

Minutes of the Community Minibus Committee Meeting held on Monday 22 September 2003 at 7.30pm in the Community Centre

Present: G Sheen (chair) RJ Farrington IF May CF Nunn R Pain
The clerk

Min CM 01/03

1 Election of Chairman

GS was elected chairman.

2 Matters arising from meeting held on 7 May

Personal accident policy for drivers – not pursued.

MIDAS training – IFM reported that Midas expected a commitment to train ALL drivers – this would be very difficult to achieve. IFM to seek advice from Midas.

Action: IFM

Endorsements – drivers with minor endorsements would be allowed to drive the minibus. An endorsement would attract an additional excess on the insurance policy – the driver to be liable for this extra excess - to be included in hiring policy.

Noted that drivers are liable to pay speeding/parking fines.

Website – can be found on miltonvillage.org.uk.

Hiring Policy – noted that the committee has the right to charge a minimum of £8 for late cancellation (ie within 24 hours).

3 Further Issues

Sponsors

Countryside Agency stickers to be put on driver and front passenger doors.

Action: CFN

Report to the CA due at the end of the month (copy to MPC) – **Action: RP**

RP to give SCDC a report at the end of the first year. **Action: RP**

Policy

No food and drink to be consumed in the minibus – notice to be put up.

Action: CFN

Marketing

RP had contacted every organisation in the village. An article would be published in the Village View.

Cleaning

Committee members would help keep the minibus clean. It was suggested that Cambus may allow use of their wash.

AGREED

that CFN and RJF buy a small vacuum cleaner. **Action CFN**

Tyres

Tyre pressures were difficult to check. CFN was trying to buy special valve caps to make the task easier.

VAT – the clerk was waiting for a response from Customs & Excise about reclaiming VAT on the purchase of diesel. (This is complicated by the fact the MPC are charging hiring fees).

Scouts

AGREED

to charge the scouts the minimum charge £8 for short (setting up marquee) trips.

Day Centre

AGREED

to charge Day Centre minimum charge of £8 for its regular Friday trips.

4 Next Meeting

Next meeting set for Monday 19 January 2004 at 8pm (after planning).

The meeting ended at 8.45pm.

Signed.....ChairmanDate