

**Minutes of the Meeting of Milton Parish Council held on Monday 6 September 2004 at 7.30pm in the Community Centre**

**Present:** JE Coston (chair) PK Oldham EH Baker R Day RJ Farrington B Jefferson CJ Lock IF May (from 289/04 - [at Landbeach Parish Council]) HM Smith RLE Waters  
The clerk SJ Daniels + 1 member of the public  
Stephen Flude (Travellers' Liaison SCDC) for item 2  
Simon McIntosh (SCDC) Malcolm Busby (Country Park Warden) for item 3

**1 Apologies for absence** - RH Chapman IR Cowley M Ellwood RT Summerfield LC Twinn

288/04  
(249/04)

**2 Travellers**

a) SCDC Policy - Council agreed to bring this item forward as Stephen Flude was present. The SCDC leaflets detailing the procedures to be followed during future incursions by travellers were due to be printed. Council would evaluate this document at the October meeting. SCD had arranged a meeting at Cambourne to disseminate information.

SCDC were looking for suitable places to provide transit sites. In future the police and SF would visit any unlawful site within 24 hours. If necessary Section 61 of the Police and Criminal Justice Act would be used or Section 62 if a transit site is provided.

b) MPC Policy - the working group had identified the areas in the village at risk and costed possible preventative measures - Humphries Way open space £6,000, Froment Way £2,000. A plan and report were circulated.

**AGREED**

to take no further action and continue with the current policy.  
(7 votes in favour and 1 abstention).

The area between 83 Coles Road and the doctors' surgery was added to the plan.

Thank you to the group for their work.

289/04  
(253/04)

**2 Country Park - Simon McIntosh and Malcolm Busby**

SM explained that high winds in October 2002 and incidents in other county parks had prompted SCDC to carry out work to reduce risks to members of the public.

Areas of concern raised during the site visit held prior to the meeting:

- Todd's Pit - these trees had caused SCDC most concern. SM would consider not cutting them all down at once.
- Chestnut paling fencing - this was put up to prevent easy access to water where the banks were steep. This would be removed where possible.
- Cambridge News Building - little could be done to camouflage the building. The willows would in time re-grow.
- Trees left in the water - there was a difference of view about this. The trees were left as cover for fish. SM would consider restricting the number of trees to be left in the water.
- Programme of work - Council requested a copy of the programme of work. Tree cutting would continue in Winter 2004-05 to the end of Todd's Pit.
- Hawthorn - this was cut back during tree work as a matter of safe working practice.
- Tomkins Mead - the plum cherries were taken down for safety reasons after being damaged. SM would consider replacing with the same species.

There would be more tree management in the future. SM had to balance risk management with the reasonable look of the park. It was suggested that notices be displayed giving information the public about ongoing work.

- Litter Bins - the lack of litter bins caused problems for MCC. In effect MCC were paying to collect the Country Park litter in their industrial bins. The bin nearest the Country Park was emptied by MCC staff 4 times as often as other bins on the recreation ground. SCDC had agreed a one-off contribution to MCC. It was suggested that bins be sited at the entrances / exits to the park.

SM was offered the opportunity to publish information in the Village View and on the web site.

SM thanked Council for allowing him to speak. He would follow up the issues.

Thanks to SM and MB.

Concerns were expressed about the amount of work being done - that it was "over the top".

It was **AGREED** to ask that these issues be raised at the next management committee meeting to be held on 20 September and that Council should be consulted before any management of trees in Tomkins Mead takes place. **Action: the clerk**

290/04 **3 Declarations of Interest** - CJL, PKO item 5 allotments; IFM item 8 colts football; RLEW item 9 bowls.

291/04 **4 Minutes** - The minutes of the meeting of 19 July 2004 were approved and signed as a true record.

### **5 Clerk's/Chairman's report**

292/04 Play repairs - Playdale had replaced the rotten timber at Humphries Way.

293/04 (251/04) Impact - Mr Difranco IVC had arranged a meeting for 16 September to "address the ongoing nature of the Charity and who will form the current Trustees or committee members." BJ would attend.

294/04 (252/04) Highway Matters inc cycle bridge - CCC would deal with the road signs (as detailed in the clerk's report min 252/04) by mid September. The area near the cycle / foot bridge was being investigated.

Report of meeting with Mark Kemp, Mike Oakman and David Gilkes Tuesday 3 August 2004 was circulated. The following was discussed at that meeting:

Re-surfacing - to be done in 2005-06.

Butt Lane/High Street junction - Herald to prepare and seed the verges, CCC to pay.

Would become part of the new contract - to be reflected in the increased agency payment.

Road signs - CCC were in the process of replacing, removing unnecessary signs etc.

Cycle path Cambridge Road - dangers at industrial estates caused by parked vehicles (missing bollards need to be replaced).

Street Light The Rowans - CCC to chase Tony Hull (CCC street lighting department).

Trees Old School Lane - CCC to cut them back as a one off. Maintenance of these trees to be included in new contract.

Allotments - noted that preventing access from the A10 was Council's responsibility. Closing the lay by was not an option for CCC.

Roundels.

Tesco Roundabout - CCC would not accept that Council's Licence was legal. The advertising signs would not be removed.

A resident had requested that the whole road be covered in red tarmac as at Horningsea. It was **AGREED** not to put this forward to the CCC. [Red tarmac (not spray) is very expensive and cycle lanes would need to be coloured a different colour].

Letter containing valid points from Derek Booth about cycle lanes and addressed to County Councillor JEC was received and noted. JEC would pass the letter on to the CCC.

**Action: JEC**

295/04 Rowing Trust - A meeting with local Parish Chairmen, District and County Councillors was organised for 24 September to update councillors on an expected planning application.

296/04 Community Care - IFM and the clerk were completing a grant application form to Cambridgeshire Community Foundation - maximum grant available £3,000. Meeting with S Dunn CHS scheduled for 9 September.

297/04 Anglian Water Liaison Meeting - minutes of meeting held on 29 July received. AWA were doing more work to reduce further the level of smells. Next meeting in November.

298/04 Village Cleaning - noted that Philip Adams had been employed as a relief litter picker to cover for Robin who was indisposed for 8 weeks. Robin had written a letter of

- thanks to Council for flowers (sent by the clerk).
- 299/04 Allotments - an allotment holder had written asking for a gate.  
It was **AGREED**
- not to have a gate ( reinforcing min237/04 which implied this decision). (8 votes in favour 1 abstention).  
Pump at allotments - this was not working. **Action: PKO**
- 300/04 A10 Dualling - noted that a 500 metre wide Environmental Impact Study had been carried out recently from the A14 interchange to Stretham.
- 301/04 Proposed Dates 2005 - were circulated. The clerk suggested one amendment. To be confirmed. **Action: the clerk**
- 302/04 Chairmen's Evening - JEC had attended an informative training evening organised by CALC.
- 303/04 Telephone Box - **AGREED**
- that Council should investigate ways to retain the red telephone box in Coles Road in the likely event that BT would wish to withdraw one of the boxes from the village. **Action: the clerk and JEC**

## 6 Planning

- 304/04  
(372/03) Appeal Mr J Crickmore - against refusal of planning permission for change of use to tropical plant nursery at Chesterton Fen Road.
- Decisions Received
- 305/04  
(161/04) Mr A Webb - use of land as gypsy caravan site (16 pitches) and paddock Chesterton Fen Road - **approved**.  
Conditions: maximum of 17 pitches no more than 2 caravans per pitch. Hard and soft landscaping schemes, details of treatment of site boundaries to be approved. Use by gypsies only as defined in Caravan Sites and Control of Development Act 1960. Schemes for controlling flooding, surface water and foul water drainage to be approved.  
Plots 10 and 11 to be used for turning head, parking and storage. Site not be used for trade or business purpose.
- 306/04  
(262/04) Anglian Water Services Ltd - 2 GRP kiosks housing electrical equipment at sewage treatment works - **approved**.
- 307/04  
(263/04) JC Hawkins 189 The Sycamores - two storey extension - **refused**.  
Siting, depth, height and massing would result in significant loss of sunlight to rear garden of number 191 and would have an overbearing appearance - therefore contrary to Policy HG12 'Extensions and Alterations to Dwellings within Frameworks' of the South Cambs Local Plan 2004.
- 308/04  
(265/04) S/1325/04 Mr & Mrs Patel 26 High Street - conservatory - **approved**.
- New Applications**
- 309/04 S/1549/04 Pine Direct 135 Cambridge Road - part use of ground floor to retail showroom - **no recommendation** - (delegated).
- 310/04 S/1696/04 Mr M Chapman and Ms CA Sewell - 47 Cambridge Road - two story side extension - **refuse**:  
**Over development; much too close to neighbouring property number 49 Cambridge Road; comments made by number 49 supported.**
- 311/04 S/1697/04 Cadence Design System - Platinum Innovation Centre Cowley Road - variation of condition 8 of pp S/0948/97 to allow creation of vehicular access - **no recommendation**.
- 312/04 S/1755/04 Miss K Robinson and Mr I McGuinness 10 Goding Way - single storey side extension - **no recommendation**.
- 313/04 S/1770/04 Milton Parish Council - youth building at The Sycamores Recreation Ground - **approve**.

- 314/04      **7 Finance** - The minutes of the Finance Committee meeting of 26 July were received and noted.  
**AGREED**  
to adopt Financial Regulations dated 29/07/04
- 315/04      **8 Parish Priorities**  
The following "wish" list had been circulated:  
Colts football pitches / more recreation ground (already approved) and pavilion, Parish Clerk's office, Parish Council storage/archives, PCSO's, youth provision (building already approved), replacement play equipment/ surfaces.  
Community Centre and Annexe, manager office extensions, better entrance to Community Centre, additions to Annexe for Pre-school, changing rooms, additional toilets, additional kitchen, buggy store, repairs and maintenance of current buildings  
It was **AGREED**  
to form a working party [JEC, RJF, IFM, PKO, HMS and RLEW] to investigate options, needs and costs - to meet first as a group and then with MCC.  
RTS to be invited to be part of this group.
- 316/04      **9 Parish Council Office** - covered in item 8.
- 317/04      **10 Salary Scales 2004 and 2005**  
**AGREED**  
that Council accept NJC Scales:
- |                                  |   | <b>1 April 04</b> | <b>1 April 05</b> |
|----------------------------------|---|-------------------|-------------------|
| Litter Picker Scale 4 (per hour) | - | £5.49             | £5.65             |
| Mobile Warden Scale 11           | - | £6.79             | £6.99             |
| Clerk* Scale 21                  | - | £8.82             | £9.08             |
| *Plus 2-5 employees (per annum)  | - | £1,632            | £1,680            |
| <b>Total for year:</b>           |   | <b>2004-05</b>    | <b>2005-06</b>    |
| Litter Picker                    |   | £2283.84          | £2,350.40         |
| Mobile Warden                    |   | £6,712.13         | £6,906.12         |
| Clerk (inc additional)           |   | £9,428.88         | £9,706.72         |
- 318/04      **11 Highways**  
- Minor Improvements  
**AGREED**  
to bid for a foot / cycle path from Landbeach Road to the cemetery - cost to Milton approximately £3,300.
- (252/04)      - Tesco Roundabout  
It was **AGREED**  
to ask the Area Joint Committee to remove the signs from this roundabout and to invoice the CCC for 12 years of maintaining the roundabout plus cost of the shrubs. In exchange MPC would pay to cut back trees at Old School Lane (see min 293/04 above).  
**Action: the clerk**
- [Note: The clerk has since found the signed "Licence to Cultivate the roundabout" and relevant correspondence and did not therefore send the invoice].
- 319/04      **12 Meeting Room**  
**AGREED**  
not to use the bowls pavilion as the meeting room as the heating was inadequate but to use the upstairs of MCC to cater for the needs of those with hearing difficulties. Council would move to the lounge or bowls pavilion if necessary at short notice.

- 320/04            **13 MCC Update and plans**  
 MCC AGM set for 6 October.  
 (273/04)        The first draft of plans to improve the community centre and annexe was received.  
 It was agreed that the Parish Priorities working party would meet with MCC on 13  
 October.  
 Noted that a loan from the PWLB of £300,000 would result in an annual repayment  
 of £21,794 over 25 years and £19,857 over 30 years.
- 321/04            **14 PCSO**  
 (250/04)        **AGREED**
- to leave any decision till November - after the Parish Priorities  
 meeting.
- 322/04            **15 Youth**  
MYCMG - the minutes of the MYCMG meeting of 28 July 04 were received.  
 It was **AGREED**
- to pay Jackie and Neil Hutchinson £50 as a gesture of  
 appreciation for their quality of youth work on Tuesday  
 evenings.
- It was hoped that the Patch would appoint a quality youth worker for 3 nights per  
 week. This would have funding implications - more information would be available  
 at October meeting.
- Building Funding update - received and noted. Expected expenditure £107,206  
 expected funding received (including MPC £20,000) £111,480.
- Administration of youth building - documentation was not ready - apologies from  
 EHB. There would be a firm proposal for a formal hand over at the October meeting.
- 323/04            **16 Purchase of daffodils - Landbeach Road**  
 The clerk would discuss top soil and a tidy up of the bund with RHC.  
*Action: the clerk*  
**AGREED**
- to purchase daffodils (and grass seed if necessary) up to £100.  
*Action: RLEW*
- 324/04            **18 Bills for Payment and Money Received**  
**CONFIRMED:** payment of cheques 2831 - 2851 and minibus account direct debits  
**AGREED:** payment of cheques 2852 - 2865.
- 325/04            **19 County Councillor's report**  
Crime Figures - received. Clerk to circulate. *Action: the clerk*  
 PKO reported criminal damage to a tree on Humphries Way. Boys were  
 photographed stripping bark off the tree. PC Shulver was investigating.  
Regional Development - Waterbeach update - in the light of the Government  
 directive that 18,000 homes are to be built in the Stansted / Cambridge area the  
 Buchanan report looked at the whole of Cambridgeshire. The report stressed that the  
 A10 at present could take 3,500 homes. It concluded that Waterbeach could take  
 5,000 homes only if the A10 were dualled and the A14/A10 interchange improved.  
 Following meetings at County and EERA level there would be a period of  
 consultation in December.  
Northern Fringe update meeting - no date yet fixed.  
Guided Bus - there was to be an exhibition at Qton, Science Park.  
Cycle/Foot Bridge - JEC was arranging a meeting with Highways Agency, County  
 Council and police to discuss CCTV for the cycle / foot bridge and was hoping to  
 persuade the HA and CCC each to pay 50% of the costs.  
Police Consultation Group - JEC was now chairman.

326/04

**20 District Councillors' reports**

Drainage Fen Road - recent flooding in Old School Lane was probably caused by a blockage in the ditch that runs under Fen Road near Milton House. HMW was investigating with CCC and SCDC officers.

Community Access Point - the Country Park had been identified by SCDC as a site for a community internet point. EHB to attend a meeting on 23 September.

Kitchen Waste Bins - due to be available for collection at Village Colleges and a later date at Rectory Farm for Milton residents.

Tesco meeting - did not take place. Scheduled for October.

Refuse Collection - Christmas arrangements would be circulated in the South Cambs magazine.

Budget Consultation - SCDC were conducting consultation about level of Council Tax for 2005-06.

327/04

**21 Correspondence**

- |                    |   |  |
|--------------------|---|--|
| SCDC               | - | Draft Statement of Licensing Policy (copied to MCC)  |
| CALC               | - | Bulletin / AGM notice. Noted that the clerk should advise Allianz Cornhill that he works from home. A warning about risks associated with lone working was also noted. |
| EERA               | - | Proposed 18,000 homes in East of England   |
| ACRE               | - | Notice of special events to celebrate 80 years of ACRE   |
| Gallagher Estates- |   | Master Plan for Northstowe (CD)  |
| CCC                | - | Guided Busway Order - additional environmental Information   |
| SCDC               | - | Funding support from South Cambs   |

**22 Dates of Next Meetings**

<b>Planning</b>	<b>20 September 7pm</b>
<b>Maintenance</b>	<b>20 September 7.30pm</b>
<b>Council</b>	<b>4 October</b>

The meeting ended at 10.45pm.

Signed.....Chairman.....Date