. The scheme will provide a safe route for children from Milton to cycle or walk to Impington Village College. The scheme will also link Impington to the Park and Ride site, give a route to Milton Country Park, and will provide a path for the many migrant workers who are commonly seen walking in large groups along the road. The facility is likely to be 2.5m wide and will require the felling and trimming of some trees and perhaps the piping of ditches.

Discussions will take place with Parish Councils and local members once some more details are available, and then a public consultation will be undertaken in the summer allowing construction to commence spring 2010.

I know how concerned MPC have been in the past about the security of the bus service from Milton to IVC so the second sentence may well cause concern.

RTS reported that a proper consultation would take place with an exhibition in Milton. Noted that a free bus could only be provided if the County Council deemed the route unsafe for a child walking to school accompanied by an adult. Council would wait to see details before commenting.

15 District Councillors' reports

Housing Transfer Ballot result of ballot:

Tenants:	Yes	1426 (27.4%)	Leaseholders:	Yes	165 (46.6%)
	No	3772 (72.6%)		No	189 (53.4%)
		Turnout 5198 (73.4%)			Turnout 354 (61%)

HMS

“Milton Country Park - The grant awarded following the Council meeting last Thursday of up to £261,000 is to pay for upgrading and extending the Visitor Centre (we saw the plans that went to Planning a few months ago). Contrary to the Cambridge News report today, there is no revenue support for the Park from SCDC. They paid a ‘dowry’ of £250,000 when the Park was handed over, and have made it clear that no further large revenue grants will be forthcoming. There was also a Sports Development Grant for the pontoon on Todds Pit awarded a few months ago. The Sport Lakes Trust are also actively seeking grants to upgrade the paths in the Park (particularly the areas which get very muddy in wet weather).

Sewage on Chesterton Fen – Section 101A request for first time sewerage

Anglian Water are continuing to research the current sewage arrangements on Chesterton Fen and land ownership, to inform their report, which will go to their October meeting. This meeting will either decide the case or ask for more information.

Swine flu - Council had been forwarded information about volunteering to staff Antiviral Collection Points. Our 2 closest are at Chesterton Hospital and Arbury. 3 roles are wanted – Meet and Greet, Hand out the Medication (against a unique number given over the phone) to the neighbour of the Flu sufferer, and Support Staff (organise the queue, etc). The email may be forwarded to anyone who is interested in helping. Sarah.smart@cambridgeshire.gov.uk is coordinating it all.

Neighbourhood Panel – motorcycle nuisance in Froment Way area is still a priority.”

16 Bills for Payment and Money Received

CONFIRMED payment of cheques 100077 - 100082

AGREED payment of cheques 100083 - 100100 (HMS abstained)

17 Correspondence

Guided Busway	-	Local Liaison Forum Thursday 11 June; update June 09
ACRE	-	Community Action magazine Summer edition
SCDC	-	Gypsy and Traveller DPD - Planning and New Communities Portfolio Holders' meeting, 19 June 2009
National Trust	-	Wicken Fen Vision Strategy Document
CCC	-	Archaeology Annual Report 2008-09
NALC	-	Local Council Review Summer 2009
Cambridge Horizons	-	Green Vision News June 2009
Cambridge Housing Society	-	Summer newsletter

18 Dates of Next Meetings

Finance & Staffing	-	27 July
Council	-	7 September

19 Items and Reports for September agenda

Village Tour – omitted from July agenda

The meeting ended at 9.30pm.

Signed.....

Date.....