

Minutes of the Meeting of Milton Parish Council held on Monday 3rd April 2006 at 7.00pm in the Bowls Pavilion

Present: JE Coston (chair) PS Badley IL Davis R Day M Ellwood RJ Farrington B Jefferson IF May
PK Oldham J Payne HM Smith RT Summerfield RLE Waters
The clerk, County Councillor M Williamson (part) and 2 members of the public (part)

Public Participation – none

162/06 **1 Bob Menzies CCC – Guided Bus**

Bob Menzies gave a summary of the background and description of the scheme, the time line for submitting to Government for funding, the construction process and its operation. He was keen to talk to councils about the details during the construction process.

Buses turning right into Milton Road from St Ives would take a total of 20 seconds approximately every 3 minutes at peak times.

Concerns expressed: Disruption and inconvenience for Milton residents travelling into Cambridge; disruption during construction.

Responses to queries: The optical guided system was a low speed system to help buses to stops – not appropriate for this scheme. There would be car parking at St Ives and Longstanton only although a car park was being considered at Histon at the station site (old station building would be demolished for this). By not having a car park at other sites such as Swavesey it was hoped to discourage rat running and traffic problems.

Cycles would not be allowed on the buses [loading and unloading would delay the buses].

The scheme was not linked to any new Park and Ride site. The scheme would have relatively little impact on the reduction of traffic on the A14 but should reduce traffic on local roads.

The CCC main aim was to build a high quality public transport system.

JEC thanked Bob Menzies for an interesting presentation.

2 Apologies for absence - AJ Campbell RH Chapman.

163/06 **3 Declarations of Interest – personal and/or prejudicial -**

Personal – RLEW minute 194/06 – a member of the bowls club;

Prejudicial – HMS minute 185/06; RTS minute 186/06; IFM minute 187/06; JEC minute 192/06.

164/06 **4 Minutes** – the minutes of the meeting of 6th March 2006 were approved and signed as a true record.

5 County Councillor’s report – this item moved to 191/06.

165/06 **6 District Councillors’ reports**

New house Ely Road – the residents of Edgeways were concerned about vibrations caused during piling work. The Planning Officer was investigating whether the house was too high.

(125/06) Country Park – the pack had not yet been sent out. The report in the Cambridge News was inaccurate.

7 Clerk’s/Chairman’s report

166/06 Mexican food van – Letter from EHO: legally the food van did not need a licence. The trader was hoping to return to another location. EHO would keep Council informed.

167/06 Crime - The clerk had written to Inspector Ormerod expressing concern at the loss of Milton’s PCSO with copies to Mark Hopkins - Acting Assistant Chief Constable, John Fuller - Community Engagement Manager and Superintendent Simon Megicks - Operations Manager, as requested by Council [omitted from minutes of 6th March in error]. In response he stated:

Milton was still covered by 2 PCSO’s on the Neighbourhood Team, as well as 3 CBM’s and 3 Neighbourhood Specials. There could be a delay of 5 months in recruiting and training a suitable candidate. Inspector Ormerod would be looking to fill the vacancy as soon as possible.

PC Shulver and Ellie Hains spoke with key community contacts in Milton who were advised that PCSO Ellie Hains would be leaving her post.

Noted, however, that PC Shulver had spoken to RLEW only.

Mark Hopkins wished to attend the May meeting.

Signs erected recently at The Rowans warning that the area was a “crime hotspot” were causing some residents concern. It was understood that the object of the exercise was to raise people’s awareness of the problems and simple precautions that they could take to prevent crime. It was felt that as this objective had been achieved the signs could be removed. HMS as a representative on the Neighbourhood Panel would ask that they be taken down.

168/06 Milestone – the cost of restoring the milestone using lime wash was minimal. As a result the clerk had decided not to ask the charities for a donation. RD, the clerk and Mrs Farrington of the Milestone Society would clean the milestone in April/May.

169/06 Clerk’s audit – week 1 – 18.75 hrs, week 2 – 28.75, week 3 – 14.25, week 4 – 24.5, March total = 86.25 hours.

- 170/06 Consultations
 - CCC - Streetscape 20th Feb – 24th March (to do with City core traffic scheme). This consultation had been extended. This would not affect Milton's buses at Drummer Street.
 - City Council - Statement of Community Involvement till 28th March (part of Local Development Framework - the successor to the Local Plan)
- 171/06 Play Safety Conference – ROSPA conference at Loughborough 15th June cost £149.
- 172/06 Legal advice – recommendation was being made to SCDC cabinet that the District Council cease to provide legal advice and support to Parish Councils (except issues relating to the Code of Conduct and Standards). CALC would now provide advice.
- 173/06 County / District Councillors' reports - the chairman and clerk were recommending that these reports be presented at a later stage in the meeting, unless circumstances dictate otherwise. These reports could then be used to report on items not already discussed under other agenda headings.
- 174/06 Bus services – there was concern about the reduction in bus services northbound – to be discussed at May meeting.
- 175/06 Bridge of Reeds – information about this project was received and would be distributed to households within an eight mile radius.
- 176/06 Statement of Community Involvement (SCI) – CCC's Statement had been submitted to the Secretary of State. Copy received. Representations to be made by 12th May.
- 177/06 Grass Cutting – Agency – CCC grant for 2006 adjusted to pay for 4 cuts (not 5) to £1,028.74. CCC had granted £20 towards the costs of clearing up the path between Froment Way and Butt Lane.
- 178/06 Milton Charities – Charities had granted £500 towards minibus, £200 towards cemetery railings, £1,000 towards Community Care and £400 towards the trolley bus. Thanks recorded. It was noted that these donations were not necessarily annual.
- 179/06 Clean Neighbourhood and Environment Act 2005 – Defra would send out a Parish Council Guide to Environmental Enforcement to those councils only who were interested in using the powers.
- 180/06 **8 Planning** – the minutes of the Planning meeting held on 20th March were received and noted.
 (141/06) Rowing Lake – CCC Head of Strategy & Estates would not issue any further instructions to Council's legal team on the terms within the land transfer until closer to completion of the S106. JEC expressed disappointment that the S106 would not be reflected in the land sale as originally planned. MW would pursue. **Action: MW**

Decisions Received

- 181/06 Napp Pharmaceutical Holdings Ltd Science Park - variation of condition 1 of Planning Permission S/0296/03/F
 (82/06) to allow a further period of one year for the submission of reserved matters - **approved**.
 Variation of condition 1 of Planning Permission S/1022/99/O dated 10th January 2001 for the erection of 32,680m² of B1 floorspace together with access and car parking – **approved subject to the same conditions as in S/1022/99/O other than conditions 1, 10, 11 and 13 and to the following conditions:**
Details of all reserved matters in relation to the first phase of the development together with a Master Plan identifying the first phase of the development and proposed subsequent phases of the development to be approved by 29th March 2007.
The development of the first phase to commence no later than 2 years from the date of approval of the last of the reserved matters to be approved in respect of the first phase and a programme for commencement of development of subsequent phases following the approval of all reserved matters in respect of such subsequent phases to be approved by the Local Planning Authority prior to commencement of development in relation to any of the subsequent phases of the development.
A scheme for the provision and implementation of surface water drainage and for the provision and location of fire hydrants to serve the development to be approved. The works/scheme to be constructed and completed in accordance with the approved plans/specification prior to commencement of development.
An ecological appraisal of the site to be undertaken. No development or vegetation clearance to be carried out on the site between the 15th February and 15th August inclusive in any year. A scheme of specialist nest boxes to be approved.

The development was considered generally to accord with the Development Plan and particularly the following policies:

- a) Cambridgeshire and Peterborough Structure Plan 2003:
Policy P1/3 - Sustainable Design in Built Development
Policy P2/1 - Employment Strategy
Policy P6/1 - Development Related Provision
- b) South Cambridgeshire Local Plan 2004:
Policy EM4 - Research Establishments
Policy TP1 - Planning for More Sustainable Travel
Policy SE1 - Existing Planning Permissions

- 182/06
(83/06) Land adjacent Napp Pharmaceutical Holdings Science Park - details of reserved matters for the siting and design of 3 office/research and development buildings, together with access roads and car parking – **approved**.
Conditions: details of the materials to be used for the external walls, roofs, and hard surfacing to be approved.
The development was considered generally to accord with the Development Plan and particularly the following policies:
a) Cambridgeshire and Peterborough Structure Plan 2003:
Policy P1/3 - Sustainable Design in Built Development
Policy P2/1 - Employment Strategy
Policy P6/1 - Development Related Provision
b) South Cambridgeshire Local Plan 2004:
Policy EM4 - Research Establishments
Policy TP1 - Planning for More Sustainable Travel
- 183/06
(139/06) I Jones 32 Fen Road - internal and external alterations, conversion of ground floor bathroom to utility room, removal of boundary wall and existing utility room to create single storey link to weather boarded and pan tiled extension comprising bathroom and playroom with 3 roof lights; new attached brick boundary wall and gate-**approved**.
Details of the proposed windows and doors to be approved. The proposed weatherboarding and all external joinery to be stained black. Local Planning Authority to agree the type of brick, the bond, the joint detail and the mortar mix. The roof to be covered with clay pantiles, to be approved. Details of the following to be approved:
The position and details of soil vent pipes and mechanized extract vents; new gutters and down pipes; colour and finish to the gates.
The development accords with the Development Plan and particularly the following policies:
a) Cambridgeshire and Peterborough Structure Plan 2003:
P1/3 - Sustainable Design in Built Development
P7/6 - Historic Built Environment
b) South Cambridgeshire Local Plan 2004:
HG12 - Extensions and Alterations to Dwellings within Frameworks
EN28 - Development within the Curtilage or Setting of a Listed Building.

Not considered to be significantly detrimental to the following material planning considerations, which have been raised during the consultation exercise: **Effect of new gates and driveway alterations.**
- 184/06
(105/06) Mr and Mrs D Smith 111 The Sycamores – extension - **approved**.
The external materials of construction for the building works to be identical to those used for the existing building unless otherwise agreed in writing with the Local Planning Authority.
No windows, doors or openings of any kind to be inserted at first floor level in the northeast or southeast elevations of the development unless expressly authorised by planning permission granted by the Local Planning Authority in that behalf.
The first floor window in the southeast elevation of the extension to be fitted and permanently maintained with obscured glass.
The development accords with the Development Plan and particularly the following Policy:
South Cambridgeshire Local Plan 2004: **HG12 - Extensions and Alterations to Dwellings within Frameworks.**
- 185/06
(106/06) Conservators of the River Cam Baits Bite Lock House - change of use from store/mess room into offices – **approved**.
Details of the materials to be used for the steps and the handrails to be approved. Existing door in the southeast elevation to be retained. New door in northeast elevation to be identical to the existing door in the southeast elevation.
The development was in accord with the Development Plan and particularly the following policies:
a) Cambridgeshire and Peterborough Structure Plan 2003: **P7/6 - Historic Built Environment**
b) South Cambridgeshire Local Plan 2004: **GB2 - Green Belt General Principles, HG13 - Extensions to Dwellings within the Countryside, EN30 - Development in Conservation Areas.**
- New Applications
- 186/06 S/0468/06 S Hutchins 4 Hall End – single storey side extension and first floor rear extension – **no recommendation**. [HMS left the meeting for this item].

- 187/06 S/0471/06 A Aldhouse 2 Willow Crescent – 2 storey extension for bedroom and ensuite, play room and utility room – **no recommendation**. Comments:
Concerned about possible loss of light to number 4;
Windows overlooking neighbouring properties should have frosted glass. Noted that a letter of objection had been received. [RTS left the meeting for this item].
- 188/06 S/0516/06 - Cambridge Mencap – temporary office unit at 2 Cambridge Road – **no recommendation**. [IFM left the meeting for this item].
- 189/06 **9 Community Care**
Grant – the clerk reported that the CCC had granted Council £3,000 [through the Cambridgeshire Community Foundation] towards the Community Care Mobile Warden Scheme and that the Milton Charities had granted £1,000.
Relief Warden – one application received.
AGREED
to appoint a relief warden to cover during the warden’s holiday/absences through sickness.
[Noted that Council had employed a relief warden until two years earlier].
IFM and ME would interview the applicant. **Action: IFM and ME**
- 190/06 (146/06) **10 Waste Management**
The proposal for a Household waste and recycling centre and transfer facility at the Crane industrial Estate was a proposal put forward by the site owners.
AGREED
to support the objections of neighbours and to object most strongly on grounds of traffic viz:
The access to the site unsuitable for the very large volume of traffic generated by the facility;
incompatible with the adjoining Country Park;
would attract large amounts of both cars and lorries through Milton village;
the Tesco roundabout would be unable to cope with the large lorries that would service the site;
the industrial roads too narrow for large lorries;
would cause considerable inconvenience to other occupants of the industrial estate;
would cause extra traffic at the bottom of the cycle /foot bridge;
noted that a similar facility at St Neots causes considerable traffic problems. **Action: the clerk**
- 191/06 **11 Park & Ride Consultation**
A workshop session to discuss the relocation of the Cowley Road Park & Ride site was scheduled to take place on Wednesday, 12 April 2006, from 5pm until approximately 7pm in the Barbican Room at The Bailey Rooms on the Shire Hall site.
The aim of this project was to provide a replacement for the current Cowley Road Park & Ride site, which would release 1.8 hectares of brown field land for housing and would enable substantial improvements to be made to the existing level of service at the current site.
As part of the condition of receiving £3 million from Central Government, the relocation of the Park & Ride site had to be complete by March 2008.
In the workshop, there would be a briefing from the County Council Project Team and a presentation on the process that the project would need to go through to meet the challenging timescales set down by government, plus an opportunity to discuss the options.
The two preferred CCC sites were north and south of Butt Lane (min 125/06 refers also).
Two questions that members would like answered:
“Is anything else planned to go alongside the Park & Ride site?
Is the proposed exhibition designed to show the range of possible sites or will it just show the final chosen site and how the CCC intend to develop that site?”
Council asked that a representative from the CCC attend a PC meeting before the end of the consultation period.
- 192/06 (66/06) (66/06) **5 County Councillors’ report**
MW thanked Council for members’ good wishes, card and plant during his recent hospital stay.
Belisha beacon – this was now working.
Cycle / foot bridge – MW was still talking to David Lines about the approach to the bridge. CCTV had not yet been installed.
Call centre – a scrutiny review was due to take place.
Bus services – the CCC subsidy was being reduced. The number 19 service northwards on Sundays and Bank Holidays was most at risk.
(125/06) A10/A14 interchange – there seemed to be an improvement in traffic flows recently. MW would find out latest position. Traffic from Cambridge heading north was particularly bad at present. Noted that during the time the traffic lights were off that the traffic flowed well along the A10 and through Milton but long queues formed on the A14.

- 193/06
(143/06) **12 Youth Building**
JEC congratulated HMS on raising the £90,000 for this project.
JEC left the meeting and PKO chaired this item.
AGREED
formally to accept CJ Murfitt Ltd revised quotation of £94,602 (min 38/06 refers) and to authorise CJ Murfitt to proceed with the building.
- HMS had signed a contract with Evolve EB on behalf of MCC and MPC. It was hoped that work would start in June and take about 18 weeks. Cornhill wished to be advised about new building asap so future security could be discussed and agreed prior to any work being undertaken. The clerk had advised Ian Kendall, Project Manager, who wished to meet.
- 194/06
(144/06) **13 Insurance**
Cornhill would not insure the bowls pavilion. The clerk had therefore accepted Zurich Insurance's (through Suffolk Acre) quotation of £209.12 for the office and contents. The clerk had also paid £4.05 for insuring office from 20th to 31st March. The Cornhill Policy seemed better suited to Council's needs for all other cover.
CONFIRMED
Clerk's action to insure office, contents and liability with Zurich Municipal through Suffolk ACRE and acceptance and payment of Allianz Cornhill's renewal notice £1212.26.
The clerk would ask Cornhill to re-instate the wooden seats in the policy and investigate the status of the youth building claim. *Action: the clerk*
- 195/06
(144/06) **14 Office**
MCC had already claimed for the broken windows. Replacement of blinds under the insurance was investigated and it was decided not to pursue because of the excess charge.
It was **AGREED**
to contribute half (£94) towards the fire retardant blinds in the bowls pavilion. (1 abstention)
The clerk expected the internet to be ready for him to start work in the office as from Tuesday 18th April.
Opening ceremony expenses to be taken from Chairman's Allowance. RLEW was obtaining quotes for CCTV both at the office / bowls pavilion and at The Sycamores recreation ground (for new youth building).
- 196/06
(145/06) **15 Land update**
Meetings had been held with Jonathan Walters, representing the owners of the land being vacated by EDF Energy (see also minute 67/06).
It was **AGREED**
to close the meeting under the Admission to Meetings Act 1960 as the business to be discussed was confidential.
The meeting re-opened with 13 members present.
- 197/06 **16 Street Lighting**
RTS had been investigating why two street lights on the footpath behind Walkling Way were not working. There was no agreement as to how long these lights had been off. A resident had asked if they could be put on as the path was very dark. Both CCC and SCDC refused to acknowledge responsibility. SCDC had agreed to reinstate the lights to working order if Council agreed to pay the running costs. SCDC would be responsible for repairs.
It was **AGREED**
to inform SCDC that Council would pay the running costs of the two lights - £66 per year.
To be reviewed after one year. *Action: the clerk*
- 198/06 **17 Maintenance – graffiti brick bus shelter in High Street**
[Maintenance committee minute 113/06 refers].
It was **AGREED**
that the clerk ask the Youth Offending Service to clean the graffiti from both brick bus shelters.
(7 votes in favour, 6 abstentions) *Action: the clerk*
- 199/06
(125/06) **18 SCDC Changes to Local Election system**
AGREED
to make no collective response to the consultation.

200/06 **19 SCDC Biodiversity Strategy - Consultation**
 PKO and RD had produced a response to the consultation, which was circulated. An addition was proposed by JP. Topics covered by the responses were:
 Milton Country Park, Black Poplars, Management of Roadside Verges, Churchyards and Cemeteries, Allotments, Development of Cambridge Rowing Lake.
All AGREED
 to send in the response as proposed. *Action: the clerk*
 Thanks to PKO and RD.

201/06 **20 MCC Update**
 Joint meeting date Wednesday 26th April.

202/06 **21 Bills for Payment and Money Received**
CONFIRMED – payment of cheques 3212, 3222, 3227/8 (cheques 3213-5 void)
AGREED - payment of cheques 3216 – 3237 including HM Revenue online (1 abstention)

203/06 **22 Correspondence**
 CCC - re Policy on Public Path Applications
 - proposed bus fare increases
 CALC - Tax advice

23 Dates of Next Meetings
 APM (Planning if necessary) 24th April
 Council 8th May (APCM)

24 Items for May agenda (to be received by 21st April)

The meeting ended at 10.40 pm.

Chairman.....

Date.....