

MILTON PARISH COUNCIL

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1st February 2012

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on Monday 06 February 2012 at 7.30pm

AGENDA

- 1 Apologies for absence
- 2 Declarations of Interest – personal and/or prejudicial
- 3 To approve the minutes of the meeting of 09 January 2012 (pages 3-5)
- 4 Overview of Progress at Milton Country Park – M Woolhouse, Cambridge Sport Lakes Trust (attached blue)
- 5 Public Participation – members of the public are invited to speak
- 6 Casual vacancy – to consider co-option of Gary Heaney (page 6)
- 7 Clerk's report (page 6)
IVC Academy Status; Donation; A10 Speed Limit Review; Golf Course update;
Housing strategy; Localism Bill; CWA litter
- 8 Planning (page 7) – to receive the minutes of the meeting held on 23 January 2012
Decisions received:

S/1524/11 Dr A Miege 31 Willow Crescent – amendments to rear dormer windows linking them with external cladding (7/11-11) – **accepted. The amendments are sufficiently minor not to require a further planning application.**

New applications:

S/0102/12 Mr James Hammond 53 Cambridge Road - dwelling

Any other urgent applications (at chairman's discretion)

- 9 Finance (pages 8-9) – to receive the minutes of the Finance & Administration meeting held on 23 January, to**
- **consider a grant of £500 to the cricket club (to pay towards 3rd team playing home away games outside the village) (F&A13/1-12)**
and to accept recommendations that Council:
 - **approve the grant to MCC of £32,000 (F&A10/1-12)**
 - **approve the budget forecast for 2012/13 (F&A13/1-12) (spreadsheet attached)**
 - **precept for £125,000 for 2012/13 (F&A14/1-12)**
- 10 Community Care – to receive the minutes of the Community Care meeting held on 26 January (pages 9-11) and to note and confirm that the following Policies were reviewed and adopted:**
Aims of the Scheme
CRB Policy
Protection of Vulnerable Adults Policy (attached green)
- 11 Staffing – to receive report from the Staffing Committee and to approve appointment of new clerk as from 1st May 2012 (page 11)**
- 12 MCC report (page 11)**
- 13 County Councillor’s report (page 11-12)**
- 14 District Councillors’ reports (page 12-13)**
- 15 Land Group update (page 13-14)**
- 16 New Fitness Equipment (page 14)**
- 17 Bills for Payment and Money Received (to be circulated)**
- 18 Correspondence (inc urgent correspondence not on the agenda) (page 14)**
- 19 Dates of Next Meetings – Planning 20 February, Council 5 March**
- 20 Items and Reports for March agenda (to be received by Friday 24 February)**

Jim Daniels

Jim Daniels
Clerk



The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office

3 Minutes of the Meeting of Milton Parish Council held on Monday 09 January 2012 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) DJ Chamberlin JE Coston TA Drummond M Ellwood RJ Farrington M Hersom IF May J Mowatt MC Perkins I Tyes A Winnington
The clerk, assistant clerk and two members of the public.

The chairman welcomed all and wished everyone a happy new year.

- 1 Apologies for absence** – AJ Campbell HM Smith.
- 2 Declarations of Interest – personal and/or prejudicial** – TAD agenda 9 (personal) - member of Colts Football Club.
- 3 Minutes** - the minutes of the meeting of 05 December 2011 were approved and signed as a true record.
- 4 Public Participation – members of the public are invited to speak** – no member wished to speak.
- 5 Clerk's report**
Golf course (16/11-11) noted that bulldozers were on site. CCC position re compliance had not changed.

Street lighting (6/11-11) - all maintenance responsibility for footway lighting, including day-to-day maintenance, renewals and replacements, had now been transferred to South Cambridgeshire District Council (SCDC). Parish Councils would no longer have any maintenance responsibility for these lights or bear any maintenance costs. Regardless of ownership (SCDC or CCC), all reports of faulty lights can be reported on one free phone number: **0800 7838 247**. Emergency faults likely to cause an immediate risk to life or limb should be reported to the police, in extreme emergencies, by dialling 999.

Queen Elizabeth II Fields (6/12-11) – the Asst Clerk had done some more investigating into this. The added protection would NOT guard against compulsory purchase orders. There was a possible Stamp Duty to pay. There was also an issue about charitable trust status. It would be possible to designate only part of the Sycamores site rather than the entire site, but the specific parcel would have to be specified at the time of nomination. Of note, Fields in Trust has the ability to approve (through the consent mechanism in the deed) any disposal of the site or erection of structures on it, although it may be possible to exclude certain types of structures (e.g. sports pavilion or changing rooms) from this restriction; this, also, would have to be specified in the deed at the time of nomination. Finally, there is the issue of signage. It is a condition that the field owner will erect a sign (to be provided by Fields in Trust) and probably not fixed to an existing building.

All in all, this would appear to be much more complicated than when it was first explained to the Asst Clerk by a Fields in Trust officer. Besides the costs involved above, it would certainly be prudent to pass this agreement by a solicitor, which would incur more cost. QEII status would NOT result in any guaranteed funding in the future; it merely opens up the possibility for funding.

AGREED not to pursue at this stage and review if necessary.

The assistant clerk would now look at funding elsewhere for play equipment (6/12-11).

Casual vacancy (6/12-11) – position not yet filled.

Housing strategy (6/12-11) – MH, HMS and IT to meet and circulate a report.

100th birthday (6/12-11) – the vice-chairman and clerk presented Rose Easy with a gift on her 100th birthday. Thanks to IFM.

Donation (9/12-11) – from David May badminton: “Please can you pass on my thanks to Milton parish council for approving our donation of £142.20 that you sent to me for the Milton Junior Badminton Club. It will make a big difference to us. Please also extend our thanks to the person who donated the money.”

From Rob Farrington: “On behalf of Milton Scout Group can I sincerely thank Milton Parish Council for the grant of £500 from the special fund donated by a Milton resident.

On Friday I met with the 6 Young Leaders who are currently working with the Beavers, Cubs or Scouts and advised them of the availability of this money. We discussed how it could best be used to further their own training and be of benefit to all the young people in the Scout Group. They will report back in a few weeks time with ideas and then we will proceed and use the money to the best advantage of all concerned. I expect the training to take place during 2012 and will keep the Parish Council advised of progress.

Once again, many thanks for the help, which is very much appreciated.”

Empty Homes Strategy - consultation period till end of February 2012 and involved consultation with key staff, district councillors, parish councils, tenant participation group and empty home owners who had expressed a wish to be further consulted.

Be A Councillor Event- Monday 13 February 2012

Hosted by SCDC in the Council Chamber at Cambourne from 7pm on Monday 13 February 2012 to help people find out more about what Councillors do and how to go about being selected to stand for a political party or how to stand as an independent candidate.

Confirmation of attendance required by 4pm on Friday 27 January 2012.

6 Planning – the minutes of the meeting held on 19 December 2011 were received and noted.

Decisions received:

S/2348/11/PNA Sunclose Farm Butt Lane – erection of solar panels on agricultural (7/12-11) - **prior approval of the Local Planning Authority not required for the siting, design and external appearance of the development proposed in the above-mentioned application.**

New applications:

S/2293/11 Tesco Stores Ltd – Tesco Store, Cambridge Road – relocation of existing recycle centre and alterations to a pedestrian walkway (7 & 14 12/-11) – **no recommendation.**

The application notes state that because of opposition from local residents, customers and the Parish Council the footpath from Cambridge Road had been reinstated.

S/2572/11 Mr T Mendham – 14 Fen Road – single storey rear extension – **no recommendation.**

Advance notice: S/1250/11 Mr J Upton The Old Coal Yard Chesterton Fen Road – change of use to 7 caravan plots for travellers – to be discussed at Planning meeting 23 January. Concern was expressed about the increasing sites in Chesterton Fen.

7 Maintenance – the minutes of the maintenance meeting held on 12 December were received.

ME thanked RJF for organising the Christmas lights (PC6/12-11).

Play (M7/12-11) – JEC had met with a representative of Wicksteed and Bob Waters at The Sycamores recreation ground to agree the site for the new fitness equipment.

It was AGREED to accept recommendations:

to increase allotments rents to £25 per 10 pole allotment as from October 2012.

(RTS pointed out that according to a recent survey in the national newspapers this rate was at the lower end of the scale. Council would look sympathetically at any one in real need).

to maintain the fee for horse grazing at the same level

to accept quotation of £440 for play repairs by FLP and

£1147 by Buchans to supply and spread play bark at The Rowans play area.

Action: the clerk

Noted that the dog bin at the entrance to the Community Centre car park was recently set on fire. The clerk would purchase with a metal bin - cost approx £142 + fitting. It was **AGREED** that the clerk had the remit to purchase such items without referring first to Council.

8 Staffing – the minutes of the staffing meeting held on 19 December were received.

update on interviews for clerk – there were applications from very strong candidates. Interviews to take place on the evenings of Monday 16th and Tuesday 17th January. Each

applicant would make a short presentation and complete two computer exercises in addition to the formal interview. References would be taken up for the successful applicant in readiness for the February meeting to approve.

9 To consider request for funding from Colts football to help pay costs of playing home games outside the village

A request for funding was received from the Chairman of Milton Colts Football Club. Noted that Council had approved grants since 2005 on the basis that some of the colts teams had to play their home games outside the village.

AGREED to grant the Colts Football Club £500. Action: the clerk

During 2009/10 four teams played outside the village and in 2010/11 two teams. In 2012/13 probably three would play outside the village.

10 MCC report

Maintenance/Improvements: The children's toilets in the Annexe were refurbished at the end of December/early January and the floor in the Annexe will be replaced during February half term.

Bookings: These continue very much as before, with no new groups to report.

Youth Building: The building continues to be used by the Youth Club on a Tuesday evening and Young Carers every 2 weeks on Saturday mornings.

Vandalism: There appears to be a small group of youngsters loitering around the car park in the evenings and although they are not causing much trouble, their presence can be intimidating to our users and staff. The police are aware of the situation and will continue to regularly patrol the area.

Andy Gray - Community Centre Manager - 21/12/2011

11 County Councillor's report - no report. (MW at Landbeach Parish Council meeting).

12 District Councillors' reports - no report.

13 Land Group update (15/12-11) - a meeting to discuss the URV/Helical S106 Agreement to be arranged.
(Note: Friday 20 January at 5pm).

14 Bills for Payment and Money Received
AGREED - payment of cheques 100596 - 110619

15 Correspondence (inc urgent correspondence not on the agenda) (page 10)
IVC - conversion to Academy Status update (email 12/12/11).
SCDC - fourth South Cambridgeshire Arts Award showcase evening of Wednesday 28 March 2012 at the Venue, Swavesey Village College. Awards will be made to many people who volunteer to provide artistic activities and make a significant difference to the cultural life of their village.
Parish Councils are invited to make nomination by Wednesday 29 February.
SARS - Suffolk Accident Rescue Service (SARS) - appeal for financial support.
LCR - Local Council Review (Winter edition)
NHS - Keeping in touch newsletter

Histon Neighbourhood Panel Meeting - dates:

Oakington Methodist Church Coles Lane, Tuesday 10th January 2012 7.30pm
Tuesday 10th April 2012 - Cottenham V/College
Tuesday 10th July 2012 at Waterbeach - TBC
Tuesday 9th October at Impington V/College

16 Dates of Next Meetings - MA4Y Tuesday 10th January; Planning and Finance/Administration 23 January;
Community Care 26 January 11am; Council 6 February.

17 Items and Reports for February agenda - to be received by Friday 27 January.
The meeting ended at 8.10pm.

6 Casual vacancy – to consider co-option of Gary Heaney

To members of the Milton Parish Council,

“I wish to apply for the vacant position of Parish Councillor.

My name is Gareth Heaney and I have lived in Milton for the past eight years. Although originally from Ireland I have been living in England since 1998. I currently work as a secondary school teacher at Soham Village College teaching history. Up until two years ago I was a Head of Year within the school- a position that enabled me to work with various agencies outside of teaching (e.g police, social services, locality team and more). I am married with three children, two of which attend the local primary school.

I wish to become a councillor for several reasons. I have an interest in politics but also wish to ensure the continuing well-being of the village. Despite only living here for eight years I feel that I have become a part of the community and would like to see it grow from strength to strength. I feel that I have certain skills which would enable this to happen - in particular working with young people of the village.

I am not a member of any political party or organisation but do feel strongly about human rights; as such I am a member of Amnesty International.

I hope you will take all these points into consideration when making your decision. I look forward to hearing from you.
Yours sincerely Gareth Heaney”

7 Clerk’s report

Impington Village College – Academy status (6/07-11) – From Robert Campbell, Principal and Martin Rigby, Chairman of Governors: “at the Full Governors Meeting of Impington Village College held on Tuesday 10 January, the final stages of conversion to Academy Status were discussed and debated, in particular as to whether the resolution passed by the Governing Body at its meeting on 19 July 2011 (see below) had been achieved:

“We resolve to continue with the conversion to Academy status – subject to the approval by the Governing Body of the Articles of Association or other legal structure, intended to preserve the ethos and distinctive character of IVC.”

The Governing Body did feel confident that conversion would preserve the ethos and character of the College. The resolution to convert was therefore passed with 14 Governors voting in favour, 2 against and 2 abstentions.

The Governing Body feels that becoming an Academy (with the associated autonomy) is the very best status for the College at this time to ensure we preserve its distinct and unique ethos and character as a village college in accordance with the vision of Henry Morris.

Impington Village College is now fully set to convert to Academy Status from 1 February 2012.”

Donation (9/12-11) – from Ian T: “Following our MA4Y meeting last week, I am authorised to write to thank the Parish Council (and the anonymous benefactor) for the generous grant of £507.80 to be used for purchasing an XBOX-360, controllers and games for that and the Wii as well as a number of items for the kitchen. On behalf of the young people and youth workers, we are all extremely grateful and will supply a summary of the items purchased shortly after consultation with the young people as to which games they would like.”

A10 speed limit review (13/12-11) - the county's Enterprise, Growth and Community Infrastructure Overview & Scrutiny Committee felt that for much of the day, vehicle speeds were self-regulated along the A10 and during the evenings and night there were concerns expressed that a speed limit of 50 mph would be unenforceable. Feedback from parish councils and local people to local councillors had indicated opposition to a blanket change along the whole route. Two sections of the route were identified as being in need of local changes being preferred, possibly in the Landbeach/Waterbeach and Little Thetford areas.

Councillor Criswell has decided that the original proposals should be reduced and following further discussions with local county councillors, it is now intended to proceed with the formal advertisement of a 50 mph speed limit on two sections of the review length, as follows:

- 1) From the A14 interchange at Milton to a point north of the Slap-Up junction at Waterbeach
- 2) On a section either side of the Little Thetford junction

Full details of the advertised proposal will be provided by the relevant area traffic team in due course.

Richard Preston - Head of Road Safety & Parking Services

Golf Course update (5/01-12) – Further developments since email sent to council.

Housing Strategy (5/01-12) – response has been sent to SCDC.

Grant (9/01-12) – letter received from Colts Football Club thanking Council for the £500 grant.

Localism Bill: Council will need to adopt a Code of Conduct. SCDC will agree on the wording to go into the Code. This can be used by all councils. Register of Interests will be published on the web. These procedures will need to be in place by 1st July 2012. More guidance will come from SCDC in due course.

College of West Anglia – It has been noted by residents of Knights Way that the litter from students at CWA both in Knights Way and in the bus shelter is becoming problematic. A letter to the college asking them to inform students of this problem has been suggested.

8 Planning – to receive the minutes of the meeting held on 23 January 2012

Decisions received:

S/1524/11 Dr A Miede 31 Willow Crescent – amendments to rear dormer windows linking them with external cladding (7/11-11) – **accepted. The amendments are sufficiently minor not to require a further planning application.**

New applications:

S/0102/12 Mr James Hammond 53 Cambridge Road - dwelling

Mrs Wesson -27 Fen Road - conversion of a garage into a habitable room

Any other urgent applications (at chairman's discretion)

Minutes of the Planning Committee Meeting of Milton Parish Council held on Monday 23 January 2012 at 7.00pm in the Bowls Pavilion

Present: RJ Farrington (chair) DJ Chamberlin TA Drummond HM Smith RT Summerfield
The clerk

- 1 Apologies for absence** - none.
- 2 Declarations of Interest** - HMS personal - member of SCDC Planning Committee.
- 3 Minutes** - the minutes of the planning meeting held on 19 December 2011 were approved and signed as a true record.
- 4 Decisions received**

S/2285/11 Koala-Kidz Ltd - day nursery at Stanton Farm Ely Road (PC7/12-11) - **approved. No vehicular or pedestrian access to or egress from the site other than via Landbeach Road. Signage to be provided directing access on to Landbeach Road. Nursery school area, play areas and portable buildings to be fenced off with locked barrier to prevent pedestrian access on to the A10.**

S/2386/11 Simon Byatt 15 Humphries Way - two storey side extension and single storey front porch extension (P5/12-11) - **approved. Conditions include restriction on windows to prevent overlooking of adjoin properties.**

S/2320/11 Milton Inns Ltd Jolly Brewers 5 Fen Road - internal alterations including demolition of cellar wall and structural works (P5/12-11) - **approved.**

5 New application

S/2150/11 Mr J Upton The Old Coal Yard Chesterton Fen Road - change of use to 7 caravan plots for travellers (PC6/01-12) - **refuse. Is beyond the agreed boundaries for travellers' site and therefore does not adhere to SCDC Policies. Concerned about encroachment on to Green Belt.**

S/2429/11 Mr N Charlton 27 Butt Lane - rear extension - **refuse. A large development imposing on the immediate neighbour and taking the morning and evening light from both adjoining properties. Committee was surprised that no light diagram showing the effect on the neighbouring properties was received.**

The meeting ended at 7.30pm.

9 Finance – to receive the minutes of the Finance & Administration meeting held on 23 January, to consider

- a) a grant of £500 to the cricket club (to pay towards 3rd team playing home away games outside the village) (F&A13/1-12)

From cricket club: “As you know last season the Parish council very kindly awarded us a grant for help with pitch hire for the 3rd team to play outside the village.

The total costs for us to hire pitches last season was £770.

This season there will be similar costs if not increased from last year, do you know if there would be any grant available for us to apply for this season to help out with these costs?

Last year we played 8 home games outside of Milton.

We played:

- 2 at Gonville & Caius, this was £180 per game.
- 1 at Coton, £100.
- 5 at Fenstaton, (one of these was a 1st team game, because the footballers wanted to play at Milton), this was £70 per game.

This season (2012) we have 6 games for the 3rd team that are being played outside of Milton, we will endeavour to play at the cheapest place i.e Fenstaton as long as this ground is available. We already know that 3 of the games won't be played at Fenstaton as they already have games being played there.”

and to accept recommendations that Council:

- b) approve the grant to MCC of £32,000 (F&A10/1-12)
- c) approve the budget forecast for 2012/13 (F&A13/1-12) (spreadsheet attached)
- d) precept for £125000 for 2012/13 (F&A14/1-12)

Minutes of the Finance & Administration Committee meeting held on Monday 23 January 2012 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) DJ Chamberlin (part) M Hersom IF May HM Smith
I Tyes The clerk

- 1 **Apologies for absence** - none.
- 2 **Declarations of interest** – HMS and IT personal agenda 13 – members of Milton Action for Youth.
- 3 **Minutes** - the minutes of the meeting of 31 October 2011 were approved and signed as a true record.
- 4 **Matters Arising**
Building Society Account (F&A4/10-11) – new account opened. The clerk would arrange for the four councillors, IFM, HMS, RTS and AW to sign the book. **Action: the clerk**
- 5 **Bank Reconciliation and Bank Statements** - these were reconciled as at 31 December 2011.

- 6 Review of Debtors and Creditors at 31 December 11** - there were no long term debtors.
- 7 Review of Insurances and Risk Management**
 Amendments to the Risk Management form were made. The clerk would prepare an amended document for the chairman to sign. IFM felt that as the clerk dealt with finances Council had an obligation to have the clerk CRB checked. SLCC had advised previously that this was not necessary. The clerk would seek further clarification.
Action: the clerk
 Insurances were reviewed.
- 8 Minibus Accounts** - these were reviewed. There had been an increase of £1423 during the year.
- 9 Review of Budget and Year to Date Actuals** - noted that the £1372 S106 money could be used on fitness equipment if necessary.
- 10 Request from MCC for grant 2012/13**
 Committee recommended that Council grant MCC £32000 for 2012/13 as requested. MCC had budgeted for a grant of £3000 towards the youth building expenses.
- 11 2011/12 Projected Expenditure** - revised budget figures for 2011/12 were received.
- 12 New Projects if any 2012-2015** - fitness equipment – to be grant funded.
- 13 Expenditure Review 2012/13** -
 Committee scrutinised all estimated income and expenditure.
 Estimated receipts £18450 expenditure £145310.
 £1500 would be taken from reserve for trees work thus reducing budgeted expenditure to £143810 and making a shortfall of £125360.
 Budget provision was made for a grant of £500 to the cricket club towards the cost of the 3rd team playing home games outside the village for the 2012 season.
- 14 Precept 2012/13 - it was AGREED**
to recommend that Council set a precept of £125000 for 2012/13.
- 15 Date of next meeting** – 30 April 2012
 The meeting ended at 9.15pm.

10 Community Care – to receive the minutes of the Community Care meeting held on 26 January and to note and confirm that the following Policies were reviewed and adopted:

Aims of the Scheme

CRB Policy

Protection of Vulnerable Adults Policy (attached green)

Milton WI: We received an email from Carol at the Milton Women’s Institute: “I just wanted to enquire whether Milton Parish Council currently have any village projects in hand or planned for the next year or so. The lovely ladies of Milton WI would like to extend an offer to be involved in giving something back to our community and would love to hear about anything where our practical help may useful... Over a number of years, Milton has supported our WI by buying teas and delicious refreshments at the summer fayre and hopefully will turn out to our "Lunchtime Spring Bazaar and Soup Kitchen" on Saturday 18 February, but we are mindful that we live in a wonderful village where there may be ongoing projects in which we could be involved.”

This was discussed at the Community Care meeting (see min CC4/01-12 below).

I have also suggested that they may wish to help co-ordinate an extension to the Beaches Car scheme (See min PC 6/11-11).

Ian and I shall meet with the WI towards the end of February.

Minutes of the Community Care Committee Meeting of Milton Parish Council held on 26 January 2012 at 11.00am in the Bowls Pavilion

Present: IF May (chair) DJ Chamberlin M Ellwood HM Smith RT Summerfield A
Winnington
T Ebbon - Warden Community Care Scheme
D Driver - Manager Barnabas Court
The clerk

- 1 **Apologies for absence** - RT Summerfield.
- 2 **Declarations of Interest - personal and/or prejudicial** - none.
- 3 **Minutes** - the minutes of the meeting of 6 October 2011 were approved and signed as a true record.
- 4 **Mobile Warden Scheme**

Grant application SCDC and CCF - the clerk had submitted applications for grants from Cambridgeshire Community Foundation (maximum grant £900 - from winter fuel allowances) and SCDC. Thanks to Tracey for speaking on Radio Cambridgeshire about the winter fuel allowance scheme (min Pc6/12-11 refers).

Relief warden - how to cover for the warden - an advert for a relief warden had been submitted to the Village View. The clerk's office would provide telephone cover if necessary. The Women's Institute had written offering to volunteer to help with village projects. IFM and the clerk would meet with representatives of the WI to discuss whether WI members would be happy to complete tasks for clients eg shopping during Tracey's holidays. **Action: IM and the clerk**

The following Policies were reviewed and approved:

 - Aims of the scheme
 - CRB Policy
 - Protection of Vulnerable Adults Policy

Update - four new clients making a total of 26 (23 households). Linda, deputy warden, had ceased working on 31 December.
- 5 **Barnabas Court update**

Funding had been cut. Cambridge Housing Society was in the process of consulting and was keeping residents updated. The exact roles of staff would be known at the end of February.

A recent 100th birthday was celebrated and enjoyed by all.
- 6 **AOB**

Resuscitation training - in view of the recent collapse of a pedestrian on the Jane Coston bridge and a previous death in that area it had been suggested that emergency training and provision of an AE Defibrillator in the community could be provided (cost £1000 - £1500) and kept at Tesco as it could be accessed 24 hours.

The clerk would contact the doctors' surgery and Tesco. **Action: the clerk**

Care Network - newsletter received. Noted that Ruth McCallum, formerly of Cambridge Council for Voluntary Services, had been appointed Chief Officer of Care Network.

7 Date of next meeting - Thursday 17 May at 11am.

The meeting ended at 11.50am. (confidential minutes - see separate attachment - beige)

11 Staffing – to receive report from the Staffing Committee and to approve appointment of clerk as from 1st May 2012.

The interview panel interviewed on 16th and 17th January unanimously agreed to appoint Sue Humphreys as clerk to Milton Parish Council to start on Tuesday May 1st 2012. The salary will be Spinal Column Point 29 on the National Joint Council Scale. (See separate attachment with references - beige).

12 MCC report – February 2012

Maintenance/Improvements: The children's toilets in the Annexe have been refurbished and the floor throughout the building will be replaced during February half term.

The storage heaters in the Sycamores Pavilion haven't worked for years and are in the process of being replaced with new, more efficient electric heaters.

Bookings: These continue very much as before, with no new groups to report. However, a new netball league has recently started, which has led to an increase in netball court bookings.

Youth Building: Nothing new to report.

Vandalism: Nothing of any relevance to report.

Andy Gray - Community Centre Manager - 26/01/2012

13 County Councillor's report

This is a one subject report on the A10. The first point is more relevant to Waterbeach and Landbeach and the second to Milton and Landbeach.

Slap Up (aka Bollywood Spice) junction

As mentioned in my last report, I and Ray Gambell from Landbeach Parish Council met Richard Preston (Head of Road Safety and Parking Services) and Patrick Joyce (Cycling Officer) at the Slap Up junction just before Christmas.

We discussed two issues, the safety of cyclists crossing between Waterbeach Road, Landbeach and Old Cambridge Road, Waterbeach and general safety at the junction which has one of the highest accident records along the whole stretch of road between Ely and the A14.

On the first point, Ray pointed out that there is no dropped kerb on the Waterbeach side of the road so that cyclists crossing from Landbeach have real problems in getting off the carriageway quickly and easily. In addition if cyclists want to cross each carriageway separately, there is no really safe central refuge. The two officers agreed to take these issues away.

On general safety at the junction, Richard was not convinced by my ideas for better road marking. He felt that they would not have the appropriate effect on driver behaviour. I am not totally convinced, but I have to bow to the views of the expert. Incidentally, for those interested, you can see my ideas at <http://g.co/maps/k78zf>

A10 junction with Landbeach Road

This junction has had a very large number of collisions reported. I have full details and have forwarded them to the Milton and Landbeach Clerks for information. It is clear that there is an issue here and I am happy to arrange another site meeting at this junction if requested.

A10 speed limit

As part of my discussions with Richard Preston, and in view of the accident records at both of the above junctions, we talked about the imposition of a 50 mph speed limit on the A10.

My opinion now is that, although speeds are generally less than 50mph, the introduction of a speed limit from just south of the Denny End junction traffic lights to the A14 might well be justified. It would indicate to drivers that here is a stretch of road to be careful along and might help to avoid the issues of driver behaviour that has led to the high accident rates at both of these junctions.

As part of my researches into this, I drove over to the Flint Cross junction on the A505. This has a lot of similarities to the Slap Up junction, and has a 50mph limit sign just before it. This serves to warn drivers to be careful and it is quite possible that a similar sign might help here.

I would very much appreciate local views.

14 District Councillor's report

Northstowe

District Councillors are being invited to a briefing on 28th February which will be the start of the consultation period on the planning application. I shall go as I'm on the Northstowe Joint Planning Committee. The Parish Forum is still meeting regularly, and I have been to some of their sessions. Milton is not in the list of villages whose parish councils will be invited to comment specifically on the application.

Council tax

The ruling group at South Cambs have yet to declare their intention, but the choice is whether to put up the Council Tax by 3.5% which can be justified by the fact that it is still one of the lowest in the country, or to take the one-year money from Eric Pickles and freeze it this year. This option would reduce the money available in all future years, but will not be popular.

Feed-in tariff

The government lost its appeal over reducing the Feed-in Tariff with too little consultation, and energy generating solar panels (PVs) which start working before 3rd March are now likely to get the higher rate of 43p per unit (after that it will be 21p) for 25 years following.

Chesterton Fen

Planning

The application for the main part of Sandy Park has arrived at the Council and is currently in the process of being registered.

The application for West View (the rental plots) is still being considered, and likely to be determined as a temporary permission again.

Planning policy is still in the melting pot: the Gypsy and Traveller Development Plan seems to have been abandoned where it is, and there is a new Local Plan which will be started in 2012, which will include policies for Gypsy and Traveller plots in the main plan.

Youth and Community project

There is also a project just starting, to help the councils understand the needs of the communities on Chesterton Fen. I have been promised a meeting about this with the County Council officer responsible.

Meeting with Jim Paice

I met our MP in Ely, about his department's review of the guidance to water companies on S101A applications for first time sewerage like the one I put in on behalf of the residents of Chesterton Fen. I hope to have an answer to whether the review has yet completed for Monday.

Chesterton Station and Fen Road improvements

Richard, Michael Williamson, Mark, Michael Perkins and I attended the meeting on Thursday. The County Council's Portfolio holder, Cllr Ian Bates was also there to hear people's personal experiences (and no-one was holding back on those). There were about 100 people there, and at least 8 residents I recognised from Chesterton Fen in our patch. There is a commitment to work together across the different councils to push for the priorities identified – the top one by far being a second access road to Chesterton Fen. The second most important was seen to be the railway crossing, where there is no pavement on the approach to the railway on either side. Tackling antisocial driving, improving the traffic calming in the City area and environmental improvements (perhaps changing the wider parts of Fen Road to put in planted areas and a wider cycle track rather than wide expanses of road) were also mentioned.

We had expected something to be said about the plans for the station itself, but these are to be covered at the next meeting of the North Area Committee on 22nd March (venue TBA).

There will be a 'Steering Group', a smaller meeting of councillors and residents, to try to make progress in the meantime.

Litter picking

Heidi Duffet informed me that the Young Offenders were litter picking on Fen Road Chesterton this week – there was a great deal of fly tipping on the Grassy Corner path, and also lots of cans and rubbish in the ditches beside the road when Mark and I visited last week.

15 Land Group - update

Minutes of the meeting of the Land Group held on Friday 20 January 2012 at 5pm in the Parish Council Office to discuss the URV/Helical S106 Agreement

Present RT Summerfield (chair) JE Coston IF May HM Smith I Tyes
The clerk

1 Apologies for absence – none.

2 Minutes of the meetings held on 19 July, 18 August, 18 October and 7 November were signed as a true record.

3 URV/Helical S106 Agreement – Management issues

Iwan Jones had sent an email on 23 November in which he stated:

"Further to our meeting on 7th November and subsequent emails, we have given serious thought and consideration to the future management of the open space on site beyond that which will be leased to the Parish Council as previously agreed under the retirement village consent. We have decided that we will retain this within our ownership and that we will manage the open space in perpetuity whichever consent is to be implemented. I appreciate that this is not the answer you were hoping for but it is our final decision on the matter. The management committee clauses will therefore need to remain within the agreement as per the original. I will advise South Cambs of this so that we can move forward in progressing the agreement."

RTS had replied expressing regret and surprise at this decision. He also raised various issues that needed to be addressed. (Email dated 14 December).

Committee was concerned as to how the open spaces, especially the pitches and pavilion, would be managed.

Iwan had offered to meet the Land Group again. It was agreed to ask him to a meeting to discuss the management issues further. **Action: the clerk**

HMS would supply a copy of MCC's constitution for him to look at and use as a basis for the management of the recreation area. **Action: HMS**

HMS would find out SCDC's position regarding the S106 Agreement and would also pass on Committee's concerns to SCDC. **Action: HMS**

4 To consider the Landbeach Road (or any other) option as recreation land

IFM felt that Committee should still consider the Landbeach Road site. Noted that planning permission was due to expire in February 2013. If this option was to be taken up then the senior clubs would be invited to play at Landbeach Road thus allowing the colts teams to play at Coles Road and The Sycamores recreation grounds. The Cambs Football Association and Football Foundation would support this scheme.

Agreed that Committee invite two seniors and two colts from both cricket and football clubs plus representatives from any other sports groups to meet to discuss future sports facilities for the village. **To be actioned**

Jim Hill of Cambs FA had written to RTS expressing disappointment at the breakdown of negotiations with CWA. RTS had replied explain the reasons for the breakdown.

JEC would ask M Williamson to help her discuss with Stephen Conrad of CCC the possible taking up of the option of using Landbeach Road. **Action: JEC**

If part of The Sycamores recreation ground were to be lost to the widening of the A10 perhaps the CCC would view favourably an approach for the Landbeach Road site.

IT would look at the implications of the time limit for receipt of S106 payments.
Action: IT

It was felt that only real alternative to the URV/Helical land was the Landbeach Road site.

Council put an article in the Village View asking for possible sites a few years ago. Would it be an option to ask again?

The meeting ended at 6.05pm.

16 New Fitness Equipment

David sent in an Expression of Interest to the Cambridgeshire Community Foundation (CCF) for an AmeyCespa (previously known as Donarbon) grant. CCF approved the Expression of Interest and sent us a formal application which needs to be in by the end of February. As part of the application, CCF suggested we get letters of support from community groups (David already has letters from Milton Colts, Milton Football Club, the Chairman of the MCC Outdoor Recreation Committee and Milton Action for Youth) as well as set up some facilitated sessions to kick start use of the equipment (David is in contact with LivingSport for this). We already had a cost quote from Wicksteed, but CCF recommended we get at least three quotes so David presents the following (cost of equipment, grass mats and installation inclusive of VAT):

Fresh Air Fitness:	£ 8,649.24
Caloo:	£ 9,594.00
Wicksteed:	£ 12,715.00
Kompan:	£ 13,306.00 (equipment not exactly comparable)
Great Outdoor Gym:	£ 16,650.00

Of note, both Kompan and Wicksteed are mainly play equipment providers. David also researched Fenland Leisure (who recently looked at our outdoor play equipment) but they only provide limited exercise equipment made of wood. As an alternative to the AmeyCespa grant, there is the Lottery Awards for All grant (although MCC received one of these grants recently for play equipment).

Recommendation that the parish council chooses one of these quotes and confirms grant application.

17 Bills for Payment

18 Correspondence

SCDC - Local Leaders, a London 2012 Olympic and Paralympic Games programme (emailed 30/01/12)