

Minutes of the Meeting of Milton Parish Council held on Monday 4 October 2004 at 7.30pm in the Community Centre

- Present:** JE Coston (chair) PK Oldham EH Baker RH Chapman IR Cowley R Day
M Ellwood RJ Farrington B Jefferson CJ Lock IF May RT Summerfield
LC Twinn RLE Waters
The clerk SJ Daniels + 1 member of the public (part)
- 1 Apologies for absence** - HM Smith
- 2 Declarations of Interest** - none
- 340/04 **3 Minutes** - after a slight amendment the minutes of the meeting of 6 September 04 were approved and signed as a true record. IFM was disappointed that he missed the discussion (min 288/04) and that Council felt unable to protect the open spaces north of Butt Lane.
- 4 Clerk's / Chairman's report**
- 341/04 (268/04) Play equipment - noted that the new equipment had been installed at The Rowans. The contractors brought two cradle seats (instead of one flat and one cradle seat).
- 342/04 (288/04) Travellers - SCDC document - not yet received.
- 343/04 (293/04) Impact - the recent meeting was not quorate. Mr DiFranco was seeking the views of the Charity Commissioners about possibly dissolving Impact.
- 344/04 (294/04) Highways (min 318/04 also refers)
Tesco roundabout - the clerk had found the properly signed licence to cultivate and was therefore not able to send an invoice as per minute 318/04. Michael Oakman CCC would respond.
Road signs - these had now been replaced or removed where necessary.
Noted that the Milton direction sign was missing from the A10/A14 interchange.
Street light The Rowans - this was now working.
- 345/04 (296/04) Community Care - report of meeting held at Care Network 22 September 04:
a) **Cambridgeshire Community Foundation (CCF)**
The CCF is a charity. Its aims are to look for organisations / individuals (both public and private) who wish to make charitable donations and to identify local community based projects so that these donations (preferably in the longer term the interest accrued) can be directed towards those projects.
The CCF has a broad agenda. One of its services will be to make grants to mobile warden schemes on behalf of the County Council. [We must make our application before 29 October].
b) **Pensions**
Apparently Aon Insurance (Cornhill are the underwriters) do insure the warden against accident etc while collecting pensions but insure to a maximum of £250 for any loss of money. I shall contact Allianz Cornhill again to clarify.
- 346/04 (299/04) Allotments pump - thanks to PKO who repaired the pump at a cost of £25.
- 347/04 (301/04) Dates 2005 - the meeting dates for 2005 were confirmed.
- 348/04 (303/04) Telephone box - the clerk had written to the conservation manager of SCDC.
- 349/04 (319/04) Meeting room - room 2 was now being used on Mondays. **AGREED** therefore to meet in November in the bowls pavilion. [13 in favour 1 abstention]
- 350/04 Remembrance Day - ceremony to take place at the memorial on 11 November at 11am as usual.
- 351/04 Christmas arrangements - would be same as usual.
- 352/04 Overhead projector - the clerk intended buying a portable overhead projector for use at meetings at £178.

- 353/04 County Council Electoral Review - there were no changes proposed to the Waterbeach division.
- 354/04 Flowers - card from LCT thanking Council for her flowers was received.
- 4 Planning**
- 355/04 (310/04) Mr M Chapman and Ms CA Sewell - 47 Cambridge Road - two story side extension - application now withdrawn.
- 356/04 (313/04) Milton Parish Council - youth building at The Sycamores Recreation Ground. The architectural liaison officer of the crime reduction unit had reported to SCDC. The planning officers were recommending approval.
- Decisions received
- 357/04 (311/04) Cadence Design Systems Innovation Centre Cowley Road - variation of condition 8 (landscaping implementation) of planning permission S/0948/97 to allow creation of vehicular access - **approved**.
- New applications
- 358/04 S/1948/04 Mr & Mrs Staplehurst 14 Butt Lane - ground floor extensions to form new guest bedroom, utility room and garden room for residential use - **no recommendation**.
- 359/04 S/1957/04 Dr & Mrs A Burn 6 Fox's Close - extension - **refuse**. **Reasons:**
- **This extension would set an unwelcome precedent for the area.**
 - **Over development.**
 - **Loss of light to number 20 Woodman Way.**
 - **It would adversely affect the street scene and**
 - **adversely affect the amenities of the neighbours at number 20 Woodman Way.**
- 360/04 S/1972/04 Mr & Mrs M Chapman 47 Cambridge Road - two storey side extension - **refuse** [11 in favour 3 abstentions]. **Reasons as per withdrawn application:**
- **Over development.**
 - **Much too close to neighbouring property number 49 Cambridge Road.**
 - **Council supports the comments made by number 49.**
- 361/04 (205/99) S/1983/04 Trinity College and Q.ton Ltd Science Park - removal of condition 5 of planning permission S/2140/98 that restricts use of the Q.ton Forum to companies, other organisations and personnel from the Science Park - **no recommendation**. **Comments: disappointed that the original concept for the site had now been changed.**
- 362/04 **6 Maintenance** - the minutes of the maintenance committee meeting of 20 September 04 were received and noted.
Contractors were being asked to send two quotes (337/04).
The College of West Anglia were investigating the regulations about the storage of manure at the allotments (338/04).
Replacement tree Humphries Way - the parents had not yet contacted PKO (339/04).
- 363/04 (295/04) **7 Rowing Lake**
JEC, HMS and RTS attended a meeting organised by the Rowing Trust.
Overall the proposed new scheme would be smaller and built in two phases.
The clerk would investigate current rules for obtaining land through compulsory purchase orders. **Action: the clerk**

364/04
(315/04)

8 Parish Priorities

Recommendations made by the Parish Priorities Group:

- 1 Colts football should move away from Coles Road Recreation Ground completely, to a new recreation ground funded by the Parish Council plus grants from external bodies.
- 2 New changing rooms be dropped from requirements for MCC project and Coles Road Recreation ground dedicated to informal recreation.
- 3 Council to commit to providing a council office. Three options to be investigated:
 - a. on back of bowls pavilion
 - b. on end of annexe (where changing rooms were proposed to be)
 - c. renting offices in the village (the group were not keen on this option but we should at least cost it alongside the other two to confirm it is not good value in the long term).
- 4 The proposed community centre and annexe enhancements and new parish office to be primarily funded from one loan. Removing changing rooms and adding offices may make the project total cheaper but it will make it significantly more difficult to get outside funding so the nett cost to the council is likely to be similar.
We need to get realistic costings soon so that we can work out precisely what it would cost us and so we can then decide if it is going to be acceptable to the village or whether both MCC and the parish council have to review the plans and try to decide what can be sacrificed.
- 5 PCSO option to be put to the village in the form of a referendum once we know what the financial impact of 4 is likely to be. So we will be saying to the village "we are going to be raising the parish rate by £N to fund new council offices and enhancements to the Community Centre and Annexe. Are you in favour of us increasing it by a further £M to cover the cost of employing a PCSO?". The paper would explain why the council thinks we should do that.
- 6 New garage to be left for the future - it is not a huge amount of money compared to the other issues we have to worry about.
- 7 Play equipment - reserved fund £3,000-£5,000 per year.

After much discussion it was **AGREED**

to accept the recommendations in principle in no particular order and look forward to seeing detailed proposals for each element in due course. [13 votes in favour 1 abstention].

The County Council owned land to the north of the village. The clerk would ask the County Council to consider Milton's requirements for land for colts football as a matter of urgency. **Action: the clerk**

365/04
(322/04)

9 Youth

New Youth Building Funding - HMS would be giving a Powerpoint presentation to WREN on 15th October, with the aim of securing a grant greater than the £20,000 limit on the project under their normal rules.

Hand over of administration

AGREED

that MPC lease back from MCC the portacabin on The Sycamores recreation ground for the price of £1. Under the terms of the lease MPC would assume responsibility, to be delegated to the MYCMG, for the upkeep, maintenance and running of the portacabin including the hiring out and the staffing. All costs to be paid for by MPC.

Youth worker

Funding of youth work in the village to be a similar extent to the present. The 3 evenings of youth work to continue as now. The Patch to employ all workers, and pay them for all 3 nights and invoice Parish Council at the end of each term. The Parish Council would continue to pay the £404.91 per term for 'quality assurance', extra sessions above the 10-week term traditionally funded by the Patch system, and for Duke of Edinburgh Award work which will be going on in the Village Colleges funded through the Patch.

MPC would also pay for 3 hours a week of Andy Hawkins' work (the new Y4 qualified youth worker for Milton, currently working on Mondays and Tuesdays), and for Mel on Tuesdays as already agreed.

Cost: 38 weeks at £48.55 (for Mel and Andy) = £1845

and 3 terms at £404.91 = £1214.73

Total £3060 (within budget).

AGREED

to pay for 3 hours a week of Andy Hawkins' work £33.30 per week at current rates, thus allowing him some time to coordinate the sessions at Milton, to plan and prepare, and to take some of the administrative load to do with membership records from the volunteers.

[11 votes in favour 3 abstentions].

366/04

10 MCC

AGM - set for Wednesday 6 October.

Courts - new (higher) fence being installed at courts (without recessed goals); path between courts and bowls green being blocked off. Cost approximately £11,500.

Community Centre - guttering needs to be replaced.

(186/04)

Youth shelter loan - Living Spaces had offered a grant of up to £10,791 for a Youth Shelter, fun box and cast iron litter bin, to be available from April 2005 and paid to the Parish Council.

AGREED

to lend up to £10,000 to MCC to enable the project to go ahead before payment of the grant. [12 votes in favour 2 abstentions].

367/04

11 Bills for payment and money received**CONFIRMED**

payment of cheques 2866 - 2871

AGREED

payment of cheques 2872 - 2884

Cheque 2883 MCC Office 2003 - PKO had looked into training for the clerk because of difficulties that he was experiencing with Word 97. It was hoped that upgrading to Office 2003 would eliminate these "bugs" and make training unnecessary.

Noted that £1549.54 recycling credits were received in August.

368/04

(289/04)

12 Country Park

HMS was now vice chairman of the advisory group. The Parish Council's letter was discussed. The group suggested that a councillor liaise with the ranger on a monthly basis. PKO volunteered.

The issue of dogs on leads had been raised again. Noted that in the original consent for a country park the secretary of state had stipulated that there should be a dog walking area north of the 13th Public Drain.

A no smoking policy in the play area was proposed.

Simon McIntosh was looking into providing a permanent bin mainly for fishermen on MCC property.

369/04

13 County Councillor's Report

Police Consultation Group - meeting at Waterbeach on 26 October.

Crime Figures - the clerk would ask if the crime figures could be sent out in time for meetings. *Action: the clerk* Noted that cars had been damaged at Waterbeach station car park. This area was covered by the Transport Police. It was suggested that these figures should be included in the monthly report.

Noted that PC Shulver was walking the beat on Friday 24 October.

370/04

14 District Councillors' Reports

HMS

Tesco

The new store manager Michael Greener was due to start week beginning 10 October. Tesco have ordered repairs to the walls at the side of the path. The litter at the bus stop had been cleared. HMS had requested more frequent emptying of the plastic recycling bins, which always overflow by Monday, and a third one if possible. Notice of Transfer of Licence received.

(326/04)

Drainage

The County Council Highways engineer Dave Gilkes having looked at the problem of the ditch from Old School Lane which failed to take water off the road in August had arranged to put in a manhole a metre from the sycamore in front of Milton House and to jet the drain under Fen Road within the next few weeks.

River Cam

As Observer for SCDC on the Conservators of the River Cam HMS attended their recent meeting.

The Conservators are considering limiting house boats at Midsummer Common.

A house boat dweller asked whether the Conservators would consider allowing long-term mooring somewhere on the Halingway between Chesterton and Clayhithe. They gave it no consideration.

(Councillors to give their views to HMS).

The Halingway itself is to be made up in the current financial year. Some money had been allocated (partly through Sustrans connections), and the initial proposal was for a black bitumen surface. Conservators felt that a more rural-looking surface would be better, and preferably one that did not encourage excessive speed on a bike, given the narrow width compared to a 'proper' cycleway and the shared use and proximity to water. This should go ahead quite soon.

RTS

A10/A14 interchange - design work to this junction was in progress.

Local Development Framework (LDF) - the new collective term for the formal planning policy documents that together plan for future development. The LDF will set out a vision for the future of South Cambridgeshire till 2016. Public participation to take place till 12 November.

Travellers' Liaison Officer - RTS reported that S Flude was leaving.

371/04

15 Correspondence

CCC	-	Local Authority Parking Enforcement
Noted that the City Council was taking over responsibility for enforcing parking restrictions from the police and that a private contractor had been appointed to provide parking attendants to replace traffic wardens.		
CCC	-	Local transport Plan - progress report 2004
CCC	-	new service at bus stops to obtain timetable information (trial period)
CCC	-	Guided Busway newsletter
Criminal Justice Board	-	"Inside Justice Week" 9-16 October
Cambs Constabulary	-	Restructuring of Southern Division
	-	Web site [www.cambs.police.uk]
Environment & Transport Area Joint Committee	-	Agenda meeting 27 September
SCDC	-	Community Safety Partnership Strategy
	-	Consultation Event 3 November 2004
CALC	-	Bulletin

16 Items for November agenda

Invitation to David Gilkes and David Lines, recently appointed to the CCC highways Department to attend.

17 Dates of next meetings

Planning	18 October
Finance	18 October
Council	1 November

The meeting ended at 9.45pm.

Signed.....Chairman.....Date