

Minutes of the Meeting of Milton Parish Council held on Monday 10 January 2011 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) JE Coston GA Covell R Day TA Drummond M Ellwood
RJ Farrington SC Humphreys B Jefferson IF May HM Smith RLE Waters
Cllr M Williamson, the clerk and assistant clerk

1 Apologies for absence – PS Badley AJ Campbell M Hersom.

2 Declarations of Interest – personal and/or prejudicial

HMS – Planning agenda 6 personal – a member of SCDC’s planning committee.
TAD – Land update agenda 11 personal – member of Colts football club.

3 Minutes - the minutes of the meeting of 6 December 2010 were approved and signed as a true record.

4 Public Participation – members of the public are invited to speak

M Woolhouse – apologies – unable to attend.

5 Clerk’s/Chairman’s report

Milton to Impington cycle route (PC13/12-10) - work had started from the start of the 30mph speed limit on Milton Road, Impington to the former poultry farm - the remaining link to be constructed by a developer.

Concerns about an apparent ‘gap’ of about 20 yards at the Impington end and the ‘substandard’ state of the path from the A10 to Mere Way. **Action: MW would investigate.**

Concerns also that despite earlier assurances that the Parish Council would be consulted before the start of any work no consultation had taken place. **Action: The clerk to write to the County Council.**

Community Care – grant (PC10/11-10) – the County Council had granted £1800 towards the Community Care scheme - cheque to be presented on 15 March 2011. Noted that this would be the last annual Small Grant. The clerk had registered for a 3 month trial period on “localgiving.com” which may help raise funds. (After the trial period there is an annual charge of £60).

Action: assist clerk to investigate efficacy of this website.

Power of Well Being (PC6/12-10) - training session booked for Monday, 12th September for Milton PC from 7.30pm till 10.00pm.

Quality Status (PC6/12-10) – the application for re-accreditation had been prepared. Fee £235 – payable to NALC. The clerk would clarify one item with CPALC: “Annual Report: Was it made publicly available by being placed at the offices of the principal authorities and local libraries?” **Action: the clerk**

Affordable Housing and developing an exception site – guidance notes received.

Cam Conservators – programme of works planned for refurbishment of the downstream landing stage at Baits Bite lock and repairs to the frontage and slipway ay Clayhithe – because of safety issues.

County Council budget – letter from chief executive explaining process of preparing the budget and an overview of the County’s vision for the future.

Parish Forum - Wednesday 19 January 2011, Council Chamber South Cambridgeshire Hall. The clerk hoped to attend.

6 Planning - the minutes of the Planning committee meeting held on 13 December 2010 were received and noted.

Decisions received:

S/01777/10/CW Donarbon Ltd Ely Road Waterbeach - construction of a Materials Recycling Facility including welfare/office building, weighbridge gatehouse, haul roads and associated infrastructure and permanent retention of temporary car park (PC7/12-10) – **approved with 24 conditions.**

S/1935/10 Mr Philip Jackson 21 The Sycamores (PC7/12-10) – Side single story conservatory – **refused: adverse impact on local character of the area, visual impact not successfully mitigated.**

S/1905/10 Mr P Tomlin 79 Coles Road – Single storey extensions and replacement outbuilding including amendments as requested by Planning Officer – **approved.**

New applications:

S/1653/07 Mr W Webb Southgate Farm Chesterton Fen Road – use of land for 26 mobile home pitches for gypsies (Min 10/9-018) – amendments: to change the garage/dayroom to plot 25 and access arrangements to plots 25 and 26 – **for information only.**

S/1243/09/ Gemmix SGB Storage & Distribution – re-siting of car parking, aggregate storage and demolition of building that was formerly planned to be retained (PC6/01-10) – **non-material amendment**.
HMS would take this matter up with the Planning Officer.

S/2011/10 Mr R Blair Napp Pharmaceuticals Science Park – certificate of lawfulness for the erection of new building of mixed use (B2 General Industrial & B8 Storage & Distribution) – **no recommendation**.

Miscellaneous:

Steve Rumbelow CREATIVE STONE – 13 Willow Crescent – extensions, garage and boundary wall (PC7/12-10) – letter from Karen Pell-Coggins, Senior Planning Officer: “The comments from the Local Highway Authority were only brought to my attention after the decision on the planning application was made. I have recently spoken to the Local Highway Authority officer and he has stated that the main objection was on the grounds of poor visibility from the access to the garage. The Council has written to the applicant to request a minor amendment that achieves the necessary minimum visibility splays from the access. If this is agreed, it would overcome the Local Highway Authority’s objection.”

7 Maintenance - the minutes of the Maintenance meeting held on 13 December 2010 were received.

It was AGREED to accept the Grass Cutting and General Maintenance Contract 2011/12 with Buchans Landscapes (M8/12-10): £23,169 + 3% increase = £23,864.16 (to make 12 equal payments of £1988.68 + VAT).

State of Tesco grounds (Min M9/12-10). The Compliance Manager at Tesco had replied that she would review Tesco’s litter picking contract and that she was waiting for a time scale for completion of cutting back the shrubs.

AGREED to write again to Tesco Head Office with a copy to the Chairman of Tesco.

Action: the clerk

JEC as Press Officer would follow this through if necessary.

8 MCC update

Refurbishment work almost completed. Next full meeting of MCC 19 January.

9 County Councillor’s report

Park & Ride Lights (PC15/12-10) – MW had scheduled a meeting with Campbell Ross-Bain for 12 January.

Budget (PC15/12-10) – no information available.

Guided Bus – defects to be ‘fixed’ by CCC.

Gritting Jane Coston Bridge – MW was awaiting a reply from the Highways Department.

10 District Councillors’ reports (attached to minutes)

Gypsy and Traveller plan

Strategy meeting for people working at Chesterton Fen; visit by Council to Chesterton Fen to take place after May. HMS would distribute “Election News” leaflets to try to encourage residents to stand for Council.

North Lodge

SCDC budget

Hotel application at Science Park (P5/11-10) - HMS’s concerns about drainage had now been addressed. The application would be decided under delegated powers.

Golf Course (PC13/11-10) – no further progress – *asst clerk to pursue*.

Award Drains – HMS would find out whether Award Drains could be handed over to Parish Councils for maintenance and if so whether SCDC intended to do so. **Action: HMS**

11 Land Group update

AGREED not to exclude members of the public to this item.

Savills had produced a Promap of the site showing the area of CWA land as 18.655 acres (7.55hectares). Council to pay Land Agent £500 on account (cheque 100385 below).

As a result JEC had produced a map showing how sports pitches and allotments could be accommodated – to be discussed by Land Group.

URV were producing new plans for their site behind Milton Hall. North Lodge was being repaired as much as necessary.

12 Bills for Payment and Money Received

As minibus payments (and receipts) were not usually known in time to be confirmed at meetings the clerk itemised all payments made 01/04/10 – 31/12/10:

Min PC17/04-10: Tesco fuel £60.50; hire fees £38.40; bank interest £1.71

Min PC17/05-10: DVLA road tax £165; BJK Insurance premium £762.57; hire fees £182.12; bank interest £1.07

Min PC13/06-10: FuelGenie fuel £169.24; Marshall MOT £226.63; hire fees £315.26; bank interest £0.88

Min PC14/07-10: FuelGenie fuel £64.70; Marshall - service £165.93; hire fees £234.77; bank interest £0.88

Min PC16/09-10: FuelGenie fuel £95.00 & £211.10; Cambridge Truck-tyre £66.84; hire fees £682.26; bank interest £1.82

Min PC15/10-10: FuelGenie fuel £59.45; hire fees £117.86

Min PC15/11-10: FuelGenie fuel £129.00; hire fees £252.70; bank interest £1.00

Min PC18/12-10: FuelGenie fuel £59.00; hire fees £429.98; bank interest £0.99.

13 Correspondence

ACRE - Community Action magazine

NHS - Consultation till 30 March on Cambridgeshire Community Services NHS Trust becoming an NHS Foundation Trust

14 Dates of Next Meetings

17 January - 0930 Staffing

24 January -1900 Planning

24 January - Finance & Administration 1930. The chairman invited as many members as possible to attend because of the importance of this (budget setting) meeting.

07 February Council 1930

15 Items and Reports for February agenda (to be received by Monday 31 January)

The meeting ended at 9.00pm.

Signed..... Date.....

Bills & Money received Dec-Jan Min PC12/01-11

Date	Account	Cheque	Payee	Description	
01/01/2011	Business Fund Deposit		Interest	Interest	284.61
21/12/2010	Cambridge B S		Community Care Fees	C Care fees	224.00
21/12/2010	Cambridge B S		Community Care Fees	C Care fee	56.00
21/12/2010	Cambridge B S		Community Care Fees	C Care fee	56.00
24/12/2010	Cambridge B S		Community Care Fees	C Care fees	447.00
31/12/2010	Cambridge B S		Community Care Fees	C Care fees	168.00
31/12/2010	Cambridge B S		Interest	Interest	0.53
06/01/2011	Cambridge B S		Community Care Fees	C Care fees	112.00
09/12/2010	Community Direct		Receipts	Allotment	10.00
13/12/2010	Community Direct	100377	Cook Design & Build	50% of fee	-2820.00
13/12/2010	Community Direct	100379	CBS Office Solutions	Photocopying November	-25.00
13/12/2010	Community Direct	100378	Cambridgeshire ACRE	Sub 2011	-25.00
13/12/2010	Community Direct	100380	Dial-A-Ride	Trolley Bus November	-144.00
13/12/2010	Community Direct	100384	Smith May Solicitors	Employment advice	-293.75
				Land agent fees on	
15/12/2010	Community Direct	100385	Savills	account	-587.50
15/12/2010	Community Direct	D/D	Eclipse Internet	Broadband December	-17.57
16/12/2010	Community Direct	100386	Win-Born Products Ltd	MCC railing by door	-718.87
				Cemetery quarterly	
22/12/2010	Community Direct	D/D	Command Pest Control Ltd	inspection	-70.50

31/12/2010	Community Direct		Staff	Salaries	-2565.71
10/01/2011	Community Direct	100387	Grantchester Construction	Valuation 4	-24752.50
10/01/2011	Community Direct	100388	ESPO	2 hole perforator/refuse sacks	-32.72
10/01/2011	Community Direct	100389	CBS Office Solutions	Toner black	-49.17
10/01/2011	Community Direct	100390	Staples	File dividers etc	-12.20
10/01/2011	Community Direct	100393	NALC	Quality Status	-235.00
10/01/2011	Community Direct	100394	Infomation Commissioner	Data Protection	-35.00
10/01/2011	Community Direct	S	Buchans Landscapes	Month 9	-2268.63
				MCC moss	-196.81
		100396			
10/01/2011	Community Direct	S	HM Revenue & Customs	PAYE	-1377.60
				NI	-836.34
10/01/2011	Community Direct	100398	CBS Office Solutions	Photocopying December	-31.57
10/01/2011	Community Direct	100397	Dial-A-Ride	Trolley Bus December	-96.00
10/01/2011	Community Direct	100399	MCC	MYC 3rd qtr	-898.35
10/01/2011	Community Direct	100400	P Capitain	Seat repair Pond Green	-72.63
07/12/2010	Minibus (Co-op)		Interest	Interest	0.91
07/12/2010	Minibus (Co-op)		Receipts	Hire fees	40.00
10/12/2010	Minibus (Co-op)		Receipts	Hire fees	26.64
14/12/2010	Minibus (Co-op)	D/D	FuelGenie	Minibus fuel	-184.13
15/12/2010	Minibus (Co-op)		Receipts	Hire fees	126.22

			TOTAL 07/12/10 - 10/01/11		-36,794.64
			TOTAL INFLOWS		1,551.91
			TOTAL OUTFLOWS		-38,346.55

			NET TOTAL		-36,794.64