

MILTON PARISH COUNCIL

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30th November 2011

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 05 December 2011 at 7.30pm

AGENDA

- 1 Andrea Cramp youth worker
- 2 Apologies for absence
- 3 Declarations of Interest – personal and/or prejudicial
- 4 To approve the minutes of the meeting of 07 November 2011 (pages 3-6)
- 5 Public Participation – members of the public are invited to speak
- 6 Clerk's report (page 7)
Christmas lights, Bus consultation, Casual vacancy, Remembrance ceremony, play equipment, Queen Elizabeth II Field Nomination, Community Care, CPALC meeting, Community Champions, BBC things to do, Veolia Water, articles for January Village View
- 7 Planning (page 8)

Decisions received:

S/1825/11 Mr MJ Webb Plot 26 Southgate Farm Chesterton Fen Road – erection of an equipment store (P6/09-11) – **refused. Inappropriate development in the Green Belt. Contrary to Policy GB/1 of South Cambs Development Control Policies DPD 2007.**

S/1974/11 Mrs Emily Hooton 4a High Street – erection of a one and half storey dwelling (P4/10-11) – **approved** including amendments: south west facing roof lights serving first floor bedrooms raised so that the sills are 1.7m above finished floor level; Tree in western corner of the site shown for removal. **Conditions include: no windows/doors other than those expressly authorised by this permission; parking spaces to be provided before dwelling occupied; external surface materials to be approved; times of use of power operated machinery; provision for recreational and community facilities (S106).**

New applications

S/2285/11 Koala-Kidz Ltd Day Nursery Stanton Farm Ely Road - use of land for children's day nursery (Class D1) and retention of two portable buildings and ancillary structures for occupation in connection with that use (retrospective)

Misc:

Fire Service Training Facility (7/11-11) – objection by Cecil Instruments withdrawn
Tesco (7/11-11) – RTS to report

- 8 Staffing – to receive the minutes of the Staffing Committee meeting held on 15 November 2011 (page 8)
- 9 Donation – to consider bids for funding from youth groups (attached pages 9-10)
- 10 To consider applying for funding for Local Minor Highway Improvements (page 11)
- 11 To receive the Independent Internal Audit report (to be circulated)

- 12 **MCC update** (page 12)
- 13 **County Councillor's report** (to be circulated)
- 14 **District Councillors' reports** (to be circulated)
- 15 **Land Group** (page 12)
-- **Resolution: to seek approval to send the draft S106 Agreement to Taylor Vinters for vetting**
- 16 **Bills for Payment and Money Received** (to be circulated)
- 17 **Correspondence** - none
- 18 **Dates of Next Meetings** – Maintenance 12 December; Council 9 January 2012.
- 19 **Items and Reports for January agenda** (to be received by Friday 30 December)

Jim Daniels

Jim Daniels
Clerk



The full agenda papers are available on the website www.miltonvillage.org.uk and
at the Parish Council office

4 Minutes

Minutes of the Meeting of Milton Parish Council held on Monday 07 November 2011 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) DJ Chamberlin JE Coston TA Drummond M Ellwood RJ Farrington M Hersom (from agenda 11 - apologies for lateness) IF May J Mowatt MC Perkins HM Smith I Tyes A Winnington
Cllr M Williamson (part), the clerk and assistant clerk

1 Apologies for absence – AJ Campbell.
AGREED to approve AJ Cambell's absence till March 2012 (Min PC1/10-11) **as he is completing a course at Cambridge Regional College [Local Government Act 1972 S 85 (1)].**

2 Casual vacancy – to fill the vacancy resulting from resignation (Min PC5/10-11) – no candidate had come forward. The chairman reported that one of the candidates who stood in May 2011 would probably be available in two months.

3 Declarations of Interest – personal and/or prejudicial
HMS – Planning (agenda 7) – personal - a member of SCDC Planning Committee.

4 Minutes - the minutes of the meeting of 03 October 2011 were approved and signed as a true record.

5 Public Participation – no members of the public were present.

6 Clerk's report

Winter gritting - From Michael Oakman Area Manager Maintenance

"I have discussed the frequency of salting the two cycle over bridges at Milton with the operations team. We have agreed to increase the frequency due to the more rural exposed nature of these bridges. We will monitor the forecast each day. Last year the bridges were salted 15 times. If similar conditions prevail this winter we will increase the number of runs to around 30."

One volunteer had expressed an interest in gritting. Unless more volunteers came forward Council agreed not to take up the County Council offer of support/training for gritting.

November 11th ceremony – war memorial 11am. Classes from the school would attend.

AGREED to make a donation of £35 to the Royal British legion (S137 payment).

Parish Council's HCV meeting - 29 November 2011, Swavesey Village College, 7-9pm.

Footway lighting – new contracts for street lighting: Council did not maintain/pay for any street lights.

Horse grazing – the tenant had pointed out that as the grazing land had been left without proper maintenance for many years, the field required fertilising/harrowing & re-seeding at some point in the Spring. (The horses would have to be temporarily moved in the Spring for this to be undertaken). The clerk had advised her to contact Buchans.

Colour printer - during this financial year Council had spent £277 on toners and a drum for the Panasonic colour printer. The clerk's office believes that this machine is costing too much to run. CBS Office Solutions had agreed to send out an engineer to check it free of charge.

Play equipment grant – the Asst Clerk was looking into the availability of grants for play equipment. Noted that there is a CCC Small Grants scheme for celebrations and events associated with the 2012 Olympics with a maximum offering of £500. JEC would provide ideas of possible schemes which the assistant clerk could pursue. **Action: JEC**

Diary 2012 – suggested meeting dates for 2012 were circulated.

Budget 2012/13 – Committee chairmen were asked to consider their requirements for 2012/13.

Beaches Car Scheme – the Asst Clerk spoke with Mike Dean, who runs the scheme and Jane Williamson, one of the scheme's coordinators and drivers. Currently, there was one driver in Milton and about one or two occasional users of the scheme per month from Milton. Mike Dean would look into the possibility of extending the scheme fully into Milton. To that end, he was talking to the coordinators as well as to the Community Transport officer from Cambridgeshire County Council, as the scheme was partly funded by CCC. If the scheme were to be extended fully to Milton, it was likely that more drivers as well as a few more coordinators from Milton would be needed to help lighten the load. Noted that drivers receive 45 pence per mile (30 pence from the client and 15 pence from CCC). The assistant clerk would write an article for the next Village View. **Action: assistant clerk**

7 Planning – the minutes of the Planning Committee meeting held on 17 October 2011 were received and noted.

AGREED to appoint TAD to the committee.

Decisions received:

S/1524/11 Dr A Miege 31 Willow Crescent – ground and first floor rear extension (P4/10-11) – **approved.**

S/1715/11 Executors of Violet Barton deceased – dwelling at 14 Fen Road and land off Coles Road (P3/09-11) – **approved. Details of external materials, boundary treatment, hard and soft landscaping to be approved. First floor dormer window in south east elevation to be fitted with fixed shut obscure glass. No windows or openings (other than those expressly authorised by this permission) shall be constructed at and above first floor level. Conditions relating to times of operating of power machinery during construction. Access, car parking and visibility splays to be provided to new access at 14 Fen Road and exiting access and dropped kerb shall be closed. Details of provision of recreational and community facilities infrastructure to be approved.**

S/1682/11 Jagex 22Cambridge Science Park – new generator and fuel tank (P6/09-11) – **approved.**

New applications:

S/1790/11 Mr Ryan Stacey Cambridgeshire Fire & Safety - storage yard Cambridge Road (industrial estate) change of use to fire training facility, including erection of fire training tower and installation of portacabin amenity block (P4/10-11). RJF had attended a meeting with Cecil Instruments et al and the Fire Service. Grenville Chamberlain of Cecil Instruments had sent a letter of objection to this application – main concerns being particles from the “smoke” affecting his company’s delicate machinery. The planning officers were awaiting a report from the County Council scientific officer and Environmental Health.

S/1861/11 Mrs Susan Horrod 73 Cambridge Road - replacement garage single storey extension including new porch and alterations - **approve.**

Misc:

a) Parish training and information regarding planning - meeting at Cambourne on 25 October.

S106 – councillors felt that Parish Councils should be involved in negotiations from the beginning (cf our involvement with URV and Cambridge Sport Lakes Trust). According to Stephen Reid (SCDC legal department) a minimum of two dwellings must be built before any S106 payment is made.

Planning comments – the response form was being revised and improved. At present we comment “Approve, No recommendation or Refuse”. The Planning Officers would prefer councils to make “no recommendation” if they had no strong views (this had always been our stance), and to give specific reasons for refusal. Too many councils were vague eg “refuse – because of scale and size”.

Planning Officers and Committee were disappointed that councils did not attend Planning Committee meetings to explain their reasons behind a refusal.

Recent innovation – notices of applications were now emailed to Council as soon as they had been received by SCDC and paper copies subsequently posted.

b) Tesco (P4/10-11)

From the architect – “the submitted drawings show the change in location for the recycling centre, and [the planning officer] advised me to send the case officer an email requesting his advice on the situation regarding the Recycling unit and path, as he could see the relocation as part of the application.

If not, a retrospective application will have to be submitted, and the officer I spoke to thought that this would not be an issue. I will contact the case officer on Monday morning, and inform you his understanding of the original application and his suggestion on how best to move forward, regarding the recycling centre and unit.”

Concerns were expressed about blocking off a right of way that had been in use for 20+ years. The alternative route for cyclist/pedestrians/mobility scooters was in Council’s opinion more dangerous. The assistant clerk would investigate. **Action: assistant clerk**

C) Cambridgeshire and Peterborough Minerals and Waste Site Specific Proposals (SSP) Development Plan Document - the final Inspector's Report had been received. The independent Inspector had found the SSP sound and had confirmed “the Plan provides an appropriate basis for the planning of mineral and waste over the next 15 years”.

d) Appeal Decision - Mr D Taylor 4 Coles Road against a refusal to grant planning permission of the ‘construction of a dormer window in the roof space to allow full height walking headroom when accessing the bedrooms via the walkway.

Note: the roof conversion had been completed previously under Building Regulations.’ (Min 8/06-11)

Appeal dismissed. Reasons

The effect on the host property and Coles Road: the dormer would be a substantial addition to the front of the building and a discordant feature which would further unbalance the

appearance of the building. Materially harmful to the character and appearance of the host property and this part of Coles Road, where the front roof slopes are generally unaltered.

Conflicts with Policies DP/2 and DP/3 of the South Cambridgeshire Local Development Framework Development Control Policies Development Plan Document, 2007, which require high design standards and protect the character of villages, respectively. Contrary also to the Council's District Design Guide Supplementary Planning Document, 2010, which advises that extensions can dramatically change the character of a street and that the immediate context should frame the design approach for extensions.

8 Community Care – the minutes of the Community Care meeting held on 6 October were received. Jane Darlington of the Cambridgeshire Community Foundation had asked if a member of the committee was willing to take part in a discussion at Radio Cambridge on 10 November at 8am. It was suggested that the warden might be the best person to speak. IT offered to attend to support also. As IFM was unable to attend he was prepared to record an interview. The clerk to arrange. **Action: the clerk AGREED to appoint AW to the Community Care committee.**

9 Finance – the minutes of the meeting held on 31 October were received and noted.
AGREED to appoint DJC to the Finance & Administration Committee.

10 Staffing – the minutes of the Staffing Committee meeting held on 18 October were received. IFM and the clerk had spoken with the deputy warden who did not wish to take on the role of relief warden. (The relief warden covered during the warden's holidays, sickness etc).
AGREED to make the deputy warden's post redundant from 31st December 2011 as per the recommendation in minute S/4/10-11.

Until Council was able to appoint a relief warden the clerk and IFM would ensure a minimum telephone cover if necessary.

11 Youth – the minutes of the Milton Action for Youth meeting held on 4 October 2011 were received.
AGREED to write to both Paula Mayes and Linda Henderson thanking them for their support and hard work for Milton's youth. Action: the clerk

Although another representative was not appointed to this committee MCP, HMS and AW offered to help at specific events ie junior disco. IT wanted to maximise use of the youth building and hoped to recruit more volunteers to help at additional events/clubs. He intended to bid for some of the youth fund (min CC4/09-11) to help "kickstart" the programme which in time should generate income. It was hoped that Andrea Cramp, youth worker could attend the December meeting.

12 Maintenance

a) Grass cutting and general maintenance contract - ME and the clerk met with Stuart Buchan on Thursday 6 October. As a result ME recommended that Council accept his quotation.

AGREED to award Buchans Landscapes a three year grass cutting and general maintenance contract (2012-15) and to accept the contract price for 2012-13.

Noted that the contract allowed for an inflation increase each year and included the following clause "Either party may terminate the contract by notice in writing if there has been a material breach of contract by either party, which if capable of remedy is not remedied within seven days after receipt of written notice requesting the same."

b) Tree report – R Day, B Waters and MH had completed an inspection and produced a report of works to be done by Town and Country and Buchans.

AGREED to accept the quotation of £480 from Town and Country Tree Surgery for various tree works. Action: the clerk

Noted that ME had ordered Tomkins Mead signs (M8/09-11).

13 MCC update

Bookings: These continue very much as before, with the addition of the following new groups:

- Guitar lessons, Tuesday's, 4.30pm to 6.30pm
- Pregnancy and birthing classes, Tuesday's, 7.30pm to 9.00pm
- Revive your French, Wednesdays 9.30am to 11.30am

Youth Building: The building continues to be used by the Youth Club on a Tuesday evening and Young Carers on a Saturday morning, although Young Carers now only use the building every fortnight.

Vandalism: Once again, I am very pleased to say that I have nothing of any note to report.
Andy Gray Community Centre Manager 24/10/2011

RJF reported a poor attendance at the AGM. Work was due to be done refurbishing the annexe kitchen.

He reflected on the passing away of Julie Gray, manager from 1998 to 2008 and thanked David Chamberlin for taking the funeral.

14 County Councillor's report

S106 Rowing Lake – due to be signed.

Waterbeach Barracks – meeting held at Waterbeach to discuss proposed development. According to Jim Paice MP the use of the land for housing would be the responsibility of the Local Planning Authority not the Ministry of Defence. The development would have implications for the A10.

Lights at A14 interchange – repaired quickly – rapid response.

New Policy – could make it easier for Parish Councils to have for example a 20mph speed limit throughout the village.

15 District Councillors' reports (report attached)

Litter pick; Old Chesterton Residents Association; Neighbourhood panel; Housing finance; Planning committee.

16 Land Group

-- update on S106 Agreement with URV

The Land Group met on 18 October, put forward suggestions for changes to the S106 and met Iwan Jones on Monday morning 7 November. He agreed to discuss with his colleagues: handing over the freehold of the sports pitches and pavilion; handing over the open space, lake and tree area together with a commuted sum for maintenance for a period of 10 years; permissive footpaths; recreation sum to be index linked; trigger points; sports usage; North Lodge; management committee; road maintenance.

-- update on Golf Course

Confidential Notes from meeting at Shire Hall were received and noted.

17 Chesterton - the minutes of a meeting to discuss issues relating to Chesterton Fen and Fen Road held on Tuesday, 4th October 2011 were received and noted.

18 Bills for Payment

CONFIRMED and AUTHORISED payment of cheques 100555 – 100574.

Bank mandate – the bank had recently rejected two cheques 100544 (£6546) to Anglia & Midland (MCC bill) and 10552 transfer of £40,000 to Council's Scottish Widows account because the signatures did not match those on the bank mandate. The Co-operative Bank had debited Council's account by £30.00. The clerk would ask for a copy of the mandate. **Action: the clerk**

19 Correspondence

CPALC - AGM on Saturday, 3rd December 2011

CPALC - Localism Bill

City Council - Consultation on Draft Cambridge Skyline Guidance

SCDC - planning to trial a recycling litter bin in Milton. SCDC intended to place a blue litter recycling bin next to the existing litter bin near the One-Stop store. The litter recycling bin would be clearly labelled with the items that are accepted allowing people to recycle a wide range of materials. The chairman commented that he could not see the benefit of this bin as it would take the same type of waste as the normal household blue bins and nothing different. The clerk would ask whether other sites had been considered eg Parish Council office car park. **Action: the clerk**

20 Dates of Next Meetings – Staffing 15 November; Planning 21 November; Council 5 December

21 Items and Reports for December agenda - to be received by Monday 28 November.

The meeting ended at 9.45pm.

5 Public Participation

6 Clerk's report

Christmas lights (5/09-11) – will be put up on Saturday 10 December.

Bus consultation (6/10-11) – from CCC - We would respectfully draw your attention to the consultation period end date of 16:00 on Friday 9 December. Any comments you may have, or indeed wish to add to, should be received by that date. The questionnaire that has been compiled to gather your views, can be accessed at www.cambridgeshire.gov.uk/busreview

I asked Paul Oldham (ex chairman of Parish Council) for his thoughts on responses to this survey. He writes: "Our biggest beef as a village is with the loss of the Citi 2 service and that's nothing to do with this consultation. That's a commercial decision by Stagecoach. The loss of the subsidised part of the 9/X9 service mainly hit us by taking away our Sunday service which was annoying but I don't think it was anything like as big a kick in the teeth to the village as the loss of the Citi 2.

We got off pretty lightly really: we still have a bus service, even if it's half hourly and unreliable just like the old days before Citi 2, and there's no evening service. But when you compare us to village like Horningsea just across the river who don't have a bus service at all any more ...

Anyway my conclusion was that expecting to get anything out of the County was a waste of time so I haven't bothered responding to that consultation and, having read the questionnaire now, it seems aimed at the person not organisations, so it's not a suitable medium for you to use for your response.

(And unless more people in Milton vote with their feet and use the bus - which they'd never shown any sign of doing before as they're basically too well off so they drive everywhere, or are too young and fit so cycle - Stagecoach won't reinstate the Citi 2 so we won't get that service back either.)"

Casual vacancy (2/11-11) - no applications yet received.

Remembrance ceremony (6/11-11) – the ceremony was well attended. Note that in 2012 the 11th falls on Sunday.

Play equipment (6/11-11) – JEC has submitted a scheme approx cost £12,715.

Queen Elizabeth II Field Nomination – David has nominated the Sycamores Rec to be a Queen Elizabeth II Field, which is a scheme operated by Fields in Trust to protect outdoor recreational spaces in communities all across the country as a permanent living legacy of both the Queen's Diamond Jubilee and the London 2012 Olympics. As a QE II Field, we will be able to apply for two grants: a SITA Trust Major Works Fund grant of up to £25,000 for the play equipment; and a Sport England grant of up to £50,000 for enhancing the existing playing fields

Community Care (8/11-11) – Tracey took part in the discussion on BBC Radio Cambridgeshire on 10th November and spoke very well. She had prepared what to say but wasn't able to get it into the conversation.

CPALC meeting – the chairman attended the first meeting of the South Cambridgeshire District Association of CPALC 22 November.

Community Champions (email previously circulated 15/11/11) - Cambridgeshire Fire and Rescue Service (CFRS) is launching a pilot scheme in South Cambridgeshire to encourage residents to carry out safety checks on their homes. The scheme is innovative in that it will rely on local volunteers to liaise with the community on its behalf. CFRS is now looking for people who live in the South Cambridgeshire area to volunteer to become 'Community Champions'.

For details contact Lynda Bubb at Cambridgeshire ACRE on 01353 865037.

BBC – (letter to our Press Officer) - invitation to join "Things to do" – bbc.co.uk/thingstodo.

Veolia Water – Draft Drought Management Plan 2011 – public consultation till 16 January. See www.veoliawater.co.uk/droughtplanconsultation

Articles for January Village View – 2 articles for the next issue of the village magazine: advert for Relief Warden for Community Care Scheme and article about possibility of developing a community car scheme in Milton and asking for volunteers (both articles attached in green).

Housing strategy – consultation on SCDC's Housing Strategy for the next five years. Questionnaire to be completed by 31st January 2012.

7 Planning

Decisions received:

S/1825/11 Mr MJ Webb Plot 26 Southgate Farm Chesterton Fen Road – erection of an equipment store (P6/09-11) – **refused. Inappropriate development in the Green Belt. Contrary to Policy GB/1 of South Cambs Development Control Policies DPD 2007.**

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New applications

S/2285/11 Koala-Kidz Ltd Day Nursery Stanton Farm Ely Road - use of land for children's day nursery (Class D1) and retention of two portable buildings and ancillary structures for occupation in connection with that use (retrospective)

Misc:

Fire Service Training Facility (7/11-11) - note that Cecil Instruments, having witnessed the release of smoke at a demonstration and the subsequent discussion at Cambourne Fire Station and having received confirmation of the expected noise generation levels, have formally withdrawn their objections to the development of the new Fire Service Training Facility.

Tesco (7/11-11) – RTS to report

8 Minutes of the Staffing Committee Meeting of Milton Parish Council held on 15 November 2011 at 7.30pm in the Parish Council Office

Present: IF May (chair) JE Coston TA Drummond RT Summerfield
The Clerk

- 1 Apologies for absence – none.
- 2 Minutes – the minutes of the meeting held on 18 October 2011 were approved and signed as a true record.

AGREED Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to item 3 and 4 owing to the confidential nature of the business

- 3 Clerk's successor
AGREED advert, shortlisting and interview process.
- 4 Community Care – advertising process for relief warden
AGREED to advertise in January Village View. Action: IFM and the clerk
Community Care Committee to review.
- 5 Date of next meeting – 19 December 7.30pm.

The meeting ended at 8.28pm.

9 Donation – to consider bids for funding from youth groups

To: The Clerk's Office, Milton Parish Council

From: 50th Cambridge (Milton) Scout Group

Date: 25th November 2011

Re: Application for money from Special Fund donated by a Milton resident

Our Organisation

The 50th Cambridge (Milton) Scout Group was formed in 1964. It is currently the largest and one of the most successful Scout Groups in the Cambridge area with a membership of over 100 young people in the age range of 6 – 17 years. The Group comprises 4 training sections – Beavers (7–8 years), Cubs (8–11 years), Scouts (11–14) years and Explorer Scouts (14 – 17 years). All the sections meet weekly at the community centre and also hold numerous camps and other activities throughout the year. Volunteers, who are all trained as necessary to meet the demands of their role, provide leadership and adult support. Funding is provided by a small subscription from members and fund raising events held throughout the year.

The aim of Scouting in the Group is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local and national communities. The method of achieving the aim is by providing an enjoyable and attractive scheme of progressive training.

Our Bid

We would like to bid for £500.

What the money would be used for

We try to provide more adventurous activities for the 14-17 year old Explorer Scouts and currently have a good record of retaining people in that age group. We also identify Explorer Scouts who we feel could be potential leaders when they reach 18. Those people are encouraged to become Young Leaders and help out at Beavers, Cubs and Scouts on a regular basis. We currently have 6 young leaders working with the other sections and there are others who have shown interest.

The money would be used to subsidise many aspects of training for the young leaders.

This could include formal training to meet legal and health & safety requirements, skills training (eg. climbing, canoeing, hill walking etc), the Duke of Edinburgh Award scheme and any other form of training which could be of benefit to the Group and the individual.

Number of youth in the village who would benefit

Currently there are around 100 Beavers, Cubs & Scouts in the village who would benefit from this proposal. However, as any young person in the village over 6 years old can join Scouting at any time the potential number would be much higher.

Contact information

For further details if required please contact Rob Farrington – Group Scout Leader:

Email: rob.farrington@btopenworld.com

Tel: 01223 860160

Mob: 07778 788611

Milton Youth Club Special Fund Application

Club Name: Milton Junior Badminton Club

Description: We provide Badminton coaching and game playing for 2½ hours a week (when courts are available) for juniors in Milton. Coaching is provided by a UKCC Level 2 coach. Funding currently has been from the coach's personal funds plus player subscriptions.

Amount bid for: £142.20

Breakdown:

Badminton England Affiliation: £58.20 for one year.

2 New badminton nets: £40

2 racquets for use by new/potential members: £30

2 tubes (12) Plastic Shuttlecocks: £14

Current number of members: 18

Contact: David May, david.s.may@ntlworld.com

On behalf of Milton Action For Youth (MA4Y) I would like to bid for Milton PC youth 'grant' as follows:

(Based on Argos prices Autumn/winter 2011 catalogue)

XBox 360 with 4Gb 1 controller	£150
3 extra controllers @ £24 =	£72
6 Games for Xbox	£90
4 Charger and 4 batteries @ £10	£40

19 inch Monitor for Wii	£120
2 extra controllers/nunchuk @£20	£40
Quad charging station inc 4 rechargeable batteries	£20
Wii Fit	£90
4 Wii games	£60

for the kitchen:

Hand-mixer	£20
Set of 4 multi-coloured chopping boards	£15
Tefal 2xnon-stick frying pan	£20
4-slice Sandwich toaster	£14

Total	£751
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Milton Action 4 Youth currently run a Youth Club night on a Tuesday evening for 39 weeks during school terms for young people aged between 11 and 18 funded by Milton Parish Council (MPC) until 31st March 2012. This is run by means of a contract (Service Level Agreement) for the Cambridge City North Locality team (part of Cambridgeshire County Council) who provide qualified Youth Workers to supervise the activities.

The existing evening sessions run from 6:30pm to 8:30pm and are split into two overlapping age ranges – 6:30pm to 8pm for the younger group (11-14) and 7pm to 8:30pm for the older group (15-18).

Existing attendances vary from week to week, but are typically around 15-20 young people per session, with a roughly even split between boys and girls.

In consultation with the young people and Andrea, the lead social worker, the items on the list were suggested to enhance the club and make it more attractive to a wider number and range of young people.

In addition, I am bidding for additional funds elsewhere to provide a second night and appeal to a greater range of the young people in the village. Capacity on each night is in the region of 40-50 young people.

Regards

Ian Tyes

10 Local Minor Highway Improvements From Brian Stinton email 22/11/11 16.01

The County Council is keen to work with local communities to help deliver local improvements to their highways and streets. The Council's Cabinet recently agreed to allocate funding in 2012/13 for the implementation of Minor Highway Improvement Schemes. We now wish to invite proposals from community groups who wish to submit a bid for funding.

Schemes will be jointly funded by the County Council and the applicant. Applicants can seek up to £10,000 from the County Council as a contribution to their scheme. The applicant is expected to provide a contribution towards each project of at least 10% of the scheme cost. When applications are received, we will provide an estimate of the scheme cost to the applicant, who will be asked to confirm that the contribution will be met and that they wish the application to proceed.

Requests for schemes can come from any local group, including district, town and parish councils, community and residents' groups and charities. Projects could involve any highway measure or improvement that is considered to offer benefit to the local community. The applicant will be required to make a statement supporting their application, highlighting the benefits that it may provide. Please note that as applications may be made by any local community group, I should be grateful if you would circulate this information to any groups in your parish that you think may be interested in the Minor Improvements Fund.

Applications will be assessed and prioritised by Member Advisory Panels, comprising 4-6 local County Councillors from within each district council area. The member panel will prioritise proposals based on the information provided by the applicants.

County Council officers will advise on issues such as safety implications and deliverability. Each panel will make a recommendation on which applications to take forward to the Executive Director: Environment Services, in consultation with the Cabinet Member for Community Infrastructure.

Long-term maintenance of schemes will normally be the responsibility of the County Council, provided that the scheme is built to normal County Council standards. However, we recognise that communities sometimes want to implement a higher standard of design, such as incorporating special materials or features to enhance the local environment. We are happy to work with applicants who wish to adopt this approach, provided that they are prepared to take responsibility for the additional maintenance liability.

The Member panels will need to reflect on any implications of adopting a higher design standard. If a scheme involves on-going operating costs such as power supplies or regular safety maintenance inspections for any highway equipment, the applicant would also be required to meet these costs.

Your application should be made on the attached form and returned before 30th December 2011, to:
Catherine.Howes@Cambridgeshire.gov.uk

Ideas received

- 1) Tesco roundabout - realignment and repainting lane markings to ensure only one lane on each approach to avoid bizarre attempts to overtake. Also lower vegetation in centre of roundabout so can see clearly.
 - 2) Ely Road North - close off westbound link road completely to prevent right turns from A10 into north end of village and make southbound exit one way (southbound!) as far as High Street junction (or wherever access required) No through road sign at High Street junction. * *
 - 3) Take out right turn from southbound A10 into Butt lane/park and ride and put up signs saying "use roundabout"
 - 4) Take out right turn from southbound A10 into Landbeach Road and put up signs saying "use roundabout."
- 2) * *above explained: Currently, Ely Road is 2-way. At the north end it splits into two parts before joining the A10 in two locations. One of these locations allows southbound traffic to leave the A10 and go straight into the village. For a short distance, this is one-way southbound before joining the other branch. I am proposing closing this 'westbound' branch for the following reasons:
- a) Turning right across the A10 is dangerous and therefore should be discouraged either into or out of Milton
 - b) turning left onto the A10 southbound from Ely Road is dangerous as there is a very short slip road so no opportunity to get up speed. It is also pointless as there are better access points to the A10 southbound with better junctions (Humphreys Road or A14 roundabout).
 - c) The junction between the two 'bits' of road bizarrely gives priority to the 'westbound limb' causing confusion and ambiguity as it would be expected that traffic on the other limb would have priority as it is moving faster.
 - d) Very few cars use this and very few people would be inconvenienced by this. Those that do are doing so very dangerously and at great risk.
- Could we have a mini roundabout at the Coles Road junction with Cambridge Road - it would stop speeding traffic and is preferable to speed bumps?

11 Internal Audit report (to be circulated)

12 MCC report

Community Centre Report - December 2011

Fundraising: In connection with the refurbishment of their store, Tesco would like to donate £1500 to a local charity and Milton Community Centre has been selected as the recipient. This donation will go towards revamping the kitchen at the Community Centre, which is planned for mid 2012. We should receive the cheque at Tesco's official opening on Monday 5th December, which will be attended by Rob Farrington and myself.

Bookings: These continue very much as before, with no new groups to report.

Youth Building: The building continues to be used by the Youth Club on a Tuesday evening and Young Carers every 2 weeks on Saturday mornings.

Vandalism: Once again, I am very pleased to say that I have very little to mention.

Andy Gray Community Centre Manager 28/11/2011

13 County Councillor's report

14 District Councillors' report

15 Land Group

Resolution: to seek approval to send the draft S106 Agreement to Taylor Vinters for vetting

From URV/Helical

Further to our meeting on 7th November and subsequent emails, we have given serious thought and consideration to the future management of the open space on site beyond that which will be leased to the Parish Council as previously agreed under the retirement village consent.

We have decided that we will retain this within our ownership and that we will manage the open space in perpetuity whichever consent is to be implemented.

I appreciate that this is not the answer you were hoping for but it is our final decision on the matter.

The management committee clauses will therefore need to remain within the agreement as per the original.

I will advise South Cambs of this so that we can move forward in progressing the agreement.

16 Bills for Payment

Co-op Bank (18/11-11) – The Asst Clerk looked into last month's Co-op Bank charge of £30 and discovered it was for supposedly having insufficient funds in our account. Further investigation revealed the bank was in error. The charge was reversed and the insistent Asst Clerk got the bank to pay an additional £25 for our inconvenience. The clerk has asked for a copy of the bank mandate as we have been told by one person that Mr Ellwood is down as Mr E. Wood and by another that he isn't on the mandate at all.

17 Correspondence - none

18 Dates of Next Meetings – Maintenance 12 December; Council 9 January 2012.

19 Items and Reports for January agenda (to be received by Friday 30 December)