

**Minutes of the Community Care Committee meeting held on Wednesday 22 January 2014 at 11.30am in the Bowls Pavilion**

**Present:** IF May (chair) A Bradnam DJ Chamberlin HM Smith RT Summerfield  
T Ebbon – Warden, Community Care Scheme The clerk  
Leanne Sheppard and Dave Whitehouse (East of England Ambulance NHS Trust) (left at 12:15pm)

1. **Community Public Access Defibrillator:** IFM welcomed Leanne and Dave to the meeting. Leanne gave a Powerpoint presentation about the Community Public Access Defibrillator (CPAD) project. The East Of England Ambulance NHS Trust can supply an automated external defibrillators (AED) and security cabinet and conduct awareness training sessions. The machine should be checked regularly (weekly recommended). The Parish Council has agreed in principal to support this scheme and to be a custodian for a CPAD (min PC10/12-13).  
The NHS Trust is keen to identify volunteers to act as Community First Responders. They have funding available for a second CPAD if required (until end of March 2014).  
AGREED to recommend:  
The CPAD to be installed on the wall of the Bowls Pavilion (by PC Office). The Clerk will obtain quotes for this; **Action: Clerk**  
The launch date for the CPAD will be Weds 26 February at 12midday. (Leanne will arrange publicity material for this.)
2. **Apologies for absence:** None received
3. **Declarations of interest and dispensations**
  - a) **To receive declarations of interest from councillors on items on the agenda.**
  - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).**
  - c) **To grant any requests for dispensation as appropriate.**None received.
4. **Minutes:** The minutes of the meeting of 16 October 2013 were approved and signed as a true record.
5. **Mobile Warden Scheme**

There are currently 18 clients. The scheme is running smoothly  
The Warden’s appraisal was held on 21<sup>st</sup> January. There were no action points arising from this.  
A note praising the service given by the Warden has been received from a client on the scheme  
A donation of £50 has been received for the Community Care Scheme.  
The following documents were reviewed and approved:  
Aims of the Scheme; DBS (formerly CRB) Checks; Risk Assessment (Warden); Protection of Vulnerable Adults Policy.  
AGREED new DBS checks would be done for the Warden and Village Cleaner.
6. **Barnabas Court update:**

No report had been received from the CHS scheme manager at Barnabas Court for this meeting.  
The new system of support service at Barnabas Court will be reviewed once the County Council has new contracts in place following the current tender process (contracts to come into effect April 2014).
7. **Lifelines**

The lifeline scheme funded by Milton Charities will not accept any new clients and will be run down as clients leave the scheme. New enquiries will be referred to the SCDC scheme or the Borough of Kings Lynn & West Norfolk Careline scheme (min PC 10/01-14). Milton Charities can be approached by Milton residents that require financial assistance for a lifeline scheme.
8. **Correspondence received:**

None received
9. **Date of next meeting:** Weds 7<sup>th</sup> May at 11:30am.  
The meeting closed at 12:45pm

Signed ..... Date .....