

**Minutes of the Meeting of Milton Parish Council held on
Monday 5 December 2016 at 7.30pm in the Bowls Pavilion**

Present: JE Coston (JEC) (Chair), RJ Farrington (RJF), A Bradnam (AB), HM Smith (HMS),
RT Summerfield (RTS), T Leavens (TL), D Owen (DO), D Burch (DB)

In Attendance: S Corder (SC) (Assistant Clerk)
Adam Horne (Member of the Public)

1 Apologies for absence.

G Heaney (personal)

2 To APPROVE the minutes of the meeting held on 7 November 2016.

JEC proposed and AB Seconded that the minutes of 7 November 2016 be approved and signed as a true record. – **ALL AGREED.**

3 Casual Vacancies – Parish Councillors.

An application to become a Parish Councillor was received from Adam Horne. HMS Proposed – RF Seconded to accept Adam's Horne's application. JEC welcomed Adam onto the Parish Council.

4 Declarations of interest and dispensations.

- a) To receive declarations of interest from councillors on items on the agenda; DB Item 9 Tree work North Lodge Park. AB – South Cambs Planning.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak. No public attended

6 Clerk's/Chairman's report.

From previous meeting:

Deeds – Howes Percival are progressing with this. A list of property has been received and circulated for approval. Asset list update ongoing.

New:

Response to Clerk's letter from resident in relation to the Bus Stop and path on Landbeach Road. – Clerk to write to resident to confirm why the decision to leave the bus stop as it is.

We have 7 vacant allotments. (Waiting for one late payer).

A resident has asked if hand rails can be put up outside the Parish Council office – Clerk to write to resident explaining the disabled access is via the Bowls Club Pavilion.

Tesco daffodil planting update. Bulbs have been purchased and collected by Tesco but not sure if they have been planted. (If bulbs have been planted Clerk to write to thank Tesco).

Tree work in village – order placed and various works will be carried out in the new few weeks.

Village tour – Clerk has written to Sonnets Management Company regarding ground maintenance – no response received to date. Clerk has written to Nicola Burden regarding other issues in the village – see response under Maintenance.

Local Highways Improvement Scheme – Tesco footpath update from AB – Suggestion that this be put forward for the 2017 improvement scheme.

Request from Philip Adams, Village Cleaner, for an electric buggy. – Clerk to write to Philips Adams and inform him of decision made.

Renewal Cambridge ACRE subscription £54 - AGREED

Tomkins Mead board walk – still awaiting detailed quote from Gaskins.

To consider thank you letter for Joanne May of Smith May Solicitors regarding services and support for the village. AB informed the Council that Joanne May had advised on several HR issues. The Parish Council agreed to write to thank Joanne May for all her help.

7 Planning.

The Planning minutes of the meeting of Monday 21 November 2016 were received.

Decisions received:

S/2539/16/FL – Mr Nick Scott, 42 The Rowans, Milton, Cambridge, CB24 6YU – Two storey front extension and single storey rear extension. **APPROVED**

S/1803/16/FL Mr Yogesh Makwana, Cambridgeshire Fire & Rescue Services, Milton Area Training Facility, Cambridge Road, Milton, Cambridge, CB24 6AZ – The erection of collision compound. The relocation of crash barrier. Erection of storage container. Replacement of existing drainage channels. **APPROVED.**

S/2746/16/FL Colin Skinner, 14 Froment Way, Milton, Cambridge, CB24 6DT – Front extension to ground floor and first floor extension over existing garage. **APPROVED**

New:

S/3213/16/FL – Chowdhury, 34 Froment Way, Milton, Cambridge, CB24 6DT – Proposed two storey side extension. **OBJECT. 1. Does not fit in with the street scene. 2. Overdevelopment of site. 3. Too close to the boundary of Froment Way footpath. 4. Neighbouring amenity - too close to 32 Froment Way on the southern corner. 5. Obstructs the view for vehicles coming out of Butcher Close. 6. Already had change of use of garage. 7. Lack of parking spaces. Request that the application be referred to the District Council Planning Committee. ALL AGREED.**

S/3193/16/FL – J Hammond, 53 Cambridge Road, Milton, Cambridge, CB24 6AW – Proposed loft and single storey rear extension to existing dwelling. **HAS NO RECOMMENDATION**

S/2433/16/FL – N/A Legal and General UK Property Fund c/AG, Unit 216 Cambridge Science Park, Cambridge – AMENDED PLANS – Extension and refurbishment of Unit 216 to include the addition of a further two storey, cycle spaces, plant and associated development. **HAS NO RECOMMENDATION**

S/3275/16/FL – Brendan Robinson, Village Vet Cambridge Ltd, 26 Cambridge Road, Milton, Cambridge, CB24 6AW – The proposed is to undergo a full internal reconfiguration to return the property to residential accommodation. Two single bedroom flats on the ground floor with a 2 bedroom flat on the first. **HAS NO RECOMMENDATION**

Tree Preservation Order – Milton Science Park. To note letter from South Cambs District Council. SCDC has served a new Tree Preservation Order covering the whole CSP site. The TPO will be in place for a minimum of 6 months.

JEC thanked RF for all his work on the Planning applications received.

8 53 Cambridge Road.

Request to lay services update – DO informed the Council that the hedge on the route taken has now been taken up and the soil re-laid. Hedge to be replanted. JEC thanked DO for all the letters he sent on behalf of the council to try to resolve the issues and RF for his route suggestions.

9 Maintenance

To CONSIDER quote from FLP Outdoor Play Solution for repair work at Humphries Way Park for £167.54 plus VAT. HMS Proposed to accept the quote – TL Seconded – **ALL AGREED**

To CONSIDER tree work to raise crowns at North Lodge Park recreation ground. (Brought forward from previous meeting for decision). It was agreed to remove the deadwood and smaller branches of the trees to allow grass cutting access. Bob Waters, AB, DB and DO to assess and agree any other work to be carried out. **ALL AGREED**

To CONSIDER response to Nicola Burden, Cambridgeshire County Council regarding village maintenance issues and questions from village tour. HMS to contact Nicola Burden to answer her questions.

Routine Play Inspection Course RPII Jan/Feb 2017 – Agreed to offer Philip Adams, Village Cleaner, opportunity to attend a Play Inspection Course £125.00 +VAT plus exam cost £95.00 + VAT if required.

10 Website

To receive an update from Gary Heaney on website quotes. - The website provider that we had intended to use did not come recommended from the Parish Council that we contacted. I have decided to seek some quotes from a local provider to see if this would be better value and better equipped for our needs. Paul Oldham has said that he will continue to run our website while we make arrangements; this gives us a little more time to make the right decision

Confirmation received from Paul Oldham to continue hosting the Website until further notice.

IP Bill – to note email from Paul Oldham

11 Milton Tennis Club

Request for contribution of £5,000 towards cost of new floodlights - Defer to next meeting as more details required – Clerk to write to ask for a proposal, total cost of the project, budget for the project, to see 3 quotes, any grant funds applied for.

Maurice Leeke, Country Council (arrived 8.45pm) – Item 15 on the agenda discussed. (Left 9.15pm)

12 Internal Audit – Canalbs Ltd

The internal audit report was discussed and comments noted. AB thanked HMS and JEC for bringing the audit back on track.

13 Finance

To AGREE login access to Unity Bank for the Assistant Clerk – AB Proposed HMS Seconded **ALL AGREED**

To AGREE to use Elysian Associates for help with VAT – JEC, HMS and Griffith Kinsman (RFO) met with Elysian Associates to discuss various VAT issues including North Lodge Pavilion and Milton Community Centre issues. Two quotes for £500-£750 and £250 plus VAT for advising and helping on the VAT issues were discussed. HMS Proposed to accept these quote AB Seconded – 7 in favour, 2 abstain – **AGREED**

Letter from South Cambs re: precept. – To be discussed at the Finance meeting in January.

14 North Lodge Pavilion and Recreation Ground

To consider request from Milton Community Centre to discuss the management of North Lodge facilities and consider suggestion from MCC to charge £20 each time The Colts use the facilities.

Agreed to await VAT outcome on charges for the use of the Pavilion. AB Proposed that Colts will not be charged for matches for the time being - HMS Seconded – 8 in favour 1 abstention – **AGREED**

JEC suggested a small group meet with MCC representatives to discuss the way forward for North Lodge Pavilion.

DB asked if the barriers could be lifted at North Lodge Pavilion over the Christmas period. To be advised.

15 MCC Report

Community Centre Report – December 2016

Maintenance/Improvements: Nothing to report. Bookings: There are 2 Saturday Night bookings during December + EACH Xmas party this Saturday (3rd Dec), Cambridge District Cubs Xmas party on Sunday 11th and Cambridge District Beavers Xmas party on Saturday 17th. The Community Centre and Annexe will be closed from Saturday 24th December and will re-open on Tuesday 3rd January. Youth Building: Nothing to report. Vandalism: Nothing to report

16 County Councillor's Report

Maurice Leeke reported that the white lines on the A10 roundabout have now been done. HMS informed ML that the white lines in the village has not been done and we were informed they were to be done after the roundabout. ML asked HMS to contact Nicola Burden to find out the delay. ML is organising a meeting re 20pmh speed limits and invited MPC to attend. The gritting routes have been adjusted to cover the A10, Cambridge Road and High Street. If the ground is hard over 3 days then Ely Road will also be gritted. We have lost Butt Lane and Ely Road. It was proposed to OBJECT about the loss of Butt Lane. Clerk to write.

17 District Councillors' Report

The following are an extract of topics from the reports provided. The full reports can be found in the Agenda papers for the meeting.

District Councillor's Report – Anna Bradnam

Local Plan - Hearings have resumed and the inspector is currently considering matter SC5 (delivering high quality homes) at South Cambs District Council. Milton Road Local Liaison Forum – there have been 6 workshops so far looking at possible layouts for vehicle carriageways, cycle paths and footpaths.

Other items included reports on: Planning-Transport Assessment, mitigation and travel planning, Scrutiny and Overview, Boundary Commission Consultation on the Parliamentary Constituency, - it is proposed to include Milton in the Cambridge Constituency when we elect our MP. SCDC voted for Devolution and a Mayor for Cambridgeshire and Peterborough, Milton Air Quality Working Party – has a Liaison Meeting with FCC Environment on 22 November.

District Councillor – Hazel Smith

Reported on: Pensions for Staff – Smart Pensions is now being used for Staff Pension Scheme. Chisholm Trail and Abbey-Chesterton Bridge – The planning permissions for these 2 applications are now expected to come to their respective committees on 18 and 19 January 2017. Elected Mayor – The election for Mayor will take place in May 2017 together with the County Council elections. Volunteering scheme - Nicola Burden

has a copy of the Minutes from February 2009 confirming who looks after the Jane Coston Bridge. The Grants to Mobile and Community Warden Scheme 2017-18 is being applied for.

18 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment. HMS Proposed Seconded DO - **ALL AGREED**

19 Correspondence

Milton related –

Moda Barbers - High Street Milton – AB has raised a complaint received with Charles Swain, Enforcement Office to find out if planning permission was granted for the illuminated sign outside the Barbers. Clerk to respond to resident.

A14 Milton - Jane Coston Footbridge – Memorial plaque for Laura. – This is not going ahead.

Land north of Fen Road, Milton, Cambridgeshire: Designation Application – Archaeology

Information request on grass cutting from David and Sarah Smart - to find out what areas of grass etc contractors maintain in Milton and the approximate cost. Agreed to write to say sorry this is too much work for the Assistant Clerk

Changes to Local Bus Services - Stagecoach 9 / X9, 10, 11, 12, 17, 26, 30, 35, 66, 95, Busway A, Busway B, Citi 1, Citi 3, Citi 7 and Citi 8 – ML informed the Committee that this will not affect the Milton route.

Bus services Milton – copy of letter to County Councillor Maurice Leeke – ML has responded to this.

Land adj Park and Ride – caravan and shed – Clerk is finding out who is responsible for the land below the A10 footbridge.

General – copies available on evening

Gritting Route – Cambridgeshire County Council update. See Item 16.

Rural Services Network Bulletin (including threat to red telephone boxes).

Cambridgeshire and Peterborough Sustainability and Transformation Plan

South Cambridgeshire Local Development Framework: Adoption of the Cambridgeshire Flood and Water Supplementary Planning Document

Cambridgeshire County Council – impact of large vehicles and lorries in the village

20 Dates of next meeting

Monday 19 December – Maintenance

Monday 9 January – Parish Council

Thursday 12 January – Community Care

Monday 23 January Planning, Finance & Administration.

Meeting closed at 10:30p.m.

Signed:

Date: