

**Minutes of the Community Care Committee meeting held on Thursday 13 September 2012 at 11.00am in the Parish Council office**

**Present:** IF May (chair) DJ Chamberlin HM Smith  
T Ebbon – Warden, Community Care Scheme (from 11:20am) Judy Wakelin – Barnabas Court  
The clerk

1. **Election of Chairman:** IFM was elected chairman (proposed HMS, seconded DJC)
2. **Apologies for absence:** M Ellwood, RT Summerfield
3. **Declarations of interest and dispensations**
  - a) **To receive declarations of interest from councillors on items on the agenda.**
  - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).**
  - c) **To grant any requests for dispensation as appropriate.**  
None received.

4. **Minutes:** The minutes of the meeting of 17 May 2012 were approved and signed as a true record.

5. **Mobile Warden Scheme update**

**AGREED to recommend payment for 6 hours overtime (for August) to Warden** (proposed HMS, seconded DJC).

TE had attended a workshop for Wardens run by Care Network on 12<sup>th</sup> September, which she found a useful forum to exchange information. One suggestion taken from another scheme was for Associate clients, who are more independent and pay a reduced annual fee for a less intensive level of care.

TE will be cutting back shopping trips for clients at Barnabas Court to 2 days a week, as the current arrangement for 3 trips a week is proving too time consuming.

A client had suffered a bad fall but was unwilling to accept the additional help offered. The Doctors are aware of the situation.

Adverts for a relief warden have been placed on Milton News and the village website but no applicants have come forward.

6. **Barnabas Court update:**

The 103 year old tenant from flat 11 has now moved permanently into residential care and has settled down well. Her flat has been advertised on Home-link but has not had any appropriate applicants. This will be readvertised.

As from 10th September, the Scheme Managers hours will be changed. Following consultations with tenants last year, it was agreed (due to the cuts in Supporting People funding) that CHS would move to part-time scheme managers working some hours at each scheme every day. This involved managers travelling between schemes daily. Recently CHS consulted with sheltered scheme tenants again, to see how they thought it was working and if there was a better, more efficient way. The overwhelming opinion of most tenants at these meetings was to return to managers working a longer period of time at only one scheme a day. This means that managers will work 6.5 hours a day, five days at each scheme over a 2 week rota, e.g. 3 days one week and 2 the next.

On the days that a scheme has no manager on site, those who require a call will be contacted by phone either from their manager based at another scheme or from someone at head office. In the case of an emergency, tenants have the emergency pull cords in their flats and a pendant which can alert Invicta Telecare who will provide appropriate help. Tenants have their manager's mobile number and the numbers of staff at Head Office and during the manager's holidays her line manager will visit the site.

This will be reviewed again in January 2013 to see if tenants prefer this way of working. It was **noted** that the nature of tenants may change, becoming more independent. Looking to the future the need for an extra-care scheme could arise, offering 24 hour care on site, for those requiring more care than that offered by a sheltered housing scheme.

7. **Resuscitation training (previous min CC 06/05-12):**

TE has completed a resuscitation course as part of her NHS employment.

**Response received from Tesco and details of their Charity Trust Community Award Guidelines.**

**AGREED to apply to Tesco Charity Trust Community Award for grant to purchase a defibrillator.**

**Action:  
Clerk**

**AGREED to contact Community Champion at Tesco to see if it will be possible to place the AED at the store in Milton for use by their staff.**

**Action:  
Clerk**

[Note: Community Champion at Tesco, Milton has advised that Tesco staff could not use the equipment as their first aid training does not cover this. At local store level not able to agree to keep such equipment in-store for use by members of the public. The request needs to be referred to Head Office.]

If funding is not available via Tesco Charity Trust an application can be made to British Heart Foundation (BHF), which will require a contribution towards the cost. It was suggested that the contribution required could possibly be met with funds from the Church or Milton Charities.

8. **Notes from a meeting with Jane Hurst, Care Network, on 28<sup>th</sup> August 2012 were received.**

**AGREED not to join Cambridge Council of Voluntary Service (CCVS) but to explore other options for future funding e.g. Cambs ACRE and CCF.**

9. **Correspondence received:**

**Care Network Cambridgeshire website (Cambridgeshire.net)**

**AGREED at present time not to publicise Community Care Scheme on this website as optimum number of clients already reached.**

**2012/13 Surviving Winter programme (Cambridgeshire Community Foundation) –**

**AGREED to ask for further details from CCF when they are available and to ask for a brief item about the scheme that can be published in the winter edition of the Village View.**

**Action:  
Clerk**

**Letter from resident of Barnabas Court complaining about noise from CEN site at night.** Clerk has replied giving details of the SCDC Environmental Health Officer so a complaint can be lodged.

**Invite to Care Network AGM 5<sup>th</sup> Oct 2012 10:30–13:00 (latest).** No one is able to attend  
**HMS gave the Warden some leaflets to distribute to clients detailing a free loft insulation scheme that is currently available.**

10. **Date of next meeting:** Thursday 10<sup>th</sup> January at 11am.

The meeting closed at 12:08pm

Signed ..... Date .....