

**Minutes of the Meeting of the Community Care Committee held on Thursday 29 April 2004 at 11.15pm at Milton Community Centre**

Present: IF May (chair) R Day M Ellwood B Jefferson IF May PK Oldham HM Smith  
Tracey Ebbon – Warden Community Care Scheme  
SJ Daniels - Clerk to the Council

**1 Apologies for absence - LC Twinn**

165/04 **2 Declaration of Interest - RD personal (mobile warden scheme)**

166/04 **3 Minutes** of the meeting of 5 January 2004 were received and signed as a true record.

(1/04) Barnabas Court – IFM would contact S Dunn CHS to find out the up to date position re the new manager. **Action: IFM**  
Medicines/Tablets – the doctors’ surgery was now filling the “dossett” boxes as the insurance policy did not allow Tracey to do so.

167/04 **4 Review of Mobile Warden Scheme**

Warden’s hours – to be reviewed again (probably late summer/September) after the installation of the manager at Barnabas Court. MPC would need to work in partnership with CHS.

Procedures for cover during Warden’s absence – recently the warden was sick and the clerk was unable to contact the relief. In similar circumstances in future BJ (and/or the clerk) would inform all the clients by phone.

Grant aid - SCDC had granted the scheme £1,000 but could not increase the amount this year. No reply from the County Council or Primary Care Trust to the clerk’s request for financial support.

Care Network - Tracey would like to attend a training session at Chatteris.

Noted that the Primary Care Trust was now responsible for delivering all the health and social services for older people.

The clerk would contact both Primary Care Trust and Care Network to clarify issues to do with grant aid.

Risk Assessment – Tracey was not aware of any risk. Committee reaffirmed that she should do no lifting of clients. It was felt that certain aspects of the warden’s duties could leave her vulnerable to risk. The clerk would seek advice from Care Network and the insurance company. **Action: the clerk**

Noted that all new employees were checked with the Criminal Records Bureau.

**5 Any other business**

168/04 Lifeline Alarms – noted that the Charities had 12 alarms. 1 was retained for emergencies - 7 were new. The Charities hoped to replace 5 with new alarms.

The meeting ended at 12.15pm.

Signed.....Chairman.....Date