

Minutes of the Maintenance Meeting of Milton Parish Council held on Monday 26 March 2012 at 7.30pm in the Bowls Pavilion

Present: M Ellwood (chairman) DJ Chamberlin TA Drummond IF May J Mowatt RT Summerfield.
WD Booth
The clerk

- 1 **Apologies for absence** – none.
- 2 **Declarations of Interest** – none.
- 3 **Public Participation – members of the public are invited to speak** – no member of the public was present.
- 4 **Minutes of 12 December 2011** - were approved and signed as a true record.
Winter gritting (M4/12-11) – had been satisfactory this winter.
Tomkins Mead (M4/12-11) – signs were now in place.
- 5 **Cemetery**
Policy (M5/12-11) – **AGREED to recommend regulations and fees as attached to the minutes.**
(6 votes in favour 1 abstention)
Command Pest Control report – no mole activity. Rabbits active.
- 6 **Allotments – update** (M6/12-11)
Update - waiting list was now up to 6. Noted that some allotments appeared neglected. Generally the allotments were tidy.
- 7 **Play – update** (M7/12-11)
Application for grant funding to Ameycespa for fitness equipment had been successful. Application to WREN had therefore been withdrawn. (Min PC5/03-12 also refers).
Bark at The Rowans play area (and The Sycamore recreation ground) had been spread. Complaint that some of the wood was sharp had been received.
- 8 **Grass cutting, general maintenance and diamond jubilee**
Grass cutting - shrubs over pavement Humphries Way/Woodman Way. Stuart Buchan would give a quote to cut back. Noted that the resident had agreed to pay.
A14 bridge – Milton end – weeds, ivy etc. Keith Faunch, CCC, had received a complaint. The clerk had asked Stuart Buchan for costs to cut back – to be added to his contract.
Tree suckers Cambridge Road - removal of such to be added to the contract.
Tree near 269 The Rowans - complaint that this tree was taking away resident’s sunlight. The chairman had investigated and reported that the tree was not the responsibility of Council.
Diamond Jubilee (PC5/03-12) - Stuart Buchan did not recommend plants to flower in June/July on verge/bunds opposite Tesco as it would be very difficult to get them to grow successfully.
Committee **RECOMMENDED that Council plant an oak tree on Pond Green.**
The clerk would ask Stuart Buchan for his advice and a quotation. *Action: the clerk*
It was also **AGREED**
to ask M Woolhouse of CSLT if he would be prepared to organise a beacon on 4th June at the Country Park provided that Council registers, sorts out the insurance etc and pays for any materials. *Action: the clerk*
- 9 **Review of Risk Assessments**
The chairman and clerk had reviewed all (eleven) Risk Assessment forms.
- 10 **Correspondence**
Request for shrub planting Humphries Way open space – request for planting alongside the southern fence of Humphries Way open space received. The clerk would ask Stuart Buchan for a quotation for a hawthorn and his advice about suitable shrubs for planting. *Action: the clerk*
- 11 **Date of Next Meeting – 2 July 2012**

The meeting ended at 8.20pm.

Signed.....

Date.....

CEMETERY POLICY

THE CEMETERY IS AVAILABLE FOR ALL MILTON RESIDENTS REGARDLESS OF FAITH, CULTURE OR ETHNIC IDENTITY. SEPARATE AREAS WILL NOT BE SET ASIDE FOR PEOPLE OF DIFFERENT RELIGIONS, CULTURES ETC.

CEMETERY REGULATIONS

The following fees apply for interments in the cemetery.

April 2012

Interment of an adult	£250
Interment of a child up to 7 years	No charge
Interment of a child from 8 years to 18 years	£100
Interment of ashes (£50.00) and tablet (£45.00)	£95
Headstone not exceeding 76cms (height) x 60cms (width)	£110
Double headstone not exceeding 90cms (height) x 150cms (width)	£250
Headstone for a child up to 7 years	£15
Headstone for a child from 8 years to 18 years	£55
Inscription on any monument added on a later occasion	£30

Non residents may be buried at Milton Cemetery but they must demonstrate a Milton connection (to be determined at the discretion of the Parish Council Chairman, Maintenance Committee Chairman and Clerk). All fees are x4 for non residents,

Note: At the discretion of the Chairmen and Clerk the x4 fee may be waived for people previously resident in the village.

Purchase of exclusive rights of burial includes the fee for interment.

Shrubs Policy

Any separate container for flowers must be level with, or below, the surface of the ground so that it will not obstruct the passage of a mower. Wreaths and cut flowers must be removed as soon as they appear to be withered or untidy. No trees and shrubs may be planted on or around a grave. Existing shrubs to be kept within the boundaries of the grave and no higher than the headstone.

Regulations

Anything placed and planted on any grave other than a headstone/tablet becomes the property of the Council and may be removed and disposed of at the Council's discretion without the Council being liable to account for any proceeds of disposal.

No memorial shall be erected in the cemetery without the prior approval of the details by the Council. (This function to be delegated to the clerk). All applications should be made by a Council approved memorial mason and submitted to the Council together with a drawing showing dimensions, method of construction, proposed inscriptions, method of fixing and description of the type of materials to be used** and shall be in accordance with the National Association of Memorial Masons specification for the construction and fixing of memorials.

Vehicles must keep to the hard track.

Double plot headstones to be no taller than 90 cms and no wider than 150 cm.

The colour of headstones to be restricted to colours already being used.

Kerbstones no higher than 15cms (6") will be allowed.

Guidance notes for the clerk

Milton connection defined as:

- Close family already buried in the cemetery
- Members of family living in the village
- The person had previously lived in Milton for a minimum of 6 months