

Minutes of the Meeting of Milton Parish Council held on Monday 6 October 2014 at 7.30pm in the Bowls Pavilion

Present: J Coston (Chair), A Bradnam, RJ Farrington, IF May, HM Smith, DJ Chamberlin, D Stirrups, M Perkins, A Dark, R Summerfield, J Mowatt (7.35pm) M Hersom (7.40pm)
Clerk
3 members of the public.

1. Welcome and Apologies for absence.

Jane welcomed Adam Dark as new councillor and expressed her wish that he would enjoy his time on the parish council.

G Heaney - Personal

I Tyes - Personal

M Leeke (County Councillor) - Personal

2. To accept and approve the minutes for the 1st September

The minutes for the 1st of September were received and signed as a true record with spelling amendment.

3. Declarations of interest and dispensations:

a) To receive declarations of interest from councillors on items on the agenda;

JC and DS - bills for payment.

DS - Allotments

b) To grant any requests for dispensation as appropriate.

AB member of South Cambs planning team.

4. Public Participation – members of the public are invited to speak.

Ian Jones (member of the public) expressed his concerns about the recent farm activities at the bottom of Fen Road. The issues were, speed and weight of lorries/tractors, damage to Fen Road and the noise during the period from Friday 1am to Monday mid-day working 24hours a day. Resident had contacted South Cambs re noise.

Clerk had already contacted South Cambs re noise and County Councillor re damage to road.

Clerk asked to speak to John Mason re mud on road and officially report damage to road to County Council. **All agreed.**

One member of the public left.

5. Clerk Report.

Lorries on Fen Road.

Two complaints from residents about the recent 'potato picking session' that took place at the bottom of Fen road. The lorries worked 24 hours a day for three days causing a lot of disruption to residents. Parts of the road have subsided and a sign has been knocked down. The company have not been very understanding and have told residents to expect more of the same.

Parking on the Corners of The Rowans.

Two more complaints from residents about the parking on the corners of The Rowans. – **Agreed** to add to future agenda.

George Cunningham

George Cunningham who has lived in Milton for many years, turned 100 on the 27th of September 2014. The Chairman delivered a card, flowers and chocolates to the family.

Assistant Clerk

The assistant clerk vacancy has been advertised again though the village view and the Primary School parent mail system. The response from the school system has been very strong.

6. Planning: - Minutes from the 11th August 2014 received by the Parish Council.

Decisions

S/1032/14/FL – Mr A Betson – 71 Cambridge Road, Milton – Demolition of existing garage and replacement two storey side extension with single storey extension to rear. – **APPROVED.**

S/1589/14/FL – The College of West Anglia, Milton Site – Temporary teaching blocks and toilets. – **APPROVED.**

S/1703/14/FL – Mr Aldhouse – 2 Willow Crescent, Milton – Alterations to garden fence and erection of shed. – **APPROVED.**

S/1759/14/FL – Mr Denis Harrington – Land at rear of Lea Court – Proposed erection of a one bedroom dwelling – **REFUSED.**

S/1808/14/FL – Mr Mike Pitt – 57 Coles Road, Milton – Single Storey Extension and fencing –

APPROVED.

S/1943/14/FL – Mr J Butcher – 7 Knights Way, Milton – Single storey extension to the side and rear of dwelling. **APPROVED.**

S/2417/13/FL – M & A Webb – 9 Lyndhurst Close, Milton – Erection of two bungalows following demolition of existing bungalow. – **REFUSED.**

Withdrawn

S/1920/14/FL – Mr Brendan Robinson, Village Vets – Single Storey extension to vets. – **WITHDRAWN.**

New Applications

S/1940/14/FL – Xaar Technology – 296 Cambridge Science Park – Erection of 2x LEV Extraction Flues and new roller shutter door in place of existing window. **NO OBJECTIONS**

S/1971/14/FL – Mr Chris Keech, Royal Society of Chemistry – 290 Cambridge Science Park – Extension of existing car parking to provide additional spaces, cycle storage and provide access exit point onto loop road. **NO OBJECTIONS**

S/1987/14/FL – Mr and Mrs S Tjinakiet – 22 Froment Way, Milton – Erection of a two storey extension to front of dwelling. **NO OBJECTIONS** – Commented - Can hedge be retained or replaced.

S/2099/14/FL – Mr Richard Taylor – 40 Froment Way, Milton – First Floor extension over garage. **NO OBJECTIONS**

S/2155/14/FL – Mr Peter Appleyard - 5 Pearson Close, Milton – Single Storey Front and Rear extension and alter garage to living space. **NO OBJECTIONS**

S/2191/14/FL – Mr Steve Edwards, British American Tobacco – 210 Cambridge Science Park – Relocation of Main Entrance. **NO OBJECTIONS**

S/2232/14/FL – Mr David Bird – 6 Cambridge Road, Milton – Proposed erection of gates, associated brick piers and walls. **NO OBJECTIONS**

Delegated Powers - 17/09/2014.

S/1868/14/FL – Mr Les Warner – 37 Cambridge Road, Milton – Crossover driveway alterations. **NO OBJECTIONS**

Two members of the public left.

7. Maintenance:

The minutes from the 22nd of September we received.

Horse Grazing Field. – DS suggested we defer this item until further information has been received: Costs to improve field, advice to be sought on reseeding, weeds, general upkeep and future rent. **Action** Clerk to contact local farmer to ask advice.

Feedback from Sub committee meeting.

Main areas identified:

Humphries Way

Rowans (Telly-tubby land)

Butchers Close/Froment Way

End of Faulkner Close (table tennis?)

Link area between Sycamores and Rowans (table tennis?)

Short-term priorities:

1: An article in the village view asking for ideas from the community as to what they would like to see happen regarding the play areas

2: Look to install outdoor table-tennis facilities in the village

3: Consult with Milton Primary School Council regarding needs/wishes (link with Ian T?)

Allotments - Agreed costs up to £2500 for extraordinary work to be carried out over the winter months by Buchans. IM proposed DC Second. 11 in favour, 1 abstention. Costs to be taken from Maintenance Budget.

Cemetery - Agreed to use a grave digger or landscaper to mark out the new graves, and existing plots. Agreed costs of up to £500.00 Proposed AB, Second IM, All in favour.

8. Staffing

Confirmed costs of agency worker (Acting assistant clerk) £160.80 a week. Proposed IM Second DC, All in favour.

9. Finance and Administration.

Noted that £65,000 received from South Cambs (Second part of precept).

Tompkins Mead – Grant of £1000.00 to Milton Country Park agreed. Proposed RF, Second IM, All in favour.

Unity Trust Bank Update. As previously agreed, applications handed out to councillors for signatures to enable new bank account to be set up.

10. **Bellway.**
Agreed costs of £1000.00 to Peter Jones Associates for further work re Sports Pitch drainage advice. Proposed AB, Second IM all in favour. Cost to be taken from Capital Projects Budget.
- AGREED [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this meeting owing to the confidential nature of the business.**
IM Proposed DC Second, all in favour.
Confidential session; closed meeting at 8.50pm.
The meeting reopened at 8.51pm.
- Agreed to confirm costs of:
Revised kitchen entrance £935.00
SMS text enabling for intruder alarm £125.00,
Defibrillator electrical point £130.00
Proposed IM, Second RS, All in favour.
- Solar Panel Unit – Agreed costs up to £500.00 further investigation needed. Proposed HS, Second DC, All in favour.
- Agreed extra budget of £7800.00 for shutters and flooring, quotes to be sought for costs of flooring for next meeting. Proposed DS, Second IM, All in favour.
- JC had spoken to Richard Gardner re the S106 freehold amendment and was told that this is imminent.
11. **Poppy Wreaths / Christmas Lights.**
Armistice gathering 11/11/2014 11am at War Memorial.
Agreed donation for two poppy wreaths £40.00 – Proposed RF, Second DC, all in favour.
Agreed to invite children from Milton Primary School.
Agreed to ask Ron Driver to say words.
Christmas Lights.
Agreed costs of up to £150.00 for Christmas lights, Proposed DC, Second RS, All in favour.
Agreed to set up a working party to look into Christmas displays 2015. Members RF DS HS JC AD.
12. **Community Care**
Minutes for the 10th of September received.
DC has taken over the Chair of the committee and thanked IM for his time, hard work and dedication to the committee over many years. All council members joined with their thanks to IM.
13. **Bus Stop / Street Lighting**
Bus stop - Refer to November meeting. Clerk to check S106 for bus stop information/ agreement.
Street Lighting on Ely Road near North Lodge Park – For November agenda. Clerk to contact Maurice Leeke re lack of lighting in area.
14. **Milton Air Quality Working Party – Recommendations.**
1) Agreed to record with permission residents details who reported issues. Wording for Milton Village View "If you are a resident of Milton Village, affected by smells and want specific updates from the Milton Air Quality Working Party, please email your contact details to Hazel.smith@miltonvillage.org.uk or call her on **01223 860752**. Please give your name, address and email address. You can give your telephone number if you'd like one of us to call you, but is optional." Proposed AB, Second DS. 11 agreed, 1 abstention.
2) The Milton Air Quality Working Party would like to arrange a Liaison Meeting to which 'effected' residents and representatives of the Environment Agency, SCDC and the Directorate of Public Health or Health England would be invited.
15. **Entrance to the Village.**
Agreed to set up a working party MP, AB, AD, HS, JC (Clerk to ask GH)

16. **Highways.**
Defer to November meeting
17. **MCC Report**
Maintenance/Improvements:
The high level gutters at MCC have been cleaned out
Work to the court lights is ongoing
Bookings:
Although there are no Saturday night party's during October, weekends continue to be busy with various activities going on
Staff:
Hopefully, Linda will shortly be returning to work on light duties
Youth Building:
Milton Community Café used to meet once a month at the Youth Building. However, they have decided to now use the Community Centre, as it is more of a central location
Vandalism:
Nothing to report.
Andy Gray
Community Centre Manager
29/09/2014
18. **County Councillor**
Not available to report at meeting.

IM left at 9.40pm
19. **District Councillor**
Report from Hazel Smith, covered the following topics, a full report can be found in the parish office.
Northern Fringe East (Chesterton sidings) planning.
Boundary review
City Deal
Local Enterprise Partnership (The Greater Cambridge Greater Peterborough Enterprise Partnership)
Shared services
Section 101A of the Water Services Act 1991
Science Park Station local liaison forum
Spartan event
Planning enforcement
Grant to Phoenix Trust

Report from Anna Bradman, covered the following topics, a full report can be found in the parish office.
03/09/2014 - SCDC Planning Committee
04/09/2014 – CCC Planning Committee – Application to extract clay from an existing stockpile at the FCC Landfill Site, Butt Lane, Milton S/0461/14/CM
04/09/2014 - SCDC Scrutiny and Overview Committee
09/09/2014 – SCDC Planning Portfolio Holder's Meeting
11/09/2014 – Pre-hearing of the Local Plan Examinations – Cambridge City and South Cambridgeshire
The Milton Air Quality Group:
08/09/2014 – Parishes visit to AmeyCespa, Waterbeach and to the Household Waste Recycling Centre at Butt Lane, Milton
16/09/2014 – SCDC Multi-disciplinary Meeting – Odours in Milton
Reduction of Willow Tree – Recreation Close
20. **Bills for payment and Money Received, Budget figures.**
Budget figures noted and bills for payment agreed and approved – Proposed MP Second AB 11 in favour JC and DS abstained.
21. **Correspondence**
UK Power Networks Power of Giving Fund (Grants available) closing date 27/10/2014.
South Cambs – September Parish e-bulletin

CAPALC – South Cambs Parish Funding Fair Information – 28th October 10.00-15.00
Cambourne Village College.

Local Plan Examinations Cambs City and South Cambs. – Independent Examinations.

NALC – Legal Topic Notice – Councils powers to discharge their functions.

Flood and Water Team – Information for residents.

Application form and route diversion for the closure of Fen Road from Milton level crossing.

22. **Dates of Next Meetings**

Planning Committee 7pm – Monday 20th October

Finance Committee 7.45pm – Monday 20th October

Parish Council meeting 7.30pm – Monday 3rd November.

23. **Items and Reports for November agenda** - (to be received by 20/10/2014).

Meeting closed at 9.52pm

Signed..... Date.....