

**Minutes of the Meeting of Milton Parish Council held on Monday 7 January 2008 at 7.00pm in the Bowls Pavilion**

**Present:** JE Coston (chair) RH Chapman PS Badley AJ Campbell G Covell R Day TA Drummond  
M Ellwood RJ Farrington SC Humphreys B Jefferson IF May HM Smith RT Summerfield  
RLE Waters

The clerk, Councillor M Williamson, the Chairman of Youth Committee and Cambridge News

The chairman welcomed members and wished all a happy new year. The chairman reported that Harry Captain, Parish Councillor 1984-1986, and at various times Editor of the Village View, MCC member and president of the cricket club, had passed away.

**AGREED** to make a donation of £30 towards the Alzheimer's Society in memory of Harry.

1/1-08 **1 Stephen Clarke – Churchmanor Estates Co - community stadium on land South of Butt Lane between Milton and Impington**

Stephen Clarke did not attend but sent the following:

“The matter is being dealt with by Cambridge Horizons who have undertaken a strategic review of sports provision required in the Cambridgeshire sub-region until 2026, which is the subject of a detailed report. In the Cambridgeshire sub-region the priorities identified by the report were a community football stadium, an ice rink, a multi-lane rowing facility and a 50m swimming pool. In addition, other areas for specialist sports facilities were also identified.

A community football facility may or may not form part of a larger sports village for the Cambridge sub-region and the precise location of such a facility will be governed by a range of factors. Obvious locations for such a facility would include Northstowe, the Marshalls Airfield site and areas to the north and south of Cambridge.

For further information on the process that Cambridge Horizons are engaged in I would suggest that you contact the Chief Executive at Cambridge Horizons. Until further work strategic evaluation has been completed by Cambridge Horizons I am afraid there is very little that I can add.”

2/1-08 **2 Public Participation – none.**

3/1-08 **3 Apologies for absence – none.**

4/1-08 **4 Declarations of Interest – personal and/or prejudicial**

HMS personal item 7 – member of SCDC Planning Committee; IFM personal item 11 – son member of Milton Youth Club; RLEW personal item 11- grandson member of Milton Youth Club.

5/1-08 **5 Minutes -** the minutes of the meeting of 3 December 2007 were approved and signed as a true record.

**6 Clerk's / Chairman's report**

6/1-08 Citi 2 route - a resident had requested a bus stop in Ely Road (travelling north) as some drivers stop and some do not to allow passengers off – as a result the passengers are taken along the A10 and back to the Waggon & Horses before they can get off.

The clerk explained Council's previous stance on this and wrote again to Stagecoach suggesting the bus turns left by the village sign, uses the route by the Waggon & Horses, turns right at the College of West Anglia and back to the A10 via the Ely Road. Council made this suggestion months ago.

Reply from Stagecoach “Having looked into your suggested new route we would have no objections in proceeding with this. As the change of route will need to be registered with the Traffic Commissioners and publicity changed accordingly may I suggest that this alteration is incorporated into the next changes made on our citi network?”

The clerk would ask for the timescale. **Action: the clerk**

7/1-08 CCTV Foot / cycle bridge – Alistair Frost reported that he had decided to ask the framework contractor  
(505/12-07) building the P&R site to finish the work alongside the CCTV work / street lighting at the P&R site.

8/1-08 Urban Retirement Village - next public exhibition changed from 14<sup>th</sup> February to 19<sup>th</sup> February 3pm to 8pm.  
(507/12-07)

9/1-08 Trees – SCDC Complaints Procedure - noted that SCDC had not adhered to their complaints procedure.  
(508/12-07) The next stage:

“Stage Three

If you are still dissatisfied with the outcome then you can complain directly to the Local Government Ombudsman. The Local Government Ombudsman investigates complaints made regarding the injustice that arises after poor administration by local authorities.”

Greg Harlock, Chief Executive SCDC, in reply to the clerk's letter dated 18 December 2007 (min 543/12-07 Maintenance refers) confirmed that Mr Steve Hampson, Executive Director would send a reply.

**AGREED** that the clerk point out to Greg Harlock the urgency of this matter. The chairman and clerk were given authority to contact the Ombudsman if no reply to the original complaint were received within 10 days.

**Action: the clerk**

- 10/1-08 (19/12-07) Community Care – CCC had awarded the scheme a £2680 grant. Thanks to the clerk for his hard work.
- 11/1-08 (517/12-07) Parish Plan – comments about the draft questionnaire needed as soon as possible. The Group were receiving responses from organisations. Letters would be sent out to stakeholders ie Police, Doctors etc.
- 12/1-08 (520/12-07) Boundary Fence – noted that Mencap had now put up a fence within their boundary to prevent “trespass”. Council’s surveyor’s report to be kept on file for future reference. No further action necessary.
- 13/1-08 (523/12-07) Tomkins Mead - JEC, RD, ME and RLEW had met with Mick Woolhouse CSL on 6 December 2007. Noted that M Woolhouse had a 6 month contract – with a possibility of extension. Different landowners of Country Park were causing CSL complications with regard to a single lease. M Woolhouse expected hand over to be completed between February and April 2008. There would be a covenant to ensure activities at the Park would be consistent with activities at a country park. CSL were applying for grant aid from the lottery – to extend and refurbish the visitors centre as CSL wanted to create a function room. Any changes to the visitors centre would be sympathetically done. CSL would consult with MPC before carrying out tree work at Tomkins Mead. CSL had no background in ecology and would take advice about ecological issues. **AGREED** to send a letter of agreement for CSL to manage Tomkins Mead along same lines as with SCDC. Details to be discussed with CSL. Retention of ownership by MPC to be safeguarded. MPC would want the facility to withdraw from the agreement. *Action: the clerk*
- 14/1-08 Rowing Lake – M Woolhouse would let MPC know how much per acre they were to pay CCC for their land – but it was not yet a “done deal”. Planning conditions, S106 agreement still to be finalised. M Woolhouse expected work to start within 18 months and the project to be completed by 2011. It was still not fully funded but would need to be within 18 months – the start of the construction process.
- 15/1-08 (525/12-07) Request for funding – Archaeology – a letter from Derek Booth, Milton’s Archaeological Warden was received and circulated: He pointed out “...that the funding of projects initiated by parish archaeological wardens as non-profit making, voluntary exercises, has not been resolved as to who pays towards professional support: is it the County Council, the Parish Council or who? I will be seeking further information on this from the Heritage section at Shire Hall.”
- 16/1-08 Agendas on Web site – the agenda papers were sent out 3 clear days before a meeting at which point these become public documents. As from January 2008, therefore, the clerk intended to publish all these documents on the website, excluding confidential reports etc, 3 clear days before the meeting.

## 7 Planning

### Decisions received:

- 17/1-08 (497/11-07) Mr & Mrs Carpenter 7 Landbeach Road - conservatory – **approved**.
- 18/1-08 (512/12-07) A De Simone 25 Butt Lane - 2 storey side and single storey rear extension and front bay – **approved** [including amendment to show sloping roof].  
**No further windows, doors or openings to be inserted in side elevation.**

Following Policies apply to both decisions:

Cambridgeshire and Peterborough Structure Plan 2003:

### **P1/3 (Sustainable Design in Built Development)**

South Cambs Local Development Framework Development Control Policies 2007:

### **DP/1 (Sustainable Development); DP/2 (Design of New Development);**

### **DP/3 (Development Criteria).**

### New applications:

- 19/1-08 (418/10-07) S/1653/07 Mr W Webb Southgate Farm Chesterton Fen Road – use of land for 26 mobile home pitches for gypsies amendments: number of units reduced to 26 pitches; visibility splays provided; turning head included; landscaped areas provided for open spaces. **No recommendation – no additional comments.** (Delegated)
- 20/1-08 S/2266/07 Mr J Lindsay 17A High Street - single storey rear extension - **no recommendation.** (Delegated)

- 21/1-08 **8 Minibus** – the minutes of the Minibus committee meeting held on 17 December were received.

**AGREED** to accept recommendations that:

- 1 the general tariffs remain the same as in 2007 (see minute 575/06); to be reviewed throughout the year and consideration given to increase the tariffs if fuel prices continue to rise;
- 2 the scouts 'special arrangement' to remain unchanged at standard tariff except that in the case of marquee bookings, the minimum tariff being £8.00 per marquee booking; and
- 3 the Bowls Club 'special arrangement' be removed and that the club pay standard rates.

22/1-08 **9 Maintenance** - the minutes of the Maintenance committee meeting held on 17 December were received. Traveller's Funeral – the clerk would write to thank the family of the late Sam Smith for clearing away the many floral tributes and leaving the cemetery in a tidy state. **Action: the clerk**  
Grass cutting and general maintenance contract - the contract price quoted by Buchans had increased as additional work had been included. The clerk reported that CCC would increase the Agency grant by £250 so that various paths could be kept free from overhanging shrubs.  
**AGREED** to accept the quotation from Buchans Landscapes for the contract for 2008-09 [min 544/12-07].

Buchans had been unable to meet RHC before the Council meeting. He and RLEW were due to meet them on Tuesday 8 January to resolve outstanding issues:

- A monthly record of work done to be supplied upon receipt of which the clerk would authorise payment.
- A record of chemicals used.

Cemetery – a resident had complained that part of the pathway in the “old” part of the cemetery was rutted. RHC and RLEW had inspected it and felt that it was not serious at present. The maintenance committee would monitor.

23/1-08 **10 MCC update**  
 (522/12-07) Youth building - update  
 One of the youth building workers by mutual agreement had ceased to work for MCC.  
 A letter of confirmation had been sent by Chairmen of MPC and MCC. RJF thanked the chairman and clerk for dealing with this. An applicant was interested in the post on a temporary basis. MCC to send out application form – RJF and manager MCC to interview (with assistance from JEC if necessary).

RJF had asked that “in view of developments over the past few weeks (he) would like to defer the handover of the Youth building until after the MCC Management Committee meeting next month” and hoped that MPC and MCC could work closely together to resolve outstanding issues.

As no proposal was made minute 522/12-07 remained in place (Standing Order 32 refers).

Rates – refund of £331.18 received from SCDC – rates January to March 2008.

Insurance – the clerk reported that the building was still insured in MPC's name and that MCC would need to insure the building and confirm it with the clerk before cancelling Council's Policy with Cornhill. The clerk to ask MCC to insure the building immediately. **Action: the clerk**

Door – **AGREED** (13 votes in favour 1 abstention)

that MCC change the front door so that it can be self-locking (as MCC front door).

The clerk to ask MCC to proceed. **Action: the clerk**

**AGREED** that an *ad hoc* working group meet as soon as possible to resolve outstanding issues – RJF, JEC, HMS, manager MCC and clerk – and that AJC, who volunteered to be part of this group be included. (10 votes in favour 4 abstentions).

Martyn Pollard, heating engineer had installed the Heatrae Sadia relay box. HMS pointed out that there were still 2 valves to be removed. The clerk would ask Ian Kendall to check. **Action: the clerk**

24/1-08 **11 Youth**  
 (525/12-07) The chairman of MPC and clerk had met with Paula Mayes. The following issues were addressed:  
Attendance figures: the senior club average attendance 20; the junior club average 11 (attendances were starting to improve). Village View to publicise the club in February.  
Staff:  
Funding and resources:  
Service Level Agreement (SLA).

The youth budget to date was circulated.

It was **AGREED to**

- (a) fund the junior youth club (Tuesday evenings) for 2007-08 at a cost of £2,352 - [12 votes in favour 2 abstentions];
- (b) defer allocation of funding of £3,972 for 2008-09 to Finance Committee meeting of 21 January; [13 votes in favour and 1 abstention]; and
- (c) approve the SLA subject to (b) above being approved by the Finance Committee.

The Chairman and the clerk were due to meet Jackson, the youth club leader.

25/1-08 **12 Crime**

(509/12-07) Neighbourhood Watch in Milton appeared to be at a low ebb at present. During the 1990's there were 20 active Neighbourhood Watch schemes operating in the Village. RLEW hoped to receive an update on how many schemes are running at the moment.

It was understood that PCSO Scott Evans would be trained to try to encourage wider participation in Neighbourhood Watch.

- Should this be a subject for the Parish Plan questionnaire?
- Should the Neighbourhood Watch be more actively promoted by the Parish Council?
- An article in the Village view would be appropriate.

Crime statistics for 2007: 361 crimes, a third of which related to motor vehicles and pedal cycles.

The next meeting of the Histon Panel was scheduled for the 15<sup>th</sup> January 2008 in the Drama Studio at Cottenham Village College with a 7pm opening and a 7.30pm prompt start, to be chaired by John Fuller, Community Engagement Manager for the Division and Paul Ormerod the Sector Commander for South Cambs.

Ideal meeting for questions about Neighbourhood Watch?

26/1-08 **13 Land update**

(526/1-08) A reply from Philip Raiswell, Sport England had been received and circulated.

"Where playing fields are lost to development, Sport England's policy is to seek replacement pitches which are equivalent or better than those lost in terms of quantity, quality, accessibility and management arrangements."

Sport England were pleased to see that Milton Parish Council were still seeking to progress the purchase of additional land for junior football pitches, especially given the evidence to suggest that this sector of football has grown considerably within the village in recent years.

**AGREED** to ask Mr Raiswell to contact Cambridgeshire County Council regarding land valuation.

**Action: the clerk**

With regard to compulsory purchase Mr Raiswell advised Council to take further legal advice because of possible significant costs incurred in preparing a case, fighting a Public Inquiry, and paying compensation if successful.

27/1-08 **14 County Councillor's report**

Neighbourhood Watch at Landbeach also in the doldrums. Waterbeach had a flourishing scheme - [run by Jane Williamson].

CCC meeting to approve appointment of Chief Executive scheduled for the present week.

Thanks to MW for pursuing provision of CCTV on Jane Coston bridge.

28/1-08 **15 District Councillors' reports**

HMS attended extra days of Mereham Inquiry. Transport consultants reported that the Jane Coston bridge was likely to be closed for 9 months and that they would have to make arrangements for pedestrians and cyclists to cross the A10/A14 interchange, if the transport proposals were to go ahead. Applicants had fully accepted that they would need to re-build the A10 foot bridge.

Climate change – HMS had attended a meeting for parishes.

Christmas waste collection – concerns that the collection programme caused difficulties.

Northstowe – application for development had been submitted.

29/1-08 **16 Bills for Payment and Money Received**

**CONFIRMED** payment of cheques 3658 – 3661

**AGREED** payment of cheques 3662 – 3675 (1 abstention)

[Note that following the meeting the clerk cancelled cheque 3673 to JEC - Chair's Allowance and wrote out another cheque 3675 - £30 to the Alzheimer's Society – under Chairman's Allowance].

30/1-08

**17 Correspondence**

- CCC** - Educational Provision for Northstowe – consultation document
- Notes from the November Guided Busway Histon to Cambridge Local Liaison Forum.
- Park & Ride – briefing note
- Parish Paths Partnership 2008/09
- Congestion charge – evening briefing 30 January
- Budget 2008/09 consultation meeting 8 January
- Transport Innovation Fund - transport improvements designed to tackle congestion and climate change.  
 From 13th November 2007 to 13th February 2008, a series of 23 road shows are set to tour Cambridgeshire giving residents a chance to have their say on a £500 million vision to revolutionise transport in Cambridgeshire. Cambridgeshire County Council wants people’s views on a substantial package of transport improvements designed to tackle congestion and climate change.  
 See web for details: [www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk)
- CPALC** - Agenda of Assembly meeting at Impington Sports and Recreation Facility on Saturday 19 January 2008 commencing at 9-30am
- AGM Saturday 2 February 2008 at Bluntisham Village Hall
- WREN** - Community groups across Cambridgeshire are being urged to enter their projects into this year’s WRG Communities Challenge. See [www.wren.org.uk](http://www.wren.org.uk)

**18 Dates of Next Meetings**

- Planning & Finance - 21 January**
- Council - 4 February**

The meeting ended at 9.00pm

Signed.....

Date.....