

**Minutes of the Meeting of Milton Parish Council held on Monday 14 June 2004 at 7.30pm in the Community Centre**

Present: JE Coston (chair) PK Oldham IR Cowley R Day M Ellwood B Jefferson CJ Lock  
IF May HM Smith LC Twinn  
The clerk SJ Daniels + two members of the public

215/04 **1 Welcome especially to two district councillors** - congratulations to HMS and RTS on being elected district councillors. Thanks to other candidates for a keen campaign.

**Apologies for absence** - EH Baker RH Chapman RJ Farrington  
RT Summerfield RLE Waters

**Inspector Ormerod - Duties of PCSO and other issues**

Welcome to Inspector Ormerod.

Cambridgeshire Police had bid for funding from the Home Office for 6 additional PCSO's. Funding for three additional PCSO's for the South Cambs area had been granted - to be employed in Sawston, Bar Hill and Gamlingay.

Lee Page had been re-deployed in Histon, Impington and Girton where there were anti-social problems (and part-time in Milton). Inspector O would try to return Lee to Milton as soon as possible.

He was monitoring the level of anti-social behaviour in Milton. Parish Councils can choose to fund their own PCSO's. Inspector O would arrange for a sergeant to attend a meeting to give more details. It cost about £26,000 per year to fund a PCSO.

Members expressed concerns that Lee was removed from Milton just as he was getting to know the youngsters. The number of anti-social behaviour incidents especially on Friday and Saturday evenings appeared to have increased.

Inspector O that hoped that a new call handling facility based at Peterborough would improve the Police's response time to phone calls.

He recommended that residents continue to report incidents.

JEC thanked Inspector Ormerod for attending.

**AGREED** to invite sergeant to July meeting to discuss funding.

*Action: the clerk*

216/04 **2 Declarations of Interest** - JEC item 7 (prejudicial) a cousin of her husband is a director of one of the firms tendering.

RD - item 4 - 100<sup>th</sup> birthday (personal)

ME, CJL and PKO - item 10 (personal)

217/04 **3 Minutes** - the minutes of the meeting of 10 May 2004 were received and signed as a true record.

**4 Clerk's Report**

218/04 Impact (as reported by HMS)

(173/04) IVC bursar wanted to keep the charity alive but dormant in case there was a chance of

funding for an extension to the pool or sports hall, and they need a charity with just these aims.

The account was properly audited every year, and a return is sent to the Charity Commission (although there seems to be no AGM to approve the accounts).

The bursar had no list of who was on the committee. He was going to ask the Charity Commission if they knew who had been the officers and trustees when they last had a list.

There is £1,544 + £206 + £110 in 3 different accounts.

Noted that BJ had sent IVC a copy of the minutes of the last committee meeting.

- 219/04  
(187/04) Community Care  
Report of meeting with S Dunn and Deborah Driver new manager of Barnabas Court:
- 27 May 2004 at 11.15am  
Present: IFM RD BJ PKO RTS LCT  
Tracey Ebbon Stephen Dunn Deborah Driver  
Tracey and Deborah were welcomed - introductions made.  
SD reported on:
- Recycling bins - little progress. RTS would assist.
  - Landscaping - new contractors in place.
  - Front entrance door - long term problem.
  - Fire sensors - each sensor to be sprayed with "anti-bug" spray (every 4-6 weeks).
  - Upstairs lounge - small kitchenette fitted.
  - Adapters for electric buggies available.
  - Waiting List - 6/7 on the list - 3 active.
  - Extractor fans do not work - SD is negotiating with contractors.
  - Best Value Review - responsibility of each provider to ensure the service provided is what is required. Each provider to work with PC Trust and Social Services. Barnabas Court scheme could be expanded to provide extra care if necessary - eg care assistant living-in to care for 12 residents. Funding for such provision would come from Social Services.
- MPC looked forward to working with Deborah. The best way forward to avoid duplication of duties by DD and TE would be discussed.
- Next meeting 9 September 2004 at 11.15am.
- Letters from Care Network and County Council (re "Older People's Reference Group") received.
- 220/04  
(188/04) Highway Matters  
Butt Lane / High Street junction - cycle lane makings would be reinstated within the "next month or two". Verges should have been seeded. P Sharp CCC would monitor. Clerk to advise P Sharp that the verges had not been seeded. **Action: the clerk**  
Roundabout near Tesco - meeting still to be arranged. **Action: JEC and the clerk**  
Street Light The Rowans - not yet working.
- (197/04) Pedestrian Crossing - this was programmed for the final quarter of the financial year. It may be possible to make the crossing a toucan, although P Sharp could not guarantee this. The siting of the crossing had not yet been discussed.
- 221/04  
(191/04) Milton Country Park trees  
Letter from S McIntosh received and circulated. It was understood that J Hellingsworth, Trees Officer SCDC had had no input into the recent works.
- AGREED** to invite S McIntosh and J Hellingsworth to a site meeting followed by discussion at the September Council meeting.
- 222/04 100<sup>th</sup> birthday  
Mrs Hilda Day will be 100 on 24 June. JEC had bought from Chair's allowance some silk flowers from MPC - to be given to Mrs Day at the Lunch Club on the 24th.
- 223/04 Induction of new rector of All Saints' Church  
Scheduled for 6 September (MPC meeting).
- 224/04 Meeting 5 July  
JEC and PKO would be unable to attend this meeting. Note also: three weeks between 14 June and 5 July; 9 weeks between 5 July and 6 September. It was **AGREED** to re-schedule the meeting to 19 July.

## 5 Planning

225/04 The minutes of the Planning meeting of 24 May 04 were received and noted.  
 226/04 Appeal - Mr & Mrs Swann 5 Conder Close against refusal of pp for first floor  
 (62/04) extension over garage and dining room - extension over garage **allowed**; extension  
 over dining room **dismissed**.  
 No windows/dormer windows to be constructed on north west elevation.

227/04 HSBC Bank Plc – Unit 23 Science Park – change of use of part of ground floor to  
 (182 & 212/04) class A2 for financial services and illuminated signs. Both applications withdrawn.

228/04 Building Plot Ely Road - HMS reported that the application had been referred to  
 J Hellingsworth.

### Decisions Received

229/04 Mr & Mrs Tyrell 145 The Sycamores - extension - **approved**. Materials for external  
 (162/04) walls and roof to be approved.

230/04 N Patel 138 The Rowans - extension - **approved**. Materials for external walls and  
 (209/04) roof to be approved.

231/04 Mr & Mrs Marshall 26 Coles Road - extension - **approved**. Materials for external  
 (210/04) walls and roof to be approved.

### New Applications

232/04 C/11/40/72 Ely Diocesan Office - tree surgery at Milton Rectory - **approved**.

233/04 **6 Accounts for 2003-04**  
**AGREED** to approve the accounts for 2003-04 (after minor amendment  
 to wording in supporting statement).

234/04 **7 Youth** (JEC left the room for this item - PKO took the chair)  
 The minutes of the meeting of 24 May 04 were received and noted.  
 As a result of the recent internal audit it was noted that the appointment of  
 N Hutchinson as youth worker in 2003 had not been formally ratified by resolution of  
 Council. This and the appointment of M Hall as youth worker from June 2004 would  
 be on the agenda for the July meeting.  
 Geoff Redhead Cottenham Village College was now administering youth work  
 (previously done by IVC) and intended to advertise for staff to work along side M  
 Hall.

Youth Building - three quotations had been received. The Youth Committee  
 recommended (min 202/04) that Council accept the quotation from CJ Murfitt for  
 three reasons:

- 1 Murfitt responded within the time scales on both occasions when asked to  
 submit a tender;
- 2 Council could therefore have confidence that the work would be done on time;  
 and
- 3 The quotation was the lowest, albeit by £742 only.

It was noted that the building would be zero rated for VAT purposes if it meets the  
 criteria set down in paragraph 14.7.3 (as set out below) of Public Notice 708 dated  
 July 2002. (Letter dated 30 April 2004 from Customs & Excise).

### "14.7.3

A building falls within this category when:

- owned, organised and administered by the community for the benefit of the  
 community;
- the facilities on offer are multi-purpose;
- the facilities are available for use by a local community at large rather than just  
 particular sections of it; and
- the facilities are available for use for a variety of public and private purposes."

HMS reported that Edmund House were interested in using the building during the  
 day

It was **AGREED**

to accept the quotation by CJ Murfitt of £92,258 subject to funding being found.

There were 6 votes in favour and 3 abstentions.

[Note that:

the Local Government Act 1972 sections 133 and 137 gives Council the power to spend money on a new youth building;

some of the £20,000 pledged towards the project (min 107/04) could be used as 3<sup>rd</sup> party funding to unlock WREN funds].

235/04

### **8 Play equipment - The Rowans**

The Wicksteed report stated that "consideration should be given to replacing the multi-play unit in next 12 months".

A representative from Playdale had met with ME, HMS and the clerk and had submitted quotations for various options ranging from £7577 to £12942.

**AGREED**

that the Play Committee should meet and make a recommendation to the July meeting.

236/04

### **9 Cycle Bridge - report**

PKO had met with various officers of the County Council and reported that there were concerns about the exit across the industrial estate road. A zebra crossing with cycle crossing adjacent was being investigated. The Highways Agency intended to install a wooden structure to slow cycles down near the exit of the bridge. Parked lorries obscured the view for cyclists. The clerk would ask the Highways Agency to investigate this. *Action: the clerk*

Noted that there were unnecessary obstacles at the Cambridge end of the bridge. It was felt that Council should let the bridge "settle down" for 3 months.

JEC reported that the opening was a most enjoyable day and thanked the WI for putting on a good "spread". In her opinion there was party atmosphere and the day was a village event.

HMS thanked JEC for the amount of hard work that she put into making the day so enjoyable.

A letter from the County Council confirmed that CCTV would not be provided at present and that it was "not one of (their) high priorities until the future of the Park & Ride site is decided".

237/04

### **10 Allotments - provision of gate**

ME reported that there was a divergence of opinion.

The recent occasion of theft and breaking in to sheds causing damage was accessed from the lay-by on the A10.

There are two entrances to the allotments. Two gates will be needed therefore.

One entrance to the allotments is opposite what will be an entrance to the golf club and could cause traffic problems.

To save lost keys a coded padlock could be used.

The gate would have to be sited so as allow at least a car length between it and the road. The value of a gate is likely to be well in excess of any articles stolen.

Some will fail to shut it after themselves by mistake or laziness.

The turning circle into the allotments main entrance is tight due to the ditches and the narrow entrance.

The cost of a 10ft gate installed with padlock is approximately £300.

**AGREED**

that Council should investigate ways of tackling ingress from the A10 lay-by.

238/04

### **11 MCC Update - no report**

- 239/04            **12 Bills for Payment and Money Received**  
**CONFIRMED**            payment of cheques 2789 - 2798  
cheques 1 and 2 (youth a/c) and cheques 15 to 17 (minibus)  
**AGREED**                    to pay cheques 2790 - 2806
- 240/04            **13 County Councillor's report**  
Crime Figures - circulated. Perhaps Council should ask the villagers whether they would be prepared to pay for a PCSO - in a newsletter?  
Speed Hump - had broken up.  
Traffic Calming - copy of measures available - to be filed for reference. 30mph roundels were due to be painted on the High Street.  
Missing Signs - JEC and the clerk intended to tour the village to make an inventory of the missing signs.  
Direction Signs - needed at bottom of cycle/foot bridge?
- 241/04            **14 District Councillors' report**  
RTS - no report  
HMS:  
Election - HMS thanked those who supported her.  
Issues expressed by residents:  
Wheelie bins, recycling, road surface, noise/nuisance at Tesco car park by youngsters, rats at Tesco. JEC, HMS and BJ would meet with Tesco manager.  
Other Issues:  
Chesterton Fen - land drainage and flies (from chicken farm?).  
Village Fayre - volunteers needed to look after stall to sell Millennium books and possibly distribute kitchen waste bins.
- 242/04            **15 Correspondence**  
Cambs Police Authority            -            Public Consultation events Summer '04  
Cambridge Water Co                -            Village Life Fund  
CALC                                        -            Bulletin / notice of meeting etc  
GO-East                                    -            UK Sustainable Development Strategy  
ACRE                                        -            Harvest / Village of year final  
Cambs County Council                -            Guided Bus Newsletter no 4  
Cambs County Council                -            Highways Review Issue 7  
Fire & Rescue Service                -            Request to attend MPC meeting  
R Waters                                    -            Re conifers adjacent school playing field and Froment Way open Space (for July agenda)
- 16 Dates of Next Meetings**  
**Council                    19 July**  
**Finance                    26 July**

The meeting ended at 10.00pm.

Signed.....Chairman.....Date