

**Minutes of the Meeting of Milton Parish Council held on Monday 5 January 2009 at 7.00pm in the Bowls Pavilion**

**Present:** JE Coston (chair) RH Chapman PS Badley AJ Campbell R Day M Ellwood RJ Farrington  
SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters  
Councillor M Williamson (part), a member of the public (part) and the clerk

**Public participation** - no members of the public were present.

1/1-09 **1 Alistair Frost CCC Highways** [Mins 11/12-08, 12/12-08 and 16/12-08 refer]

AF answered questions about:

- A10 footbridge – lighting, parapets, gritting and barriers.

There was no money for lighting. This could possibly be included in phase 2 of the Park & Ride scheme. Raising the parapets was not part of the scheme. The CCC would review its “Gritting Policy” in readiness for the winter of 2009-10. He suggested that Council contact Gareth Guest, bridge engineer, with the specific questions; to Mark Kemp to press for changes to the Gritting Policy and Ross Campbell-Bain, manager Park & Ride, for support to grit the bridge. The barriers at the Milton end were to be moved apart to improve disabled access.

- Gates at end of Butt Lane.

These were now secure.

- A10 verge.

This would be landscaped within a few weeks.

- Park & Ride.

Capacity was less than that of Cowley Road Park & Ride. Planning permission had been granted to increase the parking to 1100 on land to the rear. Extra funding would be needed in order to expand.

- CCTV on A14 bridge.

There had been various problems in getting this work done. He could not say when the work would be completed.

Representatives from the Highways Agency, CCC, SCDC, City Council, MPC and Sustrans had met that afternoon. AF had circulated a legal agreement at that meeting. It was hoped that by the next meeting of this group (9 February) that the various bodies would accept their responsibilities as per the Agreement.

- Cycle routes.

Work on barriers had been passed to contractors to do. There was no money to alter the Winship Road junction. As Cambridge is a “Cycle Demonstration City” AF suggested that MPC contact Mike Davies, the relevant officer. AF would also contact M Davies. There was no money left in the Park & Ride budget.

- A10 road surface - the A10 resurfacing was not part of the Park & Ride scheme. There was no money for additional road resurfacing. In addition there were “sub-road” weaknesses that needed to be addressed first.

- Verge by kebab van – concerns about ruts – not within AF’s remit.

- Warning signs for Park & Ride on A10 - AF would ask the “Safety Team” if the signs were adequate.

- Interchange traffic lights – he would ask the traffic signals team to check the phasing.

Thanks to AF for attending both meetings.

2/1-09 **2 Apologies for absence** - G Covell TA Drummond.

3/1-09 **3 Declarations of Interest – personal and/or prejudicial**

JEC – land update - personal – husband and son play cricket for Milton Cricket Club.

HMS – planning - personal – member of SCDC planning committee.

IFM - land update personal – chairman of colts football club; youth personal – son member of youth club.

RLEW – youth personal – grandson member of youth club.

4/1-09 **4 Minutes** - the minutes of the meeting of 1st December and the confidential minutes of 10 November and 1st December 2008 were approved and signed as a true record.

5/1-09 **13 County Councillor’s report**

Park & Ride - MW intended arranging a meeting with the manger of the Park & Ride, Stagecoach, MPC and Alistair Frost to discuss the Park & Ride.

CPALC – the “electronic” system used by CPALC seemed to be working well.

**5 Clerk's/Chairman’s report**

- 8/1-09 (8/12-08) Assistant clerk – interviews being held on 5 and 7 January.
- 9/1-09 100th birthdays – the chairman had presented flowers and a card on behalf of Council to Olive Parker, 100 on October 28 and May Richardson, 100 on December 3, both residents of Barnabas Court. Card thanking Council received.
- 10/1-09 Receipts – noted that Harveys had returned £270 – youth building sofas (min 35/9-08) and that CCC had granted £3000 towards the Community Care scheme (min 50/9-08).
- 11/1-09 Neighbourhood Watch – Executive Group Annual Conference at Hinchingsbrooke Performing Arts Centre Huntingdon Saturday 31 January 09.45 - 13.00 (lunch). All members of Neighbourhood watch invited. Notes of Histon Neighbourhood Panel held 14 October 2008 received.
- 12/1-09 Traffic Management Area Joint Committee  
**PARKING CONTROLS FOR HEAVY COMMERCIAL VEHICLES** The County Council was asked to take the lead with other authorities in tackling the problem of lorry parking adjacent the A14, whether in conjunction with the A14 improvement or by reopening the Night Owl parking area, which could take 200 vehicles. It was agreed to consider parking controls in Impington and other villages and work with other agencies to provide more appropriate places for parking.
- (11/11-08) **MINOR HIGHWAY IMPROVEMENTS** Scoring of bids from parish councils had resulted in plans for work at Litlington, Waterbeach, Hinxtton and Madingley in 2008/09. Bids for 13 traffic management and safety schemes in Barton, Melbourn, Girton, Orwell, Babraham, Shepreth, Croydon, Waterbeach and Bartlow were being considered for 2009/10.
- 13/1-09 SLCC meeting / CPALC – meeting of SLCC on 12 December:  
**1 CPALC:** Ian Dewar, County Executive Officer of CPALC gave an update.  
 To gain re-accreditation as a Quality Council MPC must “produce a Statement of Intent on training for both staff and members and at re-accreditation provide evidence that this has been acted upon.”  
 Other new tests: “Communication and Community Engagement” and “Promoting Local Democracy and Citizenship”. Council must work actively to support local democracy and citizenship in its local area.  
**2 SLCC:** The Human Resources Adviser SLCC also gave a presentation about the various Policies that Council should have in place.  
**AGREED to form an *ad hoc* committee (PSB, AJC and JEC) to review all Council’s Policies and Procedures, including Policies such as “Dignity at Work, Bullying, Lone Working” and “Recruitment and Complaints Procedures”. In addition this committee would formulate a Training Policy.**
- 14/1-09 (15/12-08) Parish Plan – Meeting scheduled for 11 December was now re-scheduled for Thursday 15 January 2009 at 7.30pm. PSB would be asking for funding at the February meeting towards the printing and distribution of the report.
- 15/1-09 **6 Planning - the minutes of the planning meeting held on 15 December 2008 were received and noted.**
- 16/1-09 (23/10-08) Helical – retirement village - Noted that Planning Officer was recommending the application for approval at the Planning Committee on 14th January. The Conservation Officer still had some concerns regarding the layout. S 106 not likely to be agreed till after 14th January.  
 RTS had noticed that the Officer’s report indicated that units planned adjacent to North Lodge were to be re-located to the east of the site.  
 The clerk would send an additional comment to SCDC: “ We note paragraph 5.13 (page 5) which states that “these units to the north of North Lodge have been positioned elsewhere within the site .....”  
 I understand that the Officer’s report paragraph 97 states that as a compromise these units could be sited outside the built area to the east. The Indicative Site Layout dated 26.11.08 does not show where these units could go.  
 We trust that our request for three football pitches will not be compromised by this amendment.  
 RTS would raise this issue at the Planning Meeting. **Action: RTS and the clerk**  
 Council had hoped to negotiate the S106 Agreement before the Planning Meeting. This would not now happen.

- Decisions received
- 17/1-09  
(21/12-08) Mr & Mrs W Gunn 313 The Rowans – first floor side and single storey rear extensions – **refused. Contrary to Policy DP/3 of the LDF – unacceptable adverse impact on neighbouring amenity – number 311 (by virtue of its siting, scale and height).**
- 18/1-09  
(22/12-08) Mr R Fairhurst 42 Fen Road – conversion of outbuilding to form annexe to main building - **approved.**  
East of England Plan 2008: **Policy SS1**  
South Cambs Local Development Framework Development Control Policies 2007: **DP/1, DP/2 & DP/3.**
- New application:
- 19/1-09 Received since publication of the agenda. S/2092/08 K.E.S. Contracts 12 Burling Walk – extension over garage. The chairman of planning and the clerk would consider whether to use delegated powers.
- 20/1-09 **7 Youth** – the minutes of the youth meeting held on 9 December 08 together with a positive youth club report were received.  
**AGREED to accept recommendation to convert the executive youth committee into a youth working group of the Council.**  
A meeting was scheduled for 7 January to discuss setting up a “Milton Action for Youth”. (See minute 38/12-08). This would be independent of the Parish Council.  
Noted that funding was available from “Awards for All” for Colts football.  
Invoice from CCC for Autumn term received. The clerk would confirm details from Paula Mayes before preparing the cheque. *Action: the clerk*  
Thanks to L Henderson for attending for this item.
- 21/1-09 **8 Community Care** – the minutes of the Community Care meeting held on 11 December 08 were received. Milton Charities had donated a £1000 towards the scheme.
- 22/1-09 **9 Maintenance** - the minutes of the Maintenance meeting held on 15 December 08 were received and noted.  
Signs - RHC had the signs (min 61/12-08 also 25/12-08) – still to be put in place.  
Tomkins Mead (min 63/12-08 also 25/12-08):  
**AGREED to ask Town & Country to quote for reducing one ash tree.**  
RD and RLEW would meet T&C on site.  
Christmas Lights – thanks to RHC, RJF and CFN for putting up and subsequently taking down the lights.
- 23/1-09 **10 Bid by the Environment Group for a micro hydro-electric scheme at Baits Bite Lock**  
HMS reported that the Group were investigating the possibility of a micro hydro-electric scheme. ACRE and the Cam Conservators supported the idea. It would not impact on the conservation area. Grants would be filtered through the Parish Council.
- 24/1-09 **11 Land update and proposal to bid for land for recreation use**  
**AGREED at 8.57pm [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business**  
- **to consider appointing a fundraiser** - not considered at this time  
The meeting re-opened at 8.59pm with all 13 members and the clerk present.
- 25/1-09 **12 MCC update** - AGM Wednesday 21 January. E Belcher (maintenance) had retired. His duties had been reassigned to other members of staff. A litter picker for the two recreation grounds had been appointed. The new manager had settled in well.
- 26/1-09 **14 District Councillors' reports**  
Ditch behind Goding Way – HMS and one resident had met with Mike Bowdell the new Environment Agency officer for our area. The ditch was causing problems for this particular resident. MB had not been able to contact Pat Matthews, SCDC. Another meeting may be convened to encourage residents to help clear the ditch.
- 27/1-09 **15 Bills for Payment and Money Received**  
**CONFIRMED** - payment of cheques 3868 – 3874 + direct debit  
**AGREED** - payment of cheques 3875 - 3883

28/1-09

**16 Correspondence**

- SCDC** - Invite to the Neighbourhood Watch Executive Group Annual Conference 31 January
- Housing Futures Newsletter
- ACRE** - Community Action magazine
- NHS** - In Touch (Newsletter) Issue 1
- Guided Busway** - Next Guided Busway Local Liaison Forum for the Oakington to Cambridge section - Thursday, 8 January 09 from 7 pm at the Meadows Community Centre.

29/1-09

**17 Dates of Next Meetings**

- Planning - 19 January 7.00pm
- Finance - 19 January 7.30pm
- Council - 02 February

30/1-09

**18 Items for February agenda** (to be received by Friday 23 January)

The meeting ended at 9.05pm.

Signed.....

Date.....