

**Minutes of the Meeting of Milton Parish Council held on Monday 14 May 2007 at 7.30pm in the Bowls Pavilion**

**Present:** JE Coston (chair) RH Chapman PS Badley G Covell R Day M Ellwood RJ Farrington  
S Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters  
The clerk and 1 member of the public (part)

**Public Participation** – PK Oldham of the Save Milton Country Park Campaign spoke about his plans for the Country Park.

Thanks to PKO for his hard work throughout the year.

- 207/5-07 **1 Introduction** - The chairman welcomed the new Council.  
**Apologies for absence** – M Williamson.  
**Signing of Declaration of Acceptance of Office** – members signed their Declaration of Acceptance of Office.  
**Bank signatories** – additional members signed the bank form.
- 208/5-07 **2 Election of chairman and signing of declaration of acceptance of office** – Standing Order 15 was suspended. JEC was elected chairman and signed the declaration of acceptance of office.
- 209/5-07 **3 Co-option to fill one vacancy** - the post would be advertised in the Village View and on the notice boards.
- 210/5-07 **4 Election of vice chairman** RHC was elected vice chairman.
- 211/5-07 **5 Declarations of Interest – personal and/or prejudicial**  
HMS – items 12 and 13 personal – district councillor; RTS – items 12 and 13 personal – district councillor; RLEW item 13 personal – grandson fishes in Country Park; JEC item 13 – garden backs on to Tomkins Mead; RHC item 13 prejudicial; IFM item 15 prejudicial.
- 212/5-07 **6 Committees** - the following committees were elected:  
Community Care RD ME BJ IFM HMS  
Community Minibus RJF BJ *C Nunn B Pain G Sheen*  
Finance and Staffing AJC JEC HMS RTS RLEW  
Maintenance RHC JEC RD ME BJ SCH RLEW  
(inc Allotments, Cemetery *WD Booth E Spong allotments' consultees*  
and Play) *Cemetery All Saints' Church representative*  
Planning JEC RD RJF BJ RTS RLEW  
Youth PSB GAC HMS *L Henderson*  
MYCMG (Milton Youth Centre Management Group) – a sub-committee of the youth committee – membership to be agreed by youth committee.
- 213/5-07 **7 Representatives** - the following representatives were confirmed:  
Archaeological Warden *WD Booth*  
Child Protection Officer *L Henderson*  
Country Park (& Deputy) ME (JEC)  
Day Centre RLEW  
Footpaths Officer RLEW  
Landfill Liaison RHC JEC HMS RTS  
MCC RHC  
Milton Charities RD IFM *P Harrold BC Waterson*  
Northern Fringe JEC HMS RTS  
Police Liaison JEC  
Press Officer JEC  
Tree Warden (& Deputy) RHC (RD)  
Trolley Bus JEC  
Village View (by invitation) JEC  
Website Press Officer and clerk (min 193/4-07)
- HMS was appointed as Cambridge Sport Lakes representative.  
Land working group – RHC JEC RD IFM RTS. JEC would continue (with one other) to meet landowners.
- 214/5-07 **8 Minutes** – The minutes of the meeting of 2 April 2007 were approved and signed as a true record.

### 9 Clerk's/Chairman's report

- 215/5-07  
(152/4-07) Quality Status – The April meeting of the Accreditation Panel awarded Milton Parish Council Quality Status. The chairman had produced the Annual Report for 2006-07 - an essential criterion for achieving Quality Status. Thanks to the chairman and clerk for their hard work in preparing the application portfolio.
- 216/5-07  
(155/4-07) Horse grazing rights - J Westwood in a letter gave a brief history of the land and pointed out that she and J Ostler had kept the travellers off and the ragwort down and that the County Council had agreed that “rather than it become a wasteland, we could have it all for 2 years for the sum of £180 as long as we kept it fenced & tidy”
- 217/5-07  
(156/4-07) Highway matters: - cycle / foot bridge over A14:  
CCTV – letter from Alistair Frost:  
“The installation work has been taken on by our traffic signals team to complete however, I remain responsible for the job. I am pushing both traffic signals team and the sub contractors to complete this work. I understand we are currently waiting for a quote for electrical connection from EDF. I understand the current electrical supply in the area has no spare capacity and we require a new three phase to single phase sub station. Once I have a quote from EDF a firm time scale can be agreed. I will let you know as soon as I have a quote.”
- (156/4-07) Double yellow lines – confusion had arisen at CCC because different people had been dealing with this. Richard Preston confirmed that:  
Council's request was on the list for investigation. The Area Traffic Engineer, David Lines, would be looking into this matter as soon as possible. The £1500 budget set aside by Council should be more than adequate to cover the costs. A written estimate of costs would be provided when available. A draft order when published could attract objections which would then need to be determined by councillors. The CCC could not give a guarantee that the measures would be implemented as there could be objections. The Parish Council would be required to meet the costs up to that stage whatever the outcome of any objections. Richard Preston promised to keep Council informed of progress.  
Noted that double yellow lines may be implemented as part of the Park & Ride cycle routes to the Jane Coston bridge (comment by Patrick Joyce CCC Cycling Officer at a meeting on 8 May).
- 218/5-07  
(156/4-07) North Lodge – Conservation Manager SCDC was seeking repairs action on a listed building under Section 54 of the Planning (Listed Buildings and Conservation Areas) Act 1990. The Conservation Committee SCDC would discuss this on 16 May. The developers had also written confirming their intention to restore the building. JEC had asked about the land behind Milton Hall. Agreed to invite them to the June meeting. **Action: the chairman**
- 219/5-07  
(157/4-07) Graffiti service – the probation painted the inside of the bus shelters as it was not practical to remove the graffiti with the high pressure washer. It was not anti-graffiti paint due to costs, as for choice of colour they use one colour and so used what they had with them.  
The service has not been able to remove the graffiti on the sports pavilion at The Sycamores as this had been done previously with acid which had burnt into the brickwork.
- 220/5-07  
(158/4-07) Land adjacent A14 – JEC gave an update. The land had now been cleared.
- 221/5-07  
(164/4-07) Crime – restructuring of PCSO's and duties of Neighbourhood Officers received. Forthcoming Neighbourhood Panel Meeting to be held on 16 May at Impington. Histon Panel Newsletter received.
- 221/5-07  
(164/4-07) Junior netball – noted that the Local Government (Miscellaneous Provisions) Act 1976 Section 19 gave Council the power to **grant** (not a donation – comment from internal audit) £200 to the netball club (see min 135/3-07).
- 222/5-07  
(165/4/07) Grass cutting – the clerk was monitoring areas covered by new SCDC contractors working in Walkling Way and Recreation Close.
- 223/5-07  
CALC Bulletin – Welcome and Briefing Event hosted by CALC on 2 and 6 June. Details of first liaison meeting with SCDC 7 June received. Details of various workshops: chairman, Councillor Professional Development, Stage 1, 2 & 3 received.
- 224/5-07  
(186/4-07)) Park and Ride - meeting of 26 March resolved subject to clarification of details relating cyclist and pedestrian safety to refer application to the Secretary of State. The scheme was approved on 9 May by the County Council Development Control Committee.  
Responses to MPC's concerns received (copy to be posted to intranet).  
Meeting with A Frost and P Joyce to look at cycle provision from Park & Ride to Jane Coston bridge took place 8 May. The clerk would confirm status of cycle / foot paths through The Rowans / Sycamores for A Frost.  
RHC reported extra work taking place at the site.

- 225/5-07 **10 Planning** – the minutes of the planning meeting of 23 April were received and noted.  
Decisions received:
- 226/5-07 College of West Anglia – erection of new agricultural workshop building / relocation of 4 feed storage silos and  
(182/4-07) extension of existing pig shed roof to provide covered feed mix area (Phase 1) - **approved**.  
**Details of materials to be used external walls and roofs, finished floor levels, scheme for provision of an intrusive ground contamination investigation assessment and remediation, scheme for dealing with foul and surface water drainage, pollution control, hard and soft landscaping and provision for nest boxes to be approved. Conditions regarding times of working during construction. No outdoor lighting unless otherwise agreed.**  
**In accordance with the following Policies:**  
Structure Plan 2003: **P1/1, P1/2, P1/3, P6/3, P6/4, P7/2, P8/1, P9/2a, P9/8**  
South Cambs Local Plan 2004: **GB1, GB2, GB3, ES1, EN3, EN5, EN7, EN13 & EN14, CS5, TP1.**  
Local Development Framework Core Strategy Document: **ST/1.**
- 227/5-07 Rentokil Initial Services Ltd Cambridge Road – installation of roller shutter door - **approved**.  
(183/4-07) **External materials to be identical to those used for existing building.**  
**Policies:** Structure Plan 2003: **P1/3;** South Cambs Local Plan 2004: **EM7.**
- 228/5-07 Mr & Mrs Aldhouse – 2 Willow Crescent – two storey extension for new bedroom and ensuite; play room and  
(184/4-07) utility room - **approved**. **External materials to be identical to those used for existing building. No windows doors or openings to be in north east and north west elevations. Roof light in northeast elevation to be obscure glazed.**  
**Policies:** Structure Plan 2003: **P1/3, P7/6;** South Cambs Local Plan 2004: **HG12, EN30. [Conservation Area Policies].**
- 229/5-07 **11 Model Code of Conduct**  
(473/06) A letter from the Standards Board: “Where Council adopts the additional provision paragraph 12(2) The Standards Board recommends that, in order to provide clarity, parish councils should have standing orders in place which set out clearly the circumstances whereby members of the public can attend meetings of the authority for the purpose of making representations, giving evidence or answering questions.”  
Noted that MPC Standing Order 69 provides that assurance that members of the public can speak at the discretion of the chairman.
- AGREED**  
to adopt the Model Code of Conduct Order 2007 No.1159 including paragraph 12(2).
- 230/5-07 **12 APM**  
(206/5-07) - **Country Park**  
**AGREED**  
that the clerk should write to Councillor Manning stating that “the public meeting held at Milton on 23 April showed that the time scale for finding a satisfactory solution to the closure threat of the Country Park is inadequate and that consideration should now be given to extending that deadline” and that the chairman and vice chairman should ask to see Councillor Manning to discuss in order to make the right and proper decision for the Park.  
**Action: the clerk, chairman and vice chairman**  
RHC declared a personal interest as he has business dealings with R Manning.  
- **Parish Plan** – PSB would advertise a date (mid June) in the Village View for the inaugural meeting.
- 231/5-07 **13 Country Park**  
(185/4-07) RHC was advised that his interest was not prejudicial at this stage.  
It was felt that the Parish Council owned Tomkins Mead should be treated as a Nature Reserve not a Country Park and if managed by a Trust any work carried out at Tomkins Mead should be agreed by MPC first.  
**AGREED**
- Not to exclude members of the public from the meeting for this item.
  - To support the proposal for a local trust to run the Country Park, and
  - In principle to explore the possibility of leasing Tomkins Mead to a Trust with appropriate covenants.
- 232/5-07 **14 Maintenance**  
Response to SCDC letter about litter and dog bins – to be discussed at next Maintenance meeting.
- 233/5-07 **15 Edmund Green – fence encroachment**  
(189/4-07) The Chairman prepared a full report for a local surveyor, who agreed on reading the report that he would act on behalf of the Council if required to so. JEC then spoke to the Chairman of Mencap, Jim Foord, informing him that the Parish Council required the fence to be repositioned on to Mencap land. Garry Simcox had agreed to move the fence as soon he received a letter from Council requesting this. The Chairman and clerk would write.  
**Action: chairman and clerk**

- 234/5-07 **16 Land update**  
 (190/4-07) The County Council's consultant valued the 24.09 acres of land at £20,750 per acre, based on comparable sales evidence of an 8.5 acre site in Linton, 9 acres in Milton, 2.5 acres in Ickleton and 3.1 acres in Whittlesford, making a total £0.5m for the whole site.  
 Sport England (Sports Council) withdrew its objection to Barnabas Court being built on recreation land and specifically a football pitch only if MPC gave an undertaking to seek actively land for more junior pitches. RLEW suggested, therefore, that Sport England would probably support MPC's case for football pitches. ME would seek independent advice on behalf of Council. IFM reported that the Football Association were willing to help financially. He would seek their advice also.  
 In the meantime the clerk would inform A Hall, CCC, that Council were taking independent advice. The clerk and Chairman would ask M Williamson to support Milton's case at CCC. **Action: chairman and clerk**
- 235/5-07 **17 MCC update** – full committee meeting scheduled for 16 May.
- 236/5-07 **18 County Councillor's report** - no report in his absence.
- 237/5-07 **19 District Councillors' reports** –  
Park & Ride intermediate bus stops – intermediate bus stops where there was already a regular alternative service had been removed. MW was trying to have this decision reversed especially at the Science Park. The clerk understood that the Hills Road 6<sup>th</sup> Form College stop would still be operational at peak hours. (See min 224/5-07 above).  
CRC exhibition – the Newmarket Road site was due to close - a hairdressing salon and restaurant would move to the main site. Another sports hall was planned. There would be an exhibition to show the plans.  
Mobile Library – JEC would contact CCC for an article for the Village View about possible cuts. **Action: JEC**  
Tesco – grass areas outside Tesco were not being cut. HMS to contact manager. **Action: HMS**  
Sports Lake – HMS and RTS were due to meet with officers to discuss S106 Agreements. MPC should be consulted.  
 The chairman congratulated HMS on being re-elected.  
North Lodge – Conservation Advisory Group would discuss North Lodge on 16 May.  
Police Neighbourhood Panel meeting – RTS would be unable to attend meeting on 16 May (already attending MCC meeting).  
Citi2 bus service – the clerk and RTS had suggested to Stagecoach a slight detour through High Street and turning right past the College of West Anglia towards the A10 for buses coming from Cambridge to resolve a problem reported by a resident in High Street. (Buses stopping in Ely Road overlooked their property and living accommodation).
- 238/5-07 **20 Bills for Payment and Money Received**  
**CONFIRMED** - payment of cheques 3487 – 3499  
**AGREED** - payment of cheques 3500 – 3520 (1 abstention)  
 The clerk reported that rates were payable on youth building for the month of January (before hand over to MCC); £3,000 received from CCC and £1,000 from SCDC towards Community Care scheme; RoSPA report received.
- 239/5-07 **21 Correspondence**  
 Julie Fletcher SCDC Housing Strategy Officer - Housing Consultation Protocol  
 RoSPA - Play Safety Conference 14 June  
 CCC - Minerals and Waste Plan – changes to the timetable for plan preparation  
 EERA - Regional Spatial Strategy and the provision for Gypsies and Travellers events – invitation to attend  
 Cambridge City Council - Cambridge Local Development Framework  
 Draft Planning Obligation Strategy – consultation  
 Guided Bus - Newsletter April 07 and papers for Liaison Forum meeting 18 April  
 CCC - Cambridgeshire and Peterborough Minerals and Waste Plan – changes to the timetable for plan preparation  
 CCC (Robert Roweth) - Edition 2 of the Office of the Heavy Commercial Vehicle Route Manager's Newsletter.  
 S McIntosh (SCDC) - Notes of Traveller Liaison meeting 27 March  
 COPE - Newsletter
- 240/5-07 **22 Dates of Next Meetings**  
 Finance - 21 May (8.15pm) Planning - 4 June (8.15pm)  
 Council - 11 June Maintenance - tba  
**Council - 16 July (not 9 July) at 7.30pm following the Finance meeting at 7pm**

The meeting ended at 9.50pm

Chairman.....

Date.....