

MILTON PARISH COUNCIL

Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL



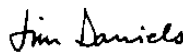
Clerk to the Council Jim Daniels
Tel: 01223 861447
Fax: 0871 433 9275
Email: clerk@miltonvillage.org.uk
Web: www.miltonvillage.org.uk

28 September 2011

TO ALL MEMBERS OF THE PARISH COUNCIL
You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on Monday 03 October 2011 at 7.30pm

AGENDA

- 1 Apologies for absence
- 2 Declarations of Interest – personal and/or prejudicial
- 3 To approve the minutes of the meeting of 05 September 2011 (inc confidential) (pages 2-5)
- 4 Public Participation – members of the public are invited to speak
- 5 Casual Vacancy – to consider co-option
- 6 Clerk's report (page 7)
Subsidised bus funding consultation; drains; Bus shelter damage; joint training session
- 7 Staffing – to receive the minutes of the Staffing Committee held on 12 September and to adopt
Employees Code of Conduct
Clerk's job description
job advert
person specification
application form (page 8 attached green)
- 8 Planning – to receive the minutes of the Planning Committee meeting held on 26 September 2011 (page 9)
- 9 Maintenance – to receive the minutes of the Maintenance Committee meeting held on 26 September 2011 and to adopt recommendations therein (page 10)
- 10 MCC update (page 11)
- 11 County Councillor's report (page 11)
- 12 District Councillors' reports (page 12)
- 13 Land Group update (attached ivory)
- 14 Bills for Payment and Money Received (to be circulated)
- 15 Correspondence
- 16 Dates of Next Meetings
Community Care 6 October 11am; Planning (7pm) and Finance/Administration (7.30pm) 17 October;
Staffing 18 October 7.30pm; Council 7 November 7.30pm
- 17 Items and Reports for November agenda (to be received by Monday 31 October)


Jim Daniels Clerk



The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office

FULL AGENDA PAPERS 05 September 2011

1 Apologies for absence

2 Declarations of Interest – personal and/or prejudicial

3 To approve the minutes of the meeting of 05 September 2011 (inc confidential)

Minutes of the Meeting of Milton Parish Council held on Monday 05 September 2011 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) JE Coston TA Drummond M Ellwood RJ Farrington M Hersom IF May J Mowatt HM Smith I Tyes A Winnington
Six members of the public (part), CF Nunn (Chairman Minibus Committee part), Cllr M Williamson (part), the clerk and assistant clerk

1 **Apologies for absence** - AJ Campbell DJ Chamberlin MC Perkins.

The chairman reported that GA Covell had resigned. The clerk would send a letter of thanks for her contribution during the previous four years. **Action: the clerk**

2 **Declarations of Interest – personal and/or prejudicial**

HMS agenda 6 & 7 – personal – member of SCDC Planning Committee

TAD – agenda 16 Land Group - personal – member of football and cricket colts clubs.

3 **Minutes** - the minutes of the meeting of 05 July 2011 were approved and signed as a true record.

4 **Public Participation – members of the public are invited to speak**

Drains adjacent bus shelter near Pond Green – request that Council consider fixing wire mesh under drain covers to prevent drain from being “clogged up” by conkers. The clerk would take the request to the County Council. **Action: the clerk**

5 **Clerk’s report**

Litter (PC14/05-11) – noted that the resident in Woodman Way had been prosecuted for leaving litter outside his front door.

Christmas arrangements (PC7/07-11) – noted that RJF’s contact was able to put up the lights on the horse chestnut tree. Little progress made with EDF to date. Illumination of the village sign would require a separate quote from EDF.

Winter gritting (PC9/07-11) – email from CCC received setting out details and asking if any volunteers would be interested in being trained to help grit footpaths. The assistant clerk had written an article for the Village View.

M Oakman had advised the relevant officers of Council’s request to treat the Jane Coston and A10 bridges more frequently than the current criteria for City Cycle bridges (M6/06-11). The clerk would seek further information from Mr Oakman. **Action: the clerk**

SLCC meeting 15/07/11

SLCC president’s address: all clerks and councillors should be trained within two years. The Chief Executive SLCC had suggested that NALC and SLCC should consider merging.

Should the name of “clerk” be changed to reflect the changing role so of the clerk?

Denis Payne GIS Officer CCC - mapping and what it can do for a Parish Council.

Grounds maintenance – the clerk had informed SCDC that Council would be interested in taking on the SCDC verges as from 2013 ie Walkling Way and Recreation Close – provided that SCDC reimburse the Parish.

Cambridgeshire and Peterborough Minerals and Waste Local Development Framework – Adoption of the Minerals and Waste Core Strategy, Proposals Map C Mineral Safeguarding Areas and supporting Supplementary Planning Documents (PC7/06-11) - public consultation till 19 September 2011.

Youth club – report from Andrea Cramp, Young People’s Worker for the Summer term was received and noted.

Standing Orders – AGREED to a minor amendment to the following Standing Order as suggested by CPALC:

“VARIATION, REVOCATION AND SUSPENSION OF STANDING ORDERS

Any or every part of the Standing Orders except those printed in bold type may be suspended by resolution in relation to any specific item of business.

A motion to add to or vary or revoke one or more of the Council’s standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the names of at least 5 councillors.”

Real Time Bus Signs – AGREED priority for real-time signs in Milton (all going South towards Cambridge):

1: *New Apostolic Church/One-Stop*

2: *Opposite Tesco*

3: *Waggon & Horses*

4: *Landbeach Road and Humphries Way*

5: *Near Barnabas Court*

Living Sport – Ian May and the clerk attended an “Opportunities to Develop Playing Fields and Open Spaces” seminar on 27 July. Noted that funds were available for renovating pitches and purchasing land for new sports facilities.

Cemetery (M7/06-11) – Mark and the clerk filled up another twenty bags of rubbish from the bins. Alan from Blackwells Caravan Site took them to the HWRC. Philip was now clearing the bins on a weekly basis and this build up of rubbish should not happen again. A large tree to the rear of the cemetery fell on to Rectory Farm land. It had been removed (see cheque 100531).

Criminal damage – the bus shelter at Landbeach Road was damaged on Sunday 7 August and the culprit caught and subsequently charged with two counts of criminal damage and one of assault. The clerk was pursuing a claim through the police and court for recovery of the costs to repair the shelter (£175).

Training

In view of the uncertainty of the “well being” Power the clerk had postponed the training session scheduled for 12 September. (Well-Being would enable us to spend what we want on whatever we choose. At present we are constrained by law on what we can spend money on. To qualify for Well-Being we must be a Quality Council and 12 councillors must be trained).

The clerk was trying to arrange some training through CPALC.

SCDC joint District and Parish Council training event on Monday 12 September 2011 at 5 pm at South Cambridgeshire District Council offices in Cambourne. IT offered to attend.

Liaison meeting – hosted by District Council's Cabinet on 28 September 2011. IT offered to attend.

Parish Training - Planning – 18 October at 17.00-19.00.

Queen’s Diamond Jubilee - Commemorative tree planting

AGREED to ask SCDC for a Jubilee Oak tree to be planted in celebration of the Queen’s Diamond Jubilee.

Highways Issues – request from County Council to confirm whether Council still considered direction signs to local facilities in Cambridge Road to be a priority. Council was not aware of any outstanding issues.

6 Planning

The meeting scheduled for 15 August 2011 was inquorate and was therefore cancelled.

Decisions received:

S/0987/11 Mr & Mrs M Newman 7 Willow Crescent – front dormer (P5/07-11) – **approved. Apart from any top hung opening vent first floor windows in the dormer windows front elevation to be fitted with obscure glass.**

S/1032/11 – Mr Webb 25 & 26 Southgate Farm Mobile home, Chesterton Fen Rd – erection of brick wall and gates along the frontage (retrospective application) (PC8/06-11) – **approved. Hard and soft landscaping to be approved.**

S/0984/11 Mr A De Simone land adjacent to Lea Court, Coles Rd – dwelling and garage (P5/06-11) – **approved. Conditions: operating hours of machinery; details of materials of external surfaces and hard and soft landscape works to be approved; off-site public open space infrastructure, community infrastructure, S106 monitoring and refuse bin provision to be approved; 2m x 2m pedestrian visibility splay to be kept clear of obstruction above a height of 600mm; vehicular access to be un gated; positions, design, materials and type of boundary treatment to be approved.** (Noted that this was approved by 7 votes to 6 following Planning Officer’s recommendation).

S/1016/11 Mr & Mrs Witt 17 Pearson Close – extensions and conversion of garage to form bungalow (P5/06-11) including amendment to show replacement kitchen roof light with sun pipe, removal of northern overhang, increase in garden size to 40m and corrected block plan showing footpath to front – **refused** (unanimously). (Noted that the Planning Officer had recommended approval). **The development by virtue of its scale, siting, mass, height and design would significantly detract from the character of housing in the area and appear unduly cramped. Unacceptable visual harm to character of street sign. Contrary to criteria in Policies DP/2 and DP/3 of South Cambs LDF Development control Policies DPD, 2007.**

A number of Pearson Close residents attended the SCDC Planning Committee meeting on 3 August. Thanks received from these residents for Council’s support – “... very encouraging to experience how supportive a community can be.”

S/1273/11 B Jefferson The Phoenix Trust Cambridge Road Industrial Estate - retention of replacement sign (PC7/07-11) - **approved. Applicant advised to contact County Council Highways Department as it was a breach of the Highways Act 1980 to erect private signs on the adopted public highway.**

New applications:

S/1406/11 Mrs L Leedham 1 Sutton Close rear extension - **no recommendation.**

S/1524/11 Dr A Miede 31 Willow Crescent – ground and first floor rear extension – **no recommendation. Overbearing to neighbouring properties?** Letter received from neighbour about access. Subsequent letter of objection received from neighbour – forwarded to SCDC.

C/11/40/072 Mr & Mrs Kivlin The Jolly Brewers Fen Road – raising of crown of yew tree and removal of limbs encroaching on property; remove large lower limbs of (ash) tree at rear of property. **No objection so long as work on yew tree is done by a professional tree surgeon** - as recommended by our Trees Officers.

S/1715/11 Executors of Violet Barton deceased 14 Fen Road and land off Coles Road – erection of detached dwelling together with the provision of a dropped kerb and 2 car parking spaces to the front of the existing dwelling. A number of residents attended to voice their concerns.

Refuse:

- **Inappropriate development adjacent to the Conservation Area**
- **Overbearing to neighbouring properties and out of character for the area**

Council supported the neighbours' objections especially as a two storey building was proposed when it was understood that bungalows in Fen Road had previously been refused permission to extend upwards.

Should Planning Officers be minded to approve this application Council requested that it be taken to Planning Committee.

7 Urban Renaissance Villages (URV) application for general housing (P5/07-11)

AGREED in light of the meeting with Iwan Jones on 19 July to withdraw Council's objection at SCDC.

8 in favour, 1 against and 2 abstentions. HMS recorded her abstention as she would speak on this application at SCDC.

The Land Group were tasked with discussing the S106 Agreement.

8 Minibus – the minutes of the Minibus Committee meetings held on 6 July 2011 and 22 August 2011 were received.

CF Nunn attended (his report having been circulated).

The minibus was used regularly by the scouts and day centre but not by other village organisations.

Cost of replacing the minibus to be fully accessible to all would be approximately £40,000.

Community transport needs were still be assessed by JEC and MW. They and HMS had met with Glenn Edge of CCC. The CCC would need to re-consult about the removal of bus subsidies.

If the minibus were handed over to the scouts then each organisation using it would need to obtain a Section 19 Licence. (At present the Parish Council S19 Licence covered the users). The minibus would still be available to hire although how this would be organised would be at the discretion of the scouts.

AGREED (Section 19 of the Miscellaneous Provisions Act 1976) that the minibus be transferred, at a date to be mutually agreed upon, to the Scout Group with a working balance of £1,500 with the balance of the fund to be paid when the minibus is replaced.

RJF did not vote (Group Scout leader)

IFM did not vote (runs a taxi business).

9 Finance - the minutes of the Finance & Administration Committee meeting held on 18 July 2011 were received and noted.

10 Staffing - the minutes of the Staffing Committee meeting held on 2 August 2011 were received and noted.

11 Environmental report

Chesterton Fen – (PC5/07-11) SCDC would try to get their litter pickers to Chesterton Fen more often.

Chesterton Fen Visit (PC6/07-11)

Actions from Chesterton Fen visit – Monday 25th July

HMS, JM, IFM

Overhanging nettles - close to the footpath outside Green Gates Farm – City Council have asked the County Council to do it.

Speed bumps - local residents asked for speed bumps on Fen Road, particularly at Newfields/Sunningdale Park junction. Noted that a new speed bump had been put in. The clerk would ask CCC whether it satisfied the safety criteria. **Action: the clerk**

Mechanical road sweeping of kerb edges - SCDC agreed to get the accumulated detritus dug out by hand, followed by a sweeper. It was last done in 2007.

Electricity pole flash-across causing damage to shed in - the resident should put his request for compensation in writing. [This is progressing]. Willow tree at Big T needs trimming away from the power line ref: 400 960 943

Tyres close to the fence in the scrapyard - HMS had tried in vain previously to get the fire authority's safety people interested in this; also environmental health. Brian Heffernan is trying to get the H&SE interested.

Dog bin for Grassy Corner area - **AGREED to provide a bin near the road** - cost about £350.

(9 in favour, 2 abstentions). SCDC would empty it weekly. **Action: the clerk**

Bin provision for residents – SCDC to provide more black bin capacity for those who get no blue or green bin collection?

There was now an officer in post to help these 'hard to reach' groups to recycle. The Travellers officer was considering providing Eurobins "pro tem".

12 Meeting with Matt Brown, Tesco 8th August 2011 – Hazel Smith

Unofficial path from The Rowans through the columns - to be blocked off.

Refit - major refit due before Christmas, which would involve the closure of Tesco for a few days. The manager would ask for the side passage and general outside painting to be included.

Grounds Maintenance – the contractors were generally keeping up – trimming shrubs back when they could. Matt questioned the exact boundaries of their land by The Rowans.

Litter - litter in the planting at the front by the bus stop had a deep clean and looked a lot better. Matt agreed to publicise the next village Environmental Group's litter pick (30th Oct) among his staff, but could not officially pay them to help out.

Zebra crossings - crossing stripes by the path need to be repainted - due later this year.

Trolleys round the village - these had been a real problem lately. Matt's staff would write an article for the Village View. A short regular 'Tesco Update' column in the Village View would be useful.

Vandalism – problems recently of young people climbing on the roofs and breaking tiles.

Emergency planning - Tesco (including Costa) was anxious to be helpful in any cases of emergency locally.

Energy efficiency - the refit would help with this – more efficient machinery etc. No plans that he knew of to fit solar or PV panels on the roof, or to implement the permission for the wind turbine. He mentioned a plan to move the hand car-wash to the side by the high wall. (HMS explained why it was not there in the first place – see vandalism above).

Future meetings - agreed to meet in 6 months, early February.

13 MCC update - Andy Gray manager

"Play Equipment: The Spiders Web at Coles had to be removed as it had become dangerous. However, we were successful with our £10,000 grant application to the Big Lottery Fund and a replacement net should be installed during September.

Maintenance and Improvements: The tarmac on the path leading from Coles Road garage to the Country Park has been extended by 10 metres, which should stop rainwater congregating in front of the seat. The court lights at Coles Road are due to be replaced during the next couple of weeks.

Bookings: Saturday night events have been quiet during the summer, although we have a wedding (with the internal marquee) on 3rd September.

Youth Building: The building continues to be used by the Youth Club on a Tuesday evening and Young Carers on a Saturday morning.

Vandalism: Once again, I am very pleased to say that I have nothing of any note to report.

14 County Councillor's report (attached)

Waterbeach Barracks – Council agreed that a joint meeting with Landbeach, Waterbeach and officers would be useful.

A10 speed limit review

15 District Councillors' reports

Polling Station review – as the bowls pavilion was considered rather cramped for general elections HMS would suggest that the SCDC Electoral Arrangements Committee should consider using MCC main hall.

Cowley Road - although the verge belonged to CCC the City Council had agreed to cut it once. Obsolete Park & Ride signs still in place.

16 Land Group update

Agreed at 9.35pm [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business.

The confidential Minutes of the Land Group meeting on 18 August were received.

The meeting re-opened at 10.00pm.

17 Bills for Payment and Money Received

CONFIRMED and **AGREED** payment of cheques 100508-100539

Cheque 100525 – replacement bin liners (dustbins) in Cambridge Road / High Street. (Dustbins are much cheaper than bin liners).

Cheque 100534 Fenland Leisure Products. ME and the clerk had met with FLP and agreed various works – further details to be reported to Maintenance Committee.

18 Correspondence

Cambs Community Services NHS Trust – Newsletter; response to consultation about becoming a Foundation Trust; Notice of Annual Public Meeting 21 September

CCC - letter regarding HCV Strategy 18/07/11

NHS Urgent Care Network – information about working together to ensure that people have access to care services they need, when they need them (email 22/07/11)

Cambridgeshire ACRE - Annual General Meeting Tuesday 27 September 5.30pm –8.30pm The Burgess Hall Westwood Road St Ives and an invitation to give our views on the prevention of ill health and the promotion of good health amongst adults in Cambridgeshire. IT hoped to attend.

Royal Horticultural Society – Britain in Bloom campaign

Guided Busway - notes from the final forum meeting.

19 Dates of Next Meetings

Staffing 12 September; Planning 19 September; Maintenance 26 September; Council 3 October

20 Items and Reports for October agenda (to be received by Tuesday 27 September)

Remembrance Day ceremony

The meeting ended at 10.04pm

4 Public Participation – members of the public are invited to speak

5 Casual Vacancy – to consider co-option

6 Clerk's report

Consultation on review of the decision to remove all subsidised bus funding (13/07-11)- Cambridgeshire County Council wants to hear your views on changes and reductions being proposed to bus services which are supported by financial contributions from Council funds.

A questionnaire has been compiled to gather your views, which can be accessed at www.cambridgeshire.gov.uk/busreview .

The closing date for responses to the questionnaire is 16:00 on Friday 9 December 2011.

Drains (PC5/09-11) – Keith Faunch would not agree to a wire mesh under the drain covers. The drains are due to be jetted out within the next two months and will be jetted thereafter every two years. He will investigate any reports of flooding.

Bus shelter damage (5/09-11) – the court has ordered the culprit to pay Council £200 compensation.
(Reported in Cambridge News 26/09/11)

Joint training session for District and Parish Councillors and Parish Clerks on Monday 12 September 2011 (5/09-11). Training materials available on request.

7 Staffing – to receive the minutes of the Staffing Committee held on 12 September and to adopt

Employees Code of Conduct (S/3/09-11)

Clerk's job description

job advert

person specification

application form (S/04-11) (all attached green)

Minutes of the Staffing Committee Meeting of Milton Parish Council held on 12 September 2011 at 7.30pm in the Parish Council Office

Present: IF May (chair) JE Coston TA Drummond
The Clerk

1 Apologies for absence - RT Summerfield.

2 Minutes – the minutes of the meeting held on 02 August 2011 were approved and signed as a true record.

Pensions (S6/08-11): Email 12/08/11 from SLCC "It is indeed too early [to know the regulations]. We have heard of proposals that all employers will be required to make pension provision but so far there is little detail.

It is also rumoured that LGPS will be setting up a "lesser" scheme which costs the employers less, but of course, provides less in the way of benefits. May be we will be encouraged to go for stakeholder schemes, but at the moment LGPS is the only scheme to which we may legally contribute. Be assured, there will be circulars coming along before too long."

3 To consider adopting "Employees' Code of Conduct"

Committee reviewed the Code of Conduct. To be forwarded to solicitor and then to Council for approval on 3rd October. **Action: the clerk**

Reminder of timeline (S4/04-11): new clerk to start 1st April 2012. Staffing meetings in July and September. **Council to discuss in October.** Post to be advertised in November. Closing date 15 December. Interview to be held in January.

4 Procedure for recruiting the clerk's successor

Advert, Job Description, Person Specification and Application Forms were reviewed. To be forwarded to solicitor and then to Council for approval on 3rd October. **Action: the clerk**

5 Date of next meeting – Monday 10 October.**

The meeting ended at 8.35pm.

**** Meeting re-arranged for Tuesday 18 October at 7.30pm**

8 Planning – to receive the minutes of the Planning Committee meeting held on 26 September 2011

Minutes of the Planning Meeting of Milton Parish Council held on Monday 26 September 2011 at 7.00pm in the Bowls Pavilion

Present: RJ Farrington (chair) DJ Chamberlin IF May HM Smith RT Summerfield
The clerk

1 Apologies for absence - none.

2 Declarations of Interest - HMS personal – member of SCDC Planning Committee.

3 Minutes of the planning meeting held on 04 July 2011 were approved and signed as a true record.
S/1715/11 Executors of Violet Barton deceased – dwelling at 14 Fen Road and land off Coles Road (PC6/09-11) – copy letter of objection to SCDC received and noted.

4 Decisions received

S/0983/11 Mr Iwan Jones Helical (Milton) Ltd (PC7/09-11 & P5/07-11) - outline application for demolition of existing buildings, removal of existing pylons/masts from training grounds and construction of 89 dwellings (including affordable housing) restoration of North Lodge, restoration of Humphrey Repton Landscape, provision of formal and informal open space including sports pavilion and children's play equipment, provision of associated landscaping and improvements to existing access - **approved**.

Details of the layout of the site, the scale and appearance of buildings, the means of access and landscaping to be approved; approval of the reserved matters to be made.

The development hereby permitted shall be carried out in accordance with the approved plans:

Details of both hard and soft landscape works to be approved including de-silting of the lake and its restoration; retention and reinforcement of the tree belt located on the south western boundary between the site and All Saints Church; landscape measures to restore the parkland setting and lake to emulate the original design of the former Humphrey Repton landscape; provision of litter and dog-waste bins as appropriate; provision of education interpretation boards.

Tree protection measures; details of the proposed children's play area including the number and type of pieces of play equipment to be approved; the play area shall be laid out and equipped as approved before the first occupation of any part of the development, or in accordance with a programme to be approved.

To be approved:

Foul water, surface water drainage scheme, pollution control; ecological enhancement; provision of bird nest and bat boxes; provision of affordable housing; implementation of a programme of archaeological work; contractors' vehicles, plant and personnel, site storage etc; details of a designated route to and from the site for all deliveries, avoiding the village; details of any phasing of the construction of the development; Plan for the demolition and construction phases; provision of education, public art, recreation and community facilities infrastructure; provision of fire hydrants; siting and design of the screened storage of refuse; survey of Ely Road, and upgrading of the shared footway /cycleway from the access to the first traffic calming feature southwards along Ely Road; scheme for generating the predicted energy requirements.

Noted that the Section 106 still had to be agreed – Council being a party to the discussions. The Land Group had been delegated to discuss (PC7/09-11). The clerk to arrange a meeting. **Action: the clerk**

S/1260/11 Mr P Overton 363 The Rowans – conversion of garage into antiques shop (A1 use class) (PC7/07-11) - **approved**.

Conditions: No deliveries outside hours of 08.00 and 18.00 weekdays and 08.00 and 13.00 on Saturdays. No deliveries on Sundays and Bank Holidays.

The use to be carried out by the applicant and shall be associated with the occupation of 363 The Rowans.

When the premises cease to be occupied by Mr P Overton the use shall cease and shall revert to residential.

No materials to be stored on site outside the building.

Retail use for antiques and no other purpose.

Condition also about materials to be used for the development.

S/1406/11 Mrs Lillian Leedham 1 Sutton Close – extension – **approved**.

5 Appeal

S/0570/11 Mr D Taylor 4 Coles Road – dormer window (PC8/06-11).

6 New applications

S/1524/11 Mr & Mrs Miege 31 Willow Crescent – ground and first floor rear extension (PC6/09-11) – amendment showing corrected perimeter – **for information only**.

S/1778/11 Cambridge Consultants Ltd – 29/30 Science Park – extensions and alterations to create new office space, alterations to glaze atrium including installation of solar PV panels, air handling plants, air condensers and extract for fume cupboard – **no recommendation**.

S/1682/11 Natalie Boyes-Bartlett, Jagex 220 Science Park – new generator – **no recommendation**. Pipes should discharge water into the ditch rather than into a soakaway.

S/1825/11 Mr MJ Webb Plot 26 Southgate Farm Chesterton Fen Road – erection of an equipment store - **refuse. The proposed large building inappropriate within the Green Belt.**

The meeting ended at 7.25pm.

9 Maintenance – to receive the minutes of the Maintenance Committee meeting held on 26 September 2011 and to accept recommendations that Council:

a) accept the following quotation - Play inspection – 3 sites Froment, Humphries Way and The Rowans 2 sites for MCC: 6 monthly £75 per site x 5 x 2 = £750 per year (MPC £450 MCC £300).

b) accept quotation for replacing bark at Froment and Humphries Way - £1010 + VAT (subject to satisfactory report from clerk)

Minutes of the Maintenance Meeting of Milton Parish Council held on Monday 26 September 2011 at 7.30pm in the Bowls Pavilion

Present: M Ellwood (chairman) DJ Chamberlin TA Drummond IF May J Mowatt RT
Summerfield WD Booth E Spong In attendance HM Smith The clerk

1 Apologies for absence - none.

2 Public Participation – no members of the public were present.

3 Declarations of Interest – personal and/or prejudicial – none.

4 Minutes of 27 June 2011 – were approved and signed as a true record.

Winter gritting (M6/06-11) – Min PC5/09-11 also refers. Awaiting responses from article in Village View for volunteers and response from M Oakman.

5 Cemetery

Minute M7/06-11 - noted that the alignment of graves had been reported to the July Council meeting (Min PC9/07-11) namely that the graves were 20° out of alignment towards East South East – West North West and that it was generally agreed that all burials should be kept together. Philip was now clearing bins weekly (see min PC5/09-11).

Command Pest Control report August – rabbits very active, all workings have been treated. No mole activity found.

It was felt that the cemetery regulations could put the clerk and/or chairman in a difficult position especially the section referring to non-residents: "Non-residents.....must demonstrate a Milton connection to be determined at the discretion of the Chairman and Clerk."

AGREED that committee would review Cemetery Policy. (December meeting)

6 Allotments – update

Untidy allotments -No feedback received from allotment holders (M8/06-11).

The chairman explained that Council had been waiting for positive information before contacting allotment holders about the proposed move. The clerk would be in a position to update allotment holders during the following week

7 Play – update

Play repairs completed 1st August. The chairman and clerk discussed outstanding issues and asked Fenland Leisure Products to complete these repairs during next inspection.

AGREED to recommend that Council accept the following quotation:

Play inspection quotation received – 3 sites Froment, Humphries Way and The Rowans – 2 sites for MCC: 6 monthly £75 per site x 5 x 2 = £750 per year (MPC £450 MCC £300).

The clerk would ask FLP to do minor repairs during the inspections. **Action: the clerk**

AGREED that the clerk clarify the wording and report back to Council: Quotation for replacing bark at Froment and Humphries Way - £1010 + VAT

8 Tomkins Mead

AGREED to ask M Woolhouse to proceed with carved wooden signs with contribution from him towards the cost. Action: the clerk

9 Grass Cutting and General Maintenance Contract 2012

Quotation received from Buchans Landscapes. The chairman and clerk would meet with Mr Buchan to negotiate amendments to the contract and report back to the November Council meeting. **Action: the clerk**

10 Correspondence - none.

11 Date of Next Meeting – 12 December 2011

The meeting ended at 8.10pm.

10 MCC update

Community Centre Report - October 2011

AGM: This will be held in the Annexe on Wednesday 12th October at 7.00pm. All residents are welcome to attend and appropriate posters will be displayed around the village.

Play Equipment: A new Climbing Net at Coles Road has been installed, funded by a grant of £10,000 from the Big Lottery Fund.

Maintenance and Improvements: The Court Lights at Coles Road have been replaced and these are proving to be far more reliable and a massive improvement for the footballers, netballers and tennis players using the courts.

Bookings: These continue very much as before.

Youth Building: The building continues to be used by the Youth Club on a Tuesday evening and Young Carers on a Saturday morning, although Young Carers now only use the building every fortnight.

Vandalism: Once again, I am very pleased to say that I have nothing of any note to report.

Andy Gray
Community Centre Manager
26/09/2011

11 County Councillor's report

Budget – Survey on some different options on saving and investing, and we [the CCC] want you to choose which options you prefer.

The views of town and parish councils are vital in making sure that our services and priorities reflect what communities feel are important. We have opened an online consultation, available at www.cambridgeshire.gov.uk/budgetconsultation, so that people can tell us their views. (Emailed to Council on 25/09/11)

Cycle path Landbeach to Milton - Mike Davies to Landbeach PC: (13 September 2011 10:00)

“Thanks for making contact. I sensed some interest around the table to trial some form of traffic management arrangements for Landbeach Road, but unless we have full support I think it would be difficult to take anything forward. Prior to the meeting I was not aware that Landbeach Road was in Milton Parish. This again makes the delivery of any form of innovative traffic management arrangement even more difficult as Milton would have to be on board as well. It was clear that some sort of shared use path would be the only acceptable option. This would have to be of proper asphalt construction.

The good news though is that since Landbeach Road is in Milton it does fall into the area covered by the Northern Corridor Area Transport Plan (NCATP). Developments taking place in the north of Cambridge make a financial contribution to the NCATP, and then transport schemes are delivered including Park and Ride sites, cycleways etc. Although the NCATP does not specifically refer to 'Cycle links to Landbeach' I propose to submit a bid in the hope that I might be able to get some funding for a shared use path.

I don't want to raise expectations too much, but there is certainly a chance that funding could be found.”

12 District Councillors' reports - October 2011 – Hazel Smith

Grass cutting on Cowley Road

When I contacted the County Council about the verges they told me they were 'not theirs to cut'. They also refused to remove the redundant P&R sign there for the same reason. After several calls to the call centre and to the City Council, Bob Carter there agreed to get it done, and not only was the grass cut, and litter picked up but the hedges were trimmed back, too, and some of the big shrubs getting established in the edge of the cycle bridge approach ramp were removed, too!

This was all done by community payback teams of people serving community sentences.

I've asked (for the 4th year running) that they put the hedge and grass maintenance into their contract so it is done regularly by City Services.

The P&R sign was still there last time I looked – does anyone have a hacksaw?

Speed humps on Fen Road (11/09-11)

There are now (24/9/11) 5 new speed humps on Chesterton Fen Road beyond the railway.

Michael Williamson and I went down there on Monday 26th with the County Travellers Officer and Brian Stinton from County Highways, to talk to residents about the specification the County would insist on, signage, lighting, white paint and so on.

The County had put in a requisition to have at least the first speed bump removed, but it now seems possible that instead of expensive bulldozing, residents there will modify the bumps they've put in to make them acceptable to the County Council.

It would help if the Parish Council could write to Brian supporting this approach.

Council house maintenance

The SCDC depot in Waterbeach near Donarbon (Direct Labour Organisation or DLO) has just lost in a protracted tender process for council house maintenance.

The Council voted in November 2009 NOT to go ahead with this, but nevertheless the Cabinet, that had voted to go out to tender, went ahead anyway.

The opposition challenged the Cabinet in a motion about this in July 2010, and very narrowly lost.

The DLO have done a brilliant job for South Cambs – I was on the DLO Board from 2006 till last year, and I know how well they were performing – with very high levels of satisfaction from council tenants. During the 18-month process of this misguided tender the DLO have lost quite a few of their staff, and have been unable to start any new initiatives, like taking on apprentices. They filled staff gaps with contract labour in such a way as to save money and keep up the standards of service.

A nationwide company, Mears, will take on the contract from next April.

Council open day 7th October, 9:30-4:30

SCDC is holding an open day to which all are invited. There will be stalls representing different departments of the Council, and young people are particularly encouraged to come. I'll be there in the morning with a group manning the 'Councillors' stand, and I'd be very pleased to see some friendly faces!

13 Land Group update (attached ivory)

14 Bills for Payment and Money Received (to be circulated)

15 Correspondence

CCC - the RECAP Waste Management Design Guide Draft Supplementary Planning Document

Magazines: - Local Council Review, Clerks and Councils Direct, The Clerk

Victim Support - request for contribution

SCDC - Disability Forum – article for Village View

Boundary Commission for England -

The 2013 Review of Parliamentary constituencies in England

The Boundary Commission is consulting until **5 December 2011** on the proposals for new Parliamentary constituencies in England.

(Email 15/09/11 – previously circulated)

Cam Conservators - refurbishment of Baits Bite Lock Oct/Nov 2011

16 Dates of Next Meetings

Community Care 6 October 11am; Planning (7pm) and Finance/Administration (7.30pm) 17 October;

Staffing 18 October 7.30pm; Council 7 November 7.30pm

17 Items and Reports for November agenda

(to be received by Monday 31 October)