

# MILTON PARISH COUNCIL

Parish Council Office  
Coles Road  
Milton  
Cambridge  
CB24 6BL



Clerk to the Council Jim Daniels  
Tel: 01223 861447  
Fax: 0871 433 9275  
Email: clerk@miltonvillage.org.uk  
Web: www.miltonvillage.org.uk

6 July 2010

## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on Monday 12 July 2010 at 7.30pm

## AGENDA

### 1 Apologies for absence

### 2 Declarations of Interest – personal and/or prejudicial

### 3 To approve the minutes of the meeting of 07 June 2010

**Minutes of the Meeting of Milton Parish Council held on Monday 07 June 2010 at 7.30pm in the Bowls Pavilion**

**Present:** RT Summerfield (chair) JE Coston GA Covell R Day M Ellwood RJ Farrington SC Humphreys IF May HM Smith RLE Waters  
Cllr M Williamson (part), Cllr M Hersom, the clerk, assistant clerk and one member of the public

1 **Apologies for absence** – RHC PSB AJC TAD BJ.

2 **Declarations of Interest – personal and/or prejudicial**

GAC - land update (agenda 8) personal – allotment holder  
ME - land update (agenda 8) personal – allotment holder  
IFM - land update (agenda 8) personal – chairman of Colts football club  
HMS – planning (agenda 7) personal – member of SCDC planning committee

3 **The minutes of the meeting of 10 May 2010 were approved and signed as a true record.**

4 **Public Participation** – none.

5 **Clerk's / Chairman's report**

A14 widening (PC9/05-10) – notice received of error in production of draft Side Roads Order schedules from Fen Drayton eastwards. The Highways Agency had corrected these. HMS did not attend Pre-Inquiry meeting as her concerns had been answered fully in writing by the HA.

Public Inquiry to start on 20 July. JEC (and RHC?) would attend when necessary. Agenda item for July meeting.

CPALC - notice of training courses received.

Addenbrooke's Hospital – governors of Cambridge University Hospital NHS Foundation Trust wish to meet with parish councils. JEC as a governor would produce a report.

Tomkins Mead – updated Land Registry plan of Tomkins Mead received which appeared to show that a garage had been built within the boundary. The clerk would report to July meeting. **Action: the clerk**

Rate relief – the clerk had applied to SCDC for “Small Business Rate Relief” for the financial years 2009-11.

Standards Committee – Spring 2010 newsletter received. Noted that the clerk must minute reasons for declaring prejudicial interests unless it is sensitive information: “Where you consider that the information relating to any of your personal interests is sensitive information, and your authority’s monitoring officer agrees, you need not include that information when registering that interest.”

Chairman's Annual Report – 8 councillors and 3 non-councillors helped deliver the chairman’s annual report. Thanks, especially from the chairman, for help which was much appreciated.

*Email from resident: “I moved in to Milton last year and I just wanted to say thank you to the Parish Council for all the work you do to make Milton such a lovely community. I spend most of my life at work so don't have much time to integrate, but I always get the feeling it is a happy, safe community and that if I had the time to be part of it there would be plenty of opportunities. The newsletter is most welcome, so thank you!”*

Affordable housing – July meeting.

ACRE – copy of new “Products and Services Guide” which gives full details of support that ACRE can offer eg

Financial Management, Community Facilities Management, Play Area Management etc.  
Bunding on verge by kebab van (M10/03-10) – had now been done. The chairman has explained to the kebab owner that the works were carried out because he continued to drive over and damage the verge; that it would be an inconvenience to him but would have no effect on his business. Indeed a suggestion had been made that the kebab van be removed - a course of action that Council did not wish to take. RHC intended grass seeding and planting with daffodils.

Thanks to RHC for organising this.

## 6 County Councillor's report

### Park and Ride lighting

No funding available at the present time but Alistair Frost (AF) undertook to put in a new lamp column during Phase 3. No time scale for that yet, would depend on usage.

### Butt Lane Turning

AF had put in an additional sign at the junction, there was already a physical right turn island at the junction itself. One of the problems may well be SatNavs which may mislead drivers who don't know the area by trying to send them right at the end of Butt Lane. Then, after the driver turns left, the SatNav recommends 'Make a U-turn' on the A10.

It was suggested that a large "Keep Left" sign be installed at the junction.

### Cycle Bridge CCTV

Recordings are being made but due to a software problem pictures cannot be seen in real time. The pictures are not being monitored at the Park & Ride site. Officers are trying to sort out the technical problem.

### Raised Pedestrian Crossing

The vibrations from traffic were causing problems to those who live close by. MW would inform the resident that this crossing was part of the traffic calming scheme and that Council felt that it should not be removed.

### LTP consultation

LTP consultation extended to the end of July.

See <http://www.cambridgeshire.gov.uk/transport/strategies/local/> for details.

## 7 Planning Appeal

Mr B Moore (PC10/05-10) land south east of Chesterton Fen Road – against an enforcement notice alleging change of use from agriculture and/or stabling of horses (pp S/1379/94/F) to yard for storage of building materials and equipment; and erection of covered structure and secure containers for the storage of materials and equipment.

**Appeal successful in part and enforcement notice upheld subject to variations in terms – extension of time for compliance.**

Mr J Hammond 53 Cambridge Road (PC6/01-10) – appeal against refusal of permission of demolition of existing bungalow and erection of two-storey house - **dismissed. Harmful to occupants of 55 Cambridge Road through dominance, loss of aspect and loss of daylight and lack of arrangement to provide financial contribution towards provision of open space.**

Note: Certificate of lawful proposed use or development approved – to convert existing bungalow.

### Decisions received:

Mr P Downham 162 The Rowans (PC6/04-10) – extensions - **refused. By virtue of its height, scale and mass out of keeping and unacceptable visual impact on street scene – contrary to Policy DP/2 SCDC LDP 2007; unacceptable adverse impact on 164 The Rowans.**

Mr & Mrs C McGowan (PC6/04-10) 5 Wilson Way –extensions - **approved.**

Miss P Murden (PC10/05-10) – replacement fencing at 20 & 22 Woodman Way & 6 & 7 Fox's Close - **approved.**

### New applications:

S/0523/10 Mrs M Beaver 20 Newfields, Chesterton Fen Road – Replacement Day room – **No recommendation**

S/0661/10 Mr Mark Dwyer land to west of Enterprise Nurseries – change of use and excavation of land to form a fish stock pond – **refuse:**

**"We are disappointed that we were not consulted on this application as it is adjacent to Milton parish. We refuse this application as it lacks detail and we are concerned what else is planned for the whole site. Planning history shows that no permission has been granted for Uses B1 and B2 and it is our opinion that the site should not be used for B1 and B2 on safety grounds especially as the access is on the very busy A10."**

S/0678/10 Mr M Mair 8 Faulkner Close – 2 storey extension to create 4<sup>th</sup> bedroom and downstairs

office space - **No recommendation**

S/0701/10 Mr N O'Connor next to unit 1 Sandy Park Chesterton Fen Road erection of boiler house - **No recommendation**

S/0718/10 Excelr8 Learning UK Ltd 135 Cambridge Road – 2 fascia signs - **No recommendation**

S/0721/10 Mr J Lindsay 17A High Street – two storey front extension - **No recommendation**

**8 Land Group update** (taken at end of the meeting)

**9 Finance – internal auditor’s report**

The independent internal auditor’s report was received and noted, especially his comments about payment of cheques between meetings and review of policy documents. [Note that employees’ salaries (exc clerk and assistant clerk) are paid third week in the month].

**10 To consider subscribing to Parish Online**

The clerk had been unable to obtain maps of the correct scale for the Land Registry (See minute M10/03-10) and had been directed to Parish Online (see [www.pariah-online.co.uk](http://www.pariah-online.co.uk)) by an officer from SCDC. It would enable Council to print maps add symbols to maps etc. Cost is initial £20 and £50 per year.

The clerk would research and report back to Council. **Action: the clerk**

**11 Youth – the minutes of the Youth Working Group held on 8 February were received and noted.**

**11a MCC update**

Refurbishment: The starting date for the building work has still not been finalized, although I understand that Grantchester Construction are presently preparing a programme of works, so I would expect to hear from them shortly.

Bookings: 3 Saturday night events during May, one of which was the very successful Colts presentation evening attended by over 350 adults and children.

Youth Building: Presently being used 3 times a week during the day (2 to 3 hours per session) by the Centre School at Cottenham + 3 Youth Club sessions on Tuesday and Wednesday evenings + Young Carers on Saturday mornings.

Vandalism: Very little to report. Not sure if this is down to PCSO John Mason and PC Phil Shulvers regularly patrolling the area, but if it is, well done to them both.

**12 District Councillors’ reports**

**“Sewage on Chesterton Fen – Section 101A request for first time sewerage**

I’m meeting a couple of people from the EA and Anglian Water down there on 30th June – this is the site visit for the decision on the sewage connection appeal. Jane has offered to come too, if she can get the time off work.

**Other problems on Chesterton Fen**

New signs have gone up at Grassy Corner about fly-tipping and fines. The water in the ditches is now much lower. At Grassy Corner it looks better generally, because the grass is covering much of the fly-tipping and litter, but as the water has drained down you can now see heaps of bicycles and a pram in the bottom of the ditch particularly near the river end of that path. It does not smell bad at the moment.

I asked the SCDC fly-tip team to go down again and fish out the remaining bikes etc. Their response is that they have looked into the ownership of the path and ditches – as it is private land (although it is a public Right of Way, Milton footpath 5), they have no responsibility to clear the mess. And the County does not have to cut the trees back either. These are almost blocking the path now. I have asked that they tell me who the owners are so I can shame them into doing something.

In a separate development, the Cam Conservancy engineer has asked that I approach the Highways Agency to ask for the culvert parallel to the river at the A14 road bridge be cleared out. The HA responded that although they took no responsibility for it, they would clear it. I do not know if they have acted – all I know is that the water levels have gone down (as you would expect with a run of dryer weather).

SCDC have surveyed the levels in the ditch beside Fen Road, and conclude that if it is cleared out it should work to drain the area. They will clear out the Award Drain through Camside Farm to the River Cam. It will be up to the land-owners to clear other ditches.

Cllr Mark Hersom and I cycled down there last week so I could show him the area. There are a number of places where areas of hard-standing seem to be appearing, and I have drawn the enforcement officers’ attention to them.

**Jane Coston Bridge, and cyclepath**

I have asked Cambridge City’s interim head of Streetscene (Joe Tavernier, replacing Dave Coventry) to see about removing the small tree that is growing on the ramp to the cycle bridge at the far end.

Also about cutting back the hedge along Cowley Road, which is half-covering the footpath side of the foot-cycleway.

### South Cambs Annual Council meeting 27<sup>th</sup> May

There was a statement from the Exec Director of the Council about the worries over the Harrow site, (aka Bayer, Schering, Fisons etc) at Hauxton, where the foul chemical residue is being cleared from the factory site, prior to it being allowed to be developed as building land. The strong pesticide chemicals are again hanging in the air as they did at times when it was operational, and all the agencies are keeping a close eye on what is going on there. Pollution leaking into the River Cam is a constant worry (especially if the remediation is held up for any reason). Council was due to make a decision on whether to take on £197m of 'Housing debt' as had been proposed by the Labour government. The officers' report and advice to us had been to accept the debt, as it would then allow the council to retain all of the rents from tenants rather than paying an increasing amount (£11.8m this year) from the rents to the government (the 'Negative Housing Subsidy') each year. However as signs were coming from the new coalition government that they would look more favourably on councils, we decided to defer this decision until we saw what the offer from the new administration would be.

### Planning

I requested again that the 2<sup>nd</sup> application at Lea Court be referred to the committee if the officers were minded to approve it. I have been asked to remove my request, as the officers wish to refuse it under delegated powers.

### Energy saving

Comberton Parish Council's Annual Meeting had a lively discussion with a conclusion in favour of trying to reduce energy usage by switching off perhaps every 4th or 5th street light, and maybe more after about 2am. There is to be a new streetlight PFI contract including 'general dimming' of all lights.

I would be interested to know what parish councillors feel about possibly doing this in Milton. The County Council will have to save money and is looking to reduce its energy usage too.

### Environment Group

The group is meeting on 3<sup>rd</sup> June. Litter pick is due on Sunday 6<sup>th</sup> from 2pm.

We have received 15 more home energy monitors from the SCDC Sustainable Parish Energy Partnership.

I approached Milton School as they have an Eco-Schools project, which is being led by the School Council. The teacher in charge of the project is very pleased to be loaned these 15 monitors, which the school children can then take home and use for a while.

We also hope to have a stall at the Environment Event at the Country Park on 20<sup>th</sup> June, and at the Village Fayre. Clarke Brunt's house at 30 High Street will be one of the Open Eco-homes available for pre-booked guided tours on 20<sup>th</sup> and 26<sup>th</sup> June. The other participating homes are in Waterbeach, Histon and Cambridge. Poster is on the Environment Group webpage."

### Action / Comments:

- Footpath at Chesterton Fen – the clerk would investigate ownership. **Action: the clerk**
- Concern about pollution in the river Cam at Chesterton Fen. The Environmental Health Department of SCDC and the Environment Agency were aware of the problems. A water sample had not yet been taken. Upgrades of septic tanks or a main sewer needed. HMS would make these points at the meeting of 30 June.
- Minutes of Environment Group meeting to be discussed at July meeting.
- Energy saving – dimming / turning off lights discussed at CCC 15 years previously and dismissed because of dangers. Council felt that lights should not be turned off at 2am. Concerns expressed that the Park & Ride lights stayed on all night.
- River Cam Conservators intended replacing the willow trees in the conservation area initially and all trees eventually.
- Graffiti on railway equipment – clerk to arrange removal. **Action: the clerk**

### 13 Bills for Payment and Money Received

**CONFIRMED** payment of cheques 100274 to 100276  
**AGREED** payment of cheques 100277 to 100287

### 14 Correspondence - none.

### 15 Dates of Next Meetings

Community Care 10 June 11am; Planning 21 June (if necessary); Maintenance 28 June; Council 12 July.

### 16 Items and Reports for July agenda (to be received by 6 July).

### 8 Land Group update

**AGREED at 9.00pm [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business.**

The meeting ended at 9.30pm.

Signed..... Date.....

## 4 Public Participation – members of the public are invited to speak

## 5 Clerk's/Chairman's report

Double yellow lines (PC9/05-10) – Notice of Prohibition of Waiting Order for Cambridge Road Industrial Estate received.

Rate relief (PC5/06-10) – we have been awarded rate relief for the period 1<sup>st</sup> april 2007 – 31<sup>st</sup> March 2011.

A14 widening (PC5/06-10) – Public Inquiry postponed until the Government's spending review is conclude.

Viewing CCTV from Jane Coston bridge (PC6/06-10) – Cllr Williamson has investigated this and found there is a protocol for the police obtaining pictures from the camera. He sent a copy of below to the police, and PC Phil Shulver has emailed him to say that he now knows what to do if he needs pictures. The protocol is:

Police may apply to the System Owner (me) for access to recordings where there is sufficient belief that access to specific recordings is necessary for the investigation and detection of an offence(s) or for the prevention of crime. Police may obtain access under the provisions of the Police and Criminal Evidence Act 1984 (PACE). Recordings provided to the Police shall at no time be used for anything other than the purpose specified and identified when the recording is released to the Police with the knowledge and approval of the Head of Facilities Management. The System Owner must complete Appendix 6 and submit to Trumpington before the release of any recorded material.

CCTV on bridge now working - see below – Jane - 06 July 2010:

From A Frost: "Well at long last it is now working. That has to be a record for the longest time to get commissioning done. It is not likely that I will be using the same system again."

Parish Online (PC10/06-10)

- 1 Land Registry have now responded - "no registered estate.....is shown on the index map in relation to the Property."
- 2 An A4 map costs £16.99 + £1 postage (previously circulated). I am of the opinion that unless there is a pressing need we should not at this time subscribe to Parish Online.

Village Heroes Awards 2010 – SCDC are asking Parish councils to nominate residents who have made a significant contribution to their local community. Closing date 31 July.

Refuse - some of you may have seen a report in the Cambridge News about a resident (Mr X) being fined £100 + £150 costs for not clearing rubbish from his front garden and that Milton Parish Council had instigated the proceedings.

Briefly a resident (Mr Y) complained to me a long time age. I left a phone message with Mr X offering to clear the rubbish at no cost to him but received no reply.

After the third complaint from Mr Y I contacted SCDC Environmental Health. Although the EHO phoned and wrote he could get no reply from Mr Y and so took him to court.

Mr Y did not attend the court.

Donation – a resident has made a donation for the PC to use for the benefit of villagers in need. (To be reported verbally).

Budget cuts - will have impact on Connexions and youth work provision. Meeting to consult about the proposals 12 July at Meadows Community Centre 12.30 – 16.30. Other meetings also scheduled for East Cambs etc.

**South Cambridgeshire Traffic Management Area Joint Committee – 19<sup>th</sup> July 2010**

The next meeting of the South Cambridgeshire Traffic Management Area Joint Committee will be at **2.00p.m. on Monday, 19th July 2010 in the Swansley Room, South Cambridgeshire Hall, Cambourne Business Park, Cambourne.**

The agenda will be available on the County Council's Internet [www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk) from Friday 9th July.

Note that petitions are not always necessary to get things done. Council officers have the authority to investigate, and in some cases introduce changes such as road signs, road markings, speed limits and parking restrictions in consultation with local councillors. You should always contact the Council officers first to see if your concerns can be addressed in this way before considering a petition (Tel: 0345 045 5212). When the Councils are carrying out a consultation, all comments, for and against, are reported to the Area Joint Committee, whether they come from individuals or in the form of a petition.

## 6 Planning - to receive the minutes of the planning meeting held on 28 June 2010

### Minutes of the Planning Meeting of Milton Parish Council held on Monday 28 June 2010 at 7.00pm in the Bowls Pavilion

Present: RJ Farrington (chair) RH Chapman JE Coston GA Covell R Day B Jefferson HM Smith RT Summerfield RLE Waters  
The clerk

- 1 **Election of chairman** – RJF was elected chairman.
- 2 **Apologies for absence** – none.
- 3 **Declarations of Interest** - HMS personal (member of SCDC Planning Committee).
- 4 **Minutes** – the minutes of the planning meeting held on 15 March 2010 were approved and signed as a true record.
- 5 **Decisions**

Planning application S/1723/05/F - fence at 22 Froment Way. SCDC had received complaints from residents regarding the two different colours (of the fence), and having confirmed that the colour of the fence was in breach of condition number 2 the SCDC was required to take appropriate action to ensure compliance with the planning consent.

#### 6 New applications

S/0774/10 Abcam 204 Science Park – temporary siting of portable office building for two years – **no recommendation**.

S/0866/10/F – Abcam 204 Science Park – erection of 2.5m high lighting columns and enclosed bin storage area by a 2.4m close boarded wooden fence - **no recommendation**.

S/0285/10 Cambridge Regional College Science Park Campus – 5 flagpoles - **no recommendation**.

C/05007/10/CC - land to the west of electricity sub-station Kings Hedges Road - erection of smartlife low carbon centre (use class D1) and associated works including provision of car and cycle parking facilities access and circulation areas and landscaping – **for information**.

S/07171/10/F – Excelr8 Learning (UK) Ltd – change of use from general office to private tutoring learning centre - **no recommendation**.

S/0523/10 (Amended) Mrs Monica Beaver 20 New Fields – replacement day room; amendments: additional information (statement of very special circumstances), amended site plan - – **for information**.

S/1199/09 (Amended) Trinity College 310 Cambridge Science Park – extension to form new offices & communal atrium area; non-material amendments - – **for information**.

The meeting ended at 8.17pm.

#### Decisions received:

Mr A Simone land SW of Lea Court Coles Road – dwelling (PC10/05-10) – **refused**. **Overbearing impact on neighbouring properties because of proximity, mass and scale in relation to boundaries of 26 Coles Road and 20 Lea Court. Loss of outlook and light for 20 Lea Court. Therefore Contrary to Policy DP/3 SCDC LDF 2007 which states that “planning permission will not be granted where the proposed development would have an unacceptable adverse impact upon residential amenity.” Unacceptable impact upon village character (Policy DP/2).**

#### New applications:

S/0984/10 Mr Mark Dwyer Enterprise Nurseries Ely Road Landbeach – replacement of greenhouses with 3 polytunnels and excavation and change of use of land to form fish stock pond. (Adjacent parish).

S/0985/10 Mr Mark Dwyer Enterprise Nurseries Ely Road Landbeach – change of use to agricultural machinery engineering unit, replacement building for B1 (c) use and formation of one bedroom tourist accommodation unit.

S/1079/10 Mr Webb Southgate Farm Chesterton Fen Road – amendment to pp S/1653/07 (Mins 29/5-08 and 19/1-08 refer) ) to change the garage / dayroom to lot 25 and the siting of plot 26 and access arrangements to plots 25 and 26

Any other urgent planning applications (at chairman’s discretion)

## 7 Land Group

**to approve the minutes of the confidential item held on 7 June 2010**  
(attached yellow)

**update including minutes of the meeting held 11 June 2010 and notes of meeting held 30 June 2010** (attached yellow)

College of West Anglia (CWA) land

### **Proposal:**

**To seek parish council's support to proceed with negotiations on the understanding that there is no definite guarantee from CWA at this point that the land deal will go through.**

## 8 Finance – to confirm level of reserves – (report attached - green)

## 9 Community Care - to receive the minutes of the Community Care meeting held on 10 June

**Minutes of the Community Care Committee Meeting of Milton Parish Council held on 10 June 2010 at 11.00am in the Bowls Pavilion**

Present: IF May (chair) R Day HM Smith D Chamberlin  
T Ebbon – Warden Community Care Scheme  
The Clerk to the Council Mr Charles Clay (SCDC)

**1 Apologies for absence** - M Ellwood RLE Waters D Driver - Manager Barnabas Court L Harding.

**2 Declarations of Interest – personal and/or prejudicial** - none.

**3 Minutes** - the minutes of the meeting of 18 March 2010 were approved and signed as a true record.

**3.1 Lifeline alarms** (CC3/03-10) – all pendants had been repaired under warranty. The Charities needed to clarify the exact position about the warranty agreement.

**3.2 Wheelchair** (CC3/03-10) – the replacement wheelchair recently donated by Tesco was considered not safe and HMS would return it. (See **AOB** below).

**3.3 Vetting and Barring scheme** (CC3/03-10) – HMS had attended a training session. After 15 July new employees (and volunteers) must be registered with the Independent Safeguards Authority (ISA) and both a CRB and ISA check completed. Unlike the CRB the ISA check is person specific and can be used in other employment. The question of whether Council should renew CRB checks was raised.

- 4 Barnabas Court update (CC4/03-10)** – the meeting welcomed Charles Clay SCDC and thanked him for attending. He explained that when sheltered housing schemes are built SCDC has control over admissions but normally over time the decision over vacancies is split between SCDC and the housing society. The clerk understood that Cambridge Housing Society had no list of applicants. CC would try to get a definitive answer.

Residents should register with Homelink if interested in applying for a flat at Barnabas Court. SCDC had a list of over 50 applicants with a link to Milton. He was made aware that originally applicants with a link to Milton had priority. In Council's view this condition still held. Mr Clay suggested that Council could submit names to him for an assisted bid when flats became available.

He would find out when an affordable housing survey was last carried out in Milton.

The chairman thanked Mr Clay who offered to attend a meeting again if necessary.

**5 Mobile Warden Scheme**

TE reported that the scheme was running well.

First aid (CC5/03-10) - courses available at St John Ambulance and Red Cross. The clerk would notify the deputy warden. **Action: the clerk**

Policy on accepting gifts (CC5/03-10) - to be discussed at next meeting.

Possible 'conflict of interests' regarding other employment (CC5/03-10) – to be discussed at next meeting.

**6 AOB**

Gift. A resident had made a gift of £200 with a further £350 to come towards people in the village hit by the economic downturn. The resident did not want public thanks.

**It was proposed that Council buy a new wheelchair for community use.**

**7 Date of next meeting** - Thursday 14 October 2010 at 11am.

The meeting ended at 12.05pm.

Note that I have received two letters recently from relatives of clients thanking Tracey and Linda for all that they have done.

-----

## **10 Maintenance - to receive the minutes of the Maintenance meeting held on 28 June 2010**

**Minutes of the Maintenance Meeting of Milton Parish Council held on Monday 28 June 2010 at 7.30pm in the Bowls Pavilion**

**Present:** RH Chapman (chairman) JE Coston GA Covell R Day M Ellwood SC Humphreys B Jefferson  
IF May RT Summerfield RLE Waters WD Booth E Spong The clerk

- 1 Election of Chairman** – RHC was elected chairman. [Election of vice chairman to be discussed at September meeting].
- 2 Apologies for absence** – D Chamberlin. M Desvaux – because of pressure of other commitments (namely the Foodshare Project) Mark had resigned as an allotment representative.
- 3 Public Participation** – no member of the public was present.
- 4 Declarations of Interest** – personal and/or prejudicial
- 5 Minutes** – the minutes of the meeting held on 29 March 2010 were approved and signed as a true record.  
Meeting room electrical works (M4/03-10) – works completed.  
Bus stop Waggon & Horses (M10/03-10) – Stagecoach had made their drivers aware of the need to slow down when approaching this stop and check whether any passengers are waiting (see PC9/05-10).

Ownership of verges (M10/03-10) – Old School Lane and Willow Crescent: Land Registry confirm that “no registration or application.....is shown on the index map in relation to the Property.”  
Bunding on verge by kebab van (M10/03-10) – had now been done (min PC 5/06-10 also refers).  
Bus shelter Cambridge Road (M11/03-10) – light had been repaired.

**6 Cemetery – update** (M5/03-10)

Inspection (by Command Pest Control) on 28 May: several rabbit burrows found in ditch side, all workings treated. No sign of mole activity.

Seat – RHC reported that the seat had now been installed.

Request for seat / plaque - from family of recently deceased resident. Council Policy was to provide the same type of metal seat throughout the village. The clerk would discuss with the family and report back to September meeting. **Action: the clerk**

**7 Allotments – update** (M6/03-10)

Correspondence received – an allotment holder expressed his continuing support for the Parish Council’s administration of the allotments. Noted that some allotments had been sub-let contrary to the Tenancy Agreement. The clerk was satisfied that allotment holders had not “jumped the queue” by this method and that those allotments sub-let had now been reallocated fairly and equitably. The chairman confirmed that at this time there were no plans by the Parish Council to form an Allotment Association and therefore that it would not be a requirement within the Tenancy Agreement that allotment holders must be members of such an association. The clerk to respond to the allotment holder. **Action: the clerk**

Allotment Association (PC11/05-10 refers) – M Desvaux was stepping down from the Milton Allotment Association working party.

Security - no report.

Request for road strengthening - it was agreed to improve the road surface if material became available. The chairman and clerk would investigate. **Action: Chairman and clerk**

Land negotiations (PC11/05-10 refers) – nothing further to report. Noted that the allotment holders generally did not want to move. The chairman reaffirmed that all parties including allotment holders would be consulted at the appropriate time.

Agenda items (M6/03-10) – “inappropriate trees; deposit and review of rents” to be discussed at September meeting.

**8 Play – update** (M7/03-10)

New equipment

- Hawthorn Hedge site. Council had not replaced the wooden houses. GAC would ask parents of young children for their views as to what should be on this site and bring ideas to the September meeting. **Action: GAC**

- Skate park. Request for improvements to and/or new skate park had been received. The MCC outdoor recreation committee was scheduled to discuss at its next meeting. As a result of vandalism and poor design the skate park previously provided had mostly been removed. As there were many skate parks in the area it was felt that priority should be given to the Hawthorn Hedge site.

Play Champion (F&S9/04-10) – the clerk had asked through the Village View for interested persons to contact the office. As no one had come forward JEC agreed to include an article in the next Village View. **Action: JEC**

**9 Horse grazing rights** (M8/03-10)

Notice to relinquish rights by tenant. The clerk would find out exactly when the tenant intended leaving. **\*\* Action: the clerk**

**10 Highway Issues**

Flashing speed limit signs – GAC raised this issue. Cost: approx. £4-5,000. It was suggested that Ely Road may be an appropriate place for such a sign. Issues to be explored: accident figures and numbers of vehicles actually speeding. The chairman and clerk would discuss these issues with PC Shulver and report back.

**Action: the chairman and clerk**

The chairman would also discuss with HMS as a member of Speedwatch. **Action: the chairman**

Noted that the Parish Plan did not highlight flashing speed signs as an issue and that the Parish Plan Transport Group had not met for over a year.

WDB repeated his plea that a reduced speed limit should be considered along the whole stretch of Ely Road.

LTP consultation extended to 30 July.

See <http://www.cambridgeshire.gov.uk/transport/strategies/local/> for details.

**11 Any other business** - none.

**12 Date of Next Meeting** – 27 September 2010. The meeting ended at 8.45pm.

**\*\* The tenant has informed me that she was leaving at weekend 3<sup>rd</sup> / 4<sup>th</sup> July.**

## 11 MCC update

### Community Centre Report - July 2010

Refurbishment: Still awaiting a start date, which looks like this now may be the beginning of August, due to Andy's holiday commitments.

Bookings: These continue much as before. Although Saturday night events have been few and far between, weekend daytime bookings have increased, due to dog shows, latin dancers and children's party's hiring the facilities.

Youth Building: Presently being used 3 times a week during the day (2 to 3 hours per session) by the Centre School at Cottenham + 1 Youth Club sessions on a Tuesday evening + Young Carers on Saturday mornings.

Vandalism: Very little, there have been no incidents of any note to report (long may this continue)

## 12 County Councillor's report

LTP consultation (PC6/06-10) - extended to 30 July.

See <http://www.cambridgeshire.gov.uk/transport/strategies/local/> for details.

### **Butt Lane Park & Ride Meeting (PC6/06-10) Thursday 24<sup>th</sup> June 2010 at 5.15pm (on site)**

Present

Alistair Frost – Cambridgeshire County Council

Amanda Mays – Road Safety, Cambridgeshire County Council

Jane Coston

Sue Humphries

Ian May

Hazel Smith

### **Issues Raised**

- People travelling along Butt Lane towards the traffic lights missing the turn right to Cambridge
- Traffic turning left at the traffic lights onto the A10 – then doing a U-turn at the Lay-by, Rectory Farm or Milton turn to go back towards Cambridge
- Traffic in middle of the road on the A10 waiting to turn right (mid phase on the traffic lights) having missed the turning at the Park & Ride in Butt Lane (not obeying left turn only)
- Traffic travelling down Butt Lane on the right hand side of the road then attempting to turn right at the traffic lights meeting head on with traffic turning into Butt Lane
- People exiting the park and ride onto Butt Lane and thinking they are still in a one way system and not realising there is two way traffic at this point.
- No Park & Ride sign on the A10 when travelling from Ely
- Sat Navs are directing traffic on the old route

### **Actions**

- New 'no right turn signs' are on order that will sit on the 3 traffic light heads at the A10/Butt Lane junction.
- Two way traffic sign will be ordered for exit from Park & Ride on to Butt Lane
- New/ replacement Park & Ride sign to be installed on the A10 directing traffic coming from the North to the Butt Lane entrance of the Park & Ride
- Signage on Butt Lane (on left) directing traffic towards Cambridge to be reviewed
- Red sign 'new junction layout ahead' on Butt Lane to be removed

### **For future consideration**

- Opposing arrows on Butt Lane (two way traffic)
- Change priorities of traffic – change of road layout so that traffic travelling from Impington has priority to turn right towards Cambridge and traffic entering Butt Lane from A10 has to give way - Amanda to look at the road usage data to see if a change of priorities would be regarded as safe (because of bunching of traffic and numbers coming through the lights, possibility of queueing back onto the A10)
- Blocking off of Butt Lane completely and re routing all traffic through new road adjoining Park & Ride site.
- Will look at sign on Butt Lane to see if it could be clearer directing traffic towards Cambridge

### **Follow up**

Jane to chase actions with Alistair on 12<sup>th</sup> July in time for Parish Council meeting

### **Additional discussions**

#### **Van / Motorhome parking at Park & Rides**

Park & Rides have no parking provision for Motorhomes /van owners. It was pointed out that motorhome / van owners would find it difficult to park in Cambridge and were likely to want to use park & ride facilities.

(Report JE Coston)

## 13 District Councillors' reports

Environment Group (PC12/06-10) – notes of meeting held 3 June:

Notes from Milton Environmental Group meeting 3rd June

Present: Tom Breeze, Clarke Brunt, Ellie Crane, Hazel Smith, Anna Bradnam, Mark Desvaux

### 1. Sustainable Parish Energy Partnership

Hazel, Clarke and Anna had attended the last meeting at Barton.

**Eastern CRI offer** – for householders wanting to put in microgeneration, or insulated coating on outside of solid walls, they have a guide price from a contractor Aran Services Ltd (see [www.easterncri.org](http://www.easterncri.org)). Indicative prices for a 3-bed semi inc. VAT e.g: Exterior insulation of solid walls - £6,825, Solar thermal water heating - £4,200, Air source heat pump - £8,295, Photovoltaic (electricity generation) - £9,712. They advised those interested to shop around and choose their own contractor but these prices were an indication of a fair price.

**Household Waste** - Kylie Kavanagh (SCDC) said in 2009/10 we recycled or composted 54% of all waste. The target for 2012 is 65%. If everybody recycled everything they could, this would be 75%. Green crates (heavy, no lids) will be replaced in October by a blue wheeled bin which will take tins, glass, plastics, including trays (but not yet film), cardboard and paper which will be held in a caddy in the top. This will save four collection vehicle runs across the District.

**SPEP Share** – this is a new local car-sharing scheme, web site due any day, and is funded for a year. Hazel would be the Milton contact. Get poster for 20<sup>th</sup> June from Alex. Add link to website and promote.

**15 more Energy Monitors** are to be used via Milton School as part of the Eco-schools initiative. Anna took one to try, as the display works by batteries so it is more portable than the first ones we had – easier for a single person to use.

**Progressing an Action Plan** - what can we realistically do? With the current manpower, not much more than we are doing – litter picks, raising awareness through stalls, and loaning out the equipment we have.

**“Mission statement** – Milton Environmental Group exists to encourage and promote environmental action in Milton. We organise the village litter picks 3 times a year, and publicise the help that is available for householders to save or generate energy. Meetings discuss topics of interest and planning events.

Document store: [www.miltonvillage.org.uk/pp/enviro](http://www.miltonvillage.org.uk/pp/enviro)

This could be sent to Alex to put on the SCDC web site.

**Village energy booklet** – a template will come to us soon, we can make it fit our village, then SCDC will print off copies as we need them. Unlikely to have in time for 20 June. Get some for 10 July?

### 2. Stalls at events over the summer

#### Country Park Environment event (Sunday 20th June)

Ellie had produced a great game – match the CO<sub>2</sub> emissions to the activity. Anna to get illustrative pics.

We have Energy monitors, posters (more available), light bulbs, Karen has offered cakes.

Tom will produce some more posters of the thermal imaging he did.

Need: display boards, table, chairs for children, colouring pencils, any new posters.

#### Village Fayre Saturday 10 July

Hazel to book a stall – same activities

**Food and Farming Sunday 12 September** – many of us will be involved in the Milton Produce Show so manning this might be difficult. There are quite a few dates – Hazel to send them all out to the Group

### 3. Tom's report on the outcome and findings of his Thermal Camera surveys of different house types.

Many of the newer houses were not well insulated. Leakage round UPVC windows which are not well fitting was quite common. Loft hatches were often not insulated at all. Tom felt unable to give technical advice which some people were asking for.

### 4. Mark's thoughts on Foodshare

Mark spoke about Foodshare's great profile nationwide. This initiative started in Milton with spare produce from the allotments going to the Hospice last year. Many gardening writers and magazines are interested, following Gardeners Question Time exposure earlier this year. Milton School have 250 out of the 350 children enrolled in their Foodshare gardening club, and they have an allotment area where children work at lunchtime. Every child is growing a Foodshare plant from seed. Their Foodshare themed garden won a prize at the Chelsea Flower Show, at Hyde Hall. Milton Church is also involved and extended families are sending in produce to the school. Milton Hospice, Edmund House and Jimmy's Night Shelter have benefited locally. Businesses are starting to think about lunchtime gardening clubs on the Foodshare principle – Boots at Nottingham is keen.

Councillors Report – July 2010 – Hazel Smith & Mark Hersom

### 1. Housing

There is a notional 'Housing Debt' owed to the government for historic funding of council houses by Councils who have retained ownership of their own Council Housing. At the moment, South Cambs is a debt free council but this 'notional debt' means that the Government is intending that we take on almost £200m of what is essentially other authorities housing debt – South Cambs will take on the most debt in the UK.

Currently the government take over 55% - £11m - of council house rents each year, a figure that is due to rise in coming years. If we take on the debt we get to keep not only this rent but also 100% of the sale of council houses (should anyone ever buy one again!) where currently the Government takes 75%. So if we sold a lot of houses the debt would be paid off quicker. We also could use the rent that currently is pinched by the Government to fund the debt loan.

The council was asked to agree this scheme at the last council meeting, but it was withdrawn at the last minute – largely because it seems the Administration cannot decide to commit either way. The relevant portfolio holder has now submitted his own personal comments as a submission is required NOW. So another mess appears to be developing in relation to Housing at South Cambs.

## **2. Planning**

South Cambs will not be registering any more planning applications until August when they have sorted out transferring to their new IT system. Registration and completions targets are being missed but we are assured by the portfolio holder that they will be back on track for meeting all of their targets within a year. Please contact your Councillor if you are experiencing difficulties getting any kind of response from the Planning Department.

Melissa Reynolds has moved jobs – she is leaving our area of planning, and is working on new communities. Kate Wood will be the new team leader from August.

John Prescott's recommended density of 30dph has gone. Garden land is now considered Greenfield not previously developed land (Brownfield). The RSS level of planning is being removed, and the Gypsy and Traveller Development Plan work has all been put on hold.

## **3. A14 Ellington to Fen Ditton Improvement**

The public inquiry has been postponed and we await further developments. What we will likely NOT see is any movement on development at Northstowe and NW Cambridge as both these projects are contingent on an improved A14. Likewise, the Guided Busway business case requires fares from Northstowe residents to be financially viable (as if the Busway didn't have enough problems!)

## **4. Appointment of new CEO**

Residents will perhaps wish to join us in thanking Greg Harlock for his many years of service to South Cambridgeshire residents as Financial Director and CEO of South Cambs. The recruitment process for his successor is underway and it is hoped an appointment will be agreed by Council on July 22<sup>nd</sup>.

## **5. Hauxton**

Residents will have read and seen on TV a great deal of news about the clean-up process of the former chemical site at Hauxton. This has been a long-running issue – it was examined by the South Cambs Scrutiny Committee almost a decade ago – and came to a head when the bentonite wall that protects the Cam started to deteriorate. Nobody denies that the site is extremely polluted – and the cleanup operation under the eye of the Environment Agency is bound to be smelly and difficult. However, there is no option but to remediate the site. Comparisons to other sites such as Corby are unhelpful and inaccurate. Officers from South Cambs monitor the site on a daily basis as does the EA.

## **6. Sport Lakes Section 106 agreement and planning conditions**

A final version is being prepared which we will receive for information only, to confirm that those things we were concerned about have been covered.

## **7. My Big Fat Gypsy Festival** - was a great success at the Park itself.

Little trouble in the village, but a lot of consternation and some loss of earnings at the pubs. Extra income to take-aways and families eating at some of the pubs. I have spoken to the police and pub landlords and Mick Woolhouse, and think it would be helpful to have a planning meeting involving the parish council before next year's event – well in advance.

## **8. Grassy Corner (PC12/06-10)** – asked for path to be cleared, which the County have now done.

**Note:** Karen Champion CCC has informed the clerk that the ownership of public footpath no 5 is not known. The public have rights over the land but the CCC do not need to know the ownership for the path to be used. The right to pass over does not include ownership. [In common law the owners either side may own to the midpoint of the path but who are they?] The Land Registry would not know as the land almost certainly is not registered.

She has spoken with Mike Martin Environment Agency who is fully aware of the problems there.

Both the EA and SCDC have the powers to tidy up the mess regardless of ownership. Is cost the reason that these two bodies are not doing anything? Should MPC offer to help towards the costs?

Karen cannot ask the probation team to work there – risk assessment. *The clerk Friday 11 June 2010 – phone call with Karen Champion.*

## **9. Chesterton Fen sewage appeal** – visit by EA officers 30th June. This went well, and the decision should be made by November.

## **10. Energy monitors lent to Milton School**

Sue Dingwall wrote, "The energy monitors have been very well received. The School Council have been returning permission slips from their parents and collecting them. Those who have set them up and are gathering information are very excited about what they are discovering."

## **11. Polling station rethink**

SCDC are looking at choosing different buildings for some polling stations – especially if they were too small or not very accessible this time.

"... Milton was one of the polling stations that was reported as being too small for the number of electors attending. We therefore plan to move the Milton polling station from the Bowls Pavilion. We are looking at the Community Centre, but they may struggle to accommodate us. I would welcome your comments on this proposal and any other thoughts you have."

## **Casework**

Your Councillors are here to help you. Please do feel free to contact us with comments, questions, problems or complaints. We hope we can help but if we can't we are likely to know someone who can!

## **14 Bills for Payment and Money Received (to be circulated)**

## **15 Correspondence**

- NHS - Newsletter “Keeping in Touch”
- SCDC - Guidance on (removal and) adoption of telephone kiosks
- Monthly newsletter - planning consultations

## **16 Dates of Next Meetings**

**Planning 20 September; Maintenance 27 September; Council 4 October**

## **17 Items and Reports for September agenda** (to be received by Friday 27 August)

*Jim Daniels*

Jim Daniels  
Clerk

