

Minutes of the Meeting of Milton Parish Council held on Monday 3 December 2007 at 7.30pm in the Bowls Pavilion

Present: JE Coston (chair) RH Chapman PS Badley G Covell R Day TA Drummond M Ellwood
 RJ Farrington SC Humphreys IF May HM Smith RT Summerfield RLE Waters
 The clerk, Councillor M Williamson and 1 member of the public

499/12-07 **Mr Robert Campbell Principal IVC attended to introduce himself and give a brief presentation about dual use grant funding.**

Mr Campbell shared his vision of an inclusive, international and inspirational college and his commitment to the community being “at the heart of the college”. It was agreed that the clerk confirm in writing to Mr Campbell Milton Parish Council’s total support for his application for dual use funding from South Cambridgeshire District Council towards the enhanced changing rooms for community use, fitness and health suite, spectator area for the swimming pool and a social area. **Action: the clerk**

RC was considering restoring the charity “Impact” or a similar charity.

IFM expressed the need for Milton Colts Football Club to be allowed to continue to use the IVC football pitches.

The chairman thanked Mr Campbell for attending.

Public Participation – one member of the public raised the issue of whether the installation of solar panels should be “permitted development”, the Country Park, land near Tesco and the Mereham Public Inquiry. He thanked those who had put forward the views of the village at the Inquiry.

500/12-07 **1 Apologies for absence** – AJ Campbell B Jefferson.

501/12-07 **2 Declarations of Interest – personal and/or prejudicial** - HMS – agenda 5 planning – personal (member of SCDC planning committee); RTS – min 516/12-07 - prejudicial; IFM – min 524/12-07 youth - personal (son attends youth club); RLEW min 524/12-7 youth - personal (grandson attends youth club).

502/12-07 **3 Minutes** – the minutes of the meeting of 5 November 2007 were approved and signed as a true record.

4 Clerk’s / Chairman/s report

503/12-07 (383/04) Shrubs Froment Way open space – in 2004 Council planted *pyracantha* and *ceanothus* along side the fence that backs on to Mansfield Close in response to a request from a resident in Mansfield Close. The neighbour had kindly offered to plant replacements for the *ceanothus* shrubs that were recently vandalised.

504/12-07 (425/10-07) Remembrance Day – (report on website - Village News). The ceremony was well attended. Mr and Mrs Rooks came from Kettering to be part of the ceremony and to thank the Parish Council for cleaning the war memorial. Mr Rooks’ uncle, W A Rooks, whose name is on the memorial was killed in World War 1.

AGREED (using powers under Section 137 L G Act 1972)

to donate £30 to the British Legion for the wreath.

505/12-07 (457/11-07) CCTV on bridge – no response. MW would speak with A Frost. **Action: MW**

506/12-07 (458/11-07) Land adjacent A14 - All rubbish had now been cleared from the site. CCC had instructed Balfour Beatty also to restore the land to agricultural use. The work had been carried out to the satisfaction of CCC - the site would be seeded with grass.

Noted that the land did not now drain so well now.

507/12-07 (459/11-07) Urban Retirement Village – The developers had met with the Planners of South Cambs DC.

4 members expressed an interest in visiting a retirement village in Rugby.

The developers intended to submit the application in January and would hold another exhibition before submitting the application to show the community the final plans.

Council preferred non-industrial use and would support a well designed retirement village on the existing built footprint only on the current site. The Parish Council did not support any development on land directly behind Milton Hall.

The clerk would send this to Iwan Jones and Melissa Reynolds, Planning Officer SCDC. **Action: the clerk**

508/12-07 (460/11-07) Trees – The clerk had filed Council’s complaint online and received a letter dated 07/11/07 acknowledging it. “The appropriate officer will respond in due course.”

509/12-07 (461/11-07) Crime – vandalism to cars at The Elms reported. PC Shulver and PCSO Scott Evans were aware. Neighbourhood Watch report to be discussed at January meeting.

510/12-07 (482/11-07) Congestion Charge – Information can be found on <http://www.cambridgeshire.gov.uk/congestion>
 Noted that CCC planned to hold a workshop for Parish Councils in January/February.
 MW would speak with Karen Anderson of the CCC “Tackling Congestion Team”. **Action: MW**

511/12/07 Highways – noted that Bob Howard, CCC had resigned and that Keith Faunch had been appointed as a temporary replacement. A permanent replacement would not be appointed till Easter 2008.

512/12-07 **5 Planning** - the minutes of the Planning meeting held on 19 November were received and noted
 (496/11-07) A De Simone 25 Butt Lane - 2 storey side and single storey rear extension and front bay. A copy letter of objection from a neighbour had been received. RTS reported he had attended a Chairman's delegation meeting at which approval was recommended. SCDC hoped to persuade the applicant to change the front bay window.

(498/11-07) Questions for the Mereham Inquiry - had been submitted.
 The Inquiry was now at the "conditions" stage. The clerk would therefore send the following to the Planning Inspector:

"Milton Parish Council wishes to put on record again its very strong objection to the proposals for Mereham.

Should the appeal be allowed however then we advise that the following conditions be considered:

- Any highway changes within the village of Milton must be discussed first with Milton Parish Council and also with the residents of the village. (When the cycle route improvements were made extensive consultations with the village took place).

Note that highway improvements along the A10 involve using some of Milton Parish Council owned land.

- The bridge over the A10 must be replaced with a foot **and cycle** bridge as this will be an important route both to the proposed Park & Ride site and Impington Village College (and possibly to the proposed new community stadium).

- Proposals to replace the Jane Coston bridge over the A14 will result in a 6 months period with no bridge over the A14. The many pedestrians and cyclists that use the Jane Coston bridge will have to find another route over the A14/A10 interchange. We are very concerned about the dangers to pedestrians and cyclists mingling with the ever increasing number of vehicles at this interchange. A safe, temporary crossing must be provided during this period."

Decisions received: – none

New applications:

513/12-07 S/1332/07 Mr N O'Connor – Plots 1, 3 & 5 Sandy Park Chesterton Fen Road – change of use to 19 transit
 (340/8-07) caravan pitches (retrospective application) – amended description to read "Change of use top 19 gypsy caravan pitches (retrospective)" – **no recommendation.**

Comments: "**Should permission be granted we recommend that extensive landscaping be carried out.**

We understand that guidelines for development in the Green Belt recommend keeping fencing to a minimum. Please note the amount of 6' high fencing already at this site."

514/12-07 S/2196/07 Dr CC Brunt 30 High Street – installation of solar thermal and photovoltaic panels to rear slope of roof - **approve.**

515/12-07 **Consultation on introduction of National Standard Planning Application Form and electronic submission of planning applications**

From 6 April 2008 there will be legal obligation for all planning applications to be submitted on the National Standard Planning Application Form (1APP). This form will supersede all existing planning application forms. The clerk had agreed for application consultations to be submitted electronically.

516/12-07 **Churchmanor Estates Co** - copy letter to Gareth Jones SCDC about proposed community football stadium and other sports facilities on land between A10 and A14 was received and noted. It was agreed to invite Stephen Clarke of Churchmanor Co to the January meeting. **Action: the clerk**

517/12-07 **8 Parish Plan update**

(455/11-07) A draft questionnaire had been prepared. Comments to be sent to PSB. The Steering Group hoped to deliver the final questionnaire and process replies between January and April 2008.

The purpose of the plan: to raise awareness of what the Parish Council does; gives residents the opportunity to say what they like or dislike about the village; application for grant aid more likely to succeed if PC can show that it has consulted the village; and other possible (unexpected) responses.

PSB asked for another councillor to join the Steering Group

AGREED (11 votes in favour 1 abstention) [Section 142 (2)(a) Local Government Act 1972]

to support the continued work of the steering group and approve the working budget (a maximum of £2,500), on the understanding that grant applications will be made to try to recover some of the cost.

518/12-07 **16 County Councillor's report** (taken early)

Sewage Works – re-location was not yet definite. Much would depend on whether the AWA land was used for housing or commercial premises.

(480/11-07) Land at Landbeach Road – a change in portfolio holder to John Reynolds meant that MW had not yet been able to pursue this subject.

- 519/12-07 **6 Community Care** – the minutes of the Community Care meeting held on 15 November were received and noted
- (489/11-07) **AGREED** to accept recommendations that:
- the warden be paid for 40 miles per week at 0.40p per mile (increase from 25 miles) as from 1st January 2008;
 - in recognition of her excellent work the warden should be moved up an incremental point from Spinal Column Point 17 to SCP 18 as from 1st April 2008; and
 - Council purchase a mobile phone (pay as you go initially and possibly a contract phone later).
- Note: Tesco were considering donating a phone and/or top-up vouchers.
Just a few clients lived in Barnabas Court.
IFM reiterated Committee's view that the scheme should continue to be run by the Community Care Committee under the auspices of the Parish Council.
MW to pursue grant application to CCC. **Action: MW**
A Care Network meeting was scheduled for Wednesday 5 December to discuss funding. The clerk would attend.
- 520/12-07 **7 Boundary Fence**
(464/11-07) Noted that Cambridge Mencap wanted an amicable solution and would respond "in due course".
- 521/12-07 **9 To receive and consider Internal Audit report**
Council received the interim internal audit report and noted the comments. The Finance & Staffing Committee would consider whether any further action should be taken.
- 522/12-07 **10 MCC update**
(477/11-07) **Youth building:** there had been teething problems during the first month of operation. The two workers would need to be trained to use the CCTV. Barrier keys had gone missing (cost c£200) – during youth club session? The Buildings Committee were reviewing conditions of hire. Serving of alcohol for example would be at the discretion of the MCC manager.
AGREED
to hand over the building as from 1st January.

The clerk would co-ordinate with the manager of MCC. **Action: the clerk**
- 523/12-07 **11 Management of Tomkins Mead**
(483/11-07) JEC reported that CSL would be happy to continue with same arrangement that MPC had with SCDC. JEC, RD, RLEW would meet with M Woolhouse, CSL, on Thursday 6 December at 2.30pm in the Council office.
- 524/12-07 **12 Youth – funding**
LH, HMS and the clerk had met with Paula Mayes, youth work co-ordinator. PM was requesting a budget of £3972 for 2008-09 and a contribution towards the Autumn and Spring terms 2007-08 – 24 weeks at £98 = £2352.
As the funding request showed a 50% increase Council agreed to put off discussion till the January meeting so that PM could supply more information:
- 1 A new Service Level Agreement; and
 - 2 an explanation of the measures being taken to try to improve the attendance figures. [It was understood that about 6 youngsters attend the Tuesday club for which PM was seeking funding from the Parish Council. If true then £2352 seemed rather excessive. To make savings perhaps two members of staff (not three) could be employed until numbers increase].
- The clerk to supply up to date youth budget. **Action: The clerk to contact PM.**
- 525/12-07 **13 Request from Archaeological Warden for funding from Historical / Millennium Fund**
Artefacts had been discovered in fields by the warden and other volunteers and the Perse and Hills Road 6th forms with the permission of the representative of the land owners, John Wilson, and the tenant farmer. The projects were supervised by County archaeologists at CAMARC as well as on going processing of the finds. The Archaeological Warden had written asking if funds would be available towards the cost of materials provided by CAMARC.
Noted that these artefacts were stored at Worts Barn, Landbeach. Council would consider providing financial support if it could be shown to benefit Milton.

As Council had not budgeted for this expense during 2006-07 it was **AGREED** not to provide a grant. The warden would be invited to send in a request to be included in the budget for 2008-09. **Action: the clerk**
- 526/12-07 **14 Land update** - none. The clerk would contact sport England again. **Action: the clerk**
(480/11-07)
- 527/12-07 **15 Grazing Land at Ely Road** - JEC had written an advert to be published in the Village View. Council
(481/11-07) approved the advert.

528/12-07 **17 District Councillors' reports**
Climate Change – a working group meeting was scheduled for Monday 10 December at Cambourne from 4.30 – 5.45pm. HMS would attend.
Silver Acre – noted that Silver Acre was being advertised to let as a family home.

529/12-07 **18 Bills for Payment and Money Received**
CONFIRMED payment of cheques 3540 and 3542 (see min 484/11-07), cheques 3643 to 3645 and direct debit to BT
AGREED payment of cheques 3646 to 3654
 Cheque 3655 to RCT Adams (relief village cleaning 8 hrs) and 3657 to Jim Daniels (clerk November) and direct debit to BT £46.95 MYC phone omitted.
 [Cheque 3656 to British Legion agreed above – min 504/12-07]

530/12-07 **19 Correspondence**
CSL - Sport Lakes Newsletter November 07
CCC - Guided Bus Newsletter November 07
 - Guided Bus Newsletter Green November 07
SCDC - The future for Council Housing – Newsletter
 - Parish Council Toolkit
 - Standards Committee – newsletter
 Noted that Kathy English from Milton was now on the Standards Committee.
Cambs Local Access Forum - dates of meetings 2008

531/12-07 **20 Dates of Next Meetings**
Minibus - **17 December 7.00pm**
Maintenance - **17 December 7.30pm**
Planning - **17 December 8.30pm (if necessary)**
Council - **7 January**

Dates for 2008 – no amendments were made to the programme drawn up by the clerk.

The meeting ended at 10.05pm.

Signed.....

Date.....