

Minutes of the Maintenance Committee held on Monday 20 September 2004 at 7.30pm in the Community Centre

Present: PK Oldham (chair) RH Chapman B Jefferson HM Smith LC Twinn
 In attendance: R Day RT Summerfield
 The clerk

1 Apologies for Absence – EH Baker RLE Waters

333/04 **2 Election of Chairman**
 PKO was elected chairman.

334/04 **3 Declarations of Interest - RHC** item 6 as he has a working relationship with one of the possible tendering contractors.

335/04 **4 Minutes**
 The minutes of the meeting of 15 September 2003 were approved and signed as a true record.

336/04 **5 Village Cleaning - Review**
 RCT Adams had been indisposed for 8 weeks. Philip Adams was working as a relief cleaner/litter picker. As RCTA wished to give up his MCC duties PA would continue to work for 3 hours per week at The Sycamores recreation ground and 1 hour per week at Coles Road.
 The clerk would ask SCDC to clean the foot/cycle path from Froment Way to Butt Lane. **Action: the clerk**

337/04 **6 Maintenance/Grass Cutting Contract 2005-08**
 Slight amendments to the contract were agreed. A suggestion was put forward that Council employ a maintenance person to cut the verges etc and use a contractor for the major work. There would be costs - machinery, training, Health and Safety issues.
 It was **AGREED** to seek quotes for:
 1) the whole village (using both rotary and cylinder mowers)
 2) the recreation grounds, meadow at the cemetery and weed spraying.

Action: the clerk

The clerk would contact the College of West Anglia about the heap of manure at the allotments. New Environment Agency regulations would come into force in 2005 - manure should be concreted and banded. **Action: the clerk**

338/04 **7 Shrub Planting at Froment Way open space**
AGREED
 to plant shrubs to fill in the 20' gap along the fence adjoining Mansfield Close. **Action: the clerk**

339/04 **8 Any other business**
Area in front of shops High Street - the clerk would ask One Stop if the area in front of their shop could be kept tidy. **Action: the clerk**

Replacement tree Humphries Way - a tree had been damaged by young boys. PKO understood that the parents were willing to make restitution. It was **AGREED** that PKO ask the parents to purchase 5 smaller trees (as a large tree would probably not survive) at a cost of approximately £80 and that the boys help plant them.
Action: PKO

New Bund Landbeach Road - RHC had stressed when he originally offered to install a bund that it would look untidy at first. As soon as the weeds were sprayed off he would arrange to tidy the bund and would grass seed and plant with daffodils. [See min 323/04].
 The clerk would ask Herald to weed spray - cost £50. **Action: the clerk**

Cemetery Hedge - the north west hedge needed pruning. The clerk would ask Herald to leave some field maples to grow in this hedge. **Action: the clerk**
 Noted that RHC had cut the hedge on his side of the cemetery.

The meeting ended at 8.40pm.

Signed.....ChairmanDate