Minutes of the Meeting of Milton Parish Council held on Monday 10 May 2004 at 7.30pm in the Community Centre

Present: JE Coston (chair) PK Oldham RH Chapman R Day M Ellwood RJ Farrington

B Jefferson CJ Lock IF May HM Smith RT Summerfield LC Twinn RLE Waters

The clerk SJ Daniels

1 Apologies for absence - EH Baker IR Cowley

Declarations of Interest – IFM (prejudicial) minute 183/04 (application by

Mencap); ME, CJL and PKO minute 191/04 (allotments).

170/04 2 Election of chairman and signing of declaration of acceptance of office

JEC was elected chairman and signed the declaration of acceptance of office.

171/04 3 Election of vice chairman

PKO was elected vice chairman. JEC thanked PKO for his excellent stewardship as

chairman. Unanimous agreement.

172/04 **4 Committees**

The following committees were confirmed:

Allotments RD ME CJL IFM WD Booth E Spong

Cemetery RHC JEC RD ME BJ PKO All Saints' Church

representative

Community Care

RD ME BJ IFM HMS LCT

RJF IFM C Nunn B Pain G Sheen

EHB JEC PKO HMS RTS RLEW

Highways JEC IRC RD RJF BJ PKO RTS LCT RLEW Planning JEC IRC RD RJF BJ CJL HMS RTS LCT RLEW

Maintenance EHB RHC BJ PKO HMS LCT RLEW

MYCMG EHB IRC HMS LCT *LHenderson* + *Youth leaders* Play EHB JEC IRC ME CJL HMS RLEW *T Feetenby*

K Finney L Henderson D May A Weeks

Youth EHB RHC IRC HMS LCT L Henderson

173/04 5 Representatives

The following representatives were confirmed:

Archaeological Warden
Child Protection Officer
Country Park (& Deputy)
Day Centre
Footpaths Officer

WD Booth
L Henderson
PKO (RD)
IFM
RLEW

Impact BJ [Noted that Impact had not met for two years].

Action: HMS to investigate

Landfill Liaison RHC HMS LCT

MCC RLEW

Milton Charities RD IFM P Harrold BC Waterson

Police Liaison JEC
Press Officer PKO
Rowing Trust HMS

School Governors Under the School Governance Regulations 2003 MPC no longer had the right to appoint a representative to the school governors. DJL had been nominated as the Community Governor by the school governing body.

Tree Warden (& Deputy) PKO (RD)
Trolley Bus JEC
Village View JEC
Website PKO

Northern Fringe - JEC, PKO, HMS and RTS attended the recent meeting.

AGREED not to appoint representatives but to invite interested Councillors to subsequent meetings.

174/04 6 Minutes

> The minutes of the meeting of 5 April 2004 were approved and signed as a true record.

7 Clerk's Report

175/04 Risk Assessment - Data Protection Act. PKO to report.

(137/04)

176/04 Kitchen waste bins - Noted that RHC had offered to store the bins at Rectory

Farm.

Thanks to RHC. (143/04)

177/04 Travellers' Issues - RD and HMS would attend a meeting hosted by D Hussell

Planning Director SCDC at Cambourne on Thursday 20 May at 7.00pm to discuss

travellers' issues.

178/04 <u>Cemetery</u> - Noted that RHC was dealing with the problems of moles (and rabbits) at

the cemetery.

8 Planning

179/04 The minutes of the Planning meeting of 26 April 04 were received

Decisions Received

Mr & Mrs D Haird 1 Fen Road – extension and bow window – approved. External 180/04

materials to be identical to existing building. (123/04)

181/04 Napp Pharmaceutical Holdings Ltd – Unit 183 Science Park – extension to fenced air

(133/04)conditioning compound to accommodate 2 new units.

New Applications

182/04 S/0800/04 HSBC Bank Plc – Unit 23 Science Park – change of use of part of ground

> floor to class A2 for financial services [including alterations]. Although there were concerns that this did not accord with the planning consent for the Science Park it was

AGREED to make **no recommendation**.

[HMS declared an interest].

183/04 S/0851/04 Cambridge Mencap 2 Cambridge Road – temporary office building. [IFM

left the meeting for this item]. Although there were concerns about loss of green space it was AGREED [10 votes in favour 1 abstention] to make no

recommendation. Consent should be for a three year period only.

184/04 South Cambs Local Development Framework (LDF), Cambridge East Area

Action Plan and South Cambridgeshire Design Guide

PKO reported that SCDC were preparing a LDF for the district. The LDF would take the place of the Local Plan. Milton was one of a number of villages that meets the criteria (population 3000+) for being designated a Rural Centre and potentially liable

for expansion.

AGREED not to make any formal response until more information

is available.

185/04 9 Finance

> The minutes of the Finance meeting of 19 April were received and noted. The accounts would be finalised as soon as the youth figures had been confirmed with MCC.

Cycle bridge opening had been organised by Highways Agency. (Min 150/04)

<u>Clerk's salary:</u> (the clerk left the room)

AGREED to approve additional pay (currently for 2 to 5 employees £1,590

per annum) as from April 04

Notice of Audit 1st August 2004

186/04 10 Play

The minutes of the Play meeting of 14 April 04 were received and noted.

Playdale were due to repair the defects highlighted by the Wicksteed report at minimal cost.

A meeting had been arranged at The Rowans play area with G Pell of Playdale on Monday 24 May at 10.30am to discuss the replacement multi play unit.

HMS was applying to Living Spaces for £10,791 for a jump unit, youth shelter and

"indestructible" bin.

187/04 11 Community Care

The minutes of the Community Care meeting of 29 April 04 were received.

The name of the new manager of Barnabas Court would be announced during the week.

Noted that grant applications to the County Council for 2005/06 should be made in June/July. Milton's application would be considered.

188/04 **12 Highways**

(129/04) <u>High Street / Cambridge Road surface</u> - (letter from Mark Kemp CCC) "[resurfacing]... is on the reserve list. The speed cushions are inspected and any hazardous defects repaired."

(129/04) <u>Butt Lane / High Street junction</u> - work completed. Many comments received approving the work. The clerk would ask about re-installing cycle lane makings and seeding of new verges. *Action: the clerk*

(138/04) <u>Roundabout near Tesco</u> - the reply from B Smith was not acceptable. JEC, RTS and the clerk would meet Mr Smith. *Action: JEC to arrange*

(142/04) <u>Street Light The Rowans</u> - not yet working. JEC was following this up. <u>Highways Services Survey</u> - RJF, JEC and the clerk to complete a survey of the County Council's Highways services.

189/04 13 Electronic Post

AGREED that Council meeting papers should be delivered by hand / conventional post.

(Electronic post to be used as back up.)

190/04 **14 Youth Building – update**

Tenders to be opened on 21May (delayed from 21 April). Customs & Excise had confirmed in a letter dated 30 April 2004 that the construction of the building would be zero rated for VAT purposes so long as it meets the criteria set out in paragraph 14.7.3 of the Public Notice 708 "Buildings and construction".

MCC had pledged support for the project.

The Business Plan was almost finalised.

191/04 **15 APM**

The minutes of the APM 26 April 2004 were received and noted.

<u>Allotments</u> - committee to meet to discuss security.

<u>Country Park (inc Tomkins Mead)</u> - clerk to write to SCDC complaining about the "wanton destruction" of trees, habitat and nesting sites. JEC declared an interest (house backing on to Tomkins Mead). *Action: the clerk*

Noted that model boats would not be allowed on the lakes - Health and Safety issue.

192/04 **16 MCC update**

Finance, Outdoor and Buildings committees had all met recently the main meeting being on 5 May. MCC voted to support the youth building project.

The insurance had been re-negotiated through Suffolk ACRE resulting in reduced premiums and better conditions.

AGM was set for 6 October.

There had been a lot of vandalism recently. RJF would work out the cost of the vandalism. MCC were now reporting all incidents to the police. Council's thanks were recorded to J Gray and the MCC staff for trying to maintain the areas.

A feasibility design statement and drawing for the community centre buildings was received.

The clerk to find out loan approval position with PWLB. Action: the clerk

Grass cutting not satisfactory. Clerk to contact Herald Contract Services.

Action: the clerk

193/04 17 Millennium Book

AGREED to sell off books at £3 per hardback and £1 per paperback.

Any profit made to go towards next project (historical book?) and towards copying archive photographs from a local resident.

194/04 18 Reassignment of PCSO Lee Page to other duties

PCSO Lee Page had been moved to Histon, Impington and Girton as these villages had no CBO at present. PKO had written a strong letter of complaint as chairman. The clerk reported that Inspector Ormerod had received up to ten letters of complaint and that Lee had now been moved back to Milton one week in four.

AGREED to invite In

to invite Inspector Ormerod to the next meeting and to express Council's disappointment at his decision to reassign Lee Page to other duties.

195/04 19 Bills for Payment and Money Received

CONFIRMED payment of cheques 2764 - 2770 payment of cheques 2771 - 2781

196/04 **20** County Councillor's report

<u>Crime Figures</u> - circulated. RJF to check MCC incidents against those recorded. <u>Action: RJF</u>

<u>Sewage Works meeting Thursday 6 May</u> - PKO now chaired this group. AWA claimed to have made many improvements and promised to write an article for the Village View. All smells should still be reported to AWA. RTS reported that the works highlighted by the consultants should be done by September.

<u>Cycle Bridge</u> - opening ceremony scheduled for 18 May at 2pm. CCTV was now not being provided as a priority. The clerk to write to the Bridge Engineer complaining strongly. *Action: the clerk*

<u>Northern Fringe</u> - a useful meeting was held on 28 April. Proposed development would be in two phases:

Phase 1 - 900 new houses on the railway sidings. There would be a new parkway railway station, new access from A14 and Green End Road and park & ride off Butt Lane, including a bus priority lane. These proposals would involve loss of part of The Sycamores recreation ground.

Phase 2 - 1400 new houses on the sewage works site. Sewage works to be moved. JEC hoped to set up further meetings in June and October. Development was scheduled to start in two years.

197/04 **21 District Councillor's report**

<u>Pedestrian Crossing</u> - a resident had suggested that the proposed crossing should be a "Toucan" - dual use for pedestrians and cycles. The clerk to send this suggestion to David Lines of the County Council. *Action: the clerk*

198/04 **22 Correspondence**

Hugh James solicitors - re compensation claims

(AWA – Sewage works)

Cambs County Council - Archaeological events 2004
ACRE - Rural Forum Conference 19 May

- Community Development Strategy

2003-05

Gallagher Estates - Northstowe update

SCDC - Consultation South Cambs Local

Development Framework and Cambridge East Area Action Plan South Cambridgeshire Design Guide

(see item 8)

CALC - Workshop for chairmen

Quality Status

23 Dates of Next Meetings

Council 14 June Allotments/Youth tba

The meeting ended at 9.55pm.

Signed
