

Minutes of the Meeting of the Community Care Committee held on Tuesday 31st October 2006 at 11.00am in the Council Office

Present: IF May (chair) B Jefferson PK Oldham
Tracey Ebbon – Warden Community Care Scheme
Debbie Driver – Manager Barnabas Court
SJ Daniels - Clerk to the Council

455/06 **1 Election of chairman** – IF May was elected chairman.

2 Apologies for absence - JE Coston R Day M Ellwood HM Smith RT Summerfield
L Harding

3 Declarations of Interest – personal and/or prejudicial - none.

456/06 **4 Minutes** – the minutes of the meeting of 22nd March 2006 were approved and signed as a true record.

(160/06) Relief Warden – the relief warden had been appointed and had already “filled in” on three occasions. (See also min 288/06).

457/06 **5 Mobile Warden Scheme**

The clerk had applied for grants from SCDC and CCC.

There were now 25 clients – the majority of whom were in the community. 5 were at Barnabas Court.

TE aimed to see each client 3 times per week and telephone twice per week. She visited those in greater need more often than those in lesser need.

The hours were sufficient.

Dr Steward often referred clients. If the scheme took on more clients then the committee might need to consider employing the relief warden for extra hours.

The clerk would contact Dr Steward to ask her opinion about possible future referrals.

Action: the clerk

Internal audit – in response to a question from the internal auditor TE reported that she keeps a detailed record of all monies paid in by her clients.

IFM thanked TE for her efforts and agreed that her arrangement with the clients to prioritise those in need was the right way to proceed.

458/06 **6 Barnabas Court – update**

(161/06) The scheme was working successfully. All filters in the bathrooms and kitchens had been replaced. DD was waiting for a representative from the installer to explain how the system works.

RLEW was discussing the trees on the eastern boundary with the Council contractors.

DD would find out how about the waiting list.

The meeting ended at 11.30am.

Chairman.....

Date.....