

Minutes of the Meeting of the Community Care Committee held on Monday 5 January 2004 at 12.15pm at Milton Community Centre

Present: IF May (chair) R Day M Ellwood B Jefferson IF May PK Oldham HM Smith
LC Twinn
Tracey Ebbon – Warden Community Care Scheme
SJ Daniels - Clerk to the Council

Min 1/04

1 Election of Chairman - IF May was elected chairman.

2 Apologies for absence - none

3 Minutes of the meeting of 27 January 2003 were received and signed as a true record.

4 Review of Mobile Warden Scheme

Concerns were raised that the management problems at Barnabas Court were impacting on the scheme.

It was **AGREED**

to write to Cambridge Housing Society expressing concern at the lack of management at Barnabas Court and to ask for the manager's job description in order to avoid duplication of duties with Mobile Warden;

to write to the doctors asking about possible funding from the Primary Care Trust.

(Copies of letter to be sent to SCDC, CCC and James Paice MP).

Action: the clerk

Tracey now had 17 clients (including 3 couples). Noted that in four years the number of clients had risen each year from 12 to 18. (Tracey was due to see a potential new member).

It was **AGREED**

to recommend to Council that continue to pay the warden a "core" of 17 hours per week and increase this to an extra 2 hours per week on the present client numbers. A reduction in client numbers could result in a reduction of hours to the core 17 hours.

(This increase would cost Council £680 per year at present rates).

Hours to be reviewed after receipt of replies to letters above.

IFM thanked Tracey on behalf of Council for her hard work.

The clerk would find out insurance position concerning Tracey helping clients with their medicines / tablets.

Action: the clerk

5 Any other business – none

The meeting ended at 1.10pm.