

# MILTON PARISH COUNCIL

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31 March 2010

**To members of the Community Minibus Committee  
For information all Parish Councillors**

The next Minibus Committee Meeting will be held on **Wednesday 07 April 2010** at 7.30pm in the Council office

## AGENDA

- 1 Election of Chairman**
- 2 Apologies for absence**
- 3 Declarations of Interest  
Register of Interests (page 2)**
- 4 Minutes of the meeting of 04 November 09 (page 2)**
- 5 Review of tariffs for 2010/11**
- 6 Review conditions of hire**
- 7 Replacement of vehicle**
- 8 AOB**

*Jim Daniels*

Jim Daniels  
Clerk

**Minutes of the Community Minibus Committee Meeting held on Wednesday 04 November 09 at 7.30pm in the Council office**

Present: CF Nunn (chair) RJ Farrington R Pain G Sheen RT Summerfield  
The clerk

**1 Election of Chairman** – CF Nunn was elected chairman.

**2 Apologies for absence** - none.

**3 Declarations of Interest**

R Farrington R Pain - Scouts; C Nunn G Sheen – Day Centre.

**4 Minutes** – the minutes of the meeting of 04 March 09 were approved and signed as true record.

Bank account – after initial problems the account was working well.

Disability badge – new badge now received and displayed.

Use of minibus to France – conditions of hire precluded use of minibus to France; in addition a tachograph would be needed.

**5 Review of tariffs for 2010/11**

Average price of diesel in March 09 over a period of a few months was 118 pence per litre. At present it was 111 pence.

**AGREED no change to the tariffs – to be reviewed in April 2010.**

**6 To consider medium term aim to replace the minibus**

**AGREED to investigate a replacement minibus. Action: RJF**

RP would ask CTA about grants available.

**7 Section 19 – changes to permits**

The clerk would apply for a new Section 19 permit. **Action: the clerk**

**8 AOB**

Tesco fuel card – new card received (can be used also at Morrisons).

Date of next meeting – 7 April 2010.

The meeting ended at 8.15pm

**AGENDA ITEM 3**

**Code of Conduct**

Applies to all members and co-opted members, **including co-opted members of committees**. [Does not apply to officers]. Those members of the Minibus Committee who have voting rights should complete Register of Interests. If however they wish to act as representatives without a vote then they do not need to fill in the Register of Interests.

Godfrey and Colin have indicated that they are willing to fill in the Register of Interests and will therefore have full voting rights.

**When does Code Apply?**

Whenever you act in your official capacity, including whenever you conduct the business of the Council eg

- at formal meetings
- when you act, claim to act or give the impression that you are acting as a representative of the Council.

**Personal and Prejudicial Interests**

A member should declare a personal interest if :

it relates to an interest on his/her Register of Interest

affects the well-being or financial position of member, family or close associate [definition of close associate is not clear] more than it would affect the majority of people affected by the decision.

A member should declare a prejudicial interest if:

it affects the financial position and/or relates to a licensing or regulatory (planning) matter of the member or any person or body through whom (s)he has a personal interest

**if so would a member of the public who knows the relevant facts, reasonably think the interest is so significant that it would be likely to prejudice the member's judgement of the public interest.**

[It is your decision to make though the proper officer can advise].