

**Minutes of the Meeting of Milton Parish Council held on  
Monday 18 July 2016 at 7.30pm in the Bowls Pavilion**

**Present:** JE Coston (JEC) (Chair), RJ Farrington (RJF), D Burch (DB), A Bradnam (AB), HM Smith (HMS), RT Summerfield (RTS), T Leavens (TL), G Heaney (GH)

**In Attendance:** S Corder (SC) (Assistant Clerk)  
W Munns and E Gower (Milton Parish Council Working Playground Group)

**1 Apologies for absence**

D Stirrups (personal), D Owen (work), M Leake (County Councillor) (personal)

**2 Casual Vacancies – Parish Councillor:** The Parish Council now has five vacancies to fill. JEC asked the committee to think of ideas on recruiting new Parish Councillors.

**3 To approve the minutes of the meeting held on Monday 6 June 2016**

It was Proposed by JEC and Seconded by HMS that the minutes of 6 June 2016 be approved and signed as a true record. – **ALL AGREED.**

**4 Declarations of interest and dispensations**

a) To receive declarations of interest from councillors on items on the agenda;

GH – Allotment holder, HMS – Item 14; Milton Action 4 Youth, treasurer;

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate. None

**5 Public Participation:** No public were present.

**6 Clerk's/Chairman's report**

**From previous meetings:**

Tomkins Mead boardwalk – awaiting third quotation.

Land at rear of 53 Cambridge Road Milton – Barnabas Court – Deed of Easement has now been signed and returned. A sum of £30,050 should be in the bank shortly in payment for access for one dwelling.

JEC suggested that the Clerk write to Paul Oldham to thank him for all the work he did for the village – **ALL AGREED.**

JEC suggested the Clerk write to Bellway to thank them for North Lodge Pavilion – **ALL AGREED.**

Tesco have kindly donated approximately £200 worth of domestic equipment for the North Lodge Pavilion and are looking towards raising another £3,000 to help towards the set up of the building. **AGREED** Clerk to write to Tesco and thank them for their donation.

Mike Elsome (surveyor) is in the process of providing quotes for the car park barriers at North Lodge Pavilion - Noted recent quotations for other work to go ahead at North Lodge Pavilion.

RJF asked what the situation was at present regarding the pitches at North Lodge. GH – Buchans are leaving the grass to grow back and it should be ready for the Colts football in September. GH to contact Buchans to confirm.

JEC suggested that Council deal with Item 12 Play Working Party as W Munns and E Gower are in attendance. **ALL AGREED**

**12 Play Working Party**

W Munns and E Gower from the Milton Parish Council Playground Working Group updated the committee on the proposed plans for the new playground at Coles Road. The 3 plans we have put forward for consultation is Eibe, Wicksteed and Proludic. There are to be 2 further consultations, 19 July at Cygnets Pre-school and on the 28 July at MCC. There is also an online survey via the Milton Community facebook page. The deadline for feedback is the end of July as SC and HMS will then be applying to grant funders.

## 7 Planning

The minutes of the meeting held on Monday 4 July 2016 were received.

### New:

**S/1499/16/FL** – Mr Arthur Zacharias, Dassault Systems, 334-335 Cambridge Science Park, Milton, Cambridgeshire – Installation of new bike store. **SUPPORTS**

The Clerk has received a verbal enquiry asking for the Councillors views regarding the provision of a new access to the Hairdressers, Cambridge Road, from the road leading to Barnabas Court. Following consultation with RJF the Clerk has emailed a response and we await further information.

## 8 Finance and Administration:

The minutes of the meeting held on Monday 11 July 2016 were received.

To **APPROVE** a grant payment of £1,000 to Cambridge Sport Lakes Trust for Tomkins Mead – HMS Proposed RJF Seconded – **ALL AGREED**

To **CONSIDER** and **APPROVE** a recommendation by the Finance and Administration to

- a) Apply a 1% increase on all pay points with effect from 1 April 2106 or the Living Wage rate (effective at 1 April 2016) and
- b) Backdated to 1 April 2016

HMS Proposed JEC Seconded – **ALL AGREED**

To **CONSIDER** and **APPROVE** re-investing the maturing United Trust Bond due to mature on 28 July. HMS asked that the she and GK could be delegated power to transfer the funds. **ALL AGREED**

HMS reported that GK is looking into pension providers for the Parish Council staff and will feedback at the next Finance meeting.

HMS reported feedback from the Internal Auditor that we need to create an up-to-date Assets Register that lists all that is owned by the Parish Council and to keep the records for 40 years.

## 9 Maintenance

The minutes of the meeting held on Monday 20 June 2016 were received.

To **CONSIDER** and **APPROVE** quotation for work up to £1,000 required on overgrown hedge at The Rowans. JEC Proposed B and C of the quote should be accepted, AB Seconded – **ALL AGREED**.

County Council grass cutting – Parish Council cut grass on behalf of Cambridgeshire County Council. This year the sum offered by the CCC was not increased but Council agreed to accept, £888.68 for grass cutting 2016/17. Noted Parish Council should apply for this payment each year generally in April otherwise we will be cutting grass on behalf of the CCC without payment or grass cutting of verges etc will need to return to CCC for maintenance.

AB left the meeting at 8.50pm

## 10 Footpath, Coles Road

JEC attended a meeting with the County Highways Road Safety Officer and Andy Gray of MCC. MCC had sent a proposal and new plans have been suggested. JEC to draw up suggested amendments to plans for the next Parish Council meeting.

## 11 Bus Shelter, Ely Road

Update included in AB District Councillor's report.

## 12 Play Working Party – Moved to before Planning.

## 13 MCC Report

Maintenance/Improvements:

The small fence at the end of Barnabas Path has been replaced as the old one was rotten.

Bookings: There is just 1 Saturday Night booking during July and 2 during August. July and August tend to be our quietest months.

Youth Building: Nothing to report

Vandalism: Nothing to report

**14 Milton Action for Youth**

Circulated – HMS is still looking into the possibility of merging with other Youth Club providers.  
To **CONSIDER** HMS plus one other to have a delegated authority to deal with the future of the Youth Club in the event that the organisation has to be reorganised. JEC Proposed RJF Second - **ALL AGREED**

**15 County Councillor's Report**

No report circulated.

**16 District Councillor's Report**

District Councillors Report – July 2016 – Anna Bradnam

The full reports can be found in the Agenda papers for the meeting.  
Included in the report were the following:

**Bus Stop on Ely Road**

Several services run along Ely Road, which include the Medium pressure Gas main, a BT communication cable and the Virgin media fibre optic cable. Since these services run directly beneath the proposed bus stop site, it is not practicable to have a bus shelter with four feet on the ground because

- Mechanical digging is not permitted within 0.5m of a MP gas main.
- Diversion of a fibre optic cable can cost in the region of £100K, which we understand is not within budget for a bus stop.

Sam Yousef, Bellway engineer proposed a cantilever design bus stop (two feet in the ground) which would require less ground to be excavated and so would be less likely to interfere with the underground services. This was agreed at the June parish planning committee meeting.

On 27 June, Hazel and I attended the Local Highways Open Day at which the Local Highways Officer explained that the next steps are: Bellway need to draw up plans, obtain costings, make a tender and then complete a 278 Form. The Section 278 Agreement is a legally binding document between the Local Highway Authority and the developer to ensure that the work to be carried out on the highway is completed to the standards and satisfaction of the Local Highway Authority. Once County Highways receive the form, they will allocate an Officer to handle the project.

The Real Time Passenger Information - We understand this work will be handled by the Highways Cyclic Management Team who has received £5,000 to undertake the work.

**Other Highways issues:**

Fen Road  
White lines on the Milton/A14 Roundabout  
Hedge/verge trimming  
Central reservations  
Car Meetings at the Park and Ride site  
EU Referendum  
Devolution

District Councillors Report – July 2016 – Hazel Smith

Circulated – HMS attend a meeting today regarding the A14 upgrade. Highways England is providing a new grant fund for people living along the A14. Grants of up to £10,000 can be applied for.

EU Referendum  
Devolution  
City Deal  
Milton Road remodelling  
Youth issues  
Sewage and Chesterton Fen  
Chisholm Trail and Abbey-Chesterton bridge Local Liaison Forum (LLF).

**17 Bills for Payment and Money received**

The bills for payment and money received sheet were circulated. It was Proposed by HMS and Seconded by RS to pay all the outstanding bills - **ABSTAINED 2 – AGREED 5**

**18 Correspondence**

There have been a few letters/emails of complaint regarding the noise at night from the Park and Ride site where the cars owners are meeting to race, wheel spin and show off their cars. This is causing disruption to local residents. Clerk to write to South Cambs Council to put in a complaint.

**19 Dates of Next Meeting**

Monday 5 September 2016

Meeting closed at 9.40p.m.

Signed: .....

Date: .....

