

MILTON PARISH COUNCIL

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30 March 2011

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on Monday 04 April 2011 at 7.30pm

AGENDA

- 1 Apologies for absence
- 2 Declarations of Interest – personal and/or prejudicial
- 3 To approve the minutes of the meeting of 7 March 2011 (pages 3-6)
- 4 Public Participation – members of the public are invited to speak
- 5 Clerk's/Chairman's report (pages 7-8)
 - Double yellow lines Cambridge Road Industrial Estate
 - Winship Road junction
 - Golf Course
 - SCDC Liaison meeting inc Code of Conduct
 - Tomkins Mead
 - Telephone box Coles Road
 - Chesterton Fen
 - HCV Strategy
 - Library Service Review (attached – beige)
 - Notice of audit
 - Trolley Bus
 - Posting notices throughout the village
 - Youth – amended SLA
- 6 Planning (page 9)
 - Appeal: (PC6/01-11) Mr Philip Jackson 21 The Sycamores – against refusal of permission for a side single story conservatory.
 - Decisions received:
 - S/2217/10 Mr Ben Moore – land to the rear of the Barn Chesterton Fen Road – erection of stable building and use of land for stabling of horses (PC6/02-11) - **approved. For the purposes of stabling of horses or for agriculture use. Hard and soft landscape works to be approved. Scheme for surface water drainage to be approved.**
 - S/0088/11 Milton Primary School Humphries Way – roof alterations (PC6/02-11) – **approved.**
 - S/2139/10 South Cambridgeshire District Council Blackwells Caravan Site Kings Hedges Road – additional caravan plot; extensions to day blocks including provision of air source heat pumps; erection of metal palisade on site boundaries (PC6/03-11) – **approved. Hard and soft landscape works to be approved. Palisade fencing to be dark green.**
 - S/01556/10/CW Long Acre Farm, Chesterton Fen Road – extension to waste transfer station including: rear stockyard and screening area; change of use of stables to office, toilet, rest room and store; plastic and cardboard storage area within existing building; tree planting at rear paddock (P6/03-11) – **approved by CCC development Control committee subject to 20 conditions: hours of operation, noise limits, white noise alarms on vehicle / mobile plant, surfacing of site, construction of stockpile bays, stockpile heights, limiting impact of skips, containers, surface and foul water drainage, ground contamination, fire, vehicle movements, sheeting of waste vehicles, vehicle parking, landscaping, fencing, cessation of waste operations and litter control.**
 - S/0246/10/F Mr L. Saunders 27 & 28 Newfields – erection of utility/dayroom following demolition of side (east) wing (part retrospective) – **rejected. Inappropriate development in the Green Belt.**
 - S/0202/11 Mrs Fiona Roberts 48 Fen Road – **approved.**

New applications:

S/1472/10 Milton Parish Council Land to the east of the College of West Anglia

S/0400/11 Dr Tom Matthams 66 Fen Road replacement of single storey detached garage

- 7 **To consider grant to cricket club** (page 9)
- 8 **Community Care** (pages 9-10)
 - a) **to receive the minutes of the meeting held on 17 March and**
 - b) **report of Small Grants workshop held on 15 March**
- 9 **Maintenance – to receive the minutes of the Maintenance Committee held on 28 March** (page 11)
- 10 **Donation to Archives County Council** (page 12)
- 11 **Bus service changes – notes of public meeting held on 17 March** (attached - green)
- 12 **Annual Parish Meeting – format** (page 12)
- 13 **MCC update** (page 12)
- 14 **County Councillor’s report** (page 12)
- 15 **District Councillors’ reports** (page 12)
- 16 **Land Group** (page 12)
- 17 **Bills for Payment and Money Received** (to be circulated)
- 18 **Correspondence** (page 12)
- 19 **Dates of Next Meetings** – APM 18 April (& Planning if necessary); F&A Thursday 28 April; Annual Parish Council 9 May.
- 20 **Items and Reports for May agenda** (to be received by Tuesday 3rd May)

Jim Daniels

Jim Daniels
Clerk

The full agenda papers are available on the website www.miltonvillage.org.uk
and at the Parish Council office



FULL AGENDA PAPERS – 04th APRIL 2011

1 Apologies for absence

2 Declarations of Interest – personal and/or prejudicial

3 To approve the minutes of the meeting of 7 March 2011(pages 2-6)

Minutes of the Meeting of Milton Parish Council held on Monday 07 March 2011 at 7.30pm in the Bowls Pavilion

Present: RT Summerfield (chair) PS Badley JE Coston GA Covell R Day TA Drummond M Ellwood RJ Farrington M Hersom B Jefferson IF May HM Smith RLE Waters
Three members of the public, the clerk and assistant clerk

1 Apologies for absence - AJ Campbell SC Humphreys Cllr M Williamson,

2 Declarations of Interest – personal and/or prejudicial

Personal:

TAD – Land update agenda 18 – member of Colts football club
HMS – Planning agenda 6 - a member of SCDC's planning committee.

Prejudicial:

JEC - Request from cricket club agenda 8 - husband a member of cricket club
TAD – Request from cricket club agenda 8 - son member of cricket club
RD and RLEW - Request from cricket club agenda 8 - both vice presidents of cricket club
ME – Planning agenda 6 application S/0202/11 – immediate neighbour to application site
HMS - Planning application S/2139/10 - a member of SCDC's planning committee that had already discussed the application.

3 Minutes - the minutes of the meeting of 07 February 2011 were approved and signed as a true record.

4 Public Participation – no member of the public wished to speak

5 Clerk's/Chairman's report

Litter (PC4/02-11) – Noted that PC Shulver had had a quiet word with CWA. No further action.

Milton to Impington cyle lane (PC5/02-11) – site meeting was held on 10 Feb.

Highway issues (PC5/02-11)

The Rowans/Cambridge Road junction – PC Shulver had not noticed any problems with parked cars at this junction but would monitor.

Pedestrian crossing – PC Shulver emphasized that "pedestrian crossings should be used as a give-way, i.e. stop, look and make sure all vehicles have stopped before you cross."

LocalGiving.com (PC5/02-11) – Milton Community Care Scheme was now active on the LocalGiving.com website: <http://localgiving.com/MiltonCommunityCareScheme>. It was free for three months.

County Council grant of £1800 towards the Community Care scheme was received. The assistant clerk had agreed to attend a County Council organised workshop about funding on 15 March as no member of the Community Care committee was available.

The clerk reported that SCDC had granted £1200.

MCC (PC8/02-11) – undertaking received from MCC to pay any amount above £70,000 back to Council should the VAT claim on the refurbishment work be rejected.

Cemetery – rabbit burrows have been treated. No mole activity. (Command Pest Control report 09/02/11).

A10 bridge - the probation service had cleared litter from both sides of the A10 bridge including the P&R side.

Emergency Plan – Noted that Lawrence Green SCDC would attend July 11th meeting to discuss an Emergency Parish Plan - how MPC and the local authority could work together to improve our response should a major incident occur that affects the area. JEC had offered to liaise with the school although (Min PC5/12-09) – no progress to date.

Youth Participation Strategy - a copy of the Children and Young People's Plan had been received

Seat – a resident wished to put a wooden seat around the horse chestnut tree Ely Road (opposite Symbian). The clerk would inform him that Council now installed metal seats (less maintenance and vandalism).

Action: the clerk

Review of recycling banks – as the new blue bin service now provided additional capacity to collect cans, glass and cartons at the kerbside SCDC was proposing to remove can, glass and carton banks from recycling sites and replace them with a range of new banks for new materials e.g. books, shoes, textiles, small electrical items.

Parish Council election – nomination papers for the forthcoming election received.

Golf course (PC12/02-11) – meeting held on 4 March. CCC officers were looking into what action if any could be taken.

6 Planning

For information:

S/01556/10/CW Long Acre Farm, Chesterton Fen Road (P6/10-10) - stockyard and screening area; change of use of stables to office, toilet, rest room and store; plastic and cardboard storage area within existing building; tree planting at rear paddock – to be determined by CCC development Control committee on 10 March.

Decisions received:

S/0303/10 Mr Patrick Davies Steeldome Ltd (PC6/02-11) – 296 bedroom hotel (C1) following demolition of existing health club (D20 and offices (B1). Change of use of existing Trinity Centre (D2) to hotel facilities (C1) with connection to hotel for associated restaurant, bar and meeting rooms along with associated landscaping, car parking and pedestrian links - **approved. Various conditions: materials, Travel Plan, drainage, contamination risk, pollution control, flood alleviation measures, landscaping, tree protection, management of lake, external lighting, air quality assessment, cycle parking, provision of fire hydrants, access levels, renewable energy scheme.**

S/2115/10 Mrs R Munro 9 The Sycamores (P5/12-10) – two storey side extension – **approved.**

New applications:

S/2139/10 South Cambridgeshire District Council Blackwells Caravan Site Kings Hedges Road – additional caravan plot; extensions to day blocks including provision of air source heat pumps; erection of metal palisade on site boundaries – **no recommendation.** HMS left the room while Council made its decision.

S/0202/11 Ms F Roberts 48 Fen Road – single storey two bedroom dwelling on land adjacent 48 Fen Road – **no recommendation.**
8 votes in favour, 1 against and 3 abstentions.
ME left the room while Council made its decision.

7 Country Park

a) to consider making a contribution towards the regular upkeep of Tomkins Mead (PC4/02-11)

M Woolhouse's paper requesting a contribution had been circulated.

Issues Should Council ask its own contractor for a costing?

Was a weekly grass cut necessary?

Was it necessary to walk the reserve daily (and indeed did this happen)?

Tomkins Mead should remain a low key nature reserve and needed a different level of care from the Country Park.

Milton Parish Council owned Tomkins Mead and had a responsibility to maintain it.

The Country Park was separate from Tomkins Mead and was a facility for all of the Cambridge area and Milton residents should not be expected to pay for "all".

Although the Country Park was a benefit for all it also caused inconvenience to neighbours in Milton ie MCC.

AGREED

to make a one-off contribution of £500 for 2011/12 – to be reviewed annually.

10 in favour 3 against.

The clerk would circulate the MPC / CSLT Agreement for regular inspections of Tomkins Mead.

Action: the clerk

b) to support the grant application to SCDC for refurbishment of the toilets in the Country Park car park - AGREED.

8 To consider grant to cricket club

JEC, RD, TAD and RLEW left the room while Council made a decision about this item.

AGREED

to ask the cricket club to supply the following information: its financial position and age range of the third team; and to send a representative to the next meeting if possible. Action: the clerk

9 To consider grant of £150 towards youth Food & Hygiene course (PC5/02-11)

Minutes of the recent Milton Action for Youth meeting were received.

AGREED

to pay £150 towards the Youth Food & Hygiene course (within budget).

10 To consider accepting quotation from Suffolk ACRE for insurance

AGREED to accept Suffolk ACRE's quotation for a 5 year (Long Term Undertaking) Policy.
12 in favour 1 abstention

11 S106 money

As a result of new developments S106 money was available for use on sport/recreation areas. To enable the release of this money two parish councillors were obliged to sign an indemnity agreement with SCDC.

AGREED that any two from the chairman, vice-chairman and two district councillors (provided that they were also parish councillors) could sign the Parish Council indemnity agreement.

12 Telephone box Coles Road

The box had been vandalised. Apparently the box did not make any money and it cost BT to keep repairing it. Council could adopt the box for £1. There would be ongoing costs – mainly to repair vandalism. Council felt that there should be at least one kiosk in the village.

The assistant clerk would investigate whether BT had a responsibility to maintain a kiosk in the village.

Action: assistant clerk

It was suggested that the village should be consulted – via the Village View.
Decision deferred to next meeting.

13 County Council consultations:

Bus service changes – the County Council had proposed changes to the number 9. Stagecoach had informed Council that the citi2 would cease to come into Milton and start and terminate at the Science Park (a commercial decision).

These changes together would result in no bus service to and from Milton during evenings and Sundays. The withdrawal of the evening services a consequence of the County Council's decision to withdraw all funding for subsidised bus services in the County.

Mr Campbell of Stagecoach was unable to attend the council meeting. Cllr MW was arranging a meeting with Mr Campbell and the chairmen of Milton, Landbeach and Waterbeach Parish Councils.

Council was extremely concerned about the change to the #9 service (Littleport-Ely-Waterbeach to Cambridge), the evening and Sunday journeys of which were scheduled to be deregistered.

It was **AGREED**

a) to write to the Head of Transport Services at CCC:

- as Stagecoach had just announced changes to the Citi2 service the County Council should reconsider the proposed changes to the #9 service;
- notes for the 400 and 401 services stated that CCC intended to retender some journeys for these services due to the lack of alternative services. With Stagecoach's elimination of the Citi2 service from Milton, the #9 service was now in that same category;
- There was an added concern that journeys from the village (especially early morning journeys) would be affected as the #9 service may be full up or delayed by the time it reaches Milton.

Noted that HMS had obtained a petition with 50 signatures and was thus able to speak at CCC Cabinet.

b) to write to Stagecoach:

- expressing dismay that Stagecoach had taken this decision. Moreover, the manner in which the changes were announced, with no consultation whatsoever, was also extremely disappointing;
- requesting a public meeting with Mr Campbell in the very near future; and
- urging Stagecoach to reconsider the proposed changes to the Citi2 service which would affect a wide range of residents – students, working professionals, the elderly and infirm.

Action: the assistant clerk

Highway wardens

Cllr MacGuire was asking villages if they were interested in taking part in a scheme for Highway Wardens for each village. The clerk would inform the CCC that Council was happy with the present arrangement.

Action: the clerk

14 Climate Week – 21 to 27 March – to consider taking part

The Environment Group did not have the capacity to take part but was joining with the Histon & Impington Group activities.

15 MCC update

Refurbishment: All completed, with just a couple of minor teething problems, such as the push button entrance doors need slightly adjusting. I have received only positive comments from our users and overall, the Committee and myself are delighted with the improvements.

Maintenance and Improvements: Work has been carried out to the car park at the Sycamores Rec to fill in all the potholes.

Bookings: Very little to report, all our regular groups continue to use the facilities, with the exception of the Friday morning Aerobics class, who have had to cancel due to a lack of participants.

Youth Building: No new bookings or enquiries have been received, so the building is only used by the Youth Club on a Tuesday evening and Young Carers on a Saturday morning.

Vandalism: Nothing to report, which is obviously very pleasing.

- 16 County Councillor's report** (emailed as Cllr MW was unable to attend)
1 The Citi 2 (see agenda 13 above).
2 P&R lights - no progress. I am about to launch an attack on another front! Keep an eye on the press!
- 17 District Councillors' reports**
District Council magazine survey.
HMS:
Chesterton Fen sewage connection appeal
Anglian Water had yet to send the details of what it would cost them to connect up the area, to the Environment Agency, as requested before Christmas, so the decision will be more than a couple of months away.
Although the clerk had reported that the dumping had been cleared there was still an 'awful' mess in Chesterton Fen. It had been reported that on the site behind 'The Barn' there was burning of rubbish, early morning and late afternoon, most days.
The probation service was helping to clear litter.
Effluent was still seeping into the Cam.
Action: the clerk to contact Will Tipper Environment Agency to try to progress the sewage connection.
- South Cambs budget meeting
This went off without any surprises. Unlike the County and Cambridge City meetings, which were full of protesters in the public gallery, there were just 2 spectators and no dramas. It was hoped that there would be few if any redundancies: empty posts had not been filled for a year now. A proposal that the Council should actively try to share posts and services with neighbouring authorities to save money, and should create a policy on sharing officers and services was not carried.
South Cambs was not cutting its funding for grants: this was cut drastically last year, and would be reviewed again next year.
- Planning service scrutiny review
HMS attended a forum to discuss the shortcomings (and successes) of the planning department: the council was trying to improve now that the cuts in staffing had been implemented and things were settling down. The new web site for the planning applications was still being developed and improvements to the user interface had been promised.
A Forum for Parish Councillors to discuss the planning service with the scrutiny task and finish group was coming up soon.
- 18 Land Group**
Planning Application for change-of-use on College of West Anglia (CWA) land submitted to SCDC.
Meeting with Chris Hack of CWA to confirm boundaries of land; he will conduct an in-house survey ASAP; recognized need to offer the parish more land in lieu of Salop Trust land; may offer some land from field behind farm buildings. Glen Singleton of CWA to leave at end of April.
Meeting with Institute of Groundsmanship Regional Advisor Allan Moore to discuss layout of pitches; he recommended having a feasibility study done if change-of-use application is successful.
- 19 Bills for Payment and Money Received**
CONFIRMED & AGREED payment of cheques 100417-100433
- 20 Correspondence** - none.
- 21 Dates of Next Meetings** - Community Care 17 March 11am; Planning 21March; Maintenance 28 March; Council 4 April
- 22 Items and Reports for April agenda** (to be received by Monday 28 March)
The meeting ended at 9.55pm.

4 Public Participation – members of the public are invited to speak

5 Clerk's/Chairman's report

Double yellow lines Cambridge Road Industrial Estate (PC5/07-10) – the lines are now in place.

Winship Road junction (PC12/12-10) – works to make improvements for pedestrians and cyclists at Winship Road have started.

Golf Course – update from 1 April meeting with CCC

SCDC Liaison meeting 29 March – the Code of Conduct was discussed. It is expected that the Localism Bill will become law in 2012. In its current form the bill includes the following:

- Code of Conduct will be revoked
- Standards for England will be abolished
- Statutory requirement for district and county councils to have a standards committee will be removed.

Parish Councils will be expected to adopt a voluntary code of conduct.

All councillors will be considered to have committed a criminal offence if they wilfully fail to register or withdraw for a personal interest or if they use their position improperly for personal gain.

The Standards Committee has established a Future of Standards Working Group, which includes members from all political groups and the non-group district councillors, as well as independent (lay) and parish council members to represent the district's residents and parishes. What it needs is to know our views on what we think the future of standards will be, specifically:

- does your parish council plan to adopt a voluntary code of conduct?
- if so, does your parish council plan to adopt a framework for dealing with allegations relating to your voluntary code?
- if the District Council adopts a voluntary code and framework, would your parish council consider signing up to it? If so, what would do you think would be an appropriate annual fee?
- does your parish council plan to appoint an independent monitoring officer or to ask the District Council's Monitoring Officer to continue to have responsibility for the registration of members' interests?
- do you want the District Council to continue to have responsibility for parish council guidance, advice and training in matters relating to member conduct?

Attached is a response from Andrew Stunnell MP, Parliamentary Under Secretary of State, Communities and Local Government, responding to the Standards Committee's representations of January 2011 about the future of standards and the Localism Bill. A copy of the Committee's representations is also attached. This response was dated 8 March 2011 and received by SCDC on 18 March 2011, so was not available in time to be considered by the Standards Committee at their March meeting.

Mr Stunnell states clearly that:

- The Government expects that councils will decide to adopt a code of conduct in the absence of a legal requirement to do so; and
- Under the Localism Bill, district councils will no longer be responsible for dealing with complaints about the conduct of parish council members in their area

The clerk asked SCDC whether councillors will still have to fill in the Register of Interests in 2011. The answer is in the Spring Newsletter (previously circulated): "All councillors.....will have to register certain personal interests in a publicly available register; this could include anything that could reasonably be regarded as likely to influence or affect their actions, conduct when on business for the authority, or voting..... Further detail on the nature and scope of the new requirements for declaring interests will be contained in subsequent Regulations."

The meeting also covered level of S106 monies we could expect from new developments, travellers sites, the Local Development Framework and Neighbourhood Development Plans (to be part of Localism Bill) and consultation on the Draft Charter for South Cambridgeshire Councils. The Charter will give details of the type of service provision that SCDC and CCC could hand down to Parish Councils.

Minutes of this meeting will be received in due course.

Tomkins Mead (PC7/03-11) – Tomkins Mead was made a nature reserve in the 1970's by the (now defunct) Cambridgeshire & Isle of Ely Nature Reserve. As I am therefore not sure about its present status I have asked Philip Clark CCC to send me information about designating/confirming Tomkins Mead a Local Nature Reserve.

In order for it to be made a nature reserve it must have educational and wildlife potential, must be owned by the Parish Council and be accessible to local residents.

Telephone box Coles Road (PC12/03-11) – email from BT received 10 March 2011:

“I will raise a job this evening to repair the Coles Road telephone kiosk. It's a costly repair involving a new power chamber surround and a new backboard so it will not happen overnight. I would be hopeful of the work being undertaken in the next 3 to 4 weeks once the necessary stores items have been ordered. There will be no cost to the Parish Council.”

Derek Seaton - Commercial Field Officer for BT Payphones

Chesterton Fen (PC17/03-11) – from W Tipper Environment Agency: “Thank you for your e-mail, which I will take into account in determining the dispute regarding Chesterton Fen. I will also write to you directly to confirm the outcome of the dispute when we issue our determination. If you, or any of the members of the Parish Council, have any questions in the meantime do please contact me.”

HCV Strategy - documents from the HCV strategy meeting on Wednesday 2nd March received and previously circulated by email. Feedback requested by Friday 15th April.

Library Service Review (attached) - Library consultation (attached - beige)

From Dawn Coleman CCC: “..... with regard to the meeting that was due to take place in South Cambridgeshire on Monday 4th Mayit will now take place on Monday 23rd May 2011 at Orchard Park Community Centre, from 7:30-9:30pm.

Notice of audit received - accounts to be sent to auditor by 6 June.

Timeline: F&A to review accounts 28 April, Council to approve 9 May.

Trolley Bus - there is to be no increase in Dial-a-Ride's minimum hire charge of £48.

Posting notices – there has been a marked increase in the number posters and flyers throughout the village in recent weeks. The Clerk's Office requests the authority from the Parish Council to remove all posters.

Youth – amended SLA – to be agreed.

6 Planning

Appeal: (PC6/01-11) Mr Philip Jackson 21 The Sycamores – against refusal of permission for a side single story conservatory.

Decisions received:

S/2217/10 Mr Ben Moore – land to the rear of the Barn Chesterton Fen Road – erection of stable building and use of land for stabling of horses (PC6/02-11) - **approved. For the purposes of stabling of horses or for agriculture use. Hard and soft landscape works to be approved. Scheme for surface water drainage to be approved.**

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S/0202/11 Mrs Fiona Roberts 48 Fen Road – **approved.**

New applications:

S/1472/10 Milton Parish Council - land to the east of the College of West Anglia

S/0400/11 Dr Tom Matthams 66 Fen Road replacement of single storey detached garage

7 To consider grant to cricket club (representative from Cricket club to attend)

8 Community Care

- a) to receive the minutes of the meeting held on 17 March and report of Small Grants workshop held on 15 March and
- b) to accept recommendation that Council set up a ‘youth fund’ and invite bids from youth groups (Min CC3/03-11 below)

Minutes of the Community Care Committee Meeting of Milton Parish Council held on 17 March 2011 at 11.05am in the Bowls Pavilion

Present: IF May (chair) R Day TA Drummond M Ellwood HM Smith RT Summerfield RLE Waters
T Ebbon – Warden Community Care Scheme
D Driver – Manager Barnabas Court
The clerk and assistant clerk to the Council

1 Apologies for absence - D Chamberlin L Harding.

2 Declarations of Interest – personal and/or prejudicial - none.

record. **3 Minutes** - the minutes of the meeting of 14 October 2010 were approved and signed as a true

3.1 Wheelchair (CC3/10-10) – had been repaired. A new one was therefore not needed.

3.2 Donation (CC6/10-10) – suggestions considered:

- Taxi fund (IFM, having his own taxi business, declared an interest)
 - Elderly
 - Youth – towards courses eg baby sitting course, first aid
- Noted that there were various youth groups in the village.

AGREED to recommend that Council set up a 'youth fund' and invite bids from youth groups.

4 Mobile Warden Scheme

Policy on accepting gifts and 'conflict of interest' (CC6/10-10) – from Age UK:

"We allow staff to accept only small tokens of appreciation such as flowers or chocolates. These must be recorded in our gift book. Small monetary gifts from any one client must not exceed more than £10 in a year. Again, this would need logging in our gift book.

If any conflict of interest is highlighted, this is noted on a risk register."

To be discussed at Staff Committee meeting 11 April.

Update – 22 clients. Noted that numbers fluctuated but Committee would need to bear in mind the number of clients when considering budgets in 2012.

AGREED to advertise the scheme in the Village View and advise the doctors that there was room for more clients.

Grants: £1,200 from SCDC for 2011/12; £1800 from CCC Small Grants fund.

The assistant clerk reported on the Small Grants Workshop, Tuesday 15th March 2011. The main point of the meeting was to apprise voluntary groups of the change in how the CCC would distribute funds after this year. To date CCC had disbursed funds to voluntary groups through their Small Grants Scheme. After this year, a new programme called Self-Directed Support would be in place.

Under Self-Directed Support, CCC would assess individuals (through means-testing) to determine who would be eligible for publicly-funded social care and fund these individuals directly. The individuals themselves would then make their own choice as to how to spend the funds.

The Challenge

To let go of traditional service solutions and support innovation and different ways for people to meet their needs.

Reaction from those attending the meeting

- Some/many older people will not be willing or be frightened by the prospect of having an assessment and fall through the cracks.
- Major concern that many individuals will not be eligible for public-funded adult social care according to the means-tested Community Care Assessment. Viability of voluntary organisations such as Mobile Warden Schemes may come under threat if individuals are required to pay themselves.
- How will this new scheme be monitored? Potential for abuse by clients/families on how monies are spent.
- The scheme will only result in an added layer of bureaucracy which will involve added admin costs for voluntary organisations. (Voluntary groups will need to review their accounting systems, e.g. concerning billing. Also, groups need to calculate the full cost of their services.)
- The paperwork generated by such a scheme would be daunting.

The chairman reminded committee that as grant-aid funding was changing it was essential to monitor costs closely.

5 Barnabas Court update (CC4/06-10)

DD reported that CHS was cutting her funding by 50% as from 1st April. Two tenants (one with Milton connection) had been transferred from Crossways.

6 Purchase of chair trolley for Day Centre

RLEW explained that the volunteer helpers at the Day Centre needed a chair trolley to help move chairs. He and RD both helpers at the Day Centre declared an interest and did not vote.

AGREED to buy a chair trolley at £35. Action: the clerk

7 AOB

Digital TV switch over – the clerk would ask the Milton volunteer to contact DD at Barnabas Court.

Work experience – a young resident hoping to study medicine was scheduled to accompany TE on her rounds during April.

8 Date of next meeting – Thursday 09 June 2011 at 11am.

The meeting ended at 11.50pm.

9 Maintenance – to receive the minutes of the Maintenance Committee held on 28 March

Minutes of the Maintenance Meeting of Milton Parish Council held on Monday 28 March 2011 at 7.30pm in the Bowls Pavilion

Present: M Ellwood (chairman) GA Covell R Day B Jefferson IF May RT Summerfield RLE Waters D Chamberlin WD Booth E Spong The clerk

1 Apologies for absence - JE Coston SC Humphreys.

2 Public participation - none.

3 Declarations of interest – none.

4 Minutes – the minutes of the meeting held on 13 December 2010 were approved and signed as a true record.
Seat at Pond Green (M10/12-10) - now repaired.

5 Cemetery – update

Ashes (M5/12-10) – area for interment of ashes had been agreed with the family.

Recent funeral – many flowers still on site from recent funeral. It would be responsibility of the family to remove them. The chairman and clerk to monitor. **Action: Chairman and clerk**

6 Allotments – update (M6/12-10)

Waiting list – there were now two spare half-allotments. All those on the waiting list had been allocated allotments. One person had recently inquired about an allotment.

Dangerous tree – had been removed that very day.

Roadway - thanks to all who helped lay the planings.

Manure - WDB/ES would speak to College of West Anglia. **Action: WDB/ES**

Bonfires – the chairman would talk with allotment holder (s) responsible. **Action: Chairman**

7 Play – update (M7/12-10)

New equipment - replacements for Hawthorn Hedge site. GAC reported that residents would like swings, roundabout and slide. Equipment and costs to be ascertained. **Action: GAC?** Grant funding would be essential.

RLEW suggested a visit to the "Saltex" exhibition at Windsor in September.

Fitness equipment – MCC had agreed that this equipment could be installed on The Sycamores recreation ground (PC5/02-11) and would liaise with Council about exact siting. Similarly grants would be needed for this equipment.

8 Village cleaning (M11/12-10)

- Appraisal completed. Council's litter picker had agreed to litter pick High Street/Cambridge Road twice a week. It was suggested that he keep a time sheet of his hours and work done. **Action: Chairman and clerk**

SCDC schedule:

"Monday - Chesterton Fen monthly

Tuesday - week 1 - week 4 Milton, High St from Coles Road to the Lion & Lamb Pub

Tuesday - week 1 and 3 Milton, fortnightly from Tesco roundabout to Country Park entrance

Tuesday - week 2, monthly from Tesco roundabout to Coles Road, High St Lion & Lamb Pub to Willow Crescent

Fen Road from High St to Coles Road

Anything else is 6 monthly."

- **to consider litter picking Chesterton Fen** – as SCDC were litter picking monthly it was felt unnecessary to employ a litter picker. It was hoped that Council could monitor that SCDC were carrying out their duties monthly. [Note: a member of the public attended too late for the meeting. He was grateful for Council's input in writing to SCDC and relates the clean up of Fen Rd Chesterton once a month to our efforts].

Noted that there had been an improvement at the area around the Tesco store.

9 Maintenance

a) Request to grub out shrubs adjacent pathway by Gunnell Close and grass seed – quote from Buchans £180.

[Noted that this piece of land was apparently not in the ownership of the resident or the Parish Council].

The resident adjoining had offered to pay £50 towards the cost.

Buchans had cut the shrubs back to the edge of the path.

It was **AGREED to ask Buchans to keep the shrubs cut back once a year as part of their contract.**

b) Request to consider planting trees along verge to Landbeach – to 'soften' landscape. In places along this verge there was not enough room to allow planting (5 yards from the ditch needed). It was for this reason that more trees had not been planted there. In addition the verge may be needed for a cycle path.

AGREED no further action.

10 Date of Next Meeting – 27 June 2011

The meeting ended at 7.58pm (precisely).

10 Donation to Archives County Council

Minutes from 1953-December 1999 have been deposited at the archives office. I suggest that we make a donation of £30 for safe storage of these documents.

11 Bus service changes – notes of public meeting held on 17 March

(attached - green)

12 Annual Parish Meeting - format

13 MCC update

14 County Councillor's report

Park & Ride – article was published in the Cambridge News 21 March.

Email from Mr Ross-Bain:

“The majority of the lights at Milton have Suntracker solar electronic time switches on the light columns.

These should have been programmed to switch off after a certain time at night. We cannot ascertain whether these were originally programmed or not. Therefore we have started to undertake this exercise ourselves.

The lights around the main building will remain untouched due to security reasons. We have had two break-

ins to the building and we therefore require maximum light on this area to ensure the cameras can record.

Two out of every three of the other car park columns will be adjusted to come on when it gets dark as per now but to go off after 11.30 p.m. then back on at 5.45 a.m.(if it is dark).

We have tested some columns and the programming seems to have worked. However, there are other columns where the same process has not worked. We are therefore trying a different programme to try and get the columns to do what we require.

It could be that we find that within groups of columns we only require 1 light to be left on. If this is the case then we will certainly look at doing this to save even more energy.”

15 District Councillors' reports

16 Land Group

Savills have prepared a revised ProMap of the CWA land on offer.

CWA to prepare an in-house detailed survey of land.

17 Bills for Payment and Money Received (to be circulated)

18 Correspondence

CCC - Guided Busway update

NHS - Keeping in Touch (newsletter)

19 Dates of Next Meetings – APM 18 April (& Planning if necessary); F&A Thursday 28 April

7pm; Annual Parish Council 9 May.

20 Items and Reports for May agenda (to be received by Tuesday 3rd May)