

## Minutes of the Meeting of Milton Parish Council held on Monday 6<sup>th</sup> November at 7.30pm in the Bowls Pavilion

**Present:** JE Coston (chair) PK Oldham (till min 495/06 inc) PS Badley RH Chapman IL Davis RJ Farrington  
B Jefferson J Payne IF May HM Smith RT Summerfield RLE Waters  
The clerk and 2 members of the public (part)

Public Participation – no members of the public wished to speak.

- 459/06 **1 Minerals and Waste Plan – re-location of Sewage Works - David Atkinson CCC**  
Consultation on preferred options had started. The Plan sets out how the County meets its needs till 2021. Estimated 81 million tonnes of waste in Cambridgeshire during the plan period.  
Main strategies: 25 Recycling sites and re-location of sewage works (to allow housing development on the north west Cambridge fringe). CCC having looked at 3 sites, including one to the south west of Milton and one to the north east of Milton, adopted Honey Hill (30 hectares) near Fen Ditton as its preferred site for the sewage works. DA did indicate that pressure could be brought on Councillors to re-consider this site.  
Permanent Household Waste Recycling Facilities needed (housed within a fully enclosed building). 10% of waste is household.  
The landfill site at Butt Lane was due to close in 2010 though a planning application to extend its life was expected. This site would take longer to fill as Donarbon now had the main Cambs contract. London waste may be brought to Butt Lane. Greater use of rail envisaged – Chesterton sidings.  
Public exhibitions being held, one at Milton on 16<sup>th</sup> November from 2pm – 8pm;  
and a public meeting at Bottisham Village College on 27<sup>th</sup> November to discuss re-location of sewage works.  
The chairman expressed disappointment that publicity leaflets were not to be distributed throughout the village.  
Council would debate at next meeting on 4<sup>th</sup> December. Noted that a Landfill Liaison meeting was scheduled for 7<sup>th</sup> December.  
Thanks to DA for attending.
- 2 Apologies for absence -** AJ Campbell R Day M Ellwood CC M Williamson.
- 460/06 **3 Declarations of Interest – personal and/or prejudicial**  
ILD – min 487/06 - prejudicial; PKO – min 488/06 - prejudicial; HMS – planning applications – personal (is a member of SCDC Planning Committee that will decide these applications); RHC – min 493/06 cemetery - personal (farms adjacent land – uncle buried in cemetery); RHC – min 494/06 allotments gate – prejudicial; RHC min 495/06 – personal (has business dealings with MJ Giddings).
- 461/06 **4 Minutes -** the minutes of the meeting of 2<sup>nd</sup> October 2006 were approved and signed as a true record
- 5 Clerk's/Chairman's report**
- 462/06 Street Lights Walkling Way - HMS, RTS and the clerk had been trying to get these footpath lights switched on. Finally they were switched on recently.
- (197/06)
- 463/06 Crime – Neighbourhood Profile update received. The next Histon Panel Meeting scheduled for Wednesday 6<sup>th</sup> December in Waterbeach.  
Noted that official figures released by the Home Office revealed a dramatic improvement in performance by Cambridgeshire Constabulary.
- 464/06 Clerk's audit – Week 1 – 29 hours, Week 2 – 25 hrs, Week 3 – 9 hrs (holiday), Week 4 – 11 hrs (holiday). Total 74 hours.
- 465/06 Park & Ride exhibition - took place on 3<sup>rd</sup> October. Planning application now received – min 489/06 below.
- (408/06)
- 466/06 Highways – bridge and interchange – after more prompting from JEC the County Council had confirmed that electricity was due to be installed for CCTV on 6<sup>th</sup> November. Cameras expected to be installed soon after.
- (215/06) HMS reported that there was money in the budget for double yellow lines at the foot of the bridge. The clerk would ask if MPC would be allowed to pay for the lines and the costs involved. **Action: the clerk**  
JEC and the clerk continued to keep County Council informed of traffic problems at the interchange. It was understood that the phasing of the light was due to be changed within the next 10 days. The clerk would write to Brian Smith CCC to ask that the sequence at the lights be altered and that additional signs be installed at the approach to the slip road travelling eastwards. A yellow box and / or part time lights on the Milton slip road exit were suggested. **Action: the clerk**
- 467/06 Arrangements for November 11<sup>th</sup> - Harry Capitain was unable to speak the exhortation because of illness.
- (410/06) RJF agreed to deputise. **AGREED** (under S137 LGA 1972) to make a donation of £30 to the British Legion for the wreath.
- 468/06 CALC – Bulletin received. District Association meeting 22<sup>nd</sup> November. Greg Harlock, Chief Executive SCDC and David Bard, Leader SCDC were due to attend to take part in a round table discussion on how the tiers of local government can work better together.

- 469/06  
(436/06) Quality Status - in order to achieve Quality Status Council must publish an annual report before 30<sup>th</sup> June and publish regularly a list of Councillors – names and contact details. A list of Parish Council contacts was delivered in the October Village View. [It is not sufficient to publish on the notice board and web site]. Council would aim to apply for Quality Status in April. Noted that ACRE are holding a Community Planning Evening at The Meadows Community Centre on Tuesday 14<sup>th</sup> November 7.30-9.00pm. Parish Plans and Quality Status are amongst the topics to be discussed informally.
- 470/06  
(445/06) Blazers project – the fire service were unable to provide this project this financial year because of limited funding although a community safety team would be in attendance with the community safety vehicle at Tesco on 15<sup>th</sup> November. The clerk would inform B Fairley SCDC of the recent fires in wheelie bins.  
*Action: the clerk*
- 471/06  
(418/06) Guided Busway – notes of local liaison forum received. Copy of the “Code of Construction Practice” in order to discharge Condition 10 received. (Condition 10 requires the applicant to submit a Code of Practice for approval). Comments to SCDC by 10<sup>th</sup> November. Noted that Edmund Nuttall Ltd had been appointed the contractor. A series of public exhibitions had been arranged. Work had started on building main site offices and compound at Longstanton.
- 472/06  
473/06 South Cambridgeshire Strategic Partnership – Community Strategy 2007-2010 – workshop on 15<sup>th</sup> November.  
Revised Code of Conduct - a revised Code of Conduct should be in place for the Local Government Elections on 3 May 2007 for all Parish Councillors to sign up to. There were expected to be significant changes in particular relating to declaration of interests and what constitutes a personal and prejudicial interest. The Standards Committee had agreed a training plan for Parish Clerks and Chairmen to be run in association with the Cambridgeshire Association of Local Councils - two days of training sessions would be held in the Council Chamber at South Cambridgeshire Hall in Cambourne probably in March 2007, when the Revised Code should have been published.  
**AGREED** to pay a small charge of £20 for each attendee to cover the costs of the training venue and materials. The clerk would attend.

## 5 PLANNING

### Appeals:

- 474/06  
(360/06) J Upton – notice received of appeal dates 7<sup>th</sup> and 8<sup>th</sup> November by J Upton The Old Coal Yard, Chesterton Fen Road against alleged breach of planning control: without planning permission the change of use from agricultural (on part) and skip storage (on part) to a use for the importation, storage, processing and export of waste and the raising of the level of part of the land by the depositing of waste material and the siting of an ancillary office building without the grant of planning permission.
- 475/06  
(422/06) Ms S Lee – against refusal of permission for erection of a day room (retrospective) on land at 6 Sunningdale Chesterton Fen Road.
- 476/06  
(423/06) Cambridge Sports Lake – SCDC Land Drainage Group met on 31<sup>st</sup> October. The following recommendation was deferred by the Land Drainage Group until the Sports Lake have submitted their stage 2 flood risk assessment: “that Members advise the Environmental Health Portfolio Holder to approve the drainage scheme for the development subject to suitable legal agreements and the payment of a commuted sum to be agreed by officers of the Council.”

### Decisions received:

- 477/06  
(303/06) S Duncan Wildfowl Cottage Baits Bite Lock – alterations and refurbishment of existing building and erection of garage - **approved. To be approved by LPA: Materials for external walls and roof; colour of finish of weatherboarding; flood mitigation works and scheme for provision of flood proofing. Minimum ground floor level to be at least 4.00m AOD.**
- 478/06  
(377/06) Donarbon Ltd - variation of condition 15 of pp S/1587/99 to allow the export of clay for engineering operations – at Cambridge Centre for Recycling Ely Road Waterbeach – **approved subject to numerous conditions.**
- 479/06  
(380/06) Trinity College – Unit 208 Science Park – extension - **approved. Additional covered cycle and internal shower facilities to be completed before occupation of the extension.**  
Structure Plan 2003 – **P1/3 (Sustainable Design in Built Development);**  
Local Plan 2004: **EM4 (Research Development).**
- 480/06  
(381/06) Napp Pharmaceutical Holdings Ltd – 6 temporary buildings at 191 Science Park – **approved.**  
Structure Plan 2003 – **P1/3 (Sustainable Design in Built Development);**  
Local Plan 2004: **EM4 (Research Development).**
- 481/06  
(382/06) Cambridge Newspapers Ltd Winship Road – extension to press hall - **approved. Details to be approved by LPA: Materials for external walls and roof; location and type of any power driven plant. Acoustic report of noise and vibration levels to be submitted and agreed.**  
Structure Plan 2003 – **P1/2 (Environmental Restrictions on Development); P1/3 (Sustainable Design in Built Development);**  
Local Plan 2004: **EM7 (Expansion of Existing Firms in Villages); TP1 (Planning for More Sustainable Travel).**

- 482/06 (431/06) Dr T Matthams 66 Fen Road – new dwelling following demolition of existing bungalow – **approved** including amendments viz porch reduced, roof pitch reduced, brickwork detailing removed from gable.  
**Details of materials for external walls and roofs to be approved by LPA. No power operated machinery to be operated before 08.00 and after 18.00 weekdays (13.00 Saturdays). No windows, doors or openings in northwest and southeast elevations.**  
Structure Plan 2003 – **P1/3 (Sustainable Design in Built Development);**  
Local Plan 2004: **SE3 (Dwellings in Limited Rural Growth Settlements).**
- 483/06 (434/06) BT – two 10m high telephone poles and associated wiring at Ely Road - **approved.**
- New applications:  
(HMS abstained from voting on any of the following).
- 484/06 (432/06) S/1726/06 Mr Jutla 15 Froment Way – dormer windows and extension to front gable – amendment – reduced scale of dormers and front gable – **refuse original comments still applied.** (Delegated). Noted that this application had been given delegated approval with reduced size of windows.
- 485/06 S/1838/06 Ms T Small and Mr N Mather 1 Burling Walk – first floor side and rear extension – **no recommendation.** (Delegated).
- 486/06 S/1884/06 Possfund Custodian Trustee Ltd & Exemplar Property Holding LLP – demolition of existing building and construction of office building (Class B1(b) Research and Development) associated parking with single storey deck parking and landscaping at Building 101 Science Park – **no recommendation.**
- 487/06 S/2009/06 Chris Carter 5 Pearson Close – two storey rear extension and single storey front extension.  
**Refuse: over development of the site; over bearing and loss of light for the neighbours; overlooking neighbours; loss of car parking spaces and resulting problems of safety. Council supported the neighbours’ objections.** ILD left the meeting for this item.
- 488/06 C/11/40/72 Mrs P Roberts 2 Church Lane – crown reduction/reshaping or total removal of Prunus in front garden – **no comments.** PKO left the meeting for this item.
- 489/06 (465/06) S/02055/06/CC Cambs County Council: construction of park & ride facility, new road junction with A10, new road junction with Butt Lane, alterations to existing Butt Lane/A10 junction. Construction of passenger facility building, lighting, balancing ponds and landscaping features at land off Butt Lane.  
**Strong objection:**  
**Concerned about the safety of pedestrians and cyclists - plans show traffic cutting across pedestrian and cycle routes at the access /egress in Butt Lane. It was suggested that this access be moved to the rear of the car park to avoid this problem.**  
**Cyclists and pedestrians would have to negotiate car park roads within the site - suggested that pedestrian/cyclist crossings be installed.**  
**A new phenomenon “park and cycle” was now taking place – drivers leaving their cars at the Park & Ride site and then cycling into Cambridge to work. The proposed layout did not benefit cyclists or pedestrians who would come into conflict with a busy road system. The plan should be reconsidered to encourage cyclists and pedestrians to use the Park & Ride site and not discourage them.**  
**Ideally the bridge over the A10 should be upgraded and extended beyond the access into / from Butt Lane. Bridge improvements – as a minimum the raising of the parapets – were essential.**  
**It was the unanimous feeling of Council that these plans had been rushed through (indeed the short period of time allowed for comments was a concern) and not enough consideration had been given to the traffic implications and safety of all users.**
- 490/06 (411/06) **14 SCDC Gypsy and Traveller Development Plan** (this item taken early)  
Thanks to PKO for producing a report detailing proposed comments.  
**AGREED** to send in these comments to SCDC with minor amendments including amendment to include Sandy Park Chesterton Fen as a legal site. 10 votes in favour 1 abstention. **Action: PKO and the clerk**
- 491/06 **7 Finance** – the minutes of the Finance Committee meeting of 16<sup>th</sup> October 06 were received.
- 492/06 (416/06) **8 Community Care** – the minutes of the Community Care of meeting held on 31<sup>st</sup> October were received.
- 493/06 (435/06) **9 Request from Cambridge and Suffolk Jewish Community to purchase part of Milton Cemetery**  
**AGREED**  
to write to the Cambridge and Suffolk Jewish Community declining to sell them part of Milton Cemetery but suggesting that if they purchase land close to the cemetery MPC and the Jewish Community could perhaps share a maintenance contractor.

494/06  
(435/05)

## 10 Maintenance

**AGREED** to elect Rob C as chairman of the Maintenance Committee.

### Gate at allotments

(Bill Watts [ME 's contact] was unavailable till mid November).

### **AGREED**

to accept the quotation from Site Enhancements Ltd (James Matthews Landbeach) of £542 + VAT to supply and fit a 14ft economy hot dip galvanised gate, complete with hanging and locking posts and heavy duty padlock with two keys

RHC left the meeting for this item.

RHC would ensure that the gate was sited in order to prevent any fly tipping on Council's land.

Roadway - Noted that the roadway had been done. The clerk had received many favourable comments and thanks. Balfour Beatty supplied the material. RHC and Site Enhancements Ltd supplied the brains and brawn. Thanks to RHC.

### Planting Open Spaces -

### **AGREED**

to accept quotations from Buchans Landscapes:  
£165 to plant near 100-106 The Sycamores;  
£172 to plant gap along northern fence at Froment Way play area;  
and not to accept quotation to plant along southern fence of Humphries Way.  
(Council considered that planting this area would cause a maintenance problem).

495/06  
(437/06)

## 11 Play bark - Proposal to purchase play bark

### **AGREED**

to purchase 50 cu metres @ £27.24 per cu metre from MJ Giddings.  
11 in favour 1 abstention.

496/06  
(438/06)

## 12 Youth building

Update - a meeting was held on 31<sup>st</sup> October. There were various concerns which Brian Murfitt was addressing such as lighting, kitchen layout, shutters. The shutters were not adequate and would be improved.

Name of the building - HMS would bring suggestion to December meeting. **Action: youth committee**

Official opening and launch event - **AGREED** that HMS open the building (1 abstention). Official opening during February half term. A list of whom should be invited to be drawn up. **Action: youth committee**

Purchase of equipment - **AGREED** that the youth committee be empowered to spend up to £10,000 on furnishings and fittings (£5,000 insurance and £5,000 Awards for All) and that contentious issues be brought back to the December meeting. 8 votes in favour 3 abstentions. **Action: youth committee**

The chairman had serious concerns about some of the items recommended. JEC and BJ were co-opted on to the youth committee for purchasing the equipment.

Management of the building - the Business Plan designated MCC/MPC to manage the youth building jointly. A suggested structure for managing the building - [a group of Parish Councillors to oversee the use of the building as a Parish Council youth and community facility] - was put forward for discussion. As there was no clear guidance it was proposed that the youth committee bring a management plan to the next meeting. As the MCC had the structure in place for managing the hiring of buildings it was proposed that Council begin negotiating to hand over the building to MCC.

**Proposed:** that Council ask if MCC would be willing to consider taking over the youth building.

An amendment to postpone this for 6 months was defeated by 6 votes to 2.

### **AGREED**

to write to ask if MCC would be willing to consider taking over the youth building.  
6 votes in favour, 3 against and 3 abstentions. **Action: the clerk**

[Youth committee meeting subsequently was arranged for Monday 20<sup>th</sup> November].

497/06  
(439/06)

## 13 Policy on the use of Photographs - External Links from Council's Web Site - Website Policy

**AGREED** to accept the policy for publishing photographs on the website as prepared by PKO.

This policy would be published on the web. **Action: PKO**

The following proposal was also **AGREED:**

"Parish Councillors' Website - that Milton Parish Council has an intranet site that is accessed by password. The site will only be available to the clerk and members of the Parish Council and will be used for storage of information, documents and web links that are related to discussions and general management of the Parish Council."

498/06  
(440/06)

## 15 Country Park

A report of Country Park Advisory Group Meeting and subsequent events - report of progress - was received and noted.

- 499/06 (441/06) **16 Land update**  
Comments made by SCDC and Landbeach had been received. The clerk and IFM had prepared a response. **AGREED** to send this to the Planning Inspectorate. *Action: the clerk*
- 500/06 **17 MCC update**  
The Buildings committee was due to meet to look at the detailed plans.
- 18 County Councillor's report** – no report.
- 501/06 (334/06) **19 District Councillors' reports**  
Footpath Grassy Corner - SCDC intended putting up a gate to prevent fly tipping. The Environment Agency hoped to clean the ditches by planting reeds.  
Baits Bite Lock Office – the Conservators river manager had now moved into the office and was working full time.
- 502/06 **20 Bills for Payment and Money Received**  
**CONFIRMED** - payment of cheques 3355 – 3359  
**AGREED** - payment of cheques 3360 – 3376 (1 abstention RHC personal)  
Cheque 3376 to CJ Murfitt would be paid as soon as the grants from SCDC and WREN were received (expected within 14 days).
- 503/06 **21 Correspondence**
- |                              |   |  |
|------------------------------|---|--|
| CCC                          | - | Modernisation of the civil registration service in the county  |
|                              | - | Tackling the challenge of congestion in Cambridgeshire – a briefing meeting scheduled for 14 <sup>th</sup> November 5.30-7.30pm.                                       |
|                              | - | Northstowe Area Footpath and Cycleway Network Project  |
|                              | - | Camclerks – Cambs LA's Clerking Service (anyone interested in training to be a school governing body clerk?)   |
| SCDC                         | - | New South Cambridgeshire District Council Biodiversity Strategy. See: <a href="http://www.scams.gov.uk/biodiversitystrategy">www.scams.gov.uk/biodiversitystrategy</a> |
| Disability Sport Focus Group | - | Newsletter   |
| COPE                         | - | Newsletter   |
| Community Mediation service- | - | Invitation to AGM 17 <sup>th</sup> November  |
- 22 Dates of Next Meetings**
- |          |   |                           |
|----------|---|---------------------------|
| Planning | - | 20 <sup>th</sup> November |
| Youth    | - | 20 <sup>th</sup> November |
| Council  | - | 4 <sup>th</sup> December  |

**23 Items for December agenda** (to be received by 24<sup>th</sup> November)

The meeting ended at 11.00pm. Standing Order 1a states “Meetings of the Full Council shall be held monthly at Milton Bowls Pavilion at 7:30pm unless the Council otherwise decides at a previous meeting.” Members agreed that whenever a visitor attends a meeting that meeting should start at 7.00pm.

Signed.....

Date.....