

Minutes of the Meeting of Milton Parish Council held on Monday 2 April 2007 at 7.30pm in the Bowls Pavilion

Present: JE Coston (chair) PK Oldham PS Badley AJ Campbell RH Chapman R Day M Ellwood
 RJ Farrington (to min 188/4-07 inclusive – apologies – unwell) B Jefferson IF May HM Smith
 RT Summerfield RLE Waters
 The clerk, County Councillor M Williamson (part), the Chairman of the Youth Committee (part) and 3 members of the public

Public Participation – No member of the public wished to speak

1 Apologies for absence - AJ Campbell J Payne

150/4-07 **2 Declarations of Interest – personal and/or prejudicial**

JEC item 6 personal (involved in ‘Save Country Park campaign’); RLEW item 6 personal (grandson fishes in Country Park); HMS item 5 personal (member of SCDC Planning Committee), 6 personal (involved in ‘Save Country Park campaign’), item 15 personal (cheque payment 3486); RTS planning application S/0463/07 (prejudicial), item 6 personal (involved in ‘Save Country Park campaign’); PKO item 6 personal (involved in ‘Save Country Park campaign’) and item 14 prejudicial.

151/4-07 **3 Minutes** - the minutes of the meeting of 5 March 2007 were approved and signed as a true record after a minor amendment.

4 Clerk’s/Chairman’s report

152/4-07 Quality Status – the chairman and clerk had sent in the application for Quality Status. PSB intended to aim for a date to launch the Parish Plan at the APM.

(469/06)

153/4-07 Meeting Chesterton Fen - Notes of a Meeting concerning Chesterton Fen at St Andrew’s Hall, Chesterton, on
 (70/2-07) 16th January 2007 received.

Three themes had been identified as being of mutual concern to Chesterton, Milton and Fen Ditton:

- Development of Chesterton Fen and along Fen Road
- Proposals in the Cambridge East Transport Strategy paper
- Relocation of the sewage works.

154/4-07 CCTV - having read the Information Commissioner’s guidance note on CCTV PKO concluded that Milton
 (84/2-07) PC did not need to add CCTV to its Data Protection Act Register entry as this did not apply. PKO suggested that MCC also review the guidance for their cameras.

155/4-07 Horse grazing rights – the clerk had spoken to Judy Westwood (JW). Judith Ostler (JO) did not need to
 (88/2-07) continue to rent the land as her pony had died. Council agreed (7 votes in favour 4 abstentions) that the clerk should confirm the dissolution of JO’s agreement and prepare a new written contract with JW. **Action: the clerk**
 RHC declared a personal interest (business connections with the applicant).

156/4-07 Highway matters:

(107/3-07) - cycle / foot bridge over A14:

- CCTV – the clerk would write to Brian Smith CCC expressing disappointment at the lack of action and point out the times that CCTV had been promised by CCC officers; **Action: the clerk**
- double yellow lines – a letter had been received together with a photograph showing the hazards caused to cyclists by inconsiderate parking. The clerk would write to Brian Smith CCC citing previous correspondence, remind him that MPC had offered to pay for the double yellow lines and ask that the CCC proceed. **Action: the clerk**
- morning burger van – concern was expressed that customers parking caused hazards. Noted that this van was parked over 5 metres from the highway and that it was the responsibility of the land owner (CCC) to ask for its removal. No action to be taken.
- Fen Road pot holes, Ely Road bollards, North Lodge path – the clerk had asked Bob Howard (CCC) to deal with these.
- North Lodge - there were concerns about the state of North Lodge. The clerk would write to the Conservation Manager SCDC. **Action: the clerk**
- Damaged fence High Street – noted the damaged fence had been cleared away and replaced by chain link fencing.

157/4-07 Graffiti service – there had been a spate of graffiti again – usually happens on Thursday afternoons/evenings.
 (108/3-07) Noted that bus shelters had been painted (with anti-graffiti paint?) by the graffiti removal service. The clerk would consult with the graffiti service about the type of paint used. **Action: the clerk**

158/4-07 Land adjacent A14 – nothing received. The chairman would personally pursue this if the land has not been
 (109/3-07) cleared by the end of April.

- 159/4-07
(111/3-07) Milton Charities – the Charities had donated £500 towards the cleaning of the war memorial and £1,000 towards the Community Care scheme (see 121/3-07).
- 160/4-07
(114/3-07) Bus services – new timetable published. Sunday Citi 2 service as from 8 April. A resident had expressed concern about the number of buses going through the village both ways and the dangers caused by buses waiting at the bus stop opposite the Waggon & Horses. It was felt that most residents were pleased with the improved service. The clerk would ask Stagecoach to use the bus waiting area in High Street. *Action: the clerk*
- 161/4-07 Crime – noted that PC Phil Shulver was now Community Beat Officer for Waterbeach, Landbeach, Milton and Impington. The clerk would express Council's disappointment that this was not reported to the recent Neighbourhood Panel meeting held at Milton. *Action: the clerk*
- 162/4-07
(132/3-07) APM – Simon McIntosh had agreed to attend the APM but a district councillor may be unable to attend (in the pre-election period). The meeting was scheduled to be in the main hall of the Community Centre at 7.30pm – Country Park item at 8pm.
- 163/4-07
(133/3-07) Colts Football – Landbeach PC thanked IFM for attending their March meeting and asked to be kept informed of progress with the development of football pitches adjacent Landbeach Road. IFM had asked for financial help towards new goal posts at Landbeach – to comply with new regulations. Landbeach PC felt unable to justify any expenditure towards these goal posts but did still support Milton Colts' use of their recreation ground.
- 164/4-07
(135/3-07) Junior netball – a letter from the secretary of Milton Netball Club was received thanking Council for the contribution towards new kit for the junior section of the club. Letters received also from some of the netball players.
- 165/4-07 SCDC – Grounds maintenance - noted that SP Landscapes Ltd had been awarded the contract. SCDC were responsible for areas at Recreation Close and Walking Way.
- 166/4-07
(139/3-07) External auditor – noted that Moore Stephens had been re-appointed external auditor for the financial year 2006-07.
- 5 Planning**
- 167/4-07
(46/1-07) Donarbon Waste Management Park Ely Road Waterbeach – facility for the mechanical and biological treatment of waste land – application to be heard on 26 March.
- 168/4-07
(107/2-07) Park & Ride – application to be heard on 26 March. Cycle audit received.
- 169/4-07
(125/3-07) Ms T Small and Mr N Mather 1 Burling Walk – first floor side and rear extension - confirmation of the following amendment: addition of a roof light window. (Not included in previous description of amendment).
- Decisions received:
- 170/4-07
(486/06) Possfund Custodian Trustee Ltd & Exemplar Property Holding LLP – demolition of existing building and construction of office building (Class B1(b) Research and Development) associated parking with single storey deck parking and landscaping at Building 101 Science Park – **approved**.
To be approved: external materials and materials for hard surfaced areas (parking, driveways and roads), surface and foul water, landscaping, Green Travel Plan, details of external lighting, a biodiversity strategy, details of energy saving measures. Car and cycle parking to be provided prior to building being occupied. Trees to be protected. Building to be used for research and development only.
Structure Plan: **P1/3 (Sustainable Design in Built Development)**.
South Cambs Local Plan: **EM3 Limitations on the Occupancy of New premises in South Cambs; EM4 Research Establishments; TP1 Planning for more Sustainable Travel.**
Northern Corridor Area Transport Plan 2003: **requires a financial contribution for development, which would result in over 50 new homes.**
- 171/4-07
(47/1-07) Mr T Lockey 54 The Rowans – conservatory at rear of house – **approved**.
Structure Plan: **P1/3 (Sustainable Design in Built Development); P8/2 Implementing Sustainable Transport for New Development; P8/3 Area Transport Plans; P8/5 Provision of Car Parking; P9/6 Provision of Clusters; P9/7 Selective Management of Employment Development.**
South Cambs Local Plan: **HG12 (Extensions and Alterations to Dwellings within Frameworks).**
- 172/4-07
(78/2-07) Mr C Carter 5 Pearson Close – single storey front and rear extensions – **approved**.
Structure Plan: **P1/3 (Sustainable Design in Built Development);**
South Cambs Local Plan: **HG12 (Extensions and Alterations to Dwellings within Frameworks).**

- 173/4-07
(79/2-07) Mr & Mrs Fella 64 Fen Road – replacement chalet bungalow following demolition of existing – **approved** (to include amendment: alteration to dormer windows from gable dormers to shed dormers.
Details to be approved: materials for external walls and roof; refuse storage accommodation. Use of power operated machinery during period of construction limited to within specific times. No windows, doors or openings in the north west and south east elevations, unless authorised by planning permission; windows in the south east elevation to be maintained with obscure glass. Integral garage not to be used as additional living accommodation – no trade or business to be carried on there from.
Structure Plan: **P1/3 (Sustainable Design in Built Development)**; South Cambs Local Plan: **HG10 (Housing Mix and Design)**; Local Development Framework Core Strategy: **Policy ST6 (Group Village)**.
- 174/4-07
(81/2-07) Mrs G Humphreys 39 Willow Crescent – conservatory – **approved**.
Structure Plan: **P1/3 (Sustainable Design in Built Development)**;
South Cambs Local Plan: **HG12 (Extensions and Alterations to Dwellings within Frameworks)**.
- 175/4-07
(82/2-07) MPC and MCC – addition of brick cladding and alterations to fenestration at Milton Community Centre – **approved**.
Structure Plan: **P1/3 (Sustainable Design in Built Development)**; **P9/2a (Green Belt)**;
South Cambs Local Plan: **GB2 (Green Belt)**; **CS9 (Community Services)**.
- 176/4-07
(97/2-07) Mr & Mrs Wesson 27 Fen Road – single storey rear extension - **approved**.
Structure Plan: **P1/3 (Sustainable Design in Built Development)**;
South Cambs Local Plan: **HG12 (Extensions and Alterations to Dwellings within Frameworks)**.
- 177/4-07
(98/2-07) Mrs CM James 7 Butt Lane – 2nd floor extension of existing property – **approved**. **External materials to be identical to existing**.
Structure Plan: **P1/3 (Sustainable Design in Built Development)**;
South Cambs Local Plan: **HG12 (Extensions and Alterations to Dwellings within Frameworks)**
- 178/4-07
(99/2-08) Ms F Roberts Strangeways 48 Fen Road – restoration of main structure and replacement extension to rear - amendment: night vents omitted from bay window and extension; tiled dormers retained and eaves and verge altered to project further forwards. Application **approved**.
Conditions: Local planning Authority to meet owner or agent on site to ensure proper control of works. Proposed works to be carried strictly in accordance with the approved plans. Any repairs or replacement to match precisely the original. Precise details of windows and doors to be approved. Brickwork, the bond, joint detail and mortar mix, and precise details of various other works (as detailed in the Decision Notice) to be approved.
- 179/4-07
(100/2-07) Mr & Mrs P Seekings 41 High Street – single storey rear extension – **approved**. **External materials to be identical to existing. New joinery to be white painted timber. Two roof lights to be Conservation Type roof lights.**
Structure Plan: **P1/3 (Sustainable Design in Built Development)**; **P7/6 (Historic Built Environment)**;
South Cambs Local Plan: **HG12 (Extensions and Alterations to Dwellings within Frameworks)**;
EN30 (Development in Conservation Area).
- New applications:
- 180/4-07
(127/3-07) S/2426/06/RM Napp Pharmaceutical Holdings Ltd Science Park – submission of reserved matters relating to Phase 1 siting, design, external appearance and landscaping of 3 B1 office buildings pursuant to condition 2 or pp S/1022/99/0 together with access and car parking and a master plan pursuant to condition of pp S/0035/06/F - amendment: additional details of attenuation pond and access details - **for information only**.
- 181/4-07 S/0388/07 Mr F Smith Darrens Farm Chesterton Fen Road – erection of a timber framed stable, comprising two box and tack room – **no recommendation**.
- 182/4-07 S/0411/07 College of West Anglia – erection of new agricultural workshop building / relocation of 4 feed storage silos and extension of existing pig shed roof to provide covered feed mix area (Phase 1) - **no recommendation**.
Noted that the College intended submitting plans to demolish and replace the teaching block (Phase 2).
- 183/4-07 S/0419/07 Rentokil Initial Services Ltd Cambridge Road – installation of roller shutter door - **no recommendation**.
- 184/4-07 S/0463/07 Mr & Mrs Aldhouse – 2 Willow Crescent – two storey extension for new bedroom and ensuite; play room and utility room - **no recommendation**. RTS left the room for this item.

- 185/4-07
(132/3-07) **6 Country Park update**
Campaign – 9500 people had now signed the petition.
Workshop – held at Wandlebury by Cambridge Preservation Society and attended by various interested organisations.
 Those looking at bidding all identified a funding gap in the order of £80,000 per year and hence would need a dowry from SCDC of around £2.5 million. No organisation said at the workshop that they would be able to take on the running of the Park on the terms currently on offer. SCDC insisted that two rangers must be kept. The Campaign would approach BC Group. The next Cabinet meeting at SCDC on 12 April would be crucial. Council thanked PKO and supported him in his efforts.
 A member suggested that the Park be left unmanaged. It was pointed out that if this were to happen then some of the land bought by Compulsory Purchase could revert to the original owner.
 The clerk would write to SCDC again:
- to ask whether the running of the Park should be kept “in house”
 - to stress that Council noted with concern that the constraints put on potential bidders by SCDC were severely disadvantaging organisations who might consider bidding and
 - to emphasise again Council’s strong concerns about the closure.
- MW reported that officers at CCC had indicated that they were happy to lease their land to SCDC.
- 186/4-07
(91/2-07) **12 County Councillor’s report** (brought forward)
Cambridge Sport Lakes - the latest response from the County Council about the traffic issues relating to this development reflected the concerns of Waterbeach and Landbeach concerning the Slap Up junction. Officers would like to see a S106 Legal Agreement.
Cowley Road P&R Relocation - The County Council Development Control Committee were minded to approve this application but were extremely concerned about the provision for cycling. They agreed to pass the application to the Secretary of State (within the Green Belt) but to consult further on provision for cyclists and pedestrians. Noted that the concerns expressed at the Stakeholders’ Workshop were not submitted to the Committee. Archaeology works had started on site. (Min 168/4-07 above refers).
- (117/3-07) **Mobile Libraries** - Consultation would start soon. If we want to protect the services in our villages, then we will need to agree what we want to say.
Other Issues – double yellow lines, CCTV on bridge, valuation of land between Landbeach and Milton and Ely Road – the clerk was copying MW in his letters to the various CCC officers. (Min 156/4-07 above refers). Land valuation had been delayed as CCC had changed their land agents recently (min 133/3-07). MW would investigate opening hours at the HWRC and landfill site as he had received a complaint about noise from the site. **Action: MW**
- 187/4-07 **7 Maintenance – the minutes of the Maintenance Committee meeting held on 19 March were received.**
 It was **AGREED** to adopt recommendations especially minute 147/3-07
“that Council continue to employ Buchans Landscapes as the village contractor for 2008-09 with an increase in the contract price to allow for inflation and justifiable and agreed changes to the existing contract and that RHC and the clerk would negotiate a revised contract by September.”
- (142/3-07) **Overhanging shrubs** – Bob Howard CCC had subsequently agreed to contact the resident.
 (143/3-07) **Cemetery** - RHC and the clerk were investigating a better system for waste disposal. RHC would present a Policy on shrub planting.
 (144/3-07) **Allotments** – Buchans had been asked to clear an area for five new allotments. RHC and the clerk were discussing with Buchans a revised contract – to include improved ways of keeping unused allotments weed free at a relatively low increase in the contract price.
 (146/3-07) **Retirement** – the clerk had received RCT Adams’ letter giving notice of his retirement at the end of June. RCTA had worked for Council since 1990. RHC and the clerk would consider a retirement gift.
Action: RHC and the clerk
 (149/3-07) **Poplar** – SCD Trees Officer suggested that “the tree is 'Pollarded' but as this tree has never been managed in this manner it may kill the tree. Given the location of the tree and the structural nature the only option really is for its removal, as you can appreciate there is a responsibility on the council for the safety of surrounding users and a balance of financial restrictions.”
 The clerk would ask that SCDC pollard this tree (planted in 1984) as its first option – not removal.
Action: the clerk
 The Chairman thanked RHC and the Committee for their hard work in dealing with a wide range of issues.
- 188/4-07
(148/3-07) **8 Youth** – the minutes of the Youth Committee meeting held on 15 March were received. The clerk would ask Ian Kendall to arrange for the final building “snagging” to be remedied. **Action: the clerk**
Hiring charges and hiring policy – these were for the MCC to agree – not Council.
 Three cycle racks were still to be installed.
 The clerk would thank Andy Everitt’s firm for donating the air hockey table. **Action: the clerk**
 20+ youngsters were attending youth club. A second club was being proposed for Monday evenings.
 An advert for a caretaker / cleaner would be put on the web.

- 189/4-07
(120/3-07) **9 Edmund Green – Boundary with Cambridge Mencap land - to consider the appropriate action to take** - IFM left the meeting for this item.
JEC had met with Garry Simcox who had agreed in writing that the fence was in fact on Parish Council land. The chairman of Cambridge Mencap's Governors had also discussed the issue with JEC who had suggested that Mencap ask a surveyor for advice.
Council could not agree to the fence being left in its present position and the land being rented at a peppercorn rent as suggested in Garry Simcox's letter dated 20 March as this would break the covenant on the land that states the Council ".....will not use the Property for any purpose other than as public open space and amenity land.....".
The clerk pointed out that in the past Council had asked a resident who had encroached on to public land to move his fence.
- AGREED** (9 votes in favour and 1 abstention)
that JEC ask Cambridge Mencap to move the fence so that the fence posts are flush with the edge of the path. JEC was given authority to employ a surveyor if a satisfactory outcome could not be agreed.
- 190/4-07
(441/06) **10 Land update**
Decisions on the 'exception sites' in the LDF including land at Milton Hall were expected soon.
- 191/4-07 **11 MCC update** – no report.
- 192/4-07
(137/3-07) **13 District Councillors' reports**
Tesco – the fence at the rear of Tesco had been repaired. The car wash was now operating. Litter on the bank adjacent the slip road had been cleared by SCDC. The clerk would ask if SCDC would continue to clear litter around the perimeter of the recreation ground and also by the A10 footbridge. (Noted that there was fly tipping by Banker's Ditch Fen Road). **Action: the clerk**
Chesterton Fen – a proper new main sewage connection would take a long time.
(137/3-07) Mereway - noted that Walker Commercial were appealing against refusal of permission for "redevelopment for industrial (B1) [c] and warehouse (B8) uses together with associated access car park and servicing" at Milton Road Impington.
(299/06) Crime – theft from motor vehicles was a police priority in Milton.
- 193/4-07 **14 Web site – proposal to sign Confidentiality Agreement with "The Hug" (a registered company)**
PKO left the room for this item.
PKO was not standing for re-election to the Council. If Council wanted him to continue to provide IT support after the May elections there were various issues about confidentiality including the intranet site and possible help with email problems (misaddressed email to miltonvillage.org.uk addresses ends up with PKO).
PKO had circulated a copy of a proposed Confidentiality Agreement.
It was **AGREED**
to sign a Confidentiality Agreement as proposed by PKO with a minor amendment.

The chairman as Press Officer and clerk to decide what is put on the web site.
Noted that the mailing lists belonged to PKO and were not part of the web site.
There were no costs involved. Thanks to PKO.
- 194/4-07 **15 Bills for Payment and Money Received**
CONFIRMED payment of cheques 3466 - 3469
AGREED payment of cheques 3470 – 3486 (1 abstention)
- 195/4-07 **16 Correspondence**
Civil Protection Officer CCC - Emergency planning for pandemic flu: burials
SCDC - Public consultations (as at March 2007) (previously circulated)
Care Network - Newsletter
Highways Agency - A14 Ellington to Fen Ditton preferred route
Barcham Tree specialists - Seminar on trees
- 196/4-07 **17 Dates of Next Meetings**
Planning - 23 April (before APM) APM - 23 April at MCC Council - 14 May
- The chairman completed the proceedings of Council by thanking everyone for working hard for the community over the past 4 years. It was a pleasure to be associated with individuals whose only purpose was to work for the good of the community.
A special thanks also to PKO and those not standing for re-election.
- The meeting ended at 10.25pm.

Chairman.....

Date.....