

Minutes of the Meeting of Milton Parish Council held on Monday 2 March 2009 at 7.30pm in the Bowls Pavilion

Present: RH Chapman (chair) JE Coston (chair from min 32/3-09 - apologies for lateness) R Day
M Ellwood RJ Farrington SC Humphreys B Jefferson IF May HM Smith RT Summerfield
RLE Waters
Councillor M Williamson (part), the clerk, assistant clerk and one member of the public

Public Participation – no member of the public wished to speak.

- 1/3-09 **1 Apologies for absence** - PS Badley AJ Campbell G Covell TA Drummond.
- 2/3-09 **2 Declarations of Interest – personal and/or prejudicial**
HMS – planning - personal – member of SCDC planning committee; application S/0089/09 prejudicial.
IFM - land update personal – chairman of colts football club.
- 3/3-09 **3 Minutes** - the minutes and the confidential minutes of the meeting of 2 February 2009 were approved and signed as a true record.
- 4/3-09
(7/2-09) **4 Clerk's / Chairman's report**
Highways inc A14 bridge – notes of meeting held on 9 February detailing the various responsibilities for maintaining the cleanliness and structures of the bridge were received and noted.
- 5/3-09 Winship Road – see agenda item 13.
- 6/3-09 Verge opposite Tesco – RHC had spoken to the kebab van owner about the ruts on the verge. The clerk had asked Keith Fauch CCC for his advice. Mick Oakman CCC intended to talk with Paul Quigley SCDC. RHC offered to bring a proposal together with costings to prevent further damage to the verge to the April meeting. **Action: RHC**
- 7/3-09
(28/2-09) Tesco meeting – report of meeting between HMS, PSB, BJ and County Councillor Michael Williamson, and the Tesco manager was received.
- Parish Council issues:
1. The manager offered Council a place inside the lobby at the front of the store for a parish notice board. Council would have to provide the board and keep it tidy. Council agreed with this suggestion. To be further investigated.
 2. RLEW had drawn up a plan for the path from The Rowans to the car park by the cash machines. It was **AGREED** to submit to the manager of Tesco the suggested footpath plan. **Action: HMS and the clerk**
- 8/3-09 Cycle barriers - a resident had expressed his concern that the barriers between The Elms and Butt Lane had been moved. Another resident had expressed concern about the removal of other barriers. Other messages of approval for the scheme had also been received. The clerk would ask K Fauch CCC to repair damaged verge adjacent to removed barriers by Sycamores recreation ground. **Action: the clerk**
- 9/3-09 Dog bin – request for dog bin on Elms open space received - for Maintenance Committee.
- 10/3-09 Community Care grant – two members of the Community care Committee had been invited to a County Council Grants Reception at Hinchingsbrooke House Huntingdon on Wednesday 18 March 2-4pm. CCC had granted the scheme £3,000. The clerk and RLEW would attend.
- 11/3-09 Risk assessments – all risk assessments had been reviewed and signed by the clerk and chairman of maintenance: allotments, bus shelters, cemetery, community care, litter picking, office, open spaces, play areas, tree maintenance, erecting Christmas lights, use of contractors.
- 12/3-09 Bank Account – RTS and the clerk had decided to use the Co-op Bank as Council's main current account as the Co-op did not levy charges.

- 13/3-09 Digital camera – the clerk had taken photographs for various items. Council agreed that these helped the discussions and that Council should buy its own camera. **Action: RHC and the clerk.**
- 14/3-09 Confidential items – **AGREED** that confidential items could be sent to Councillors by email.
- 15/3-09 Working Groups – noted that the assistant clerk was sending information to the relevant Parish Plan working groups for their comments.
- 6 Planning**
- 16/3-09 (P4/1-09) Appeal - Ms Sarah Lee Plot 6 Sunningdale Chesterton Fen Road - against an enforcement notice issued by South Cambridgeshire District Council. The breach of planning control as alleged in the notice is without planning permission the erection of a dayroom building. Appeal **allowed**, the enforcement notice quashed and planning permission granted.
- 17/3-09 (40/6-08) Appeal – Mr L Saunders 27 and 28 Newfields Chesterton Fen Road – against enforcement notice served by SCDC alleging without permission the erection of a dwelling and a garage and a utility room. – **hearing** scheduled for 3 March
- Decisions received
- 18/3-09 (P8/1-09) Mr P Doyle 120-126 Science Park – external alterations to include re-cladding of all external elevations and re-spraying of all existing windows and doors and formation of new air conditioning compound and bin store - **approved**. Colour detail and sample panel of cladding to be approved. SCDC LDF 2007: **DP/ 2 (Design of New Development) and DP/3 (Development Criteria)**.
- 19/3-09 (P9/1-09) Mr K Spires KES Contracts 12 Burling Walk – extension over existing garage – **approved**. SCDC LDF 2007: **DP/2 and 3**.
- 20/3-09 (P11/1-09) Cambridge Sport Lakes Country Park – extension to Visitor Centre and addition of velux roof lights **approved**. East of England Plan 2008: **SS1 (Achieving Sustainable Development)**; SCDC LDF 2007: **DP/1, 2, 3 and 7 (Sustainable and other criteria for development), ET/10 (Tourist facilities), GB/1 and 2 (Green Belt)**.
- New applications
- 21/3-09 (22/2-09) S/0026/09 Mr & Mrs Karia 136 The Rowans – two storey front extension and first floor extension over garage. Copy letter of objection received. Amendment showing height of roof lights serving a bedroom – **for information only**.
- 22/3-09 S/0089/09 Jamie Beynon 9 Hall End – 1st floor extension over existing garage and part playroom – **no recommendation**. **Query possible over development**. [HMS took no part in this debate].
- 23/3-09 S/0140/09 Tesco Plc Cambridge Road – erection of wind turbine - **refuse**. **Comments: “In a prominent position adjacent to a busy roundabout and will be a distraction to motorists using the highway and the busy entrance to the store. Our Village Appearance Group (a working group that has emerged as a result of the Parish Plan) is trying to improve the appearance of this approach to the village and the turbine will detract from these efforts. The manufacture and installation of the turbine will far exceed any 'green' benefits.”**
- 24/3-09 S/0143/09 Miss Rosie Davey – 63 Cambridge Road – conversion of garage to annex - **refuse**. **Back-land development out of character with the surrounding area. The annexe would be sited in a poor environment suffering noise and disturbance from its commercial neighbours and causing noise and disturbance to its residential neighbour. The proposed access for the annexe would run between and in close proximity to the two proposed houses. Further noise and disturbance would occur through the use of the proposed access to the new properties either side of the access. Contrary to Policies DP/2 and DP/3 of the SCDC Control Policies 2007.**
- 25/3-09 S/0198/09 Mr S Wrench Mereway Farm Milton Road Impington – removal of Condition 18 of planning permission S/1017/06/F. The clerk would seek clarification from SCDC. **Action: the clerk** For Planning Committee 16 March.

26/3-09 **7 Minerals and Waste Plan consultation – Council’s responses**

(27/11-08) **AGREED** to send the following responses:

SS1 Site 73 – Clay extraction for the A14 upgrade– quantity 200,000m at the current landfill site off Butt Lane

Objection to the entrance into Butt Lane (as shown on the plan).

According to officers from the Highways Agency the clay would be transported over fields.

Reassurances requested that none of this clay would be transported on the highway.

The Park & Ride site in Butt Lane had increased the traffic flow.

MPC had always argued that the land between Butt Lane and the A14 should be returned to agriculture as soon as possible.

Abstracting clay would increase the life of the landfill site, to which Council objects.

SS4 Site 126 – land at Chesterton Fen for Household Waste recycling centre

Strong objection to this totally unsuitable site, including a flood plain, which would result in increased traffic flow through a residential area.

It was believed that this was a site of special interest beside the river, contributing to the setting of the river.

SS4 Site 139 North of Waterbeach – relocation of aggregate sidings from Chesterton and to facilitate London waste rail transfer

Unsuitable flat landscape. The development would be close to 6 houses. The proposed access road would run very close to Denny Abbey.

Traffic would spill out on to the A10, causing issues with heavy vehicles. There would be added traffic on to the already congested A10 and would encourage vehicular movements cross-country.

27/3-09 **8 Parish Plan**

(24/2-09) The “Plan for Milton” had been circulated.

AGREED

to accept the survey report (9 in favour 1 against)

approve the Action Plan and distribution of the Plan for Milton (9 in favour 1 against).

28/3-09 **9 Office / Bowls Pavilion - suggested improvements**

(32/2-09) Estimate from CJ Murfitt received:

1. Works to entrance porch to construct glazed screen with door to create lobby space. The clerk and assistant clerk were content to have no changes made to the entrance.

AGREED to take no action.

2. Mount projector to ceiling including provided of timber supports and fixing for - **£45.00 +VAT.**

AGREED to accept quotation.

3. To provide studwork and plywood casing to meter cupboard and below including access doors and

4. Electrical works comprising replacing 3 No. distribution boards and fit 1 No. dual Tariff distribution board; upgrade mains tails from 16mm to 25mm (24 hr & Economy 7) Test on completion.

MCC had no objection to these works being carried provided Council met the cost.

RLEW having declared a personal interest (bowls club member) commented that a proper review of the electrics should be carried out as the system did not meet modern standards.

RJF would meet with CF Nunn (MCC and bowls club) and G Sheen (bowls club). RHC and the clerk would ask an electrician for a survey and quotation. **Action: RHC and the clerk**

Matter to be referred to the Maintenance Committee. **Action: Maintenance Committee**

29/3-09

10 Maintenance**1. AGREED**

to accept quotation of £290 + VAT from Buchans for grubbing out shrubs and reseeding area adjacent the foot /cycle path The Sycamores.

Noted that trees in the tree and hedge line at the Norman Industrial Estate had been cut back, one severely.

2. AGREED

to ask businesses adjacent tree and hedge line at industrial estates Cambridge Road to request Council to carry out any remedial work in future. Action: the clerk

The Village Appearance Group were looking at ways to improve this area and had suggested the Cambridge News be asked to cut back their hedges in Winship Road. **The clerk to action**

(10/2-09)

3. Tomkins Mead update - RLEW had circulated a history and update. M Woolhouse, CSLT also submitted a report. It was accepted that communication between the two bodies could be improved. Noted that remedial work had now been done to the previously poorly coppiced trees. MPC had a good working relationship with CSLT supported by an Agreement. Next liaison meeting with CSLT scheduled for April.

Noted that SCDC had done a major litter pick to the west of the A10.

30/3-09

11 Land update

(25/2-09)

AGREED - [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business.

The meeting closed at 9.10pm and re-opened at 9.43pm.

31/3-09

14 County Councillor's report – (brought forward)***Park and Ride***

We had a very useful meeting on February 20th. Alistair Frost and Campbell Ross-Bain were there from the County Council and we had, besides myself, Hazel and Richard, David Chamberlin and a representative from Impington Parish Council.

We discussed a range of issues, mainly following through a list of points raised by David. Alistair told us that the Stage 3 Safety Audit had been carried out but had not been as useful as he had hoped.

On the subject of the A10 bridge, Alistair confirmed that this was not part of the P&R project and that there were no funds available for improvements to the parapet. It was pointed out by us that there were some issues with the signage for both cyclists and pedestrians and these will be looked at.

We discussed signs for motor vehicles coming from Impington and pointed out the dangers of vehicles who miss the signed route trying to turn right at the A10 or turning left and then doing a dangerous U-turn at the lay-by. Alistair said he would look into some temporary signs to remind drivers of what they should do.

There was a general feeling from the Milton representatives that some of the signs on the site were a bit confusing. Alistair said that a couple had been wrongly installed and he would look to get them replaced. We raised the issue of the exit barriers where drivers have to get very close before they open.

We raised the issue of disabled access to the building. We pointed out that the ramps seemed to be a little steep for wheel chairs. This would be checked.

Michael Williamson

www.michaelwilliamson.org.uk

JEC agreed to find out if the Highways Agency contribution towards CCTV on the A14 bridge had been paid. **Action: JEC**

JEC took the chair.

32/3-09

12 Milton Community Centre (MCC) update

- audit: noted that South Cambs District Council had commissioned consultants Strategic Leisure to complete an audit of village halls and community facilities across the district.

The manager had been in post for four months and had settled in very well.

- 33/3-09 **13 Winship Road junction improvements**
 (7/2-09) Options from Mike Davies, CCC, to improve the junction for cyclists had been circulated.
AGREED to ask M Davies to proceed with the kerbed option.
 10 in favour 1 against. [Noted that this would cost £10,000].
- 34/3-09 **15 District Councillors' reports**
Orchard Park – Reorganisation of Community Governance Order 2009 had been implemented. A triangle of land had been transferred from Impington Parish Council to Milton Parish Council.
Council House Transfer - newsletter received. This was proceeding – voting to take place late Spring / early Summer.
Council Tax – Council had agreed to increase the SCDC element by 4.4%.
Speedwatch – five residents had been trained. The only road where speeding had been recorded was Ely Road.
- 35/3-09 **16 Bills for Payment and Money Received**
CONFIRMED payment of cheques 3902- 3906 and direct debit to Eclipse
AGREED payment of cheques 100001 - 100006
- 36/3-09 **17 Correspondence**
Guided Busway - Local Liaison Forum – Park Lane, Histon to Milton Road – notes of meeting held on 08/01/09
 (27/2-09) **Cambridgeshires Transport Commission** - consultation till 6 March 09 on proposals to tackle congestion web: www.cambstransportcommission.co.uk
Cambridge Housing Society - Newsletter Winter 2009
City Council - invitation to a wide range of internal and external stakeholders to this presentation of the Council's draft Adoption Guide for sustainable drainage, on Friday 6th March 2009 at 11am-1pm, at The Kings Room, the Corn Exchange Cambridge.
 - Old Press/Mill Lane Supplementary Planning Document consultation
Highways Agency - Stakeholder News – quarterly newsletter
County Council - Countryside access issues

18 Dates of Next Meetings

- Minibus - 4 March 7.30pm
 Community Care - 5 March 11.00am
 Land Group - 10 March 7.00pm
 Planning - 16 March 7.30pm
 Maintenance – 30 March 7.30pm
 Council - 6 April

Youth working group 16 March to be confirmed.

19 Items and Reports for April agenda (to be received by Friday 20 March)

Signed.....

Date.....