

**Minutes of the Meeting of Milton Parish Council held on Monday 5 December 2005 at 7.30pm in the Bowls Pavilion**

**Present:** JE Coston (chair) PS Badley RH Chapman IL Davis R Day M Ellwood  
RJ Farrington B Jefferson IF May PK Oldham HM Smith RT Summerfield  
RLE Waters  
County Councillor M Williamson, 2 representatives of Cambridge Mencap and 4 members of the public

**Public Participation**

**Country Park – Gary Simcox and Linda Rogers of Cambridge Mencap attended to give their proposals for the management of the Country Park.**

Cambridge Mencap (CM) were formulating plans to bid to SCDC to manage the Country Park. Their proposals included: demolition of existing Visitors' Centre and erection of new eco-building, improved café facilities using produce from local producers or fair traded products, organising specific events to attract visitors and various ways to generate more income.

CM wished to work in partnership with interested organisations in the village as a charitable trust and invited MPC to be part of that partnership and to give support in principle.

The primary aim was real integration in the community of people with learning difficulties. This would involve training, education and employment opportunities.

**1 Apologies for absence – JP.**

464/05 **2 Declarations of Interest** - JEC item 4 - Chairman's Allowance and item 9 – quotation for electrics in bowls pavilion (both prejudicial). PKO item 13 (prejudicial). PKO item 5 – mobile food van (personal – customer) and RHC also item 5 (personal - customer).

465/05 **3 Minutes** - the minutes of the meeting of 7 November 05 were approved and signed as a true record - two abstentions.

**4 Clerk's / Chairman's Report**

466/05 Remembrance Day Ceremony – as usual a dignified and moving ceremony. It was (424/05) pleasing to see the school represented.

Ivett & Reed, in response to a request from the clerk, had quoted £1350 “to thoroughly clean Milton War Memorial on site, including the use of Tower Scaffolding”. To be discussed at January meeting.

The clerk would investigate the possibility of grant aid. *Action: the clerk*

467/05 Crime - the police were hoping to sort out the problems with the statistics on the web. JEC was meeting Acting Assistant Chief Constable Mark Hopkins on 21 December and would try to arrange a subsequent meeting to include PKO.

468/05 CALC training – at Waterbeach 23<sup>rd</sup> January 2006. JP and AJC to attend. Invitation (427/05) extended to all.

469/05 SLCC Regional Day Conference

(430/05) The clerk circulated a report - main points:

1. Community Partnerships to tackle vandalism

PCSO's “contribute to the policing of neighbourhoods primarily through **highly visible patrol** with the purpose of reassuring the public.....and being accessible to communities and partner agencies at local level.”

2. Clean Neighbourhoods and Environment Act 2005

This act deals with litter, dog fouling, graffiti, fly tipping, abandoned vehicles, advertising cars for sale and repairing cars on the roadside and noise nuisance. Most measures would be implemented from April 2006 – Regulations to follow.

3. Council Business – points:

- ❖ Code of Conduct being revised.
- ❖ Proposal for a Code of Conduct for Officers.
- ❖ Review of the Council's services and 3 year capital budget are good practice.
- ❖ Councils were urged to seek accreditation in the Quality Parish Council Scheme.

RLEW reported that in his opinion the conference was value for money and that Council would need to discuss this important legislation after receiving the guidance.

470/05 Play areas – bins – two bins damaged at The Rowans and Humphries Way. Another bin at The Rowans was usable. Noted that the Humphries Way bin was well used especially during the summer. It was decided to wait to see if the bins were really needed before considering replacing them.

- 471/05 Community recycling payments – as a result of capping SCDC would not be able to make any recycling payments as from 1<sup>st</sup> April 2006.
- 472/05 Cemetery – a request was made recently for a double depth grave. Although the water table had been gradually changing the grave diggers reported that there was still water in the bottom of graves. Council would therefore continue its policy of single depth graves only.
- 473/05 Old records – archives were already stored in boxes in the Annexe loft and photocopy room. The clerk had also filled up 10 storage boxes in his front room.
- 474/05 LG Act 1972 Section 15(5) – Chairman’s Allowance - the act states:  
 “A parish council may pay the chairman for the purpose of enabling him to meet the expenses of his office such allowance as the council think reasonable.”  
 The clerk felt that Council should consider paying the Chairman an allowance to help defray expenses ie tea, coffee, calls to mobile phones.  
**AGREED** that Council pay a Chairman’s Allowance £25 per quarter (1 abstention).
- 475/05 Land Registry – Voluntary registration of title – the Land Registration Act 2002 aims for total registration of all land in England and Wales by 2012. This Act refers to land not already registered. All land owned by Council was registered with the Land Registry.
- 476/05 Cambridge Sport Lakes – notice of Public Exhibition at Waterbeach Primary School Wednesday 7 December 4pm – 7pm.
- 477/05 **5 County Councillor’s Report**  
 As MW wished to attend Landbeach Parish Council meeting this and the (linked) District Councillors’ reports were brought forward.
- Belisha Beacons Zebra Crossing Cambridge Road – MW was investigating.
  - Mobile food van at entrance industrial estate Cambridge Road – MW, RTS and HMS had investigated a complaint about the new mobile food van. The van was not breaking any regulations.
  - Call Centre – clerks were having difficulties in contacting highways officers since a new call centre system was installed.
- 478/05 **6 District Councillors’ Reports**
- A14/A10 interchange road works – local businesses had reported loss of trade during the road works. Changing the traffic lights would cause back up on the slip road from the A14. The roads would be open as and when possible.
  - Land adjacent A14 – the land would be restored at the completion of the A10/A14 road works. Both SCDC and MPC would resist any application to take this land out of Green Belt. Noted that part of this land would be lost to the A14 widening.
- The County & District Councillors’ reports would be earlier on the agenda as from January.
- 479/05 **7 Country Park Advisory Group – meeting report** [also brought forward]  
 PKO reported that the following issues were discussed:
- Consultation meeting to be held on 22 January at 2pm in the Visitor Centre.
  - Car parking charges of £1 per day were being recommended.
  - Improvements to the catering.
  - Management of the Country Park – might be kept partially in house.
  - Licensed application.
- JEC to draw up discussion points to inform the village about the Country Park situation if the District Council did not do a leaflet drop.  
 It was felt that Council should not vote on the Cambridge Mencap proposals for managing the Country Park until the other proposals were seen.  
 PKO and ME offered to work with Mencap.  
 JEC thanked GS and LR for attending and presenting their ideas.
- 480/05 **8 Planning** – the minutes of the joint Highways / Planning meeting held on 21 November 2005 were received and noted.  
Decisions received – none.
- New Applications
- 481/05 S/2151/05 P Keene 17 Butt Lane – two storey and single storey rear extension – **no recommendation**.
- 482/05 S/2161/05 R Cawthorne 3 Wilson Way – garage – **no recommendation**.

- 483/05 (438/05) S/2122/05 K Wynn land adjacent 31 Willow Crescent – bungalow [seeking approval of reserved matters following grant of outline permission] - **no recommendation.**
- 484/05 S/2219/05 Trinity College – Unit 208 Science Park – ground and first floor extension to existing office building - **no recommendation.**
- 485/05 S/2247/05 Trinity College - Unit 332 Science Park – 4 roof mounted flues and provision of bottle / compressor compound - **no recommendation.**

486/05 (448/05) **9 Parish Council Office**

**Update** – the office should be completed by the second week in January. C Nunn had arranged for BT to supply a telephone line to the boundary fence. Murfitt would bring it into the building at no extra cost. CFN would ask for a transfer of the Council phone number at the appropriate time. The internal office door and bowls pavilion patio doors were fire exits. The Fire Officer was asking for “push bars” on these doors.

PKO was investigating using the ISP Demon and their "Home Office" broadband package which would enable him (and other councillors) to support the clerk remotely.

**Electrics in Bowls Pavilion**

JEC left the meeting. PKO chaired this item.

The price quoted £1,620.00 included the installation of the following :- 2 combi storage heaters (these cost approx. £350 each), 4 twin fluorescent fittings with diffusers, smoke detector and break glass, new consumer unit and controls for heaters. CFN advised that this was a fair price.

**AGREED**

to accept the quotation – 10 in favour, 2 abstentions.

**Proposed agreement with Scout Group, Bowls Club and MCC**

As the office was attached to two buildings it was **AGREED**

to sign the agreement drawn up by RLEW, with amendments, to include the scout group.

Opening ceremony to be arranged.

487/05 (447/05) **10 Land update**

**Archaeology** - a report of a meeting to discuss archaeology on the site held on Monday 14<sup>th</sup> November was received.

RD was concerned about the cost of possible archaeological work. It was decided to take no action until Council heard from the Archaeological Unit.

**Application for pp**

RHC, JEC, IFM, HMS and RLEW met on Monday 28<sup>th</sup> November. Apologies for absence from RD.

The clerk was applying for change of use from agricultural to recreation land, and outline application for the provision of a car park and sports pavilion.

Noted that Ian May was meeting representatives from the Football Association on 9 December.

Council must service notice on the CCC as landowners. Andrew Hall CCC would then arrange for the land to be valued.

The clerk would consult Denis Payne about the legality of using of the map provided by the CCC in the planning application. **Action: the clerk**

The proposed sports pavilion was sited as close to existing electricity and water as possible.

Should the application be successful Council would then decide which body would apply for grants.

488/05 (422/05) **11 Youth Shelter**

JEC met with Mr Stephen Beardshall, Managing Director of Urban Engineering and a manager to discuss criminal damage on Tuesday 22<sup>nd</sup> November 05

A report was received. Issues discussed at meeting:

- **Main Structure** - tamper proof bolts and severe damage.
- **Seats pulled up** - similar seats installed elsewhere had not been damaged.
- **Insurance** – the shelter had not been insured during construction. Urban Engineering felt that insurance was Council’s responsibility.

- **Grant**
- **Safety** - JEC asked UE to make the structure safe.

JEC attended the meeting on her own because of difficulty in finding another Councillor able to attend.

She had tried to contact UE since – without success.

The clerk reported that the grant had been received. At the request of both the Chairman of the Play Committee and Chairman of Council M Hanks had removed the 8 bolts that held the wind shield – as these were a hazard.

The main issue discussed: “How to make the structure safe.”

Options available to Council: remove structure as it would be unsafe without a complete roof; remove roof altogether; put back seats securely.

It was **AGREED**

to put back the seats and to re-consider other options in 2006 –  
12 in favour, 1 abstention. **Action: RHC**

489/05  
(449/05)

## **12 Standing Orders and Committees**

**AGREED to amend:**

the document “Committees and Their Functions”  
(in Handbook and on Web) in accordance with the Local  
Government Act 1972; and  
Standing Orders to reflect current practice, as proposed by the clerk.

The clerk would update the documents. **Action: the clerk**

490/05  
(452/05)

## **13 Request for Access across Parish Council Land**

PKO left the meeting for this item.

It was **AGREED**

to refuse the request for access across Parish Council land in Coles Road –  
9 votes in favour of the motion, 1 against and 2 abstentions.

The clerk would write explaining that Council wished to preserve all open spaces and did not wish to spoil amenity areas in the village. Council had turned down requests elsewhere and was concerned that this would set a precedent. **Action: the clerk**

491/05

## **14 MCC Update**

The Buildings Committee had asked the architect to draw up revised plans for improvements to the Community Centre.

The works would take place in two phases:

Phase 1 – improvements to the Community Centre.

Phase 2 – improvements to the Annexe (when funding permitted).

MCC would fund the south facing façade from reserves. The January meeting would discuss using Council reserves to pay for further improvements – these reserves to be replenished from the precept. [The long term debt had now been paid and therefore from 2006 the £18,000 loan repayment per annum would not be needed].

(451/05)

Tree work was needed at the boundary of the Sycamores Recreation Ground – cost approximately £1,200. January meeting would discuss a contribution from the commuted sums.

492/05

## **15 Bills for Payment and Money Received**

**CONFIRMED** payment of cheques 3139 – 3141

**AGREED** payment of cheques 3142 - 3156 [JEC and RLEW abstained].

493/05

## **16 Correspondence**

Macmillan cancer relief - request for support

CCC (consultation documents) - Statement of Community and  
Waste Local Plan

(431/05)

The Waste Plan detailed the principles for waste management. It was **AGREED** that Council would make no comments.

## **17 Dates of Next Meetings and Diary 2006**

Minibus - 12 December, Planning - 19 December, Council - 9 January

The meeting ended at 10.25pm.

Chairman.....

Date.....