

**Minutes of the Meeting of Milton Parish Council held on
Monday 9 January 2017 at 7.30pm in the Bowls Pavilion**

Present: JE Coston (JEC) (Chair), RJ Farrington (RJF), A Bradnam (AB), HM Smith (HMS),
D Owen (DO), D Burch (DB), G Heaney (GH), A Horne (AH)

In Attendance: S Corder (SC) (Assistant Clerk)

1 Apologies for absence.

T Leavens (work), R Summerfield (personal)

2 To APPROVE the minutes of the meeting held on 5 December 2016.

HMS suggested an amendment to Item 12 changing 'audit' to 'business' **ALL AGREED**

JEC proposed and AB Seconded that the minutes of 5 December 2016 be approved and signed as a true record with the amendment. – **ALL AGREED.**

3 Casual Vacancies – Parish Councillors.

We currently have 10 Councillors and 5 vacancies. JEC suggested that we look into an alternative number of Councillors if no new members come on board before April. To be discussed at the May meeting.

4 Declarations of interest and dispensations.

- a) To receive declarations of interest from councillors on items on the agenda; AB – South Cambs District Planning Committee.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak. No public attended

DO and the Council members congratulated JEC on being awarded a BEM.

6 Clerk's/Chairman's report.

From previous meeting:

Daffodil bulbs were planted in November in the 2 areas agreed.

Philips Adams will be attended the Play area workshop on 9 February.

Land below A10 footbridge/Butt Lane is still ongoing - AB to contact our Local Enforcement Officer to find out who owns/responsible for the land.

Land owned by MPC within boundary of Milton Primary School – Ongoing – Clerk to write back to confirm that the DMAT should draw up a new licence along the lines of the current one and should be prepared to pay our Solicitor's charges for advising us on it.

Butt Lane footpath between Milton and Impington request to cut back grass and bushes. We contacted CCC in July 2016 about this issue and now have received an email saying that no further action is necessary but will continue to monitor the issue. JEC is updating the Deeds of land owned by the Parish Council.

New:

Appointment of Parish Clerk – JEC congratulated SC on becoming the Clerk.

To **AGREE** Data Protection renewal with ICO - £35 – **ALL AGREED.**

It has been reported that there has been break inns again at the allotments.

Royal Garden Party – we have received from NALC an invitation to nominate someone to attend the Royal Garden Party. We nominated Bob Waters in 2016 but were unsuccessful last year as there are only 2 people from 100 villages successful each year. Nominations to be in by 23 January. JEC to nominate Bob Waters.

Community Hero Award – request from South Cambs for nominations under the following headings – Village Hero, Parish Councillor of the Year, Outstanding Youth Initiative, Outstanding Local Service/Amenity, Environment Award, Wellbeing Award.

We now have a new local PSCO Bujar Mani. He could not attend the meeting but hopes to be at our meeting in February to introduce himself.

Tesco have raised their target of £3,000 for the village. A list of suggested projects was previously put together.

7 Planning.

There was no Planning meeting held on Monday 19 December due to no applications received.

Decisions received:

S/1593/16/FL - Mr Antony Cullup – 217 The Rowans, Milton, Cambridge CB24 6ZA – Proposed conversion of garage

and single storey extension to form annexe – **APPROVED**

S/2407/16/FL - Mr Antonio Sabnani – 55 Cambridge Road, Milton, Cambridge CB24 6AW – Detached dwelling with associated parking - **APPROVED**

New:

S/3324/16/DC - Cambridge Consultants Ltd, 29 Cambridge Science Park, Milton, Cambridge CB4 0DW – Discharge of Conditions 8 and 12 of Planning Applications S/1405/16/FL - **FOR INFORMATION**

TPO - S/3518/16/TP – Mr Stephen Burman – 205 Cambridge Science Park, Milton, Cambridge CB4 0GZ – Robinia pseudoacacia Ganaderma at base, remove to just above ground level – **NO COMMENT**

TPO - S/3440/16/TP - Mr Paul Butterwick – Former 154 to 155 Cambridge Science Park, Milton, Cambridge – T1/T2 Pinus sylvestris (Scots Pine) remove to just above ground level, T3 Acer platanoides (Norway Maple) remove to just above ground level, T4 Pinus crown lift to allow suitable ground clearance for parking beneath, T5 Acer remove to just above ground level, T6 Salix alba (White Willow) remove to just above ground level, T7 Willow pollard to be removed and replaced with shorter species, T8 Leyland remove and replace due to disease. **NO COMMENT**

8 Maintenance

The DRAFT minutes of the meeting held on Monday 19 December 2016 were received.

To CONSIDER recommendations to go ahead with repairs to play equipment – Humphries Way £295.60 and £307.00. Froment Way £358.00 and small items less than £1 as the Sycamores Fitness. Proposed GH – Seconded AB – **ALL AGREED.**

9 Tomkins Mead Boardwalk

To consider quotes and recommendations from Mike Elsome – RDP to install boardwalk. It was proposed to accept the quote from Gaskin Brothers LTD for £8,867.02 plus VAT and £900.00 plus VAT for steel beams to support the bridge if necessary. Proposed DO – Seconded RF – **ALL AGREED**

10 Milton Tennis Club

Contribution request towards replacement floodlights on the tennis courts - £5,000

Further information requested from the Tennis Club was provided including the 3 quotes received. It was proposed that Milton Parish Council in principle would support this up to £5,000 and subject to being successful with other funders. Proposed AH – Seconded HMS – **ALL AGREED**

(GH left the meeting at 8.25pm)

11 Request to encourage vulnerable residents to register with UK Power Networks

AB reported that she had received, though the post, a leaflet on how to encourage vulnerable residents to register with UK Power Network, who are responsible for our electricity. The aim is to have a register for free support for the vulnerable in case of a power cut. AB to forward this information to the Village Magazine and the Clerk would put the poster on the Village Notice Boards.

12 MCC Report

Community Centre Report – January 2017

Maintenance/Improvements: The Community Centre entrance hall + corridor + toilets have been decorated over the Christmas Holiday. Bookings: All our regular classes will continue into 2017, with the exception of Flower Arrangers on a Tuesday morning – they have cancelled their booking due to lack of numbers but hope to return later in the year. There is one Saturday Night booking during January
Youth Building: Nothing to report. Vandalism: Nothing to report

13 County Councillor's Report

Item moved to end of meeting to allow Councillor Leeke to arrive.

14 District Councillors' Report

The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

District Councillor's Report – Anna Bradnam

Milton Road Local Liaison Forum - The final meeting was in early December, when recommendations were agreed and these will be submitted to the Greater Cambridge City Deal Assembly Board for consideration in March 2017. Funding for the Milton Community Care Warden Scheme - I applied for grant funding from SCDC for our Scheme just before Christmas. I hope the application will be successful. Environmental Services - SCDC has redesigned bin collection rounds, to streamline the service, to re-balance workloads for staff and to deliver savings. The changes in February 2017 will affect 82% of households. Staff at SCDC

recognise that clear communications are essential to a smooth changeover and have been working hard to ensure that everyone understands when their bin will be collected. We have seen articles in South Cambs Magazine.

Other items included reports on:

Devolution and a Mayor.

Milton Air Quality Working Party – Jane Coston, Hazel Smith and I have been responsible for liaison with Anglian Water for some years, but following a series of odour incidents in 2016, we have arranged the first formal Liaison meeting in recent years with Anglian Water in mid-January.

Thermal imagery is now available to borrow – to see where you are losing heat from your property.

District Councillor – Hazel Smith

Nothing to report.

15 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment. Proposed DO Seconded JEC - **ALL AGREED**

(GH returned to the meeting at 8.37pm)

16 Correspondence

General

Martin Ellwood of CCC Event Liaison Officer is looking to put together a training day based around the LANTRA Traffic Management.

Monthly Council Bulletin – Issue 1 A14

Abbey-Chesterton Bridge and Chisholm Trail Phase 1 planning applications

Parish Council Duty of Care – Tree Health & Safety – Making TPO's available for public viewing on the Council's on-line mapping system.

Grants and Funding Bulleting – NALC

City of Ely Council are hoping to run an Emergency First Aid at work course around mid-February

Agenda for North Parishes Patch Meeting (Transport) Wednesday 25 January 6-8pm at Swavesey Memorial Hall.

Office of the Cambridgeshire Police & Crime Commissioner - are planning and event for International Women's Day 2017 on 8 March.

Letter received from MCC re: North Lodge Pavilion and Recreation Ground, briefly discussed at meeting in December but no formal decision made. Discussion took place HMS suggested that no further action be taken until after discussion with VAT advisors had taken place. JEC had previously suggested that the Land Group meet with MCC.

Item 13 County Councillors Report

Maurice Leeke, County Councillor, arrived 9.05pm – Nothing to report.

AB asked ML who is responsible for the land around the Landbeach Road bus stop and the grass areas at the bottom of the A14 cycle bridge/Tesco roundabout. AB and ML to look further into this.

RJF asked ML when the white lines are going to be finished in the village as the cycle lanes and parking area outside One Stop have not been done. ML reported that the white lines that have already been done are beginning to fade. It was reported that due to the wet weather the paint is not setting/drying quick enough and taking longer to put down.

17 Dates of next meeting

Parish Council – 6 February

Community Care – 12 January

Planning – 23 January

Finance and Administration – 23 January

Meeting closed at 9.15p.m.

Signed:

Date: