

Minutes of the Meeting of Milton Parish Council held on Monday 6th February 2006 at 7.30pm in the Bowls Pavilion

Present: JE Coston (chair) PS Badley (till Min 96/06 inclusive) RH Chapman R Day M Ellwood RJ Farrington B Jefferson IF May (from – Min 67/06 apologies for lateness - at Landbeach PC) PK Oldham J Payne HM Smith RT Summerfield RLE Waters
The clerk, County Councillor M Williamson (part) and 1 member of the public

Public Participation – none

1 Apologies for absence – IL Davis

64/06 **2 Minutes** – the minutes of the meeting of 9th January 2006 were approved and signed as a true record.

65/06 **3 Declarations of Interest**

personal - BJ min 97/06 (lives adjacent) and 17 (cheque 3187); HMS min 96/06 (chairman of Country Park Advisory Committee); RTS min 96/06 (member Country Park Advisory Committee and cabinet member SCDC); RHC 98/06 (tenant farmer);
prejudicial - RTS min 87/06; RHC min 94/06 (allotments).

66/06 **4 County Councillor's report**

Highways – MW had met with David Lines CCC to discuss: dangers to cyclists on the cycle path at the Winship Road / Cambridge Road junction, also at north exit from foot / cycle bridge caused by large vehicles parking and obscuring vision; belisha beacon Cambridge Road. The clerk would write to David Lines, cc to MW, (to include potholes Fen Road); also to Cambridge News about Winship Road. **Action: the clerk**

Mobile Library – new times and stops were now in operation.

Chesterton Fen – the proposal to merge St Andrew's and Shirley Schools would affect some of Milton's residents in the catchment area - in Chesterton Fen.

Road works A14/A10 interchange – businesses were suffering loss of trade because of the A10/A14 interchange road works. Forms for rate relief were available.

Council Tax – likely to go up by 5%. Youth work could be affected and a charge for disabled badges introduced.

67/06 **5 District Councillors' reports**

Citi 2 bus service – timetables were available.

Meeting with Tesco – HMS was meeting with the manager of Tesco at the end of the month. Issues: disabled access (long walk from parking areas).

Cam Conservancy mooring policy – the clerk would query the revised policy for mooring which could result in boats mooring below Baits Bite Lock. **Action: the clerk**

Police Consultation – RTS attended the recent meeting. 10 members of the public attended. The police budget was likely to rise by 5% in 2006/07.

The new e-cops scheme whereby Community Beat Managers report to their contacts was not working. To be raised at Neighbourhood Panel meeting scheduled for 23rd February, start time expected to be 19.30hrs. HMS, RTS and PKO to attend.

Eastern Electricity Ely Road – the site was due to be sold – 13 acres of land at the rear could be available for recreational purposes.

6 Clerk's / Chairman's report

68/06 Community Care – noted that SCDC had granted £900 for 2006/07.

(426/05)

69/06

Crime – Neighbourhood Panel Meeting – see above.

70/06

(6/06)

CALC training – JP felt that it was worth attending. Topics covered - Declaration of Interests, Ethical Framework, Audits, Finance and Health and Safety/Risk stuff.
There was a good turn out from the other parishes.

71/06

(10/06)

Milestone old A10 – Mrs Farrington, the Milestones Society, was willing to help restore the milestone. The clerk would organise a volunteer party (RD & ?) to paint the letters and numbers. It was suggested that the Charities may help with the cost. **Action: the clerk**

72/06

(35/06)

War memorial – SCDC confirmed that the war memorial was not Listed. A survey of the memorial conducted in March 2003 identified the need to

- * Check the structural stability of the monument - a crack at the top of the structure may indicate corroding metal fittings within the obelisk
- * A gentle cleaning of the structure
- * Repointing of the joints
- * Recutting of the letters to ensure they remain legible - particularly face 4 –which includes H Martin etc was badly weathered

The criteria for structures when being considered for listing:

- * Quality of design
- * Sculptural quality
- * Historical interest - including association with a particular famous person
- * Rarity

More research would therefore be needed to identify if the structure were by a leading sculptor. If the Parish were willing to undertake such work the Conservation Team could assist in putting the structure forward for consideration - subject to what the research reveals.

Grants available for memorials not Listed from: SCDC; The War Memorials Trust (usually a maximum of £250) and English Heritage. The Parish would be expected to contribute a part, funding never covers 100% of the costs. The grants would be offered on the basis of certain restrictions - usually these relate to the materials used, the type of cleaning system employed and the Parish undertaking some research on the structure which is then held in the national and local archives.

AGREED by all

to consider again for budget in 2007-08.

- 73/06 Guided bus – Noted that Bob Menzies would attend April meeting.
- 74/06 Future agenda items - Workload - the following projects and/or items for discussion in 2006-07 were noted: Country Park, Rowing Lake, Recreation Land, Youth Building, Community Centre improvements, Guided Bus - impact/consultation, possible development Butt Lane, Northern Fringe, Landfill planning application.
- 75/06 Clerk's audit – the clerk was keeping a record of hours worked each month. In January (till and including Friday 27th January) he worked:
Week 1 - 45.75 , Week 2 - 25.25, Week 3 - 16, Week 4 - 33.5 making a total of 120.5 hours. Almost 60 hours were spent on preparation for meetings.
- 76/06 Post code changes – recommended changes to post codes to take effect in September – CB4 to become CB24. Consultation period of 3 months.
- 77/06 Bin Fen Road – it was been suggested that a bin be installed in Fen Road by the river. The clerk would ask SCDC to include Fen Road in its litter picking schedule as an occasional hotspot. **Action: the clerk**
- 78/06 **7 Planning** – the minutes of the Planning meeting held on 23rd January 2006 were received and noted.
(47/06) Appeal Pine Direct – now withdrawn following withdrawal of SCDC enforcement notice.
- Decisions received
- 79/06 Cambridge Mencap – extension to existing offices – amendments submitted January 2006 **approved**.
(341/05)
- 80/06 Tesco Stores Ltd Cambridge Road – trolley park bays - **approved**.
(509/05) South Cambs Local Plan 2004 Policy SH5 – New Retail Development - refers.
- New applications
- 81/06 S/0032/06 Cambridge Sports Lake Trust – land between Milton and Waterbeach in the parishes of Milton, Landbeach and Waterbeach – change of use of land to create a multi-sport park, construction of lakes with water storage, canal, new and changed roads, cycling and BMX tracks, bridges (3), engineering operations, embankments and landscaping and outline permission to construct a sports centre, boathouse, finish line towers (2), warden accommodation (2) and amenity blocks (3).
Plans including Draft Section 106 Agreement will be on display on 11th February 10am – 12 noon and 16th February 6 – 7.30pm. Planning Committee to discuss on 20th February and Council would confirm comments at meeting to be held on 6th March.
- 82/06 S/0035/06 Napp Pharmaceutical Holdings Ltd – Science Park – variation of condition 1 of pp S/0296/03 to allow a further period of one year for the submission of Reserved matters – **no recommendation**.
- 83/06 S/0037/06/RM Napp Pharmaceutical Holdings Ltd – land adjacent Napp Pharmaceutical Holdings Science Park – erection of 3 office / research and development buildings together with access roads and car parking, Class B1 - **no recommendation**.
- 84/06 S/0084/06 Milton Parish Council – land at Landbeach Road – change of use of land from agricultural to recreation land - **approve**.
(47/06)
- 85/06 S/0085/06 Milton Parish Council – land at Landbeach Road – erection of a sports pavilion and provision of car park [outline application] - **approve**.
(47/06)
- 86/06 S/0100/06 Napp Pharmaceutical Ltd – Science Park – 2 pole mounted security cameras - **no recommendation**.

- 87/06 C/11/17/72/01 R Summerfield 1 Willow Crescent – tree surgery works - **no comments**. (RTS left the meeting for this item).
- 88/06 C11/17/72/02 WD Booth 30 Fen Road – 1 horse chestnut and 3 acacias – reduce to previous pollard points – **no comments**.
- 89/06 Landfill – report of meeting 19th January with Waste Recycling Group and representatives of villages on extension of timescale (not yet received)
- (41/06)
- 90/06 **8 Council Business**
Anyone wishing to contact the council to arrange to meet with the council must do so through the clerk and / or chairman. Whenever possible presentations / representations to the council (including confidential business) should be raised at a previous council meeting with an item at the end of each meeting “Items for next agenda”.
- Freedom of Information - Emails
PKO produced a report on the Freedom of Information Act (FoI) and whether emails were subject to the provisions in the Act. Records held by the authority, including emails, are subject to the Act unless there are reasons not to make the information public such as personal matters or commercial discussions.
- Email is held by the Parish Council if it is on the clerk’s PC. However mail from one councillor to another is not held by the Council. Email between councillors is not covered by FoI unless it is also sent to the clerk (or is from the clerk).
- Council was happy with this interpretation of the Act and **AGREED**
to delete all emails sent or received by the clerk after six months.
- 91/06 **9 Office update**
(36/06) As a gesture of goodwill the bowls club had agreed to charge NOTHING for the water.
The clerk would liaise with Julie Gray MCC about insurance of the bowls pavilion, office, store and contents.
Action: the clerk
- 92/06 **10 Youth**
(38/06) Building:
- Project Management – the *Ad hoc* committee had met to discuss project management of the new youth building. The clerk had sent out tender letters.
- Grant - The County Council had offered a £10,000 grant subject to conditions:
“1. That CCC through CSC SLA has a representative on the Parish Council Youth Committee
2. That Cambridgeshire Youth Service, without being charged rental, has access to deliver Youth Clubs/Projects for a minimum of two evenings per week. (Subject to levels of funding available to cover staff costs)
3. That where agreed with the Parish Council Youth Committee, Cambridgeshire Youth Service is not charged rental for the facilities, where they are delivering any additional face to face Youth Clubs and projects to the direct benefit of young people of the Parish of Milton.” **AGREED** by all.
- Youth provision update – the youth club was closed till March. Detached work one night per week was taking place. The club was scheduled to open on Tuesdays (2 clubs different age groups) with new leaders.
Concerns were expressed about the quality of youth work. Energies should first be directed to providing the building. Council would then need to focus on the quality of youth work provision.
- 93/06 **11 Land update**
(37/06) The College of West Anglia had contacted the clerk about possible availability of land. JEC would arrange a meeting with Mr Collinson of the College. **Action: JEC**
- 94/06 **12 Maintenance**
Cemetery – railings were in need of painting.
AGREED (Power: Local Authorities Cemeteries Order 1977)
to accept quotation of £485 for rubbing down, undercoat and painting.
The clerk would ask charities for a contribution. **Action: the clerk**
Allotments – the roadway had been damaged – a quotation of £450 to lay c 70 metres of crushed concrete and planings, including hire of machinery for a day, was received. Maintenance committee would meet to discuss both this and condition of bus shelter opposite Waggon and Horses. ME (having declared an interest) and RHC left the meeting for this item.

- 95/06 **13 Finance** - the minutes of the Finance meeting held on 23rd January 2006 were received.
AGREED to accept recommendations:
- ❖ MCC request (Min 60/06)
to grant MCC £26,000 for 2006/07;
to have a meeting with MCC to discuss the Community Centre refurbishment as soon as possible;
and
to continue to include the £18,000 (amount of loan - now repaid) in the precept to help pay towards
MCC refurbishments and recreation land.
 - ❖ Precept (Min 62/06)
to precept for £84,000 for 2006-07
 - ❖ Salaries – (Min 61/06) [The meeting was closed to the public under the 1960 Admissions to
meetings Act].
- The meeting was re-opened.

- (63/06) Clerk's Contract
A copy together with a Grievance and Disciplinary procedure had been circulated. An *ad hoc* group of the
chairman, vice chairman and HMS would meet to finalise.

- 96/06 **14 Country Park**
Report of public consultation meeting
It was **AGREED** (9 in favour 3 abstentions including HMS and RTS) to ask Simon McIntosh to report Council's
concerns to SCDC cabinet (due to meet on 9th February):
- ❖ Opposed to car parking charges at the Country Park. Charges could have a significant impact on
Milton village. Motorists will find alternative free places to park, in residential areas. Apart from the
inconvenience to local residents this could cause problems to the emergency services.
 - ❖ Recommended that SCDC seriously and vigorously explore the possibilities of outsourcing the
management of the Country Park.
 - ❖ Concerned at the loss of work opportunities for Cambridge Mencap, a local charity, if SCDC
decide to take on the management of the cafe.

RTS and HMS would investigate the spending budget for the park.

- 97/06 **15 MCC Update – request for support towards tree work at The Sycamores**
(491/05) The trees at the boundary of The Sycamores recreation ground were a legacy left by the Parish Council when
handing over management to MCC. These trees were overhanging houses and taking light from them. It was
AGREED therefore
to contribute 50% towards the cost of the necessary tree work. (10 votes in favour 2 abstentions).

- 98/06 **16 Public Footpaths – proposal to create links to former circular walks and to join Parish Paths
Partnerships Scheme**
RLEW reported on the County Council Parish Paths Partnership scheme (P3) and his ideas for forming circular
footpath walks using permissive paths. P3 would help protect, improve, maintain and promote local Rights of
Way paths networks. This work is fully supported by the County Council and District Councils who provide
grants (subject to availability and assessment) and advice, in addition to the CCC existing levels of service.

AGREED

to apply to join the Parish Paths Partnership scheme and to try to form a circular walk.

Action: RLEW

- 99/06 **17 Bills for Payment and Money Received**
CONFIRMED payment of cheques 3174 - 3176
AGREED to pay cheques 3177 – 3194 (excluding cheque 3183)
The clerk would query Cottenham Village College invoice (cheque 3183) as the youth club had been temporarily
closed.

18 Correspondence

None

19 Dates of Next Meetings

Planning 20th February Youth 27th February Council 6th March

The meeting ended at 10.10pm.

Chairman.....

Date.....