

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on
Monday 21 March 2016 at 7.45pm in the Bowls Pavilion**

Present: G Heaney (Chair), J E Coston (JEC), D Stirrups (DS),
R T Summerfield (RS)

In attendance: A Bradnam (AB),
S E Wilkin (SW) Acting Clerk

1. Apologies for absence
None

2. Declarations of interest and dispensations:

(a) To receive declarations of interest from councillors on items on the agenda.

G Heaney – (Item 6) Allotment holder, D Stirrups – Allotment holder (Item 6)

(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None

(c) To grant any requests for dispensation as appropriate. – None

3. Public Participation – members of the public are invited to speak. - None

4. Approval of Minutes and Confidential minutes from the Maintenance Committee meeting on 14 December 2016:

The minutes and Confidential minutes for the meeting of the maintenance committee of the 14 December 2016 were Proposed by DS and Seconded by JEC as being a true record, and signed by the Chairman. **ALL AGREED.**

5. Matters arising from previous minutes (January-March) - Clerks' review

Work which has been carried out:

Bus Shelter cleaning in progress

Tree work in the Cemetery

Removal of lights, ornaments, chairs and floral displays in unauthorised parts of the Cemetery

Repair of play equipment at The Rowans

Repairs to ski equipment at The Sycamores Recreation Ground

Items to be considered:

Old School Lane – Overgrown shrubs on length of road backing on to Shirley Close

Complaint from resident in Gunnell Close

It was Proposed by GH that he would speak to the contractor to discuss the possibilities of what could be done and feedback to the Committee his recommendations. **ALL AGREED.**

6. Allotments

GH reported that the mound outside allotment F5 had now been removed by the contractors. Letters had been sent to two allotment holders, one to put back a boundary fence that had been moved and one to tidy up rubbish on their plot.

It was noted that one of the allotment holders was no longer a resident of Milton and therefore was not eligible to hold an allotment. SW was requested to give the allotment holder six months' notice to leave the allotment.

7. Cemetery

Permission was being sought for two burial plots. It was Proposed by DS and Seconded by DS that due to exceptional circumstances and a change in the boundary many years ago that the two plots could be reserved. **ALL AGREED.**

The Cemetery Policy was discussed and it was proposed that the total height of the memorials (including the concrete base) should not exceed 76cm from ground level. The Cemetery Policy to be put on the next Parish Council agenda for approval.

It was **AGREED** that all grave owners who have placed solar lights on the graves should be asked to remove them in line with the Cemetery Policy.

8. Horse grazing field

GH reported that the field was not in a good condition.

It was Proposed by GH that he would speak to the contractor to discuss the possibilities of what could be done with the field and feedback to the Committee his recommendations. **ALL AGREED.**

In the meantime, SW was requested to get three quotes for the removal of the stable shed on the field.

9. Tomkins Mead

SW to obtain three quotes for the work for the work on the bridge and boardwalk.

10. Play and Leisure (recreation) Areas

Football Goal Surface - It was Proposed by GH that he would speak to the contractor to discuss the possibilities of what could be done and feedback to the Committee his recommendations. **ALL AGREED.**

11. Bus Shelter, Cambridge Road

It was Proposed by JEC and Seconded by DS that the bus shelter be removed and replaced. SW was asked to get quotes for the removal and the supply and installation of a new one.

12. Hedges at end of Coles Road (opposite Post Office)

It was Proposed by GH that he would speak to the contractor to discuss the hedge and feedback to the Committee his recommendations. **ALL AGREED.**

13. Playgrounds Working Party

Many meetings had been held and a lot of work had been done. The Maintenance Committee wished to thank the Working Party for all the work they had done to date. The playground at the Community Centre was the one which was the most expensive to replace. The Working Party will work up a specification to enable 3-4 play companies to draw up plans and quote and seek grant funding.

14. Miscellaneous

None.

15. Date of next meeting: 20 June 2016 at 7.45p.m.

The meeting closed at 9.25p.m.

Signed:

Date: