

Minutes of the Meeting of Milton Parish Council held on Monday 2nd February 2015 at 7.30pm in the Bowls Pavilion

Present: JE Coston (chair) A Bradnam RJ Farrington G Heaney (7.50pm)
HM Smith (8.10pm) D Stirrups RT Summerfield I Tyes J Saunders.
G Faulkner (Clerk)

5 members of the public

1 Public Participation – members of the public are invited to speak.

2 Apologies for absence.

DJ Chamberlin – Business; A Dark – Personal; J Mowatt – Business;
Maurice Leeke, County Councillor – Business.

M Hersom and M Perkins absent.

3 Casual Vacancy

Proposal from DS, second by RS for John Saunders to be co-opted to Milton Parish Council, 6 in favour, 1 abstention (due to late arrival). John Saunders took a seat at the table. Clerk to arrange documentation for John to sign.

4 Minutes of the Parish Council meeting on 12th January 2015

The Minutes were received and signed as a true record.

5 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda.
 - AB, member of SCDC Planning Committee;
 - GH and DS – Allotment holders
 - JS – Parking in the Rowans.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
- c) To grant any requests for dispensation as appropriate.

6 Clerk's report

From previous meetings:

Reported of faults to the gym equipment, rubber bearings to be replaced imminently: Ongoing.
Letter to chase Bellway for response to P Jones re drainage. No response. Clerk to call.
Allotments/rent: Assistant clerk looking into allotment tenancy agreements at other parishes.
Rent for horse grazing field to be discussed at a future parish meeting.
Daffodils on Humpheries Way and sign to be replaced. Clerk to find email and respond.
Working group set up to discuss and report back for March Parish Council Agenda:-
Relocating Waggon & Horses bus stop:
Street-lighting along Ely Road:
Parking in the Rowans:

New items:

Cemetery issues including current regulations. – The clerks office are currently reviewing the regulations and re organising the Cemetery information.

Broken pump at the allotments. – We have replacement pump ‘cups’ in the office. Clerk to speak to a local resident about fixing the broken pump.

Compost Bin. – Clerk to arrange for Buchans to clear the bin.

BT Phone Bill. – The phone bill has been reduced. The line rental has reduced from £20.10 a month to £17.10 a month and now includes local rate calls, national rate and 0845 number.

Mobile call costs have been capped. ‘9’ for an outside line has been removed saving another £2.00.

To note the unsuccessful bid for the Local Highways Improvement Initiative 2015/16 for improvements to the pedestrian crossing on Ely Road. – Email sent to all councillors.

Cycle Visit date -13th February 2015 at 2pm.

7 Planning

The Minutes of the Planning Committee meeting of 15 December 2014 were received.

Decisions received:

S/1940/14/FL – 296 Cambridge Science Park, Xaar Technology - Erection of 2 LEV Extraction Flues and new roller shutter door in place of existing window. - APPROVED

S/2698/14/FL – 3 Ely Road, Milton, Velocix - Erection of temporary modular building for storage purposes. – APPROVED.

S/2848/14/FL – 7 David Bull Way, Milton – Erection of two storey, part first floor extension to side and rear of dwelling. – APPROVED.

S/2852/14/FL – 70 The Rowans, Milton – Extension – APPROVED.

It was AGREED to suspend Standing Orders – Proposed RF, Second IT at 7.53pm.

Members of the public invited to speak about planning applications.

Standing Orders resumed at 8.07pm.

New applications:

S/0411/14/FL – 26 Butt Lane, Milton, William King Homes - Erection of six dwellings. – RF proposed to **REFUSE** the application on the following grounds, Second DS, 1 Abstention)

*Overdevelopment of site. *Traffic to Butt Lane, particularly at School pick up and drop off times. *Height of garages and proximity to Bungalows in Foxes Close. *Parking problems both on the development and along Butt Lane, especially where there is single file traffic due to Butt Lane residents not having drive ways.*Probability of bungalows being extended to houses. *Poor visibility. *No path up to bungalows, path stops next to house. *Loss of Wildlife particularly bats from the existing garden.

Milton Parish Council support the neighbours objection and while we don’t object to development of the site, these plans are not acceptable.

Whilst Councillor Bradnam took part in the discussion and vote on this application, she confirmed that, if the application were to be considered by SCDC Planning Committee, since more detailed information would be available to the Committee, she would review the matter afresh at that time.

S/2982/14/FL – The College of West Anglia, Milton – Retention of Dog Kennels. No Objections.

S/2983/14/FL – The College of West Anglia, Milton – Retention of Menage. No Objections.

S/0157/15/FL – Unit 115 Norman Industrial Estate, Cambridge Road, Milton – Change of use from B2 (General Industry) to B2 (General Industry) and A5 (Hot Food Take-Away). Mrs Sultana Ahmed. Milton Parish Council voted unanimously to **REFUSE** this planning application for the following reasons. *The plans are not clear enough. * The parking plan is not clear, it does not show the outline or allocation to units, it also appears that the parking blocks the road. *There is not clear information on the containers shown on the drawing. *The traffic movements are a concern. *The layout does not clearly show what is inside the building. *There are no indications on kitchen vents or extractors. *The Unit is unsuitable for this sort of business. There are concerns that the ‘delivery’ services could easily be made into a ‘collection take away’ which would severely add to traffic affecting the surrounding units.

Appeals:

S/1759/14/FL – Proposed erection of a one bedroom dwelling at the rear of Lea Court, Milton – Appeal reference W0530/W/14/3001823. Appeal made to the Secretary of State against the decision of South Cambridgeshire District Council. Noted.

8 Maintenance

Grass Cutting – A notice was published and minutes were displayed from January 12th to 30th 2015, advising that Council wished to appoint Buchans Landscapes contractors for a further three years and to give members of the public the opportunity to object if they wished. Council noted that no objections had been received.

Proposal to confirm that council accept the Grass Cutting and General Maintenance Contract 2015 to 2018 with Buchans Landscapes. Breakdown a month for 2015/16 (£25846.20 ÷ 12 = £2153.85) thereafter reverting to a CPI led increase in 2016/17. – Proposed GH Second DS, All in favour.

Play – To confirm the cost for Fenland Leisure to repair the play equipment as per quotation. Total Cost £1293.60 +VAT. Proposal of payment AB, Second HS. All in favour.

The Railway bench to be discussed at the next maintenance meeting.

9 Staffing

To receive verbal report from staffing committee meeting of 2nd February 2015.

Proposed AB Second JC, to confirm permanent appointment of Susan Wilkin and to confirm contract with three month probation period. All in favour

10 Finance & Administration

The minutes were received for the Finance and Administration meeting on 19th January 2015. Unity Trust Bank is now our main bank account.

To confirm that Milton Parish Council will budget for £6000 to be put into the Highway Budget for improvements to Ely Road, this will be taken from the Capital Projects budget for Highway Improvements. All agreed.

S106 Public Arts contribution of £50,000 has been received. South Cambs would like to know what we will be spending the money on, so any suggestions will need to be sent to the clerk as soon as possible. A working group of DS/JC/HS/IT/AB will take this forward.

11 Grants

Milton Football Club Grant request of £15,000 towards the cost for improvements to changing rooms, showers, toilets and kitchen at The Sycamores recreation pavilion. Improvements are needed to comply with Health and Safety regulations.

It was AGREED to suspend Standing Orders – Proposed JC, Second RF at 9.05pm.

Standing orders suspended so that the council could hear the comments from the members of the public, re the Sycamores pavilion.

Standing Orders resumed at 9.15pm.

DS proposed, HS second, that Milton Parish Council put £15,000 as a provision into the budget and offer Milton Football Club a grant of up to £15,000 on proof of receipts. All in favour.

12 Precept

Noted that budget sheets and projections, for the next three years had been previously emailed to all councillors.

The budget is overspent on capital projects.

HS proposed that we increase the precept to £129,000 (a small reduction in Band D tax compared to last year), second RF, All in favour.

JC personally thanks HS for all of her hard work on the Finance Committee and with preparing the precept figures.

13 North Lodge Pavilion

It was AGREED to suspend Standing Orders – Proposed JC, Second RF at 9.32pm.

Standing orders suspended so that the council could hear the comments from the members of the public, on North Lodge Pavilion and Football Pitches.

Standing Orders resumed at 9.46pm.

JC confirmed that as yet we are still unsure of when the Pavilion at North Lodge will be handed over.

Milton Parish Council have already budgeted for carpets for the pavilion and tables and chairs. There will be storage for items such as goal posts, but these will need to be provided by the clubs.

It was agreed that the land group will meet with the Milton Community Centre committee to discuss the lease and when management will be transferred over to the Community Centre. Clerk to arrange with Andy Gray.

14 Community Care.

The minutes for the Community Care meeting on the 21st of January were received by the Council.

The Committee will need a new councillor to join them as Ian May has now left and DC will not be continuing with the Council from May. JS agreed to join the committee.

15 Consultation response – Cambridge Northern Fringe Area Action Plan.

IT proposed that Milton Parish Council support the response papers as sent out with the agenda, second JS. All in favour.

AB would like the following questions added.

Q6 This area is planned to change significantly over coming years. What do you think would be a good new name for this part of Cambridge? Milton Parish Council thinks the station should be called Cambridge North Station

Q7a Do you support or object to naming the proposed new railway station, Cambridge Science Park Station? Object - The station is not at the Science Park.

Q 7b Do you support or object to naming the proposed new railway station, Chesterton Interchange Station? Object

Q7c Do you support or object to naming the proposed new railway station, Cambridge North Station?
Support - Cambridge North Station identifies the station as being in Cambridge and geographically to the north.
JC proposed that we support the naming of the station as Cambridge North, AB second. 8 in favour, 1 abstention.

Q 7d Do you support or object to naming the proposed new railway station, Cambridge Fen Station? Object - the station will not be in the Fen.

Q 17 Do you support or object to the proposed approach on tall buildings and skyline, and why? and Section: Building Heights, Question 18a

Milton Parish Council objects to the proposal to build up to 4 commercial storeys*(16m) because the guidance on tall buildings recognises that outside the city centre almost all of the buildings are mainly two storey and sometimes three storeys high.

Instead, we support the policy which agrees to,

" maintain the character and quality of the Cambridge skyline;

- ensure that tall buildings, as defined in this guidance, which break the established skyline are well considered and appropriate to their context;
- support only new buildings which are appropriate to their context and contribute positively to both near and distant views;"

and that any tall buildings will need to,

"demonstrate the impacts of the proposal on neighbouring properties and open space and be designed to minimise any potential negative impacts. Key matters

to address will include overshadowing, loss of daylight/ sunlight, overlooking, wind, and resulting heat islands or glare. The exact methodology of assessment

will be agreed as part of the pre-application process and be proportionate and reasonable, driven by the scheme's relative scale and its location."

In summary, any buildings should reflect the principles described in The Cambridge Local Plan 2014 Proposed Submission which recognise that outside the centre, buildings in Cambridge are mainly 2-3 residential storeys high. I would not wish the CNFE area to become a windswept wasteland of tall buildings with unattractive, shadowed, urban space between them.

AB proposed that we used the above text for Q17, IT seconded, 7 in favour, 2 abstentions.

JC thanked all involved for their time spent on preparing the above reponses.

16 MCC Report.

Community Centre Report - February 2015

Maintenance/Improvements:

One of the concrete bollards behind the Community Centre was recently knocked over, which must have resulted in somebody having a nice repair bill for their car! The bollard has now been replaced.

Town and Country have completed the tree work at Coles Road rec and The Sycamores rec.

Bookings:

There is one Saturday Night party during February.

Staff:

The new procedure with Linda cleaning MCC in the mornings and contract cleaners cleaning the Annexe also in the mornings is working well. Kevin and Ray continue with the evening lock-ups.

17 County Councillors' reports

Nothing received.

18 District Councillors' reports

District Councillor's Report – February 2015 – Hazel Smith – For full report see agenda.

New Station Forum

The meeting is on Monday 2nd, from 7pm, considering noise implications of the station.

Planning for Northstowe

Update received.

Fix My Street / Fill That Hole!

Apps available for iPhone and Android

District Councillor's Report - February 2015 – Anna Bradnam – Full report emailed to councillors. (01 Dec 2014 – 27 Feb 2015)

Cambridge City Council Meeting - 1 Dec 2014 - Fen Road, Chesterton

Ownership of land, the potential new foot/cycle bridge over the river, the level crossing and possibilities for alternative access to Fen Road Chesterton were considered.

SCDC Planning Committee - 3 Dec 2014

Updates on applications, District Wide.

SCDC Planning Committee - 15 Jan 2015

Updates received.

SCDC Parish Planning Forum – 8 December 2015

Anna Bradnam and David Stirrups attended. Dates for Parish Planning Training were presented.

SCDC Environmental Services Portfolio Holder Meeting – 12 Dec 2014

Update from District Wide.

Milton Air Quality Working Party – 28 Jan 2015

The Working Party met and discussed arrangements for a Liaison Meeting between Milton Parish Council and FCC Landfill. There will be a meeting on March 9th 2015, chaired by Emma Knight from South Cambs. There are expected to be 20/25 people. The rooms for the meetings are to be confirmed.

19 Bills for Payment.

The bills for payment were confirm and agreed. Proposed payment DS, second IT 8 in favour 1 abstention. Clerk to look into missing £6 amount from bills for payment.

20 Dates of Next Meetings

Planning Committee – 16th February 7.30pm
Parish Council Meeting – 2nd March 7.30pm

Meeting changes.

Parish Council Meeting – 6th April – CANCELLED.
If required Parish Council Meeting 13th April at 7pm
Annual Parish meeting – 13th April – This meeting will be at 8pm if the Parish Council meeting is needed beforehand. (If not this meeting will be at 7pm)
Finance and Administration Meeting – 20th April at 7.30pm
Parish Council meeting (To approve accounts) – 27th April at 7.30pm.
Community Care meeting – 29th April at 11.30am

21 Items and Reports for March agenda to be received by February 21st 2015.

Signed.....

Date.....