

## Minutes of the Meeting of Milton Parish Council held on Monday 01 March 2010 at 7.30pm in the Bowls Pavilion

**Present:** RH Chapman (chair) PS Badley JE Coston GA Covell R Day TA Drummond RJ Farrington  
SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters  
The clerk and assistant clerk

**1 Apologies for absence** – AJ Campbell M Ellwood Cllr M Williamson (at other meetings – hoped to attend later).

**2 Declarations of Interest – personal and/or prejudicial**

RD – quotation (agenda 8) – personal – family member employee of Thompson.  
TAD - land update (agenda 7) personal – member of colts football club.  
IFM - land update (agenda 7) personal – chairman of Colts football club.  
HMS – planning (agenda 6) - personal – member of SCDC planning committee.

**3 Minutes** - the minutes of the meeting of 01 February 2010 were approved and signed as a true record.

**4 Public Participation – members of the public are invited to speak**

**5 Clerk's/Chairman's report**

Community Service (PC5/01-10) – meeting with Stephen Kaye, CCC: his group has worked in the Country Park, Wandlebury etc. Will do gardens and decorating for the elderly, footpaths, trim back overgrown hedges, 'sadin' wooden seats, litter pick, spread bark on play areas. They want meaningful work.

**AGREED to take no further action.**

PCSO Claire Whiteman (PC4/02-10) - thanks for our letter of appreciation for the work for Claire's work in Milton which she and her supervisor were very grateful to receive. Notes from Histon Neighbourhood Panel meeting held on 12 January received.

Bus stop Waggon & Horses (PC5/02-10) - Glenn Edge CCC would raise the issue at his next meeting with Stagecoach. The clerk asked for a meeting with Mr Norwell of Stagecoach. His response: "I have arranged for a suitable sign to be placed in the shelter, as per your suggestion, which will be in place by the end of this week. It advises passengers that buses will stop when requested to do so. If you experience any further problems, or have details of buses which fail to stop when requested to, please don't hesitate to forward these on to myself for further action."

Colts Football (PC9/02-10) – letter of thanks received from Colts Football for grant. The club was pleased to note the interest shown by JEC and RHC when attending a recent meeting.

Minerals and Waste Local Development Framework - consultation on the proposed Submission version of the plan from 15 February until 29 March 2010. Comments: enclosure of sewage works, clay from landfill site, borrow pits, deliveries of gravel to railhead at Chesterton Sidings and field at Donarbon site. **Action: JEC to liaise with the clerk in compiling response.**

Report of SLCC meeting 5 Feb 10 – the report was received. It included the following topics; *Code of Conduct and Interests; Neighbourhood Panels and Community Engagement Strategy.*

Standing Orders – noted that NALC had produced an up-to-date set of Standing Orders. CPALC say: "As a council it is important that you review and adapt the part 2 as required for your council. This new version of Standing Orders is the basis upon which councils will receive support from both CPALC and NALC including the Legal services department at NALC. It is important for your council to understand the implications of this new publication and you should advise your council that they should be in possession of at least 1 hard copy for reference purposes."

**AGREED that an ad hoc committee comprising RHC, RTS and the clerk should meet to look at these and other Policies** (Min F&S16/01-10 refers).

District Council's meetings

Cabinet - hosting another meeting with Parish Councils to discuss topics such as the village facilities budget, refuse and recycling services, the housing service and section 106 agreements - 23 March at 7.30pm.

Up to two attendees per parish council.

Community clear up workshop to be taken by Keep Britain Tidy, to demonstrate how to organise and run a clear up event and explain the support SCDC and other agencies may be able to provide, including possible grant aid – on Monday 8 March 2010 at South Cambridgeshire Hall, Cambourne, starting at 1:00pm with a buffet lunch and finishing between 4:00pm - 5:00pm.

SCDC's Standards Committee - nominations for a parish council representative to serve a four-year term from 2010 to 2014 needed.

Risk Assessments – RHC and the clerk had checked and signed the risk assessment forms.

- 6 **Planning** - the minutes of the planning meeting held on 15 February 2010 were received and noted.

Decisions received:

Mr Luke Edwards (Pc6/02-10) – 49 Cambridge Road - alterations and extension to form one 2-bed flat and one 1-bed flat (with retention of hairdressers) - **approved. Access and turning area to be provided; during construction no power operated machinery to be used before 0800 and after 1800 weekdays and 1300 Saturdays. Contribution to sports / play space facility to be approved (Open Space in New Developments SPD adopted January 2009).**

Godden Auto Services Ltd (P5/01-10) – demolition of three storage/tyre fitting garages to be replaced by one larger garage building - **approved. Details of conditions during period of demolition and construction.**

New applications:

S/0171/10 Mr C Carter 5 Pearson Close – extensions – **no recommendation.**

S/0189/10 Signal Property Investment LLP 140 Science Park – replacement of existing revolving glazed entrance door with new glazed wind lobby incorporating double sliding doors - **approve.**

- 7 **Land Group update** (PC7/02-10)

Urban Renaissance Villages (URV) Retirement Village

The Clerk's Office had prepared a letter outlining the URV options which MCC had sent to its affiliated clubs which also encourages club representatives to attend the joint MCC/MPC meeting on 8 March in the Bowls Pavilion. There had been no further word from Iwan Jones of URV on the three outstanding issues from the last parish council meeting (the revised Drainage Report, South Cambs' landscaping/lake proposals and revised pavilion diagrams).

**AGREED at 7.48pm [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business.**

The meeting re-opened at 7.58pm.

- 8 **Quotations for electrical and meter works at meeting room** (PC9/11-09)

**AGREED to accept quotations by:**

**EDF to install electricity meter inside bowls pavilion - £1068 + VAT and Thompson Electrical to tidy mains distribution within bowls pavilion - £1290.26 + VAT and £68.55 + VAT for ceiling mounted power point. In addition an extra power point would be installed to allow for future connection of computer network. Action: the clerk to organise for works to be done in April.**

Noted that MCC had agreed to pay half of the costs excluding the power points.

RD abstained from taking part in the discussion and vote.

- 9 **Independent internal audit report**

The internal audit report was received and noted.

- 10 **Meeting Procedures (from the Chairman)**

- a) In an effort to make meetings more efficient and encourage equal participation from all councillors, the chairman proposed that councillors express their wish to speak through the chairman rather than speaking without invitation.
- b) Also, again in an effort to make the meetings more efficient and ensure that councillors were adequately briefed for discussions, he proposed that all general updates and reports (District and County Councillors' reports, MCC and Parish Plan updates) be sent to the Clerk by the Tuesday before the parish council meeting for inclusion in the Agenda Papers and that if written reports were not submitted for inclusion in the Agenda Papers, the item would not be on the meeting Agenda.

It was generally agreed to support the principle in a) so long as it did not suppress discussion and that the chairman be given discretion to allow emergency items to be raised under b).

## 11 Youth working group

The minutes of the meeting held on 23 November 2009 were received and noted. Milton Action for Youth had received a grant of £9,011 from Awards for All. £5935 had been paid so far from youth work from the County since last summer, including First Aid training, Babysitting Course, Youth Work Course for the Girls Club. A girls group met weekly in addition to the junior and senior clubs. There were approximately 20 youngsters at each session. The financial report of Milton Action for Youth would be presented to the Annual Parish Meeting.

## 12 Parish Plan update

PSB thanked the assistant clerk for sending him a list of items that the clerk's office had been involved with in the Action Plan. He would be grateful to receive any other information of contributions to the Action Plan from committees, working groups or individual councillors, by the 12th March if possible.  
The Environment Group had arranged another visit to Donarbon on Wednesday 31 March.

## 13 Milton Community Centre [MCC] update

HMS and RTS had been asked at SCDC to support a grant of £8,500 to MCC towards the improvements (MCC had asked for £10,000). The result of the WREN application would be known late March / early April.

## 14 County Councillor's report

A resident was concerned about the noise and vibration made by hgv's going over the pedestrian crossing in High Street and suggested possible solutions: Could the raised zebra crossing be flattened? Could the slip road at the northern approach off the A10 be closed, so traffic would have to slow right down to turn into the village? Or could a restriction on HGVs be put in at this junction so lorries have to use the A10/A14 roundabout to access the village?

**Action by the clerk:** He would point out that the zebra crossing was part of the cycle scheme built in 2001 after public consultation. Flattening the zebra crossing would be expensive and the County Council had no money to pay for this. Council had previously explored the slip road option. (This was also raised in the Parish Plan). The County Council would not agree to closing the slip road as this would create a traffic hazard at the sharp left turn junction into Milton from the A10. The impact of the URV development would need to be monitored before considering options for the slip road.

Evidence of lorries using the village was needed so the Council could politely request them not to use this route, in the same way that Council used to request EDF vehicles not to go through the village.

## 15 District Councillors' reports

Rowing Lake S106 agreement – according to Melissa Reynolds she is still asking for the answers to several questions of detail from the CSLT. The drainage report from URS is being rewritten and is not yet ready.  
Sewage on Chesterton Fen – Section 101A request for first time sewerage. Papers containing evidence and letters of support received by the inspector.

Other problems on Chesterton Fen - predictably those writing in support of decent sewage arrangements have raised many other problems with me. HMS is meeting one of the business owners next week to discuss fly tipping, litter, surface water drainage and foul drainage. Rowers are concerned about antisocial behaviour near the Cam. The edges of the road are falling apart, and one local farmer has put chippings in a drain. HMS had been in touch with 5 different departments of the Environment Agency over problems there.

RD queried whether a water quality check at Grassy Corner had taken place.

Council meeting 25<sup>th</sup> Feb - the Council Tax for SCDC goes up by 2.997%. There are deep cuts in the community services; Climate Change, Sport and the Arts go from 8 officers to 4. Many names familiar to us will be retiring early. There are also cuts in the planning department.

## 16 Bills for Payment and Money Received

**CONFIRMED and AGREED payment of cheques 100204 - 100217.**

Noted that Mr Holder and Ms Lockwood had paid £60 (50%) towards the tree work adjacent the post office.

## 17 Correspondence

CCC - the next Guided Busway forum meeting Thursday 11 March from 7pm Meadows Community Centre

CPALC - Bulletin and "Reaching Communities Programme" – grants available for revenue and capital projects

Standards Committee - Newsletter

## 18 Dates of Next Meetings

Joint MCC/MPC - 8 March; Planning - 15 March; Community Care - 18 March 11am;

Maintenance - 29 March; Minibus - 7 April; Council - 12 April.

## 19 Items and Reports for April agenda - to be received by Tuesday 6 April.

The meeting ended at 8.55pm.

Signed..... Date.....