

**Minutes of the Meeting of Milton Parish Council held on Monday 05 December 2011 at 7.30pm in the Bowls Pavilion**

**Present:** RT Summerfield (chair) DJ Chamberlin JE Coston (from agenda 13 – apologies for lateness)  
TA Drummond M Ellwood RJ Farrington M Hersom (part) IF May J Mowatt MC Perkins  
HM Smith I Tyes A Winnington  
Cllr M Williamson (part), the clerk, assistant clerk and two members of the public.

**1 Andrea Cramp – youth worker (11/11-11) (report attached)**

Andrea thanked Council for funding the youth club and gave a comprehensive report of the activities at the youth centre and her hopes for an extension to these activities. The youth club relied heavily on Council funding. It was her intention to give value for money and hoped that Council valued the work being done with the youngsters on behalf of the community. The youth club gave youngsters a safe environment in which preventative care could be carried out. One night each week however was not enough.

The clerk would pass on to the manager of MCC her suggestion for an open day to show the village the qualities of the building. **Action: the clerk**

It was hoped that building could become self financing.

AC asked for a sign “Milton Youth Centre” and a direction sign(s).

The chairman thanked Andrea for attending.

**2 Apologies for absence – AJ Campbell.**

**3 Declarations of Interest – personal and/or prejudicial**

Personal: HMS – agenda 7 (planning) – a member of SCDC Planning Committee.

Prejudicial: DJC, HMS, IT agenda 9 (donation) – members of the Milton Action for Youth

RJF agenda 9 (donation) – leader of 50<sup>th</sup> Scout Group.

**4 Minutes -** the minutes of the meeting of 07 November 2011 were approved and signed as a true record.

**5 Public Participation –** a member of the public expressed concern about the number of bicycles being stolen or tampered with at the Park and Ride site, the lack of CCTV cameras and procedure for reporting thefts. As a result Stagecoach were not aware of any thefts.

The clerk’s office would contact Campbell Ross-Bain (cc M Williamson) and write an article for the Village View. **Action: clerk and assistant.**

**6 Clerk’s report**

Christmas lights (5/09-11) – to be put up on Saturday 10 December.

Bus consultation (6/10-11) – end of consultation period Friday 9 December.

Casual vacancy (2/11-11) - no applications yet received.

Remembrance ceremony (6/11-11) – the ceremony was well attended. Note that in 2012 the 11<sup>th</sup> falls on Sunday. Thanks to Buchans Landscapes had ensured that the grass area was cut on the 10<sup>th</sup>.

Play equipment (6/11-11) – JEC had submitted a scheme approx cost £12,715.

Queen Elizabeth II Field Nomination – the assistant clerk had nominated the Sycamores Recreation Ground to be a Queen Elizabeth II Field, a scheme operated by Fields in Trust to protect outdoor recreational spaces in communities all across the country as a permanent living legacy of both the Queen’s Diamond Jubilee and the London 2012 Olympics. This would enable Council to apply for two grants: a SITA Trust Major Works Fund grant of up to £25,000 for the play equipment; and a Sport England grant of up to £50,000 for enhancing the existing playing fields.

**AGREED to apply in principle.**

The assistant clerk would find out more details especially what the added protection would entail, particularly whether it would guard against compulsory purchase orders/road widening, and the possibility of splitting the field to leave part for possible future extensions on youth club/sports pavilion. Indicative cost of £80 for registering the restriction at the Land Registry. **Action: assistant clerk**

Community Care (8/11-11) – the Community Care warden took part in the discussion on BBC Radio Cambridgeshire on 10<sup>th</sup> November about charitable giving. The proposal would enable those who did not want their fuel allowance to give it to a fund set up by Cambridgeshire Community Foundation (CCF). CCF could then distribute funds to schemes such as Milton’s Community Care Scheme.

CPALC meeting – the chairman attended the first meeting of the South Cambridgeshire District Association of CPALC 22 November.

Community Champions - Cambridgeshire Fire and Rescue Service (CFRS) was launching a pilot scheme in South Cambridgeshire to encourage residents to carry out safety checks on their homes and was looking for people who live in the South Cambridgeshire area to volunteer to become 'Community Champions'

BBC – invitation to join “Things to do” – [bbc.co.uk/thingstodo](http://bbc.co.uk/thingstodo). For attention of Press Officers.

Veolia Water – Draft Drought Management Plan 2011 – public consultation till 16 January.

January Village View – 3 articles for the next issue of the village magazine: advert for Relief Warden for Community Care Scheme, CFRS Community Champions (above) and article about possibility of developing a community car scheme in Milton and asking for volunteers.

Housing strategy – consultation on SCDC's Housing Strategy for the next five years.

**Action: MH, HMS and IT to prepare response to questionnaire in readiness for January meeting.**

100<sup>th</sup> birthday – noted that Rose Easy would be 100 on 8<sup>th</sup> January 2012.

### 13 County Councillor's report (brought forward) (attached)

*Waterbeach barracks* – MW was seeking further information.

*Localism.*

*A10 speed limit* – a large number of accidents at the Humphries Way / Landbeach Road junction noted. MW offered to get a report of all the accidents along the A10.

*Buses/community transport* – recent survey of late evening service showed few people using the bus

*Community Grants to help celebrate the Olympics and Paralympics.*

### 7 Planning

#### Decisions received:

S/1825/11 Mr MJ Webb Plot 26 Southgate Farm Chesterton Fen Road – erection of an equipment store (P6/09-11) – **refused. Inappropriate development in the Green Belt. Contrary to Policy GB/1 of South Cambs Development Control Policies DPD 2007.**

S/1974/11 Mrs Emily Hooton 4a High Street – erection of a one and half storey dwelling (P4/10-11) – **approved** including amendments: south west facing roof lights serving first floor bedrooms raised so that the sills are 1.7m above finished floor level; Tree in western corner of the site shown for removal.

**Conditions include: no windows/doors other than those expressly authorised by this permission; parking spaces to be provided before dwelling occupied; external surface materials to be approved; times of use of power operated machinery; provision for recreational and community facilities (S106).**

#### New applications

S/2285/11 Koala-Kidz Ltd Day Nursery Stanton Farm Ely Road - use of land for children's day nursery (Class D1) and retention of two portable buildings and ancillary structures for occupation in connection with that use (retrospective) – **approve so long as conditions 3 and 4 of the application S/2275/89 [no vehicular and pedestrian access to be made on to the A10] were retained.**

S/2348/11/PNA Sunclose Farm Butt Lane – erection of solar panels on agricultural buildings (for information only).

#### Misc:

Fire Service Training Facility (7/11-11) - noted that Cecil Instruments, having witnessed the release of smoke at a demonstration and the subsequent discussion at Cambourne Fire Station and having received confirmation of the expected noise generation levels, had formally withdrawn their objections to the development of the new Fire Service Training Facility.

Tesco (7/11-11) – the chairman reported that he and HMS had met with Tesco's contractor (see also DC report below) and that the cycle / foot path had already been reinstated. Thanks to the assistant clerk for dealing with this. Tesco wished to keep the pedestrian crossing by the petrol station. The unofficial “cut off” path to The Rowans had been blocked off. Tesco would submit a retrospective planning application for all the works recently carried out. The planning Officer was interested in the changes to inside of the store.

Tesco had provided a community notice board and had given MCC £1500 (see MCC report below).

## 8 Staffing (10/11-11)

The minutes of the Staffing Committee Meeting of Milton Parish Council held on 15 November 2011 were received and noted. 26 inquiries for the clerk's position and 3 firm applications had been received. Deadline for receipt of applications 15 December - interviews to be held in January.

## 9 Donation – to consider bids for funding from youth groups (CC4/06-11)

DJC, RF, HMS and IT left the room for this item.

£1150 was available having been donated by a parishioner.

It was proposed that Council grant the three organisations their requests in full (£1393.20) and make up the shortfall from Council funds.

An amendment was proposed to grant:

**£500 to the 50<sup>th</sup> Cambridge (Milton) Scout Group**  
**£142.20 to Milton Junior Badminton Club and**  
**£507.80 to Milton Action for Youth (MA4Y).**

The amendment was **AGREED** (by 5 votes to 3).

JEC recommended that Council ask future applicants for grant money for a copy of their accounts.

Council would be able to look at possible funding for MA4Y in the future.

## 10 Local Minor Highway Improvements

The County Council's Cabinet recently agreed to allocate funding in 2012/13 for the implementation of Minor Highway Improvement Schemes. MPC would be expected to provide a contribution towards each project of at least 10% of the scheme cost. A maximum of £10,000 to be paid by the County Council.

Proposals:

- 1) Tesco roundabout - realignment and repainting lane markings to ensure only one lane on each approach to avoid bizarre attempts to overtake. Also lower vegetation in centre of roundabout so can see clearly.
- 2) Ely Road North - close off westbound link road completely to prevent right turns from A10 into north end of village and make southbound exit one way (southbound!) as far as High Street junction (or wherever access required) No through road sign at High Street junction.
- 3) Take out right turn from southbound A10 into Butt lane/park and ride and put up signs saying "use roundabout".
- 4) Take out right turn from southbound A10 into Landbeach Road and put up signs saying "use roundabout."
- 5) Mini roundabout at Coles Road / Cambridge Road junction.
- 6) Pedestrian / cyclist crossing at bottom of slip road towards Tesco.
- 7) Improvements for cyclists' safety at northern end of Jane Coston bridge.
- 8) Reinstatement of cycle lane markings.

**AGREED** to ask the County Council to consider implementing 6), 7) and 8). *Action: the clerk*

## 11 Internal Audit report

The independent internal audit report was received and noted.

## 12 MCC report

Fundraising: In connection with the refurbishment of their store, Tesco had donated £1500 to Milton Community Centre. This donation would go towards revamping the kitchen at the Community Centre, planned for mid 2012. The cheque was received at Tesco's official opening that morning, which was attended by Rob Farrington and Andy Gray.

Bookings: These continued very much as before, with no new groups to report.

Youth Building: The building continued to be used by the Youth Club on a Tuesday evening and Young Carers every 2 weeks on Saturday mornings.

Vandalism: very little to mention.

- 14 District Councillors' report** (HMS report attached)  
Meeting with Carter's site manager, Mike Draby, at Tesco  
Fire service application  
Chesterton Fen initiatives  
Planning gain – open space contributions  
Youth and Community project  
Meeting with Jim Paice  
Chesterton Station and Fen Road improvements  
Council tax – SCDC were unlikely to freeze the council tax for 2012/13.

**15 Land Group**

**Resolution: to seek approval to send the draft S106 Agreement to Taylor Vinters for vetting**

URV/Helical had decided to retain within their ownership the open space on site beyond that which was to be leased to the Parish Council as previously agreed under the retirement village consent and would manage the open space in perpetuity whichever consent was to be implemented.

URV had agreed to pay Council's solicitor's fees up to £1000.

**It was AGREED to ask Taylor Vinters to vet the S106 Agreement.**

**Action: the clerk to contact solicitors after consultation with the Land Group.**

**16 Bills for Payment**

Co-op Bank (18/11-11) – the Asst Clerk had looked into last month's Co-op Bank charge of £30 and discovered it was for supposedly having insufficient funds in the account. Further investigation revealed the bank was in error. The charge was reversed and the insistent Asst Clerk got the bank to pay an additional £25 for our inconvenience.

The clerk had asked for a copy of the bank mandate for confirmation of the signatures.

**AGREED payment of cheques 100582 – 100595**

**17 Correspondence** - none

**18 Dates of Next Meetings** – Maintenance 12 December; Staffing 19 December; Council 9 January 2012.

**19 Items and Reports for January agenda** (to be received by Friday 30 December)

The meeting ended at 9.30pm.

Signed.....Date.....