

**Minutes of the Meeting of Milton Parish Council held on Monday 10 May 2004 at 7.30pm in the Community Centre**

- Present: JE Coston (chair) PK Oldham RH Chapman R Day M Ellwood RJ Farrington B Jefferson CJ Lock IF May HM Smith RT Summerfield LC Twinn RLE Waters  
The clerk SJ Daniels
- 169/04      **1 Apologies for absence** - EH Baker IR Cowley  
**Declarations of Interest** – IFM (prejudicial) minute 183/04 (application by Mencap); ME, CJL and PKO minute 191/04 (allotments).
- 170/04      **2 Election of chairman and signing of declaration of acceptance of office**  
JEC was elected chairman and signed the declaration of acceptance of office.
- 171/04      **3 Election of vice chairman**  
PKO was elected vice chairman. JEC thanked PKO for his excellent stewardship as chairman. Unanimous agreement.
- 172/04      **4 Committees**  
The following committees were confirmed:
- |                   |  |
|-------------------|--|
| Allotments        | RD ME CJL IFM <i>WD Booth E Spong</i>  |
| Cemetery          | RHC JEC RD ME BJ PKO <i>All Saints' Church representative</i>                    |
| Community Care    | RD ME BJ IFM HMS LCT   |
| Community Minibus | RJF IFM <i>C Nunn B Pain G Sheen</i>   |
| Finance           | EHB JEC PKO HMS RTS RLEW   |
| Highways          | JEC IRC RD RJF BJ PKO RTS LCT RLEW   |
| Planning          | JEC IRC RD RJF BJ CJL HMS RTS LCT RLEW   |
| Maintenance       | EHB RHC BJ PKO HMS LCT RLEW  |
| MYCMG             | EHB IRC HMS LCT <i>LHenderson + Youth leaders</i>                                |
| Play              | EHB JEC IRC ME CJL HMS RLEW <i>T Feetenby K Finney L Henderson D May A Weeks</i> |
| Youth             | EHB RHC IRC HMS LCT <i>L Henderson</i>   |
- 173/04      **5 Representatives**  
The following representatives were confirmed:
- |                          |  |
|--------------------------|--|
| Archaeological Warden    | <i>WD Booth</i>  |
| Child Protection Officer | <i>L Henderson</i>   |
| Country Park (& Deputy)  | PKO (RD)   |
| Day Centre               | IFM  |
| Footpaths Officer        | RLEW   |
| Impact                   | BJ [Noted that Impact had not met for two years].<br><b>Action: HMS to investigate</b>   |
| Landfill Liaison         | RHC HMS LCT  |
| MCC                      | RLEW   |
| Milton Charities         | RD IFM <i>P Harrold BC Waterson</i>  |
| Police Liaison           | JEC  |
| Press Officer            | PKO  |
| Rowing Trust             | HMS  |
| School Governors         | Under the School Governance Regulations 2003 MPC no longer had the right to appoint a representative to the school governors. DJL had been nominated as the Community Governor by the school governing body. |
| Tree Warden (& Deputy)   | PKO (RD)   |
| Trolley Bus              | JEC  |
| Village View             | JEC  |
| Website                  | PKO  |

Northern Fringe - JEC, PKO, HMS and RTS attended the recent meeting.  
**AGREED** not to appoint representatives but to invite interested Councillors to subsequent meetings.

- 174/04           **6 Minutes**  
The minutes of the meeting of 5 April 2004 were approved and signed as a true record.
- 175/04           **7 Clerk's Report**  
Risk Assessment - Data Protection Act. PKO to report.
- (137/04)  
176/04           Kitchen waste bins - Noted that RHC had offered to store the bins at Rectory Farm.  
(143/04)           Thanks to RHC.
- 177/04           Travellers' Issues - RD and HMS would attend a meeting hosted by D Hussell Planning Director SCDC at Cambourne on Thursday 20 May at 7.00pm to discuss travellers' issues.
- 178/04           Cemetery - Noted that RHC was dealing with the problems of moles (and rabbits) at the cemetery.
- 179/04           **8 Planning**  
The minutes of the Planning meeting of 26 April 04 were received  
Decisions Received
- 180/04           Mr & Mrs D Haird 1 Fen Road – extension and bow window – **approved**. External materials to be identical to existing building.  
(123/04)  
181/04           Napp Pharmaceutical Holdings Ltd – Unit 183 Science Park – extension to fenced air conditioning compound to accommodate 2 new units.  
(133/04)
- 182/04           New Applications  
S/0800/04 HSBC Bank Plc – Unit 23 Science Park – change of use of part of ground floor to class A2 for financial services [including alterations]. Although there were concerns that this did not accord with the planning consent for the Science Park it was **AGREED** to make **no recommendation**.  
[HMS declared an interest].
- 183/04           S/0851/04 Cambridge Mencap 2 Cambridge Road – temporary office building. [IFM left the meeting for this item]. Although there were concerns about loss of green space it was **AGREED** [10 votes in favour 1 abstention] to make **no recommendation**. Consent should be for a three year period only.
- 184/04           **South Cambs Local Development Framework (LDF), Cambridge East Area Action Plan and South Cambridgeshire Design Guide**  
PKO reported that SCDC were preparing a LDF for the district. The LDF would take the place of the Local Plan. Milton was one of a number of villages that meets the criteria (population 3000+) for being designated a Rural Centre and potentially liable for expansion.  
**AGREED**           not to make any formal response until more information is available.
- 185/04           **9 Finance**  
The minutes of the Finance meeting of 19 April were received and noted. The accounts would be finalised as soon as the youth figures had been confirmed with MCC.  
Cycle bridge opening had been organised by Highways Agency. (Min 150/04)  
Clerk's salary: (the clerk left the room)  
**AGREED**           to approve additional pay (currently for 2 to 5 employees £1,590 per annum) as from April 04  
Notice of Audit 1<sup>st</sup> August 2004
- 186/04           **10 Play**  
The minutes of the Play meeting of 14 April 04 were received and noted.  
Playdale were due to repair the defects highlighted by the Wicksteed report at minimal cost.  
A meeting had been arranged at The Rowans play area with G Pell of Playdale on Monday 24 May at 10.30am to discuss the replacement multi play unit.  
HMS was applying to Living Spaces for £10,791 for a jump unit, youth shelter and "indestructible" bin.

- 187/04            **11 Community Care**  
 The minutes of the Community Care meeting of 29 April 04 were received.  
 The name of the new manager of Barnabas Court would be announced during the week.  
 Noted that grant applications to the County Council for 2005/06 should be made in June/July. Milton's application would be considered.
- 188/04            **12 Highways**  
 (129/04)        High Street / Cambridge Road surface - (letter from Mark Kemp CCC) "[resurfacing]... is on the reserve list. The speed cushions are inspected and any hazardous defects repaired."  
 (129/04)        Butt Lane / High Street junction - work completed. Many comments received approving the work. The clerk would ask about re-installing cycle lane makings and seeding of new verges. *Action: the clerk*  
 (138/04)        Roundabout near Tesco - the reply from B Smith was not acceptable. JEC, RTS and the clerk would meet Mr Smith. *Action: JEC to arrange*  
 (142/04)        Street Light The Rowans - not yet working. JEC was following this up.  
Highways Services Survey - RJF, JEC and the clerk to complete a survey of the County Council's Highways services.
- 189/04            **13 Electronic Post**  
**AGREED**        that Council meeting papers should be delivered by hand / conventional post.  
 (Electronic post to be used as back up.)
- 190/04            **14 Youth Building – update**  
 Tenders to be opened on 21May (delayed from 21 April). Customs & Excise had confirmed in a letter dated 30 April 2004 that the construction of the building would be zero rated for VAT purposes so long as it meets the criteria set out in paragraph 14.7.3 of the Public Notice 708 "Buildings and construction".  
 MCC had pledged support for the project.  
 The Business Plan was almost finalised.
- 191/04            **15 APM**  
 The minutes of the APM 26 April 2004 were received and noted.  
Allotments - committee to meet to discuss security.  
Country Park (inc Tomkins Mead) - clerk to write to SCDC complaining about the "wanton destruction" of trees, habitat and nesting sites. JEC declared an interest (house backing on to Tomkins Mead). *Action: the clerk*  
 Noted that model boats would not be allowed on the lakes - Health and Safety issue.
- 192/04            **16 MCC update**  
 Finance, Outdoor and Buildings committees had all met recently the main meeting being on 5 May. MCC voted to support the youth building project.  
 The insurance had been re-negotiated through Suffolk ACRE resulting in reduced premiums and better conditions.  
 AGM was set for 6 October.  
 There had been a lot of vandalism recently. RJF would work out the cost of the vandalism. MCC were now reporting all incidents to the police. Council's thanks were recorded to J Gray and the MCC staff for trying to maintain the areas.  
 A feasibility design statement and drawing for the community centre buildings was received.  
 The clerk to find out loan approval position with PWLB. *Action: the clerk*  
 Grass cutting not satisfactory. Clerk to contact Herald Contract Services.  
*Action: the clerk*
- 193/04            **17 Millennium Book**  
**AGREED**        to sell off books at £3 per hardback and £1 per paperback.  
 Any profit made to go towards next project (historical book?) and towards copying archive photographs from a local resident.

