

MILTON PARISH COUNCIL

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6th July 2011

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 11 July 2011 at 7.00pm NOTE TIME

AGENDA

- 1 Lawrence Green SCDC – Emergency Plan
- 2 Apologies for absence
- 3 Declarations of Interest – personal and/or prejudicial
- 4 To approve the minutes of the meeting of 06 June 2011 (pages 2-6)
- 5 Public Participation – members of the public are invited to speak
- 6 Clerk's report (page 7)
MCC dispensation; Seat; Parish Plan, Pedestrian / cycle barrier; Christmas lights; Chesterton Fen visit;
Village bike tour; IVC Academy status consultation; Live Bus Times; Histon Neighbourhood Panel Meeting;
Parish Charter
- 7 Planning - to receive the minutes of the Planning Committee meetings held on 27 June 2011 and 04 July 2011 (pages 8-10)
Section 106 Rowing lake
Decisions received:
S/0881/11 Mrs Nicola Hawksley Christine Cottage, 27 High Street (P5/06-11) – extended drop kerb – **approved.**
New applications:
S/1260/11 Mr P Overton 363 The Rowans – conversion of garage into antiques shop (A1 use class)
S/1273/11 Mr B Jefferson The Phoenix Trust (Milton) Ltd - land adjacent Jane Coston bridge – replacement sign
- 8 Community Care – to receive the minutes of the Community Care committee meeting held on 9 June 2011 (page 11)
- 9 Maintenance - to receive the minutes of the Maintenance committee meeting held on 27 June 2011 (pages 12-13)
- 10 Proposal to appoint a Play Representative to advise on all play matters (JEC)
- 11 MCC update
- 12 County Councillor's report (page 14)
- 13 District Councillors' reports (pages 14-15)
- 14 Land Group update
- 15 Bills for Payment and Money Received (to be circulated)
- 16 Correspondence
- 17 Dates of Next Meetings – F&A 18 July, Staffing tba, Planning tba if necessary, Council 5 September 2011
- 18 Items and Reports for September agenda (to be received by Tuesday 30th August)

Jim Daniels

Jim Daniels Clerk



The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office

FULL AGENDA PAPERS 11 July 2011

1 Lawrence Green SCDC – Emergency Plan

2 Apologies for absence

3 Declarations of Interest – personal and/or prejudicial

4 To approve the minutes of the meeting of 06 June 2011(pages 3-6)

Minutes of the Meeting of Milton Parish Council held on Monday 06 June 2011 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) AJ Campbell JE Coston TA Drummond M Ellwood RJ Farrington
M Hersom IF May J Mowatt MC Perkins HM Smith I Tyes A Winnington
Cllr M Williamson and the clerk

1 **Presentation of Quality Status certificate by Steve Wilkinson chairman of Cambridgeshire & Peterborough Re-accreditation Panel**

Steve Wilkinson congratulated Council and presented the re-accreditation certificate.

2 **Apologies for absence** - DJ Chamberlin GA Covell.

3 **To consider co-opting a new councillor** – 3 candidates stood for co-option. Amanda Winnington was elected.

4 **Declarations of Interest – personal and/or prejudicial**

HMS – Planning agenda 12 personal - a member of SCDC's planning committee.
TAD – Land Group update agenda 24 personal - member of Colts football club

5 **Minutes** – the minutes of the meeting of 09 May 2011 were approved and signed as a true record.

19 **County councillor's report** (brought forward)

"Park and Ride lighting

According to Campbell Ross-Bain 2/3 of the lights should turn off each night.

Community Transport

Following comments a couple of months ago at a MPC meeting I am in the process of setting up a meeting with a number of relevant parties [including Milton, Landbeach and Waterbeach] to see if we can make progress by doing some information sharing.

There are a number of local organisations that provide some form of community transport and it would be good to see how they might work together. Speaking to Gavin Moulton at the County Council he has mentioned a number (the Beaches Community Car Scheme, Cambridge Dial-a-Ride, the Milton Community minibus) and there may be others.

I shall very shortly contact these organisations to see if they would be interested in having a meeting to start the process of information sharing.

Meanwhile, on the subsidised bus front, some of you will know that a resident of Milton is seeking a Judicial Review into the whole County Council policy of cutting bus subsidies. I spoke to Glenn Edge today and he tells me that meetings are happening between the County Officers and their lawyers. We shall wait and see the outcome of this process."

JEC, HMS and MW would discuss community transport ideas with Glenn Edge. Council fully supported their efforts.

6 **Public Participation – members of the public are invited to speak** – no members of the public were present.

7 **Clerk's report**

Minibus web site – **AGREED** that Martin Cooper assistant Cub Leader could manage the minibus part of the web site in place of Bob Pain.

South Cambridgeshire News - the latest Local Development Scheme Timetable setting out the timetable for the South Cambridgeshire Development Plan was now available on the South Cambs website. South Cambs needed to prepare a Strategic Housing Land Availability Assessment (SHLAA) as part of the evidence base of the new South Cambridgeshire Development Plan.

Cambridgeshire News - the examination into the Core Strategy of the Minerals and Waste Development Plan (MWDP) was held at the end of 2010. The examination into the Site Specific Proposals DPD was scheduled to

begin on 28 June 2011 to consider the representations received about specific sites allocated in the MWDP for minerals and waste.

National News - East of England Plan – Decision by Government to revoke regional spatial strategies – the Government is to carry out an environmental assessment of its decision to revoke regional spatial strategies. Gypsy and Traveller Consultation – the Government had published a consultation document about Planning for Traveller sites and is inviting comments until 6 July 2011.

Civil Parking Enforcement – Cambridgeshire County Council was proposing to introduce civil parking enforcement in East and South Cambridgeshire. Comments to be sent by 17 June

Minutes – Ian T would be known as IT in the minutes.

Clerk's retirement – the chairman confirmed that he had received the clerk's notice to retire in May/June 2012.

8 Planning

- **minutes** - the minutes of the Planning Committee meeting held on 23 May 2011 were received and noted

- **Planning report** - Enterprise Nurseries Site (PC15/05-11) - from Charles Swain SCDC:

"I can confirm that I have recently inspected the premises (Tuesday 19th April) regarding this matter and have discussed my findings with the planning team leader, Kate Wood. It would appear that the vehicle movements recently reported including gravel are legitimate and that they are part of the planning consents for the site. The owner of the site has confirmed that the vehicle movements are being carried out during office hours to avoid causing a nuisance to immediate neighbours.

The completion of the approved KOI pond along with the landscaping scheme should be completed within the next two to three months ready for business in August/September. The building which is also being refurbished will be used in connection with the approved use of the site.

As to residential use of the building this would require investigation, however I understand that there was a previous residential unit at the premises and therefore the use may be lawful."

The clerk would confirm that the residential use was actually in a house next door to the Enterprise Nurseries and query the depth of the pond as there seemed to be a lot of earth being moved. **Action: the clerk**

A welcome policy: It was SCDC's intention to keep parishes "in the loop" regarding planning queries.

From Charles Swain (phone 19/05/11):

43A Old School Lane – outbuilding in rear garden is permitted development (SCDC received a report to investigate).

31 Froment Way – the brickwork is not ideal but is not in breach of anything. Therefore no action will be taken. It is being used as an office – the resident is working from home and it is low key.

33 Froment Way – garage being used as a separate let and will require planning permission. SCDC has issued a planning contravention notice. The garage was used as an annexe and after the house was sold the new owners have let it.

Business in Conder Close – alleged to be causing a nuisance. This is being investigated / monitored by SCDC.

Golf Course – no response from the golf course re the signage. Consent will be needed for this and the illumination."

- **Planning Application S/0032/06/F Cambridge Sport Lakes Trust Development of land between Milton and Waterbeach (Rowing Lake) proposed Section 106 Agreement and Draft Planning Conditions**

In November 2009 Council sent comments to SCDC. HMS and the chairman met (on Bank Holiday Monday) to ascertain whether these comments had been incorporated in the proposed S106 recently received. (JEC had been unable to attend).

JEC felt that Council should repeat its long held concerns and ask for assurances that these concerns would be met.

It was **AGREED** (11 votes in favour and 2 abstentions)

to send comments about the flood risk assessment. Action: the clerk

- **Planning briefing meeting at SCDC 17 June** – IT agreed to attend.

Decisions received:

Mr D Taylor 4 Coles Road – construction of dormer window (PC15/05-11) – **refused**.

Incongruous and dominant, visually unattractive in the street scene. Contrary to Policies DP/2 and 3 of SCDC Local Development Control Policies Development Plan Document 2007.

Napp Pharmaceutical Ltd Cambridge Science Park – Extension & alterations to building 191 to provide new ancillary restaurant, plant room with new landscaped area, outdoor terrace and CCTV pole camera (P5/04-11) - **approved**.

S/0735/11 Napp Pharmaceutical Ltd Cambridge Science Park – Erection of temporary restaurant/catering facility building and office reception building for a period of up to three years (P5/04-11) - **approved**.

New applications:

S/0946/11 – Mencap Rosewood, High Street – replacement day room – **no recommendation**.

S/1032/11 – Mr Webb 25 & 26 Southgate Farm Mobile home, Chesterton Fen Rd – erection of brick wall and gates along the frontage (retrospective application) – **no recommendation**.

- 9 Proposal to erect pedestrian barriers adjacent bowls green and pavilion**
 After considerable discussion it was **AGREED** (1 abstention) that in order to make the path safer for pedestrians
to ask P Capitain to quote (with drawing) for erecting a barrier. Action: the clerk
 As MCC were responsible for the Recreation Ground they would be involved in the process.
- 10 Youth update**
 - **Minutes** - the minutes of the Milton Action for Youth committee meeting held on 16 May 2011 including Youth Club report were received and noted
 - **Additional road signage** - noted that the County Council was rightly cautious of erecting unnecessary signage in order to cut down on roadside clutter and how it detracts from the "ruralness" of areas. It was **AGREED**
not to ask the County Council for additional signage.
 Signs at the entrance to the Sycamores recreation ground would be the responsibility of MCC.
- 11 To consider Christmas tree and lights using system designed by speeditree.co.uk**
 It was **AGREED**
 a) **not to use this system due to cost, possible vandalism and the need to use volunteers;**
 b) **to ask Rob Chapman if he would be prepared to erect the lights on the horse chestnut tree as usual and his charges for doing so;**
 c) **to ask EDF to quote for supplying power to Pond Green so that lights could be erected on that site. (11 in favour AJC against) Action: the clerk**
- 12 Play update and proposal to ask Fenland Leisure Products to carry out play equipment repairs as detailed in attached report**
 The chairman apologised to the chairman of the Maintenance Committee for dealing with this item at Council but as the report had highlighted areas of concern it seemed appropriate to deal with it as a matter of urgency.
 Fenland Leisure products from Wisbech had recently conducted a play inspection. Their report containing costs for repairing defects was circulated. The total cost for all the repairs was £1560.
 After much debate it was **AGREED** (11 in favour 1 against and 1 abstention)
to delegate whether to disable / remove the maypole swing to ME and to ask the Maintenance Committee to consider the best way forward to action the other repairs.
- 13 To receive report on bus usage survey from A Bradnam and HM Smith**
 HMS had sent her report to Stagecoach, Whippet and the County Council and had received replies from Stagecoach and the County Council. HMS intended to discuss the bus survey with the manager of Tesco.
 Thanks to HMS and Anna Bradnam for all their work.
- 14 Proposed visit to Chesterton Fen and Village tour** (See item 20 below)
 A small group would visit Chesterton Fen – date to be agreed.
 It was suggested that a boundary walk take place in September / October.
 Village tour – Tuesday 14 June 7pm – meet at the office.
- 15 To receive Flood report and possible flood risk to Milton**
 A report was received from HMS (see item 20 below). It would be a few years before a full flood report for Milton was commissioned.
- 16 Equality Act 2010**
 As a result of this Act there was a change of emphasis from taking equality into account to promoting it. There was a need to show the impact for example on disabilities when buying a new minibus.
AGREED
to appoint Ian Tyes as Council's Equality Representative that he should advise Council on Equality matters, conduct an Equality Impact Assessment and review Council's existing Policies.
- 17 To receive Independent Internal Audit Report**
 The year end internal audit report was received and noted.
- 18 MCC update**
Refurbishment: Final invoice still awaited from Grantchester Developments one minor 'snagging' item still to be rectified, although the entrance doors have now been repaired and are working perfectly.
Maintenance and Improvements: The wooden floors in the main hall and lounge have been scrubbed and resealed, the Annexe down pipes and gutters are in the throes of being renewed and the slabs outside the Community Centre lounge will be replaced at the start of June.
Bookings: During May, we hosted 2 large Saturday Night events, the Senior Football Club Player of the Year and the Colts Football Club Presentation Evening. Both events were very well attended and proved to be a big success for both the clubs. Sally and Lawrence from the Lion and Lamb are our new bar stewards and they settled into the role very smoothly.
 On Saturday 14th May the CDNL held their annual Netball Tournament, which again proved to be a massive success. Parking spaces at the Community Centre proved to be very difficult to find - apologies to those of you who live in Coles Road who were inconvenienced by cars parked outside your home.

Thursday evenings also prove to be very busy as the CDNL run a Summer Netball League. This will go on until the end of July.

Youth Building: The building continues to be used by the Youth Club on a Tuesday evening and Young Carers on a Saturday morning.

Vandalism: Once again, I am very pleased to say that I have nothing of any note to report."

The recent play inspection highlighted problems that were being dealt with eg Spider's web had been removed.

AJC as a regular user commented on the "job well done" to the floor.

20 District Councillors' reports - Report from HMS

"Litter pick in Milton

This is on Sunday 5th June, from 2pm at the Parish Office.

Chesterton Fen sewage connection appeal

The decision is due any day now.

Rubbish on Chesterton Fen

There has been a lot of correspondence from the rowing fraternity about smelly ditches and rubbish at Grassy Corner. South Cambs and the landowner have dredged the ditch out, and with the dry weather it had (finally) dried out over most of the length by the path. There was just some fairly recent dry litter in the ditch including five shopping trolleys in that area. (It did occur to me that in many places I've been on a canal boat, those shopping trolleys would have been in the river once a week, but fortunately our own residents are not that antisocial ...) I spent an hour down there on 20/5/11 collecting up the litter and shopping trolleys.

We are organising a litter pick there just before the university bumps, on Sunday 12th June. Michael has offered to let us use his caravan for ablutions if necessary, and we have 6 volunteers so far, I think. Jim has confirmed that Parish Council insurance will cover us.

Bus cuts

I have written to Andy Campbell (Stagecoach), Campbell Ross-Bain (Cambs County Council, P&R) and Glenn Edge (Cambs County Council).

Andy Campbell's reply;

From the survey the highest usage appears to be from the 9/X9, this is the service which was withdrawn by the county council. Therefore I would suggest you contact Glenn Edge at Shire hall. The current numbers using the Citi 2 late night bus puts that in danger, we have no plans to add an additional service at 20.00hrs. I can't see much point in meeting because nothing has changed since our last meeting.

Glenn Edge has replied

... Given your comprehensive data, I am forwarding it to Stagecoach and Whippet to see if they would consider providing a commercial service. However, although I can appreciate your suggestion to divert the P&R service to serve the village as this is simply not practical as we would not be able to get the bus back into the P&R site from the Waterbeach end of the village without going up to the A14 roundabout and coming all the way back again. Our buses are not able to get into the site from the Ely side of the A10.

Surface water flooding plan (see item 15)

I went to the County Council Enterprise, growth and Community Infrastructure Scrutiny committee where they were discussing the Cambridge and Milton Surface Water Flood Plan. **Milton** is the 6th out of 11 prioritised districts of the area. The first 2 on the list have been studied in detail and action to improve the performance of the areas in times of heavy rainfall has been recommended. This prioritised list will take some time to work through, so any action in Milton will not be for a few years.

Winter gritting/salt spreading

This happened to be on the same agenda of the Scrutiny committee. 3 of the District Councils and a number of Parish Councils are working with the County Council to spread salt when the weather turns snowy. Employees of other councils get a short session of training and are then insured by the County Council while doing this work. Materials are provided by the County Council. They have spread molasses in some places instead of salt, and some parishes have used a backpack containing brine. The operator can walk the village paths squirting brine onto the paths, and some parishes have found this to be effective. The County hired a quad bike and towed a spreader (either brine or salt) to treat cycle paths in the centre of the city of Cambridge last year, 13 times during the cold weather. If other areas want the same treatment then they are encouraging businesses there to sponsor a similar service. One run of the quad bike (including labour, hire and materials) costs £1,000. For comparison, one run of gritting the entire County's precautionary network costs £25,000."

The clerk would ask Mark Kemp CCC to put the A10 and A14 foot/cycle bridges on the quad bike gritting route.

Action: the clerk.

It was suggested that Council consider applying for salt.

"Tesco

I have written to the Tesco manager, Matt Brown, and he has agreed to meet – no date yet." Agreed that HMS and IT would meet him at 3pm on a Tuesday.

21 Land Group update

RTS reported that SCDC wants to include an S106 Agreement in the permission for change of use of CWA land to recreational use. SCDC is concerned that both the Landbeach Road and CWA permissions would be implemented and would like MPC to be bound to revoke one of the permissions were the other implemented. RTS pointed out that the draft S106 Agreement sent by SCDC stipulated that MPC owned the freehold of both properties, which is incorrect. HMS said that permission goes with the land, so that any agreement entered upon by MPC would not bind third parties from implementing either permission. JEC noted that SCDC requesting such an agreement from the parish was highly unusual and said the parish should not be bound in such a manner. IFM added that the CWA land would be adequate for the junior football players, but the adult team might well need more land in the future. The parish would also incur a fee of at least £350 for the drawing up of such an agreement. It was **AGREED**

to write to Karen Pell-Coggins and inform her that MPC is not the owner of either property and that the S106 Agreement is unduly onerous on the parish as well as meaningless as it does not prevent a third party from implementing either permission.

Action: Asst Clerk

22 Bills for Payment and Money Received

CONFIRMED and AGREED payment of cheques 100484 -100490 and minibus cheques 300016/17.

Receipts: noted that J Skinner had taken on the horse grazing land as from 1st June for 12 months (PC24/0-11).

23 Correspondence - none

24 Dates of Next Meetings

Community Care Thursday 9 June at 11am

Planning (if necessary) 27 June 7pm (NOT 20 June)

Maintenance 27 June 7.30pm

Minibus 4 July 7.30pm

Staffing to be re-arranged from 6 July

Council 11th July

25 Items and Reports for July agenda (to be received by Tuesday 5th July)

Lawrence Green SCDC Emergency Plan.

The meeting ended at 9.59pm.

5 Public Participation – members of the public are invited to speak

6 Clerk's report

MCC dispensation (PC8/02-11) – I shall ask SCDC for dispensation to allow Rob and Richard to take part in MCC finance discussions so that it is clear when Rob and Richard can speak on MCC matters.

Seat (PC5/03-11) – P Captain has now installed the seat. Thanks to him and a band of volunteers who helped with lifting and carrying.

Parish Plan (PC11/05-11) – *where do we want go with this?* A working part to review?

Pedestrian / cycle barrier (PC9/06-11) – P Captain has ordered a “Sheffield” style barrier – the same as outside the office – to be concreted into the grass. Cost approx £70 + labour.

Christmas lights (PC11/06-11) – to date we have been unable to contact EDF. R Chapman had not replied to the clerk's request.

Chesterton Fen visit – (PC14/06-11)

Village bike tour (PC14/06-11)

Tomkins Mead: No 'Tomkins Mead' sign on the path by the surgery. Action: Maintenance Committee.

Missing drain cover in Coles Road: Has been ordered by Keith Fauch at CCC.

State of red phone box on Coles Road: Asst Clerk wrote to BT and phone is now in working order.

Graffiti on side wall of Tesco: For HMS to bring up at her next meeting with Tesco manager.

Concrete slabs on Sycamores Rec paths: Loose slabs sticking up on both paths (especially by trees). Action: MCC (Manager Andy Gray has been advised).

No youth club: There was a sign on the youth building that there would be no youth club that night due to staff shortages. However, we were not told about this by the youth workers.

Hawthorne Hedge green: Discussed whether to have play equipment on this green or not. General agreement that, due to proximity of houses and size of green, might be best to leave it as it is.

Spinning Swing on Froment Way green: Fenland Leisure had been out yesterday and found when they had a thorough look that this piece of equipment was not as bad as they had thought. They tightened the bolts up top and now the swing is fully safe and operational. However, Fenland Leisure have said that they recommend we upgrade the bolts in the timber to a larger size to give them more gripping power. They recommend this be done over the next eight weeks or so and will come back to us with a price. **Action: Clerk's Office.** See min M9/06-11 below.

Cemetery: Noticed there are quite a few kerbs around various graves. Need to consult regulations to see if this is allowed and what, if any, action to take. **Action: Maintenance Committee.** See min M7/06-11 below.

IVC Academy status – noted that the governors of IVC are consulting about academy status.

Live Bus Times

From Paul Oldham:

“As you know we've now got live bus times available on the village web site at http://www.milton.org.uk/bus_times.html including a version designed for mobile phones. I know from feedback we've had on milton-chat and elsewhere that people are finding this invaluable however recently I was talking to a woman at the bus stop who didn't know the service existed.

So as Milton PC own the bus stops and noting that "Council's Policy was to allow no posters on the bus shelters" (April Clerk's/Chairman's report) I would like to ask permission of the council to put a laminated notice on all the stops detailing how passengers can get live bus times via their mobile phone.

Histon Neighbourhood Panel Meeting - The next panel meeting will be held at Waterbeach in the Church Room on Tuesday, July 12th.

Parish Charter – From Linda Brown at SCDC: “The attached draft Charter for South Cambridgeshire Councils (*attached blue*) has been developed by a Charter Development Group, which has included local councils, CPALC, the Society of Local Council Clerks (SLCC) as well as the County Council and District Council. It is hoped that local councils will welcome, comment on and endorse the Charter and see it as the start of a new dialogue between Cambridgeshire councils. In order to give local councils sufficient time to consider the document, the consultation period will be open until Friday 9th September 2011.”

7 Planning

- to receive the minutes of the Planning Committee meetings held on 27 June 2011 and 04 July 2011

Section 106 Rowing lake (PC8/06-11) – Agreement requires maintenance of all drainage infrastructure including pump houses (Condition 31). Stage 2 Flood Risk Assessment (Condition 30) will be reported to Planning Committee accompanied by local consultation results. The Planning Authority will require assurances on precisely the sorts of issues raised by us (letter from Gary Duthie 15/06/11).

Minutes of the Planning Meeting of Milton Parish Council held on Monday 27 June 2011 at 7.30pm in the Bowls Pavilion

Present: RJ Farrington (chair) JE Coston GA Covell HM Smith RT Summerfield
The clerk, assistant clerk and 8 members of the public
In attendance for part: TA Drummond M Ellwood

1 Apologies for absence - DJ Chamberlin IF May.

2 Declarations of Interest

HMS personal – a member of SCDC Planning Committee.
RTS – application S/0881/11 prejudicial – application site adjoins his property.

3 Minutes – the minutes of the planning meeting held on 23 May 2011 were approved and signed as a true record.

4 Decisions received

S/0918/11 Mrs Monica Beaver 20 New Fields – extension to dayroom to facilitate utility room and revised fenestration to that approved under Planning Application S/1426/10 (P6/05-11) – **approved**

S/0515/11 Mr William Robinson 12 Old School Lane – front porch & first floor side extension (P6/05-11) – **approved**

S/0946/11 Mr Fisk Rosewood High street replacement day room (PC8/06-11) – **approved.**

5 New applications

S/0984/11 Mr A De Simone Land adjacent to Lea Court, Coles Rd – dwelling and garage – **refuse.**
Comments

Full agreement with the comments and conclusions reached by the Planning Inspector for application S/0553/10. No significant change from this previous application.
Neighbours comments supported.

**The proposed dwelling would be:
Detrimental to the street scene and overbearing.**

It would:

**Take up green space thus removing a recreational/amenity area
Result in loss of light for residents of Lea Court and
affect the setting of Lea Court.**

This proposal would have an adverse impact on the character and appearance of the street scene and the living conditions at neighbouring dwellings.

AGREED that if Planning Officers were minded to approve this application, committee requested that it be sent to a full Planning Committee meeting.

S/1016/11 Mr & Mrs Witt 17 Pearson Close – extensions and conversion of garage to form bungalow - **refuse.** **Comments: overdevelopment of site; inappropriate design: detrimental to the street scene; adverse impact on residential amenities; parking and access to parking area; increase in traffic; reduced size of back garden; setting a precedent for further inappropriate in-filling in this Close; inadequate plans; the proposed dwelling would have an adverse impact on the character and appearance of the street scene and the living conditions at neighbouring dwellings.**

AGREED that if Planning Officers were minded to approve this application, committee requested that it be sent to a full Planning Committee meeting.

S/0881/11 Mrs Nicola Hawksley Christine Cottage, 27 High Street – extended drop kerb – **no recommendation.**

6 Cambridge Road Industrial Estate

HMW reported that Gemmix wished to operate all day for one day on 17th July. Noted that the company was already in breach of some of their planning conditions. HMS would make sure the planning officer was aware of local feeling.

AGREED to object. Action: HMS

The meeting ended at 7.50pm.

Minutes of the Planning Meeting of Milton Parish Council held on Monday 04 July 2011 at 7.00pm in Milton Community Centre

Present: RJ Farrington (chair) DJ Chamberlin JE Coston GA Covell IF May HM Smith RT Summerfield
The clerk, assistant clerk and 12 members of the public
In attendance: TA Drummond A Winnington

3 Apologies for absence – AJ Campbell.

2 Declarations of Interest

HMS personal – member of SCDC Planning Committee.
RTS - application S/0987/11 personal – neighbour.

3 Minutes of the planning meeting held on 27 June 2011 were approved and signed as a true record.

4 Decisions received - none.

5 New applications

S/0983/11 Mr Iwan Jones Helical (Milton) Ltd - outline application for demolition of existing buildings, removal of existing pylons/masts from training grounds and construction of 89 dwellings (including affordable housing) restoration of North Lodge, restoration of Humphrey Repton Landscape, provision of formal and informal open space including sports pavilion and children's play equipment, provision of associated landscaping and improvements to existing access

Mr Iwan Jones of Helical Ltd was unable to attend. Ms Lucy Stone and David James from Barton Willmore were present to provide an overview of the proposed development.

The scheme was similar to the previous retirement village – 89 units instead of 101, landscaping of lake area, restoration of North Lodge, sports pitches plus play equipment.

40% of the homes would be affordable – a mixtures of 2, 3 and 4 bedroom houses including some apartments.

Queries:

- The response time set by SCDC was too short for such a major development and should be challenged so that the whole village could be consulted. (The clerk was confident that SCDC would extend MPC's response time if asked).
- The affordable homes would be spread out throughout the development.
- Noted that work to restore North Lodge had not yet taken place although Helical had owned the property for a few years.
- Building should be on footprint of industrial area only and not encroach on to green areas.
- Committee was disappointed that MPC had not been consulted before this application had been submitted. Council had repeatedly asked to meet Iwan Jones of Helical since January of this year.
- S106 Agreement – the conditions in the previous Agreement would stay the same eg sports pitches to be provided or money in lieu. It was strongly argued that the S106 should be agreed before full planning approval.
- Traffic and parking concerns. CCC had been consulted. Two car parking spaces were allocated on average per dwelling.
- Homes would be freehold – affordable leasehold.
- Management of grounds would be funded by a service charge. Restrictions as to use of sports pitches would be different from the previous (retirement) application because of the different nature of the proposed development.
- Planting to maintain rural aspect of Ely Road.
- Rain water to be harvested for use eg in toilets?
- Tree survey – Bob Waters and Roger Day, Council's tree wardens wished to be involved.
- The lake would not now be lined.
- It was understood that there were no proposals for pile driving.
- There would be no access from Church Lane. Pedestrian access would be from Ely Road.
- The road would be adopted. Would cables be installed?
- Would footpaths be "proper" paths with kerbs?
- Density was 27 dwellings per hectare – some would be 2^{1/2} storeys.
- There would be no library or shop on site.
- The applicant had no experience of building general housing.

The chairman thanked Lucy and David for attending.

Committee AGREED to refuse and send the following comments to SCDC:

In principle Milton Parish Council (MPC) would prefer to see residential units on this site than the possible alternatives but has major concerns about this application and is disappointed that, given the amount of consultation that took place during the previous application, the applicant has not consulted MPC to try to address its concerns.

MPC therefore objects to the application on the following grounds:

- Traffic – the two junctions Knights Way/Ely Road/High Street and Landbeach Road/Humphries Way/A10 are difficult junctions to negotiate at peak hours. As most of the traffic emanating from this development will use these two junctions and almost certainly at peak hours it is imperative that a scheme to alleviate the difficulties at these junctions is designed.
- Parking spaces allocated are inadequate especially as the trend is for householders to use their garages for purposes other than parking their cars.
- Details of the S106 Agreement must be re-negotiated. We prefer that to happen before the full planning application is granted.
- The terrace facing along the southern side is completely out of keeping with anything else in the village. We believe that this should be “broken” up.
- We would like the rest of the grass areas made available for recreation use – not just the area to the east of the development.
- As the site is Partly in and adjacent Milton’s Conservation Area and Green Belt underground cables should be installed as part of the design.

S/0987/11 Mr & Mrs M Newman 7 Willow Crescent – front dormer – **no recommendation**. 3votes in favour and 2 against. RTS abstained.

The meeting ended at 8.45pm.

Decisions received:

S/0881/11 Mrs Nicola Hawksley Christine Cottage, 27 High Street (P5/06-11) – extended drop kerb – **approved**.

New applications:

S/1260/11 Mr P Overton 363 The Rowans – conversion of garage into antiques shop (A1 use class)

S/1273/11 Mr B Jefferson The Phoenix Trust (Milton) Ltd - land adjacent Jane Coston bridge – replacement sign

8 Community Care – to receive the minutes of the Community Care committee meeting held on 9 June 2011

Minutes of the Community Care Committee Meeting of Milton Parish Council held on 9 June 2011 at 11.05am in the Bowls Pavilion

Present: IF May (chair) M Ellwood HM Smith RT Summerfield
T Ebbon – Warden Community Care Scheme
D Driver – Manager Barnabas Court
The clerk and assistant clerk to the Council

1 Election of Chairman – IFM elected unanimously.

2 Apologies for absence - DJ Chamberlin TA Drummond L Harding.

3 Declarations of Interest – personal and/or prejudicial - none.

4 Minutes - the minutes of the meeting of 17 March 2011 were approved and signed as a true record.

3.1 Chair trolley for Day Centre (CC6/3-11) – has been purchased.

3.2 Donation (CC6/10-10) – it was **AGREED to prepare an advert for the next issue of the Village View inviting youth groups to bid for money and send follow-up letters to eligible village groups to ensure they are aware of the fund.**
Action: Clerk's Office

3.3 Localgiving.com (PC5/3-11) – Asst Clerk reported there have been no donations to date. [N.B. In a follow-up phone conversation, a Localgiving official said they were having difficulties with the site's search engine. A new search engine should be online very shortly. A date to start charging for subscriptions has not yet been determined, so we may well have longer than three months on the site before we would need to pay for a subscription. We will get an invoice at the time the site starts charging for subscription and will have the option then to subscribe or not. Also, there is no counter on the website to count the number of hits per page.]

5 Mobile Warden Scheme

TE reported there are currently 22 clients in the scheme. TE said it is best if initial contact is made by her in a visit to a prospective client's home.

AGREED at 11.15am [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item.

The meeting re-opened at 11.30am.

6 Barnabas Court Update

Asst Clerk noted that Home-Link had denied a Milton resident the opportunity to bid for a 2 bedroom flat in Barnabas Court on the basis that only couples may apply. General agreement that a bureaucratic error must have been made. It was **AGREED**

to contact Home-Link and investigate the error.
Action: HMS and DD (letter from parish council if matter is not resolved)

[N.B. In a follow-up phone conversation, a Home-Link official admitted to HMS that it was possible a mistake had been made and said he would press for the Milton resident to have the 2 bedroom flat. DD is also following this up through Cambridge Housing Society.]

7 AOB

HMS distributed a Community Transport leaflet featuring the Beaches Car Scheme, which covers Milton. The service is available for anyone who has difficulty coping with buses. Volunteer drivers are paid 30 pence a mile by clients (with an additional 15 pence per mile from Cambridgeshire County Council). At the moment, there is only one driver in Milton. More information will be forthcoming from our County Councillor. General agreement that the Beaches Car Scheme should be promoted in Milton, possibly through advertisement in the Village View.

8 Date of next meeting – Not scheduled.

The meeting ended at 11.42am.

9 Maintenance - to receive the minutes of the Maintenance committee meeting held on 27 June 2011 and to consider taking up the offer of the Winter Maintenance Extension Programme as attached

Minutes of the Maintenance Meeting of Milton Parish Council held on Monday 27 June 2011 at 7.50pm in the Bowls Pavilion

Present: M Ellwood (chairman) GA Covell J Mowatt HM Smith (for items 1 and 6) RT Summerfield
WD Booth E Spong
JE Coston (in attendance) M Oakman (Cambridgeshire County Council)
The clerk and asst clerk

1 Election of chairman – M Ellwood elected chairman unanimously.

6 Winter gritting (PC20/06-11) (item brought forward) – Michael Oakman gave a brief on winter gritting. MO explained that both the Jane Coston and A10 bridges are already treated with salt. Last year, the bridges were treated 14 times (as opposed to the roads which were salted 60 times). Bridges are treated according to 5 day weather forecasts. JEC wondered whether this criteria might be changed as the slope on the bridges (particularly the Jane Coston bridge) made crossing for both pedestrians and cyclists very dangerous in icy conditions. MO agreed that the location of these bridges made them more exposed than other bridges in Cambridge. It was **AGREED**

to speak to Louise Collier and Richard Kingston of Cambridgeshire County Council and request that the Jane Coston and A10 bridges are treated with salt as soon as required (as opposed to waiting for a 5 day forecast).

Action: M Oakman

MO discussed a new programme on offer from CCC for parishioners themselves to get involved in winter gritting. CCC will provide salt and machinery and parishioners provide the labour. CCC has agreed to take on insurance liability as long as the parishioners undergo a CCC training course. Another meeting would be required to lay out the details of such an arrangement. MO will email the council with more information about this programme.

2 Apologies for absence - DJ Chamberlin, TA Drummond, IF May.

3 Public Participation – no members of the public were present.

4 Declarations of Interest – personal and/or prejudicial – none.

5 Minutes of 28 March 2011 – were approved and signed as a true record.

7 Cemetery

The chairman and clerk filled 25 bags of rubbish mainly from the green bin at the cemetery. Alan Smith from Blackwell's caravan site kindly took it all away to the HWRC in Butt Lane. The clerk had sent him a message of thanks. Command Pest Control continued to treat the workings for moles and rabbits.

An inquiry had been made about Muslim burial, specifically whether a plot could be made to face directly east (by compass point). ** Discussion as to whether a separate area should be designated to accommodate such burials. It was **AGREED**

to determine how precisely the graves are laid out on an east/west axis according to a compass.

Action: Clerk

[** The graves should be East – West but are 20° out of alignment towards East South East – West North West]

It was noted that there was a large amount of plastic containers and wire thrown in with the green waste. It was **AGREED**

to make a laminated sign requesting people to separate plastic and wire from green waste.

Action: Asst Clerk

There was discussion as to whether more guidelines for the cemetery needed to be set out. ME noted that he believed the cemetery was in good order and that any issues arising should be dealt with by the clerk, as has been done in the past to good effect.

8 Allotments – update (M6/03-11)

Dangerous tree – had finally been removed.

Inspection – WDB reported that he was fairly pleased with the state of the allotments, which are in better condition overall than last year at the same time. ES pointed out that there were three plots with large amounts of overgrown nettles and two plots with unsuitable trees (one walnut and one silver birch). It was **AGREED**

to write to the three allotment holders with overgrown nettles to advise them of complaints from fellow allotment holders and ask them to be more considerate in the future by removing the nettles.

Action: Clerk

9 Play – update (M7/03-11)

Council had delegated responsibility for proceeding with play repairs / inspections to this committee (PC12/06-11).

Play inspections (PC 9/04-11 also refers) – as the City Services were no longer conducting inspections the clerk, JEC and A Gray MCC had asked Fenland Leisure Products (FLP) from Christchurch to quote. This company had already done a one-off inspection.

AGREED to ask Paul Capitain could do some of the work and then to ask FLP to re-inspect and repair as necessary.

New equipment - replacements for Hawthorn Hedge site. Quotation received.

It was **AGREED not to install play equipment at the present time for the following reasons:**

- **Lack of funds**
- **Proximity of play area at The Sycamores recreation ground**
- **Possible noise disturbance to residents adjoining the site.**

Committee to review in due course.

Fitness equipment – two companies had provided quotations. JEC would carry out further investigations.

Action: JEC

BMX track (PC8/10-10) – noted that the residents had decided not to proceed.

10 Tomkins Mead

On the recent village bike tour, it was noted that one of the signs for Tomkins Mead was missing (the one at the surgery end). M Woolhouse had obtained a quote for replacing both signs with ones made in wood - £135 per sign for a carved sign saying Tomkins Mead Local Nature Reserve.

JEC suggested a concrete sign. It was **AGREED**

to ask Phoenix Trust for a quote for a concrete sign stating TOMKINS MEAD LOCAL NATURE RESERVE and inform M Woolhouse that the parish was considering a concrete sign and ask for his comments.

Action: Clerk

11 Correspondence

Footpaths - Parish Paths Partnership Scheme

From Kate Day Rights of Way and Access Manager:

"The County Council's Revenue Budget for Rights of Way has been cut by £50K representing a cut of approx 26%. We have capitalised what spending we can and retained funds as far as possible for the following; grass cutting, Farmers Path Management Contracts and bridge repairs/replacement."

The clerk would ask K Day for more information on which paths are being cut. **Action: the clerk**

[Answer: your Public Rights of Way grass cutting is Mere Way].

Request for BMX / skate park to be rebuilt

The clerk would advise the resident that obtaining funding for a skate park was a necessity and would ask if she was prepared to assist. If so JEC offered to discuss with her. **Action: the clerk**

12 Date of Next Meeting – 26 September 2011

The meeting ended at 8.55pm.

Attached (from M Oakman CCC) - a FAQs document which will answer most of the Parishes questions if they wish to get involved in the extension of our Winter Maintenance Programme. I have also included a brochure on the type of Grit Spreader we would provide.

I will also be advising Louise / Richard of your request to treat Jane Coston and A10 over bridges more frequently than the current criteria for City Cycle bridges.

10 Proposal to appoint a Play Representative to advise on all play matters (JEC)

11 MCC update

12 County Councillor's report

Community Transport

Jane, Hazel and I had an interesting meeting with Glenn Edge, Head of Passenger Transport. It is clear that there are all sorts of ideas bubbling along but it is not clear at the moment if any would be applicable to our area. As he said to us, things are changing by the day.

For those who did not see it, here is part of the press release:

Council chiefs are due to consider bold steps to give local communities a much bigger say in how public money is spent to revolutionise transport in Cambridgeshire.

It is proposed to combine around £34 million currently spent by public services on transport and use the money to drive forward local transport solutions, enterprise and the economy.

Cambridgeshire County Council cabinet is being asked to give the green light to discussions over sharing the money and the setting up of path finder projects by the end of the year.

Meanwhile, I am in the process of organising a meeting to which I shall invite all those involved with Community Transport in Milton, Landbeach and Waterbeach. I intend to hold it in September and a date will be offered soon. **It would be helpful if the Parish Council could nominate a representative and also suggest any organisations who should be included.**

A10 speed limit review

Some of you may have seen a suggestion that the A10 speed limit will be reduced to 50 mph. I was somewhat surprised to see this report since, as local County Councillor, I knew nothing about it.

I knew that there was an ongoing review taking place of speed limits on A and B roads in the County so, in order to find out what was going on, I contacted Richard Preston who is Head of Road Safety and Parking Services. Here is an extract from his email to me:

the data collection and accident analysis has been completed for this review [the A10 from the A142 to the A14] but I have not had time yet to finalise the report and to vet the data and outcomes. I have set time aside for this next Tuesday [July 5th].

The data suggests that a 50 mph limit through the length of the road may well be viable but this will not be confirmed until such time as the report is published.

Local Parish Councils may well have views on this matter and I would be interested to hear them.

13 District Councillors' reports

Councillors Report – July 2011 – Hazel Smith

Litter picks

The Milton litter pick went well, and Tesco invited some of us in afterwards for refreshments in their canteen.

The following Sunday we had a litter pick in the rain at Chesterton Fen, just before the college bumps. We cleaned up the path at Grassy Corner, fishing rubbish out of the ditch beside the path, and South Cambs depot organised for the resulting heap of rubbish to be collected. 10 people helped – 5 from Chesterton Fen, 2 from the City and 3 from Milton.

Chesterton Fen sewage connection appeal

The decision came through 3 weeks ago – the appeal has been turned down. I have asked the SCDC legal department to consider if there is any scope for a judicial review of the decision, as, like the original decision, it is based on regarding most of the caravans there as 'outbuildings not in residential use' rather than permanent inhabited premises, which they are. The decision is also indirect discrimination, as any non-traveller living permanently in a house in the same area, with planning permission, would be counted as a 'duty property' and provided with sewage services, whereas the large community on Chesterton Fen, because they live in caravans, are not counted.

Tesco

The Tesco manager is back from his holiday, but I am again having trouble contacting him to arrange to meet – no date yet.

Planning and localism

The big news for Parish Councils is the ability to create a Neighbourhood Plan, to allow for greater development (not less) than planned for in the District Development Plan. This could also specify the nature of local development. Some parishes are already taking a role in this way: the Cottenham Village Design Group advises their parish council on planning applications, and evaluates them against an adopted Supplementary Planning Document that they produced some years ago.

The District Council is about to start a new round of plan-making, to cover development up to the year 2031. Their Gypsy and Traveller Development Plan will continue through its stages in parallel and is now not due for adoption until late 2013.

Conservation in SCDC

I spent one day touring particular conservation projects in South Cambs, which were given awards for outstanding work. The Cam Conservators were given an award for their work on tree maintenance and replanting beside the Cam. One particularly impressive project is the River Mel scheme, which involves many enthusiastic villagers, some of whose gardens border the river, who have created a linear park alongside the river, and by dredging and putting in new features in the river bed, have produced a really healthy ecosystem. It is well worth a visit.

Industrial estate

I was invited to a meeting held at Cecil Instruments to discuss the Concrete Batching Plant, and its lack of respect for the various planning conditions that apply on that site. Later in the same week I was asked to give an opinion on whether the same plant should be allowed to operate on Sunday as an exception.

I have also been invited to Huntingdon Fire Station to see the use of pretend ('disco') smoke in training fire-fighters. There is a possibility of a planning application coming in for a fire-training facility to replace the fire tower at Parkside Fire Station, which would be sited beside the A14 and the cycle bridge at the SGB site.

Ageing well

SCDC hosted a half-day local session of consultation between professionals, local older people and their carers and helpers on what services need to be improved for older people, to help them remain in their own homes and living active and healthy lives for as long as possible. We talked about Community Care schemes, day care centres, sheltered housing, transport, GP referrals for exercise schemes, and a multitude of other topics. As County Social Care budgets are being cut, it will be more and more necessary for communities to take the sort of role that our parish council does and more.

Bus cuts

Jane, Michael and I met with Glenn Edge, and were told what progress the County Council has made towards using local solutions to bridge the gap in transport services.

14 Land Group update (attached - yellow)

Proposal [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item because of the confidential nature of the business

15 Bills for Payment and Money Received (to be circulated)

16 Correspondence

SCDC - South Cambridgeshire Community Pride and Village Hero Awards

South Cambridgeshire District Council has recently announced the second year of its award scheme to recognise the contributions of local people to their community and the work of parish councils in making South Cambridgeshire a place where people are proud to live.

We would like to invite your parish council to enter the Community Pride Awards to showcase how you take pride in your local community, with an emphasis on making your parish safer, cleaner and greener.

In addition, we would like to encourage you to nominate one local resident for a Village Hero Award. Judging will take into account the difference that nominees have made to their local community and the skills they have shown in making what are often invaluable contributions to village life.

The closing date for nominations to both awards is 29 July 2011 and judging will take place in August. The awards ceremony will be held in the autumn, alongside presentations for SCDC's long-running Best Kept Garden competition for council tenants.

IVC - consultation on conversion to Academy status

City Council - consultation on draft Eastern Gate Development Framework

ACRE - Community Action magazine

LCR - Local Council Review magazine

Guided Busway - due to open 7 August

17 Dates of Next Meetings

F&A 18 July, Staffing tba, Planning tba if necessary, Council 5 September 2011

18 Items and Reports for September agenda (to be received by Tuesday 30th August)