

# MILTON PARISH COUNCIL

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06 April 2011

**To members of the Community Minibus Committee  
For information all Parish Councillors**

The next Minibus Committee Meeting will be held on **Wednesday 13 April 2011** at 7.30pm in the Council Office

## **AGENDA**

- 1 Apologies for absence**
- 2 Minutes of the meeting of 03 November 2010**
- 3 Review of tariffs for 2011/12**
- 4 Replacement of vehicle**
- 5 AOB**
- 6 Date of next meeting**



Jim Daniels  
Clerk

**Minutes of the Community Minibus Committee Meeting held on Wednesday 03 November 2010 at 7.00pm in the Council office**

Present: **CF Nunn (chair) RJ Farrington R Pain G Sheen RT Summerfield**  
**The clerk**

**1 Election of Chairman** – CF Nunn was elected chairman.

**2 Apologies for absence** - none.

**3 Declarations of Interest**

R Farrington R Pain - Scouts; C Nunn G Sheen – Day Centre.

**4 Minutes** - the minutes of the meeting of 07 April 2010 were approved and signed as a true record.

The web site had been tidied (min CM5/04-10).  
Drivers' updates not yet done (CM7/04-10).

**5 Review of tariffs for 2011/12**

Bank balance at 30 September £9169. Major expenses at beginning of year (service and insurance). Figures should now start to show a profit. Having reviewed cost of fuel from April 10 committee **AGREED**

**to keep the tariff at its present rate and to review again in April 2011.**

**6 Replacement of vehicle**

RJF recommended that the replacement vehicle must have a minimum of 15 seats (present one holds 17).

Present vehicle: 7 years old; bodywork shabby; not worth much money; LDV no longer in business.

Questions to be determined:

- How urgent is it to replace the minibus?
- New or second hand?
- Are there grants available?
- How much should we spend?

Members would continue to make inquiries.

**7 AOB**

Drivers' responsibilities: should the clerk write to remind drivers of their responsibilities? (See min 4 above). CFN did regular safety checks and kept a file.

Insurance: noted that the cover provided by the CTA recommended insurers was no different from committee's present insurers.

**8 Date of next meeting** - Wednesday 13 April 2011.

The meeting ended at 8.20pm

Chairman.....Date.....