

Minutes of the Community Minibus Committee Meeting held on Monday 26 January 2004 at 7.00pm in the Community Centre

Present: G Sheen (chair) CF Nunn (from Min 48/04 - apologies for lateness) R Pain PK Oldham
The clerk

1 Apologies for absence - RJ Farrington IF May

43/04 **2 Minutes** of the meeting of 22 September 03 were confirmed and signed as a true record.
Declarations of Interest – PKO explained the rules governing “interests”. RP and GS both declared a prejudicial interest for item 7.

As there were non-councillors on the committee recommendations concerning finance must be approved by Council. “All members of a finance committee must be members of the appointing council. In other committees with executive functions non-members may be appointed but ... the non-members have no vote.” (Arnold Baker Local Council Administration 6th ed page 68). LGA 1972 s 101 and LG&HA 1989 s13 refer.

44/04 **3 Review of Financial and Monitoring Figures**

RP had presented a report to MPC Finance Committee (see min 37/04). RP would like to see more income and wider community use.

RP to ask RTS how he would want year 2 figures monitored.

Action: RP

45/04 **4 Community Transport Association**

The CTA would keep members informed of updates in legislation.

AGREED to recommend

becoming members of the CTA.

46/04 **5 VAT**

(CM01/03
Item 3)

The clerk reported that Customs & Excise had not replied.

47/04 **6 Data Protection**

MPC was in the process of registering under the Data Protection Act. Minibus details were included.

48/04 **7 Special Tariffs**

This was deferred until next meeting arranged for 16 February as the meeting was not quorate - both GS and RP having declared prejudicial interests.

Noted that in 2003 the bowls club were charged £12 per trip and the scouts marquee business £8 per marquee booking. The bowls club did 379 miles - at 45 pence per mile this would have amounted to £13 per trip.

49/04 **8 Condition of Bus**

CFN to check two possible rust spots on the water channel. Marshalls had reset the headlamps and checked the brakes.

All maintenance schedules were up to date. Regular checks were being carried out by CFN bearing in mind the usage.

CFN to arrange the MOT and service. **Action: CFN**

Noted that RJF had bought a vacuum cleaner.

50/04 **9 Midas**

AGREED

that if Midas did not insist on **all** drivers being trained then Committee should encourage Midas training.

[An insistence on all drivers being trained would preclude some organisations from hiring the minibus.]

The clerk would ask IFM for information. **Action: the clerk**

51/04 **10 Insurance**

The clerk would ask RJF to clarify the insurance policy for drivers over 70 years of age.

Action: the clerk

The meeting ended at 8.30pm.

Signed.....Chairman.....Date