

## **Minutes of the Meeting of Milton Parish Council held on Monday 3<sup>rd</sup> November 2014 at 7.30pm in the Bowls Pavilion**

**Present:** JE Coston (chair) A Bradnam D Chamberlin RJ Farrington G Heaney IF May  
J Mowatt M Perkins HM Smith D Stirrups RT Summerfield I Tyes  
D Geasor  
County Councillor Maurice Leeke (arrived 8:50pm)

### **1 Welcome and Apologies for absence:**

A Dark – personal; M Hersom – personal; Clerk – personal/illness.  
IFM thanked JEC for all her hard work while the Clerk has been on holiday/ill.

### **2 To accept and approve the Minutes of the Parish Council meeting of 6<sup>th</sup> October 2014**

The Minutes and Confidential Minutes were received and signed as true records.

### **3 Public Participation – members of the public are invited to speak.**

No members of the public present.

### **4 Declarations of interest and dispensations**

#### **a) To receive declarations of interest from councillors on items on the agenda.**

Item 6 - AB member of South Cambs District Council Planning Committee

#### **b) To receive written requests for dispensations for disclosable pecuniary interests (if any).**

#### **c) To grant any requests for dispensation as appropriate.**

### **5 Clerk's report**

Remembrance Day (Tuesday 11<sup>th</sup> November): Two wreaths ordered on behalf of MPC. Milton Primary School is planning a big history day in school and will bring three year groups to the memorial this year.

Parking on Butt Lane near the Park and Ride Entrance: Two complaints from a resident about cars parking on Butt Lane outside of residential properties.

Reports of faults to the gym equipment: Email received about the gym equipment on the Sycamores recreation ground. Ongoing.

Fen Road Damage Report: PCSO John Mason aware of the issues. Highways aware of damage. Other Parish Councils have experienced the same problem with this firm.

Coles Road Telephone Box: Complaint from resident about run-down state of this phone kiosk. David emailed BT to request replacement of glass panels and general tidying. BT came out the next day to replace glass and clean kiosk. The phone box is also now on BT's list for a repaint, although painting has finished for the season so this will be done in 2015.

Committee budgets: Each committee of the parish council should meet and agree a budget by the December parish council meeting.

Field by allotments: Clerk to speak with Paul Harold about the sort of charges to be levied depending on state of field.

Christmas lights: RJF reported that the firm is in place and lights will be put up on either 4 or 11 December.

## 6 Planning

The Minutes of the Planning Committee meeting of 20<sup>th</sup> October 2014 were received.

### Decisions

S/1971/14/FL – Mr Chris Keech – Thomas Graham House, 290 Cambridge Science Park, Milton – Extension of existing car parking to provide additional spaces, cycle storage and provide additional access exit point onto loop road: **Approved.**

S/1987/14/FL – Mr & Mrs S Tjinakiet – 22 Froment Way, Milton – Erection of two storey extensions to side and first floor extensions to front of dwelling: **Approved.**

S/2155/14/FL – Mr Peter Appleyard – 5 Pearson Close, Milton – Single storey front and rear extension, alter garage to living space: **Approved.**

S/2191/14/FL – Mr Steve Edwards, British American Tobacco– 210 Cambridge Science Park, Milton – Relocation of existing main entrance: **Approved.**

S/2232/14/FL – Mr David Bird – 6 Cambridge Road, Milton – Erection of gates, associated brick piers and walls: **Approved.**

### Amendment

S/2099/14/FL – 40 Froment Way, Milton – Removal of bottom panel of windows in rear elevation and roof lights set at 1.8m above floor level, ridge and eaves reduced by 300mm.

### Sent to Committee

S/2295/14/FL – Mr Brendan Robinson, Village Vets Ltd – Single storey extension to veterinary practice. – 29 Cambridge Road. To be considered by South Cambs Planning Dept on 5 November. **AB to speak on behalf of parish.**

## 7 Maintenance

JEC reported problems with cemetery:

- damage to one grave;
- human faeces found on more than one occasion;
- one plot had many items, including flowers, placed on it exceeding the boundary of the plot. HMS to ring the family (following up with a letter) and remind them that:
  - the parish council should be told in advance of any special functions (family anniversaries, etc) to be held at the grave so as not to conflict with burials;
  - all items exceeding the plot boundary need to be removed within two weeks.

Two quotes received for marking out of cemetery with bricks: one for £550 (from KP Landscaping) and one for £1,076 (from Murfitt Ltd). Contingency sum of up to £500 previously agreed. It was **AGREED (propose GH/second DC)**

**to accept the KP Landscaping quote for £550, taking the extra £50 over the contingency sum from the Maintenance budget.**

Allotments: Buchans contacted to clear various allotments and have agreed to complete work by January. GH reported that all allotment holders save one have now removed offending trees. Notice of non-renewal shall be sent to final allotment holder unless trees removed forthwith.

## 8 Staffing:

JEC reported that applications for Assistant Clerk position are on hold due to holidays and Clerk illness. Letters sent to applicants apprising them of situation. Staffing Committee to meet as soon as possible to sort out way forward.

## 9 Finance & Administration

The Minutes of the Finance & Administration Committee meeting of 20<sup>th</sup> October 2014 were received. AB pointed out that Helping Hands receipt referred to litter pick sticks. JEC thanked HMS for all her hard work in sorting out the finances. HMS to attend interim audit. It was **AGREED (propose HMS/second JEC)**

**to confirm the decision made at the Annual Parish Council meeting in May to appoint Canalbs as the internal auditor for 2014/15.**

## 10 Bellway/North Lodge Park development

JEC reported that both Peter Jones, the consultant hired by the parish council to oversee the sports pitch installation, and Mike Elsome, the surveyor who was hired to oversee the pavilion construction, were working hard to ensure that the parish received the best facilities possible.

Sports pitches: The pitch installation has been delayed and now looks to be ready for play only in 2016. RJF and RTS noted that village football clubs were aware of this. Drainage continues to be an issue (as does who will pay for the drainage, if required). JEC noted that suitable drainage to the lakes needs to be in place before any handover from Bellway takes place. Received update on the pitches from Peter Jones.

Pavilion: Without any prior notice, Bellway has proposed admin charges of 24% for any additional work on the pavilion not in the original design. Mike Elsome has negotiated that sum down to 15%. JEC reported that the solar panel display may be cost prohibitive. Denton's shall be asked to quote for carpeting, to compare with quotes from Bellway.

S106 Agreement: Received email of 8 Aug 14 from James Fisher, South Cambs S106 Officer, to clarify the Section 106 Agreement for North Lodge Park in respect of the sports pitch provision. AB continues to work with South Cambs DC regarding the S106 Agreement. Nigel Blazeby is leaving South Cambs Planning [Clerk's note: his replacement is Jo Mills]. JEC spoke with South Cambs legal officer Stephen Reid, who stated that the District Council does not owe a duty of care to the parish, as it was a separate signatory of the S106.

Deed of Variation: After more than a year after being asked to provide a Deed of Variation which would stipulate that the parish is to receive the sports pitches, pavilion and car park as freehold rather than leasehold, Bellway has sent a draft to the parish's solicitors, who remarked that the document will need revision to protect the village's interests. The solicitors will ask for an undertaking from Bellway to cover the parish's legal costs. It was **AGREED (propose AB/second HMS/abstain GH)**

**to provide a contingency sum of £2,000 (from the Capital Projects budget) for legal fees associated with Deed of Variation from leasehold to freehold (of the North Lodge Park recreation area - sports pitches, pavilion and car park).**

JEC noted that all three parties (Bellway, South Cambs DC and the parish) need to confer before any agreement is signed.

Lake/landscaping update: Received email of 30 Oct 14 from Pat Thompson of Bellway which outlines target dates for completion of outstanding lake and landscaping issues.

Noted that Bellway hopes to be offsite by January 2015. General agreement to arrange future meetings, when required, with user groups to update progress on outstanding issues, and to arrange a meeting of the Land Group to discuss the Deed of Variation and indemnity for Public Art Contribution (see Correspondence).

### **11 Waggon and Horses Bus Stop**

Item deferred from October Parish Council Meeting. Both Stagecoach and Cambs County Council agreed that the current stopping location is dangerous. IT reported on onsite meeting with Stagecoach. The proposal is to divert the Cambridge-bound route to Ely Road via the front of CWA and move the bus stop on to the Ely Road near the Anglian Water depot. This will also be nearer the North Lodge Park development. DC supports proposal on grounds that current location is very dangerous and proposed location would help to integrate North Lodge Park with the rest of the village. It was **AGREED**

**to write an article for the Village View magazine which explains the proposal and requests residents' views on the suggested site.**

A proposed bus shelter and lighting would need to be built on the grass verge and for the real time bus info sign to be moved. There appear to be no street lights along the stretch of Ely Road north of the junction and this would also be a sensible improvement. The existing brick bus shelter at the Waggon & Horse could remain for northbound bus passengers.

### **12 Street Lighting on Ely Road & Bund on Humphries Way**

Street lighting on Ely Road: DC reported that residents of North Lodge Park have commented to him on how dark the path along Ely Road is, making them feel disconnected with the rest of the village. It was **AGREED**

**to contact the County Council (copy Maurice Leeke) and request street lighting along the stretch of Ely Road leading to North Lodge Park development.**

Bund on Humphries Way: The parish was assured by the Highways Dept that the bund containing daffodil bulbs, which was removed as part of the work on the new cycle path, would be re-instated once the work is completed. The parish has learned from workmen onsite that Highways now do not intend to re-instate this bund. It was **AGREED**

**to write to Mike Davies at Cambs County Council (copy Maurice Leeke) to remind him that the parish had specifically asked about this bund and had been assured it would be re-instated, and to point out the history of this site with travellers and the fact that the lack of bund and the new drop-kerb installed as part of the cycle path work makes this site even more enticing for potential traveller occupation.**

### **13 Parking in The Rowans**

Three more complaints about parking in the Rowans, particularly on the corners of both entrances. Cars and vans are parking on both sides of the road at both entrances to the Rowans, and there have been some very near misses. The office is getting two to three complaints a week. It was **AGREED**

**to write to Highways Dept to highlight the problem and request that engineers be sent out to provide solutions, including installation of double yellow lines**

## 14 Milton Approaches Working Group

AB and HMS have been in contact with SCDC and Cambs County Council to remove illegal advertising at the southern approach to Milton. AB summarised current understanding of 'who is responsible for what':

**Advertisements on the road, the verge or in lay-bys.** The physical structures/boards/hoardings on which such advertisements are mounted are the responsibility of County Council, Highways Enforcement. George Hay, Highways Enforcement Officer 07827 234451 [george.hay@cambridgeshire.gov.uk](mailto:george.hay@cambridgeshire.gov.uk)

**A-boards** Cambridgeshire County Council, Highways Enforcement is also responsible for these) Businesses may have an A-board, providing it is on private land and not on the highway or pavement. A-boards should be taken in each night and may not be chained to street furniture. However CCC do not have a policy to remove A-boards, largely because they feel they are not a major problem and currently do not have the resources to remove them. A-boards belong to the business and should not be removed except by authorised enforcement officers. BUT Charles Swain, Planning Enforcement, SCDC advises me that if SCDC receive a direct complaint, they will consider removing A-boards.

**Large Advertisements (some - not sure of the criteria)** - require planning permission and are the responsibility of SCDC Principal Planning Enforcement Officer, Charles Swain ([charles.swain@scams.gov.uk](mailto:charles.swain@scams.gov.uk)) - New Communities and Development 01954 713206. Planning permission for advertisements is listed on the SCDC Planning site and has the suffix 'A' to designate advertisement. You can search on the location map.

**Estate Agents' boards** do not require planning permission, are permissible "within the boundaries of the property they are advertising" and are not subject to a time limit. They are subject to total height (max. 4.6m) and area (38 sq m) limits. There may be one board on each aspect of the land.

**Duration of advertisements** If advertising has not been challenged within ten years, it is considered to have been accepted and could be allowed permanently

**Fly-posting** In theory, the Anti-Social Behaviour Act 2003 allows authorities to issue a fixed penalty notice to any person caught in the act of fly-posting an illegal advertisement. The fixed penalty is £75. In practice, fly-posters are rarely seen in action. Any fly-posters on fences or lamp posts can be removed (by Parish Councils or individuals). There is some flexibility allowed for local events...see next point.

**Advertising of local events** - whilst fly-posting is illegal, adverts for local events (e.g. Spartan Run, Zombie Event, local events in Village Halls etc) are tolerated, providing they are removed immediately after the event.

AB has contacted NHS Blood and Transport 0300 123 23 23 about their banner advertising a donation session on 31 October. It currently obscures the visibility splay at the entrance to the Jane Coston Bridge (see note below). AB has not asked them to move it but has pointed out that ideally it could have been placed about 20 feet to the right of its current location on the railings, where it would still be very visible but it would not obscure visibility at this dangerous junction with Cambridge Road. AB has asked them to bear this in mind in future.

**Advertising on railings** - George Hay (CCC Highways Enforcement) points out that where a safety barrier is installed, usually railings are chosen because it is important to retain **visibility through the barrier**. For example the sides of the Jane Coston

Bridge would have been made with railings, to ensure that pedestrians and cyclists approaching and exiting the bridge would be visible to motorists and vice versa. Similarly, the railings inside the Tesco site would have been chosen to ensure pedestrians approaching the crossings would be visible to motorists. For this reason we might have grounds to challenge SCDC Planning Enforcement about the advertising banners on these railings, close to the crossings.

### **Verge parking**

Parking on grass can obstruct the highway and prevent pedestrians and wheelchair users from accessing roads and footways. Verge parking is also a hazard to other motorists, especially if the vehicle is parked on a bend, narrow road or junction. Any yellow lines on the road also apply to the verge behind the lines

### **Litter**

It is a criminal offence to litter, which includes throwing down, dropping, depositing or leaving any litter. This includes throwing litter from a stationary or moving vehicle. The maximum penalty on conviction is a fine of up to £2,500. Alternatively a fixed penalty notice of £75 may be served.

**Chris Bradley, Environmental Health Enforcement Officer** has been very helpful  
[chris.bradley@scambs.gov.uk](mailto:chris.bradley@scambs.gov.uk) 01954 713407

## **15 South Cambs Parish Council Conference & Community Funding Fair - 28 Oct 2014**

Organised by CAPALC, Cambs County Council and South Cambs District Council. AB, DS and IT attended. Inspiring talks from Parish Councils and workshops from nine different organisations offering grant funding and support for Parish Councils. Money is available through grants, particularly for sport, play equipment and engaging communities with sport. Help is also available in making applications. Grants target specific groups. Noted that 'Shape Your Place' website has superseded 'Fix My Street' site.

## **16 MCC Report.**

### Community Centre Report - November 2014

Maintenance/Improvements: This month, we've been concentrating on sweeping leaves from the play areas, paths and car park + clearing them from MCC gutters.

Bookings: There is one Saturday night party and two Sunday dog shows during November

Staff: Linda has returned to work on light duties

Youth Building: Nothing to report

Vandalism: On Friday night, 17<sup>th</sup> October, we had a spate of vandalism at The Sycamores Rec – broken bottles around the pavilion and on the hard court, the cricket square ropes and stakes were thrown all over the rec and there was copious amounts of rubbish strewn all about. Luckily, Ray Daniels happened to go down to the rec on Saturday morning and cleared it all up, which was very good of him. I checked the CCTV, but this showed nothing conclusive. I also reported it to the police, so that they are aware. Hopefully, it was a 'one-off' incident!

Andy Gray, Community Centre Manager, 22/10/2014

## **17 County Councillor's report**

Maurice Leeke reported that Cambs County Council is short of money and forthcoming cuts in the next few months will include mobile libraries as well as proposal to switch off all street lighting between the hours of midnight and 6am, and to reduce lighting by 70% during other times. IFM noted that both energy and money could be saved by switching off/reducing lights at Park & Ride. ML noted that white lining and red paint on Cambridge Road is still outstanding. Any road work on Fen Road would involve the road being closed; and as the road will be closed for work on level crossing, it would make sense to

perform road maintenance at the same time. Concerning double yellow lines (e.g. in The Rowans), the largest cost involved is advertising, so installation of double yellow lines should ideally be done in blocks rather than piecemeal.

## **18 District Councillors' reports**

### **District Councillor's Report for 03 November 2014 – Anna Bradnam**

#### **SCDC and Parish Council Liaison Meeting - 08 October 2014**

##### **Land for exception sites**

**Flooding** in August 2014. Villages were asked to identify a location to store sandbags.

**Parish Budgets** Unlikely to rise more than 3% from this year's figure.

**Parish Questions** were asked about potential conflict of interest in pre-application advice and delegated decisions to officers, about the same applications.

**Note** - Public Works Loan Board can provide loans for work that needs to be done.

**Next meetings: 8 Dec 2014 – Parish Planning Forum, 11 Mar 2015 Parish/Cabinet Liaison Meeting.** AB and DS to attend.

#### **SCDC Planning Committee - 1 October 2014** – included

- Two Solar Farms (1) 26.6 ha, just north of Royston, outside the Melbourn village framework - approved, (2) 49 ha in the Green Belt NW of Sawston – refused.

- Office/Reception building at Caravan site, Chittering – approved

- Replacement telecommunications mast – Cottenham – approved

#### **SCDC Environmental Services Portfolio Holder's Mtg (Cllr Mick Martin) – 14 Oct 2014**

##### **Funding for a Cambridgeshire Handy Person Scheme**

##### **North West Cambridge Waste and Recycling Shared Service Agreement (SSA)**

##### **Proposed changes to Waste and Recycling Service Policies** dealing with

a) Assisted collections for the disabled and b) Suspending the provision of additional green bins until the effects of the revised winter collections have been fully evaluated.

**Food Service Plan 2014-15** – describes how SCDC intends to use its resources to deliver food safety and hygiene law enforcement activities.

**Annual Environmental Quality Survey** Responses indicated that 92% of respondents were satisfied or very satisfied with waste and recycling. Respondents expressed concerns about dog-fouling, litter, fly-tipping and graffiti. Future questionnaires would be issued to Parish Councils as well as to residents.

#### **SCDC Housing Portfolio Holder's Meeting (Cllr Mark Howells) - 15 Oct 2014** including

**3) A new contract for the Home-Link scheme in 2014/15.**

**4) Review of Aids and Adaptations Policy, and employing an Occ. Therapist directly.**

**6) Home Improvement Agency - Update**

The Cambridgeshire Home Improvement Agency (CHIA) helps people to live independently by helping them to access Disabled Facilities Grants.

**7) Affordable Homes Draft Services Plan 2015/16.** The service plan themes were agreed.

**9) Grass Roots – Review of the Grounds Maintenance Service**

**10) Non agenda item – Closure of Southwell court, a residential home in Melbourn**

Notice of closure and demolition **within 3 months** of this 35 bed residential home in Melbourn, run by Metropolitan

### **Neighbourhood Police Panel Meeting – 15 October 2014**

Concentrating on: **Cybercrime, Domestic abuse, Sex crimes and Child Sex Exploitation**

The remaining officers are deployed on speeding, (inappropriate) parking and visibility – officers are being issued with tablets. They will have fewer offices and sell Police Stations.

**Request** - let PCSOs know of locations where they can work (tea shops, WiFi hotspots).

Discussion of possibility for PCSO to use parish council WiFi: danger of password leaking and question whether firewall is up to speed. Clerk to speak to Paul Oldham.

Burglaries increased in the last quarter.(3/wk to 11/wk) but ASBOs have been reduced.

Active on **oil theft, dangerous dogs, graffiti, fly-grazing, burglaries and speeding.**

**Speedwatch** –[brian.robins@cambs.pnn.police.uk](mailto:brian.robins@cambs.pnn.police.uk) or [speedwatch@cambs.pnn.police.uk](mailto:speedwatch@cambs.pnn.police.uk)

**Speeding Enforcement – Paul Jenkins** – on the highway.

**Trading Standards** – There has been an increase in distraction burglary and rogue trading.. TS are providing ‘Memo-cams’ for vulnerable or forgetful victims, attached to the front door, so images can be obtained if the fraudster returns. TS are having success, setting up “No Cold Calling” zones, which deter rogue traders

### **Milton Litter Pick - Sunday 19 October 2014**

Eight volunteers collected 15 bags of rubbish. Evidence of theft, drugs and legal highs were found as well as a dropped jacket, which was re-united with its owner within hours of loss.

### **Councillors Report – November 2014 – Hazel Smith**

#### **Northern Fringe East (Chesterton sidings) planning**

The briefing at the City Council Guildhall on Tuesday 21st October about the Area Action Plan, published on Monday 20<sup>th</sup>, went into some detail about the Issues and Options that are to be discussed at various council meetings over the next 6 weeks then put out for public consultation from 8<sup>th</sup> December. This affects Milton more than any other village and we should be prepared to set up a working group to discuss the document when it comes out for consultation over Christmas, so a Parish Council response can be agreed at the January meeting. There are 4 options with increasing amounts of employment-led development, some light industrial areas (as is there already on Cowley Road), and some shops and large areas of offices. There is a little residential development (up to 600 houses) in the higher options. Nuffield Road estate is part of the action plan area (this is where some of the houses might be) but Fen Road Chesterton is not. Neither is the Science Park.

In all options they propose a Household Waste Recycling Centre beside the A14 and Jane Coston Bridge, furthest from the station, and a railhead for aggregate, with a link onto the A14 directly. This would be used to avoid lorries involved in the A14 upgrade having to use the Cowley Road entrance. They say it would only be used at night, but it might be a hopper for filling lorries, filled by a conveyor-belt system from the yard below. No-one seemed to have thought about how loud this might be at night, and we should look into the plan carefully. This is proposed by the Minerals and Waste plan adopted by the County Council, though I don't believe there was any detail in there. Cowley Road becomes a green tree-lined boulevard in all options.

Option 1 has a mix of office and light industry, 2 has less light industry, and more green areas, including a green corridor beside the public drain, and residential development where the station car park is currently planned. Car parking would be beside the railway in a multi-storey building.

Now comes the good news ... In Option 3 the sewage works is smaller, and in Option 4 the sewage works has gone completely! The planners have met with Anglian Water who haven't ruled out moving the sewage works (obviously if the price was right).



### **City Deal discussions and Northern Fringe East Issues and Options consultation**

The area around the new station was then discussed again at the Joint Strategic Transport and Spatial Planning Forum at the Guildhall on 28th. This is a group that has just 3 representatives from all 3 councils on it. I was not allowed to speak and sat listening whilst they spent a great deal of time discussing whether Chesterton Fen area East of the railway should be included in the Area Action Plan. The advantage of this would be the possibility of planning for a bridge over the railway within the Action Plan, but of course there is no mechanism to provide the funding to build a bridge. They talked of perhaps planning for sports fields on the river side of the railway, to service the needs of people living near the station. Everyone seemed to accept that another road into that area would be an improvement, but it always raises more questions than it answers. The consultation runs for six weeks from 8<sup>th</sup> December. It was **AGREED**

**to form a working party (AB, IT, DS, HMS and JEC) which will provide feedback in January and to place item on January parish council agenda**

One member (Lewis Herbert from the City Council) proposed a meeting just to talk about the future of that area (not just planning issues). **MP and AB to join HMS.**

### **Section 101A of the Water Services Act 1991**

I have contacted Defra who have confirmed they are to look at the guidance for England and will be revising it.

### **Science Park Station local liaison forum**

The work on Milton Road is about 3 weeks behind schedule, and although they had promised to try to open the road up in December to improve traffic flow, this may now not be possible.

The **level crossing at Fen Road Chesterton** is in dire need of safety improvements: it has no pavements on either side, and as Network Rail will be doing some work on the signalling we were hoping some space could be made to add pavements. Ian Litterick reported that Mr Crickmore has bought Haling House (the pink bungalow beside the railway). He already owns the adjacent flats and the plot has planning permission for 2 houses, limited to 2 because of the proximity of the level crossing. Mr Crickmore has apparently offered to provide a footpath on that SE side of the crossing, carrying on from the path in front of his flats. If he were to sell a small amount more land this would allow a path to be laid down to the Halingway on Network Rail land. This development also makes a separate footpath across and beyond the railway more achievable. All the work is in the City Council area, but the improvements would be very much appreciated by our parishioners in Chesterton Fen. It was **AGREED**

**to write to the City and County councils and Network Rail (HMS to provide draft) asking for this as a priority and encouraging communication.**

### **Zombie Evacuation event**

South Cambs Safety Advisory Group met with the organisers just before the event on 25<sup>th</sup> October. The event did not attract as many people as the Spartan event did. The organisers (and zombies) parked in the field off Fen Road but most of the parking was at the main car park and nearby in the industrial estate. Future large events will be discussed at the South Cambs Safety Advisory Group.

### **Grass cutting**

I am awaiting details of the SCDC grass cutting in the village, and what fee we might be offered if we wanted to take it on. In general the grounds maintenance around council flats etc has been cut since 2008 and they only cut the grass (12 times); any shrub maintenance is only done if people complain and raise a 'job' for it, and there is no routine shrub maintenance even now that the council has more money to spend on housing. If the cutting in Coles Road and Walkling Way were linked to cutting around the flats would Buchans

be interested? [Clerk's note: Buchans was contacted and would be interested; item will be placed on December Maintenance Committee agenda.]

**Lorry Parking on yellow lines beside the cycle bridge**

I have had some posters made up and put them up there to try to stop drivers parking illegally. PCSO John Mason has had a word with the operator of the kebab van, and in general fewer lorries are now blocking the visibility of cyclists coming off the bridge in the evenings.

JEC thanked both District Councillors for working so hard on behalf of the village.

**19 Bills for Payment and Money Received, Budget figures**

No bills for payment were presented. Finance & Administration Committee will meet to agree bills for payment. It was **AGREED**

**to delegate agreement of urgent bills for payment to Finance & Administration Committee on this one occasion**

**20 Correspondence**

An indemnity was received from South Cambs District Council concerning Bellway's payment of a Public Art Contribution of £50,000 for North Lodge Park. It was **AGREED**

**to place this item on the December parish council agenda and have the Land Group review the indemnity and report back in December**

**21 Dates of Next Meetings**

Draft of meeting dates for next year (2015) were approved (see Appendix I), with single change of Annual Parish Council meeting to May 18<sup>th</sup>.

**22 Items and Reports for December agenda (7pm start)**

To be received by 20<sup>th</sup> November 2014

The meeting ended at 9.20pm.

Signed.....

Date.....

## APPENDIX I

### PARISH COUNCIL MEETING DATES FOR 2015

**ALL MEETINGS WILL COMMENCE AT 7:30PM UNLESS SHOWN OTHERWISE  
VENUE FOR ALL MEETINGS: BOWLS PAVILION, COLES ROAD, UNLESS SHOWN  
OTHERWISE**

#### **JANUARY**

Thursday 8<sup>th</sup> Staffing Committee  
Monday 12<sup>th</sup> Parish Council  
Monday 19<sup>th</sup> Finance & Administration Committee (PC Office)  
Wednesday 21<sup>st</sup> Community Care (11:30am)

#### **FEBRUARY**

Monday 2<sup>nd</sup> Parish Council  
Monday 16<sup>th</sup> Planning Committee

#### **MARCH**

Monday 2<sup>nd</sup> Parish Council  
Monday 16<sup>th</sup> Planning Committee  
Monday 23<sup>rd</sup> Maintenance Committee

#### **APRIL**

Monday 6<sup>th</sup> Parish Council  
Monday 13<sup>th</sup> Annual Parish Meeting  
Monday 27<sup>th</sup> Planning Committee (7pm); Finance & Administration Committee (7:45pm, PC Office)

#### **MAY**

Wednesday 6<sup>th</sup> Community Care (11:30am)  
Monday 18<sup>th</sup> Annual General Parish Council Meeting  
Monday ?? Milton Action for Youth AGM (6pm)

#### **JUNE**

Monday 1<sup>st</sup> Parish Council  
Monday 22<sup>nd</sup> Planning Committee (7pm); Maintenance Committee (7:45pm)

#### **JULY**

Monday 13<sup>th</sup> Parish Council  
Monday 20<sup>th</sup> Finance & Administration Committee (PC Office)

#### **AUGUST**

Monday 10<sup>th</sup> Planning Committee – PC Office (if required)

#### **SEPTEMBER**

Monday 7<sup>th</sup> Parish Council  
Wednesday 9<sup>th</sup> Community Care (11:30am)  
Monday 21<sup>st</sup> Planning Committee (7pm); Maintenance Committee (7:45pm)

#### **OCTOBER**

Monday 5<sup>th</sup> Parish Council  
Monday 19<sup>th</sup> Planning Committee (7pm); Finance & Administration Committee (7:45pm, PC Office)

#### **NOVEMBER**

Monday 2<sup>nd</sup> Parish Council  
Monday 16<sup>th</sup> Planning Committee

#### **DECEMBER**

Monday 7<sup>th</sup> Parish Council  
Monday 14<sup>th</sup> Planning Committee (7pm); Maintenance Committee (7:45pm)