

Minutes of the Meeting of Milton Parish Council held on Monday 7 April 2008 at 7.00pm in the Bowls Pavilion

Present: JE Coston (chair) RH Chapman AJ Campbell G Covell R Day TA Drummond M Ellwood
 RJ Farrington SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters
 Councillor M Williamson (part) and the clerk

1/4-08 **1 Keith Fauch CCC Supervisor Highways**

The chairman welcomed Keith whose appointment was now permanent (min 511/12-07).

He gave an overview of his responsibilities:

repairing potholes; resurfacing and surface-dressing roads; footway repairs and resurfacing kerbing, path edging; winter maintenance programme to keep the roads free of ice and snow in the winter months; drainage, currently this is the major area of work for supervisors -including more and more ditching; vegetation - siding out, overhanging trees: encroaching bushes; investigation of insurance claims; approving licenses for skips and scaffolding; approving vehicle crossovers - on classified roads planning permission must also be sought; fencing and guardrails and safety barriers (crash barriers); on-call emergency telephone; routine maintenance including: verge cutting, gully clearing, sign cleaning and replacement, road marking maintenance, grip cutting and refresh, weed killing.

KF not responsible for: mud on road - this should be reported to the Police in the first instance; road sweeping - SCDC has a programme of sweeping that can be viewed on their website; street name signs- again the responsibility of SCDC; walls surrounding SCDC car parks and amenity land.

Budget constraints prevent KF from being able to repair everything brought to his attention.

KF reported that the A10 would be resurfaced from Butt Lane to the northern junction with the slip road in May and June.

He would replace damaged / missing posts outside industrial estate Cambridge Road. CCC would not take enforcement action against Transco about holes left in the path and carriageway.

KF was aware of drainage problems outside 4 Butt Lane and intended putting in a gully there.

He had agreed to remove "Hump 45 yards" sign from Church Lane [humps have been removed] and replace "No Through Road" sign outside Jolly Brewers with a new one.

a) to consider any major projects to be submitted to the CCC bidding process

Fen Road leads to nowhere – unlikely to be considered favourably by CCC. KF intended putting up a "Not suitable for Vehicles" sign near 76 Fen Road. Coles Road – road and footpaths in a poor state of repair.

b) to consider any bids for minor repairs and resurfacing

Noted that each village has on average £7000 to spend on highways repairs. A crew costs £900 a day.

Members would cycle / walk the village and feedback to KF any requests for **a)** and / or **b)** above.

Thanks to KF for attending.

2/4-08 **2 Public Participation – none.**

3/4-08 **3 Apologies for absence - PS Badley.**

4/4-08 **4 Declarations of Interest – personal and/or prejudicial**

HMS – planning personal - member of SCDC Planning Committee. IFM Tomkins Mead (min 12/4-08) personal – son fishes at Country Park; RLEW Tomkins Mead (min 12/4-08) personal – grandson fishes at Country Park. RHC maintenance at bus shelter (min 33/4-08) – prejudicial.

5/4-08 **5 Minutes – the minutes of the meeting of 3 March 2008 were approved and signed as a true record.**

6 Clerk's/Chairman's report

6/4-08 Auditor – confirmation received that Moore Stephens had been appointed auditor to 2011-12.

(166/4-07)

7/4-08 Community stadium – no response from Cambridge Horizons.

(1/1-08)

8/4-08 Citi 2 route – no further information. The clerk would write to Stagecoach again. **Action: the clerk**

(6/1-08)

9/4-08 CCTV Foot /cycle bridge – no further information but A Frost had agreed to attend APM.

(7/1-08)

10/4-08 SCDC inspection - corporate governance inspection of South Cambridgeshire District Council by the Audit Commission received. [See District Councillors' report below].

(17/2-08)

- 11/4-08 Parish Plan – Parish Plan questionnaires had been delivered and approximately 55% returned to date.
(11/3-08) Many comments about traffic- the roundabout – feeling trapped in the village a peak times etc!! – also noise and ‘rat running’.
- 12/4-08 Country Park – (taken from News Release 20 March 08):
(13/3-08) Transfer marks new era for Milton Country Park
“Milton Country Park is set to enter into a new era at the end of this month as South Cambridgeshire District Council (SCDC) hands over management of the park to Cambridge Sport Lakes Trust (CSLT).
All of the legal requirements are in place for the transfer of the park on 31 March and a public handover celebration will take place later in the year.”
The chairman and M Woolhouse of CSLT had signed the Agreement management of Tomkins Mead. At the request of CSLT the clerk included “MPC will provide Public Liability insurance”.
Noted that lottery bid to improve the visitor centre failed.
- 13/4-08 Youth Building – the building had been signed off. Final payments now due.
(17/3-08)
- 14/4-08 Road signs – MW had arranged a meeting with David Lines for 17th April.
(19/3-08)
- 15/4-08 Landfill Liaison – meeting scheduled for Wednesday 9th April 5pm.
(23/3-08)
- 16/4-08 Annual Parish Meeting – Alistair Frost would attend to report on Park & Ride. Time of meeting 7.30pm.
(34/3-08)
- 17/4-08 CPALC and SCDC Liaison Meeting – The chairman and clerk attended a meeting on 6 March. Gareth Jones talked about Planning Gain Supplement. The Local Area Agreement (LAA) and Local Strategic Partnership (LSP) were on the agenda. The LSP consists of such bodies as the Fire, Police and Health Authorities. Refuse collections for next Christmas were “in hand”. Kerbside plastic recycling would start in October. Most of the plastic recycling banks would be removed from villages.
90% of planning applications were decided by officers and 10% by chairman’s delegation or by Committee.
This forum agreed to hold regular planning meetings.
- 18/4-08 Photocopier - Copy IT intended to finish the Service Agreement at the end of April as the machine was nearly 9 years old. Copy IT would support the machine on a ‘time and material’ basis.
- 19/4-08 Standards Committee – nominations needed to fill the Parish Council vacancy on SCDC Standards Committee.
- 20/4-08 Register of Interests 2008/09 Financial Year – members were reminded to update the register within 28 days of any change to interests.
- 21/4-08 Sewage Works – the clerk had been reporting the recent problems with smells from the sewage works. In response AWA wrote:
“Unfortunately, we have been experiencing operational difficulties at the pumping station which we are working to resolve. All the odour control units are fully operational and are performing as required. The issue we have is with the wet weather. The bad weather has meant that the storm lagoon has been in operation and is in the process of drying out.
I understand the problem has now been resolved.”
AGREED to ask AWA to re-instate the liaison meetings (cc EHO). **Action: the clerk**
- 22/4-08 **15 County Councillor’s report** (taken early)
Waste Water Treatment Works – relocation unlikely to take place (min 21/3-08 refers).
Road signs - Meeting with David Lines 17 April (min 14/4-08)
A14/A10 interchange – traffic survey had not yet taken place (min 30/7/06 & 27/8/07 both refer). The clerk and MW would follow this up with Mark Kemp CCC. There was a feeling that traffic flows had become worse.
Action: the clerk and MW

7 Planning

23/4-08
(408/10-07) Appeal by S Duncan Wildfowl Cottage against refusal of pp for alteration and refurbishment of existing building, single storey extension (porch and extension with attached garden wall) to be heard on 23 April at Cambourne.

Decisions received:

24/4-08
(28/3-08) Dr C Charlton 9 Cambridge Road – conversion of dwelling to three dwellings including extension and erection of annexe - **approved**. Conditions – provision of 2m x 2m pedestrian visibility splay; provision of open space in accordance with Policy SF/10 of the LDF 2007; car parking spaces for four cars so that they can enter and leave the site in forward gear; details of external materials to be approved; hard and soft landscaping scheme to be approved; planting of trees, seeding to be carried out in first year and replacements made within 5 years if necessary.

Policies: Cambridgeshire and Peterborough Structure Plan 2003: **P1/3 (Sustainable Design in Built Development)**;
LDF 2007: **DP/1/2/3/7 HG/2/3 SF/10/11 and TR/2.**

25/4-08
(21/2-08) Barry Jefferson The Phoenix Trust (Milton) Ltd Unit 8 Trading Estate Cambridge Road – shed (retrospective application) - **approved**.

Following Policies apply:

Cambridgeshire and Peterborough Structure Plan 2003:

P1/3 (Sustainable Design in Built Development)

South Cambs Local Development Framework Development Control Policies 2007:

DP/1 (Sustainable Development); DP/2 (Design of New Development);

DP/3 (Development Criteria); DP/4 (Infrastructure and New Developments).

26/4-08
(37/2-08) MJ Summerfield 264 The Rowans – extensions – **approved**. **External materials to be identical to those used for existing building. Policies P1/3 DP/1 DP/2 and DP/3.**

New applications:

27/4-08
(38/2-08) S/0172/08 S Sathiamoorthy Unit 30 Cave Industrial Estate Chesterton Fen Road – change of use to car repairs and MOT centre – amendment -addition of area opposite Unit 30 for car parking - **no recommendation** (delegated).

28/4-08 S/0467/08 Mrs J Haslop 25 David Bull Way – conservatory – **no recommendation**.

29/4-08 C/1140/072 Tamzin Sale removal of two conifers at rear of 11 Fen Road (Conservation area) – **approve and trust that applicant is sympathetic to wildlife especially during bird nesting season** [delegated]

30/4-08 S/0494/08 World of Computers 133 Cambridge Road -2 illuminated signs and 1 perspex sign – **no recommendation**.

31/4-08 C/11/17/72/03 PI Shurlock Milton Hall Various tree works – tree warden and the clerk to send response.
Action: RHC & the clerk

32/4-08 S/0051/08/CW Waste Recycling Group Ltd – variation of Condition 3 of pp S/0289/91 to extend the time for reinstatement of the site to a condition suitable for the resumption of agricultural use to 31 December 2020.
MW was happy to make representations on behalf of MPC.

AGREED to convene a Planning meeting on 21 April to discuss. More details would be available at Landfill Liaison meeting on 9 April.

33/4-08 **8 Maintenance** – the minutes of the maintenance committee meeting held on 17 March were received and noted. RHC had not yet been able to meet the family of the late Sam Smith (min 43/3-08).

The clerk had received a request from a Histon resident to take up an allotment at Milton – request denied.

The City Services inspection had recently condemned the wooden houses as unsafe. RHC would remove the houses upon receipt of a written report.

AGREED to confirm clerk's actions:

- **acceptance of Sam Bowden's (Countryside Services) quotation of £400 to install the new bin and to complete the hard standing area up to the bus shelter;** [noted that a resident had written thanking Council but also commenting how the layout could be improved. The clerk would thank him for his comments and for taking an interest]. **Action: the clerk**
- **offer of the "Licence to Graze" to this applicant subject to references.** (References had been received). and to note Week of Action Initiative min 46/3-08 [see District councillors' report below].

A resident from The Sycamores had written thanking Council for reducing laurels overhanging her garden from Council's land.

- 34/4-08 **9 Community Care** – the minutes of the Community Care meeting held on 20 March were received and noted:
- meeting with Dr Steward not yet arranged; noted that there were now 32 clients. It was suggested that the clerk ask Dr Steward to write to Milton Charities. The scheme was very successful and Milton was fortunate in having TE as warden.
 - suggestion that the charges be increased to £5 per household [£3 for those not receiving the allowance];
 - Tesco had offered a phone for the relief warden. The clerk reported that he had collected the phone.
- AGREED to accept recommendation:**
that Council offer L Harding, relief warden, 5 hours per week starting 1st April. (Noted that LH was covering the warden's duties for two weeks while the warden was on holiday).
 Grant of £900 received from SCDC.
Request from Barnabas Court (min 52/3-08) - RLEW reported that MCC had cut down four (sorbus) trees adjacent Barnabas Court in 2007. The remaining eucalyptus tree was in the grounds of Barnabas Court and not on MCC land. He would discuss with Debbie Driver, manager of Barnabas Court.
- 35/4-08 **10 Poplar tree Coles Road – to consider possible financial support for SCDC**
 (45/3-08) Estimates from SCDC for undertaking pollarding and bracing the poplar tree: “£800 + VAT though may increase if a mobile platform has to be used up to £930 +VAT. Thereafter five yearly re-pollarding would cost about £300 +VAT.”
- AGREED** 9 votes in favour, 2 against and 3 abstentions
to allow SCDC to remove the tree and replace with one of an appropriate species.
 [The clerk would ask if MPC could help select the replacement]. *Action: the clerk*
- Noted that this tree was planted in 1984 and was considerably younger than the Turkey Oak scheduled to be felled adjacent Knights Way.
- 36/4-08 **11 Proposal to purchase lap-top computer and data projector**
AGREED to purchase a laptop computer from World of Computers and a data projector.
- 37/4-08 **12 Land update**
 (10/3-08) Land Group had met with Gary Saunders. Another meeting would be arranged. Iwan Jones URV also wished to meet. HMS and RTS as district councillors to attend these meetings.
- 38/4-08 **13 MCC update and Joint Meeting date**
 Building programme was moving forward slowly. The structural engineer needed to do a survey. MCC were obliged to appoint a Health & Safety consultant.
 The 5-a-side court had been resurfaced. The court would be equipped also for netball use. IFM reported that the resurfacing would have been eligible for a grant of up to £6,000 from the Football Association.
 Agreed to hold the Joint meeting between MCC and MPC on Wednesday 14 May at 8.30pm after the MCC committee meeting.
- 39/4-08 **14 Northstowe – Council's response as part of the Joint Action Group (JAG)**
 ME reported that SCDC were due to hold a meeting with JAG to discuss the various responses.
AGREED the following resolution:
Milton Parish Council supports wholeheartedly the work of the Joint Action Group of Parish Councils and would endorse the submissions made by its individual Parish Council members.
 Thanks to ME for reading all the JAG reports.

40/4-08

16 District Councillors' reports

Bus passes – it was anticipated that all residents should receive their bus passes by Wednesday 9 April.

Sport Lakes – draft S106 Agreement was still being discussed. HMS and RTS would ask for a meeting, to include representatives from Waterbeach Parish Council. Councils have the right to comment on the S106 before it is signed. **Action: HMS and RTS**

Corporate Governance Inspection – progress was being made - one area of concern being lack of effective communication with residents and Parish Councils. The CPLALC / SCDC liaison meetings reported above (min 17/4-08) was one attempt to put this right.

Guided bus - Milton Road junction works were due to start mid April. The contractors hoped to keep two way traffic on Milton Road as much as possible.

Litter from Tesco – the clerk would write to Tesco asking that the litter blowing from their site be picked up. SCDC to be asked to keep recycling centre tidy. **Action: the clerk**

Electoral Arrangements Committee – meeting on Wednesday 16 April 2008 at 6.30 pm in the Swansley Room at South Cambridgeshire Hall. HMS and RTS would attend. The chairman hoped to attend to put forward Council's recommendations that Chesterton Fen should be part of Cambridge City and the boundary between Cambridge City and Milton should be the A14.

Field by A14 – HMS had written to David Atkinson CCC about the state of this field. The clerk would write in support and express disappointment that previous complains had not been taken seriously. **Action: the clerk**

Week of action – thanks to those who helped litter pick. Rubbish was picked up from the bund, The Sycamores recreation ground, Fen Road and along Ely Road. The graffiti team removed graffiti but was not able to remove it from the Tesco wall. (Min 46/3-08 refers).

Bene't Garage – HMS was liaising about problems of car parking on land in front of Bene't Garage.

Tetra Pack – recycling centres now at Sainsbury Coldhams Lane and Tesco Newmarket Road.

Plastic kerbside recycling – this was in the SCDC budget (see min 17/4-08 above).

41/4-08

17 Bills for Payment and Money Received

The clerk presented an overview of all payments made from the minibus account – including cheques 35-40

CONFIRMED payment of cheques 3711-3713

AGREED payment of cheques 3714-3738 (one abstention – RHC).

42/4-08

18 Correspondence

- Atkins** - A14 Ellington to Fen Ditton asking if the Parish Council would like to have members of our team attend a meeting to provide a individual update on scheme progress and take any opinions and views that may be expressed by the Council.
- CCC** - Northstowe Area Footpath and Cycleway Network Project – a celebration event at Rampton Village Hall Tuesday 15 April 6pm – 8pm.
- Integrated Plan 2008
- Post Office closures (copy emailed)
- The Standards Board for England** - Town and Parish Newsletter
- ACRE** - 'Making a Difference in Cambridgeshire and Peterborough' brochure
- Community Life Awards 2008
- JAG** - Notes of a meeting with CCC officers at Shire hall before Christmas and copy of the presentation on Minerals & Waste
- NATS** - information about proposed changes to airspace called 'Terminal Control North'.
AGREED
to object to air space being expanded to an area over Milton. **Action: the clerk**
- CPALC** - Local Councils Liaison Committee meeting – Thursday 17th April
- Chairman's Professional development Stages I and II
- Regional Spatial Strategy draft policy on planning for gypsy and traveller accommodation in the East of England - consultation period ends 16 May
- SCDC** - Future of Council Housing in South Cambridgeshire – newsletter.

19 Dates of Next Meetings

- Planning** - **21 April**
- Annual Parish Meeting** - **28 April 7.30pm [Note time]**
- Youth** - **29 April (re-arranged from 14 April) 6pm**
- Community Care** - **30 April 11am**
- Council** - **12 May (Annual Parish Council Meeting)**
- Joint meeting with MCC** - **14 May 8.30pm**
- Disability working group** - **HMS to co-ordinate**

The meeting ended at 9.45pm

Signed.....

Date.....