

Minutes of the Meeting of Milton Parish Council held on Monday 4 April 2005 at 7.30pm in the Bowls Pavilion

Present: JE Coston (chair) EH Baker AJ Campbell R Day RJ Farrington B Jefferson
CJ Lock IF May HM Smith RT Summerfield RLE Waters (from min 153/05
apologies for lateness)
The clerk SJ Daniels

1 Apologies for absence - RH Chapman M Ellwood PK Oldham

134/05 **2 Resignation** - Lynne Twinn had resigned as councillor through ill health. The clerk had advertised the casual vacancy. The clerk would write thanking Lynne for her hard work as councillor. **Action: the clerk**

3 Declarations of Interest - none

135/05 **4 Minutes** – The Minutes of the meeting of 7 March 2005 were approved and signed as a true record.

5 Clerk's / Chairman's Report

136/05 Risk Assessments (min 48/05 refers) – The chairmen of the Play, Maintenance and Cemetery Committees having reviewed the risk assessment forms were content that the necessary actions were being taken.

137/05 Tsunami appeal
(56/05) The final total raised by this appeal amounted to £15,567.22, paying for 38.8 boxes.

138/05 Seat The Shallows River Cam – the seat had been installed. The resident was
(95/05) delighted with the result. Thanks to Tom Nicholls.

139/05 Parish Priorities
(96/05) Recreation land - Mrs Wilson of Thetford had responded that there was no land available. The clerk would ask the County Council to keep the options open for the land north of Landbeach Road. **Action: the clerk**
The question was raised whether the football pitches should all be moved to a new recreation ground (eg north of Landbeach Road), thus returning Coles Road to general recreational use and The Sycamores to cricket. Noted that there were no plans to use any part of The Sycamores Recreation Ground for A10 improvements. There was a need for football pitches – a women's team was expected to be formed. The *ad hoc* committee would meet to discuss options.

140/05 Pedestrian Crossing – to be installed at the end of April, resurfacing to start 18 April.
(100/05) One objection to the crossing had been received.

141/05 Dog Fouling - the clerk had put an article in the Village View. To be discussed at
(102/05) May meeting.

142/05 Rights of Way Improvement Plan – consultation. *Ad hoc* committee had met and
(104/05) agreed answers to consultation document. The clerk to send document.
Action: the clerk

143/05 Cambridge and South Cambs Area Transport Plans – a review of the current
supplementary Planning Guidance would not now take place at the present time. For the time being the existing Northern and western Area Transport Plans would remain in force in South Cambs and all four area Transport Plans in Cambridge City.

144/05 APM – set for 25 April. Council would invite Sewage Works manager to a public
meeting if problems of odours reoccurred.

145/05 Community Care
CCC had awarded £3000 towards the Community Care Scheme.
Letter from Jane Darlington Director Community Foundation:
"It is considered unlikely that awards will be made to organisations that have general reserves in excess of their annual expenditure."
The clerk had written explaining that Council's reserves were earmarked.
Committee meeting to be arranged (28 April 11am).

- 146/05 Finance – the clerk reported that accessible reserves were very low and that he had therefore asked Scottish Widows bank to transfer £25,000 to Council’s instant account – to take place on 13 May .
He would also transfer VAT reclaimed from May 2004 – 31 March 2005 on minibus transactions to the minibus account.
Minibus figures were reconciled with the treasurer’s figures (there appeared to be a discrepancy at Finance meeting in January).
End of year PAYE forms were to be filed online this year. Council should get £250 back from the Inland Revenue this year as a result with other refunds in following years up to a total of £810.
AGREED
to pay Inland Revenue (paid quarterly) electronically.
[A councillor to oversee this when signing cheques].
- 147/05 **6 Planning** – the minutes of the Planning meeting held on 21 March 2005 were received and noted.
Decisions received
- 148/05 (132/05) Hogger Homes Ltd – dwelling at 21 Goding Way - **approved**. Details of materials to be used, hard surface areas, south and west facing boundaries, hard and soft landscaping to be approved. Permanent space for turning and parking to be reserved; garage not to be used as additional living accommodation; no further windows, doors or openings to be inserted in the roof slope and south facing elevation; times for use of power operated machinery to be restricted.

New applications
- 149/05 S/0523/05 O Upton siting of 3 gypsy mobile homes and 6 touring caravans (3 pitches) at 3A Grange Park Chesterton Fen Road – **adjourned to Planning meeting on 11 April**.
- 150/05 S/0540/05 Christian Blind Mission International – Winship Road – continuation of B1 use without compliance with condition 2 of S/1933/98 which restricts occupation of the building to no more than 15 persons – **no recommendation**.
- 151/05 S/0545/05 RG Boyd oa for dwelling on land r/o 6 High Street - **adjourned to Planning meeting on 11 April**.
- 152/05 **7 Implementation of Pay Scales 01/04/05**
AGREED
- to exclude the press and public for this item under the Public Bodies (Admissions to Meetings) Act 1960 owing to the confidential nature of the business
 - to NJC pay scales 01/04/05 Scale Point 4 (litter picker)
Scale Point 10 (MYC cleaner)
Scale 11 (C Care)
- 153/05 **8 CALC Conference**
The clerk had circulated a report of a CALC conference.
- Quality Status
- Council must satisfy the following tests to apply for Quality Status:
- 1 Electoral Mandate – 80% of members must be elected
 - 2 Qualified Clerk
 - 3 Number of Council Meetings per year
 - 4 Communication - newsletter at least four times per year
 - 5 Annual Report
- After discussion about the benefits the chairman commented that it would be a good idea to work towards Quality Status.
AGREED
to include “Public Participation” item in future agendas
- Data Protection and Freedom of Information
- An *ad hoc* committee would investigate Policies for complaint / appeals procedure and storage / shredding of files with a view to incorporate into Standing Orders.
To be arranged
- Implementation of Clerk’s Conditions of Service
- To be discussed by Finance Committee**

- 154/05 **9 Youth**
HMS proposed that Council accept recommendation to pay the "Patch" £2500 for the year 2005-06.
Answers to two questions were wanted:
- Numbers attending the youth clubs – 9/10 from Milton, similar numbers from outside. [There was concern about value for money].
 - The level of the CVC's basic "core" provision [excluding any support from Council].
- AGREED**
to defer till May meeting and ask Julian Ayres CVC to attend.
[Carried 6 in favour, 2 against and 2 abstentions].
- Representations from young people
Letters from young people requesting extra facilities were received (one dated 17 January). It was felt that the youngsters had been poorly advised.
ME, HMS and RLEW (as MCC ORC chairman) would meet with the youngsters.
AJC agreed to serve on the youth committee.
- 155/05 **10 Parish Council Office**
Options
A pre-cast concrete building with pebble dash finish would cost £9,550. Probable overall cost with fittings, installation etc £20,000.
A working party, EHB, AJC, JEC, RJF and RLEW would meet 18 April at 7.30pm to discuss all options.
The clerk would write to advise MCC. *Action: the clerk*
- 156/05 **11 MCC - update**
Proposed improvements/repairs
The original plans had proved to be too expensive - approximately £450,000. The architect was now producing scaled down plans.
- 157/05 **12 Bills for Payment and Money Received**
CONFIRMED - payment of cheques 2993 – 2995
AGREED - to authorise payments of cheques 2996 - 3009
- 158/05 **13 County Councillor's Report**
Crime figures to 17 March previously circulated.
Cycle bridge – CCTV was likely to be installed. There would be fixed and zoom cameras at each end. Landscaping would take place in the Autumn.
County Council election 5 May.
- 159/05 **14 District Councillors' Reports**
Cycle Bridge – a ripple effect surface was due to be laid to slow down cycles at the approach to the road at the Milton end. A bollard at the Cambridge end would be removed.
Sewage works – relocation would cost AWA £100,000,000. Consultants were investigating ways of building more houses on the site to save costs.
A14 proposals – exhibition taking place – comments to be made by end of June. There was no noise barrier scheduled for the Country Park.
Chesterton Fen Marina – HMS was investigating.
- (122/05) Ditch Old School Lane / Fen Road – residents between Old School Lane and Fen Road were waiting for the weather to improve before attempting to clear the ditch.
- 160/05 **15 Correspondence**
CCC - Proposed experimental suspension of Cambridge historic centre cycling restriction
Care Network - March newsletter
Cambs Probation Service - Annual Report
- 16 Items for May agenda**
Casual vacancy
- 17 Dates of next meetings**
APM - 25 April 8pm Community Care - 28 April 11am Annual Parish Council – 9 May
The meeting ended at 10.00pm.
- Signed.....Chairman.....Date