

## MILTON PARISH COUNCIL

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**29<sup>th</sup> December 09**

### **TO ALL MEMBERS OF THE PARISH COUNCIL**

**In accordance with The Local Government Act 1972 Schedule 12 section 10 (b) you are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on Monday 04 January 2010 at 7.30pm**

## **AGENDA**

### **1 Apologies for absence**

### **2 Declarations of Interest – personal and/or prejudicial**

### **3 To approve the minutes of the meeting of 07 December 2009**

**Minutes of the Meeting of Milton Parish Council held on Monday 07 December 09 at 7.30pm in the Bowls Pavilion**

**Present:** RH Chapman (chair) PS Badley JE Coston GA Covell R Day M Ellwood RJ Farrington  
SC Humphreys B Jefferson IF May HM Smith RT Summerfield RLE Waters  
Councillor M Williamson  
The clerk and assistant clerk

**1 Apologies for absence** - AJ Campbell TA Drummond.

#### **2 Declarations of Interest – personal and/or prejudicial**

RHC explained that he wished to negotiate with Helical to purchase an old building from the EDF site. He left the room while Council discussed this. **AGREED** that this was completely acceptable [especially as the planning application had now been approved].

Personal: IFM - land update agenda 7 – chairman of colts football club.

HMS - planning agenda 6 – member of SCDC planning committee.

Prejudicial: JEC – agenda item 8.

**3 Minutes** - the minutes of the meeting of 02 November 2009 were approved and signed as a true record

**4 Public Participation** – no members of the public present.

#### **5 Clerk's/Chairman's report**

Policies (PC6/9-09) – the following Policies would be considered by the F&S Committee in January: recommendations to be made to Council's February meeting.

- Dignity at Work
- Disability Discrimination and Disability Access
- Lone Worker
- Recruitment

Archaeology (PC5/9-09) – **AGREED** to pay D Booth £170, the remainder of the money allocated for the production of reports on his field walking projects at Long Meadow and Hill Close off Fen Road.

The Oxford Archaeology East whose facilities at Bar Hill will be used to produce copies of the report, hopefully before the end of the year.

Minutes (PC11/10-09) – the minutes from 1953 – 1998 had been scanned in – on CD. Copies to be kept in the safe and off site at the clerk's home and MCC. The clerk's office hoped to put all of these records on the web site.

Milton to Impington cycle route (PC5/11-09) - from the officer responsible for transport policy and strategy  
"A review of the walking route takes place after completion of a new cycle/walk way. This review assesses the route against the legal definition of an 'available route' which is: 'a route along which a child, accompanied as necessary, can walk, and walk with reasonable safety, to school'. If the conclusion reached is that the route does not meet this definition, students who use this route are entitled to free transport. However, if the conclusion is that it meets the definition, parents would be informed of this, at least a term in advance of any change to entitlement, and would be granted the opportunity of an appeal. Any changes to entitlement take place at the beginning of a new school year. Therefore, given the likely timing of construction work in 2010, the earliest that transport might be withdrawn would be September 2011.

No secondary-aged pupils in Cambridgeshire, living on a route of less than three miles that has been agreed as safe, receive free home to school transport. The Milton / Impington Village College route will, therefore, need to be subject to the same, rigorous assessment processes.

I am unable to give you the 'cast iron assurances' which you seek regarding the provision of free home to school transport if the proposed cycleway is built, but hope that the above satisfactorily answers your questions with regard to the process and time-scales."

Training (PC5/11-09) – final session dealt with the planning process and S106 Agreements.  
Total cost of 3 sessions - £350 x 3 = £1050. Milton's contribution was 9/33 = £286.35.  
**AGREED** to pay CPALC the total and request each council to reimburse MPC.

Remembrance Day (PC5/11-09) – well attended. Thanks from the school for the invite.  
**AGREED to make a donation of £30 to the British Legion for the wreath.**

A14 widening (PC13/11-09) - notes from the *Ad Hoc* Group considering A14 Widening issues on Tuesday 10 November 2009 were received. Meeting scheduled for 9 December with John Clarke Public Liaison officer and his sound engineer, Philippa Noon Cam Conservators, Mick Woolhouse and Richard Davies from Friends of the Country Park.

Cemetery path (M7/9-09) – the Charities would consider request towards the cost of the cemetery path at its March 2010 meeting so long as the clerk sent estimates to the Trustees. **Action: RHC and clerk**

Office – **AGREED to allow JEC and the clerk up to £1800 to replace the defunct (10 year old) photocopier, scanner, printer and computer. Action: JEC**

Budget 2010/11 – items (especially from Maintenance Committee) to be sent to the clerk. JEC requested that Council consider having a Grants Policy. F&S committee to discuss.

Meeting dates 2010 – now confirmed.

Workshops / Meetings – recent meetings attended:

*Cambridge Council for Voluntary Services* - workshop (min CC3.4/11-09) about quality and funding.

*Liaison* – report of meeting:

**S106 payments** – SCDC are introducing a scheme whereby developers will pay the Parish Council approximately £3000 per 3 bedroom house to be use specifically for recreation use (this includes play equipment). A standard formula is used to calculate payment. Developers cannot be expected to make greater contributions in High cost areas such as Milton –might put them off developing.

David Bard agreed that there is a strong argument that decision notices should not be issued until S106 Agreements are in place.

**Housing and Grounds Maintenance** – budget is being severely cut. I have asked again whether we can take on the areas near Recreation Close and Walking Way

**Recycling and Refuse** – SCDC is a Beacon Authority. In Oct 2010 a 3rd (blue) bin will be introduced in place of the two green boxes.

**Gypsy and Travellers Sites** – further sites have been identified. A second consultation therefore will take place.

**Finances** – c £2 million savings have been identified. Reserves will be used to maintain essential services and by 2014/15 will decrease from £7 million to £2.25. They are looking at ways of sharing resources with other public bodies such as Fire and Police Authorities, PCT, other councils etc. Over a six year period the Employers' contributions to the Local Government Pension Scheme will rise from 21% to 33% adding about £2 million pounds per year on to the budget. SCDC is 12<sup>th</sup> lowest Council Tax charging council in the country. The budget will be cut by about 10% in 2010.

Council seal – the S106 Agreement with Urban Renaissance Villages was recently signed.

**AGREED** that it was not necessary to have a Parish Council seal for such documents and to amend Standing Order 35 a & b accordingly. *Action: the clerk*

Emergency Plan – Milton School had adopted an Emergency Plan which involves using the school as an emergency centre.

**AGREED** that JEC could discuss with the school on behalf of the Parish Council if there could possibly be some joint work so the Village / Parish Council has access / details of the Emergency Plan and contacts in case of a village emergency.  
(JEC is the community link associate governor at the school).

## 6 Planning

Decisions received:

Mr and Mrs Parkins Meadow Farm Ely Road (PC10/4-09) – extension and conversion of garage into annexe and link to main dwelling - **approved. External materials to be identical to existing.**

Cambridge Sport Lakes Trust (PC6/11-09) - extension to visitor centre and addition of velux roof lights – amendments to fenestration on ground floor eastern elevation **approved.**

J Hammond 53 Cambridge Road (PC6/10-09) - erection of dwelling following demolition of existing bungalow - **refused. Harmful to amenities of number 51 – contrary to Policy DP/3 of LDF 2007.**

Mr Libby Saunders 27 and 28 Newfields Chesterton Fe Road (PC6/10-09) – erection of utility/day room - **approved. For Mr Saunders and immediate family; no overnight accommodation; within 6 months existing dayroom to cease, building to be demolished and rebuilt and scheme for foul water drainage to be approved.**

Milton Primary School (S/1067/09) – sun canopy - **approved.**

Cambridge Regional College (PC6/11-09) – variation of Condition 1 of pp S/1561/7 to extend permission for temporary construction building for a further 3 years (until 30 Nov 2012) - **approved.**

Cambridge Regional College (PC6/11-09) – removal of condition 1 of pp S/1018/08 to allow permanent erection of sun canopy - **refused. Contrary to Policy DP/2 - all new development should be of high quality design and compatible with its location and appropriate in terms of design and use of materials, texture and colour in relation to the surrounding area.**

New applications:

S/1243/09 Gemmix SGB Storage and Distribution Cambridge Road (PC6/10 & 11-09)) – concrete batching plant – amendments: vehicle tracking plan and car parking spaces – **for information only.**

S/1621/09 Mr Luke Edwards 49 Cambridge Road – alterations and extension to form a one bedroom flat and two bedsits - **refuse.**

**Although the alterations to the building were considered to be an improvement it was agreed to refuse the application on the following grounds:**

- **reduction in car parking spaces for customers and staff of the hairdressing salon**
- **the refuse / cycle store is out of character with the street scene.**

## 7 Land Group update (PC7/11-09)

Minutes of the confidential business held on 19 November 09 were received.

[As the minutes of 2 November had not been circulated these would be considered for approval at January meeting].

RHC and RTS signed the S106 Agreement for the proposed retirement village on the former EDF site. Urban Renaissance Villages (URV) has just submitted the Reserved Matters planning application. The next issue facing the parish is whether to accept the land/lease for the playing fields or instead to accept the Recreation Sum (£200,000). A decision would have to be made within three months after URV has given the parish notice of Implementation (according to URV, the parish should receive notice of Implementation in the April-May 2010 time frame).

Council would consult with clubs affiliated to MCC. To be discussed fully in January.

Decision notice (16/1-09) Helical (Milton) Ltd - Former EDF Depot and Training Centre Ely Road Milton – outline planning application for the demolition of existing buildings, removal of existing pylons/mast etc from training grounds & construction of 101 retirement units (including restoration of north lodge for use as a retirement dwelling) 1 warden’s unit, visitor accommodation, central facilities building, provision of formal & informal open space, associated landscaping & improvements to the existing access - **approved**. [Conditions attached to minutes].

Landbeach Road land: Council’s Planning Application S/1600/09 for change of use from agricultural to recreation land (to extend the time limit for implementation) – land south of Stanton Farm. Application for the sports pavilion not yet processed as Design and Access Statements were needed.

Further land issues

**AGREED at 8.33pm [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business.**

The meeting re-opened at 8.37pm.

**8 Historical Milton / Archives (PC5/11-09)**

JEC had recently travelled to Eire solely to bring back photographs and slides of old Milton (PC5/11-09). She was scanning in copies and was keeping them and other historical documents on behalf of the village. It was hoped that these could eventually be stored in the office archive room. JEC intended to organise meetings to share the pictures with the village. It was the intention of JEC and the clerk’s office to put some of the photographs on the web.

JEC left the room.

**AGREED to use the History/ Millennium Fund to:**

- 1 reimburse JEC for travelling expenses to retrieve photographs and slides of old Milton.**  
[The cost of the flights was £89.26 & the bus across Ireland £26.27].
- 2 give the clerk and JEC the authority to spend up to £100 on artefacts / scanning documents and related activities.**
- 3 scan in Parish Council (photocopied) minutes from 1894 -1950 at 12 pence per sheet.**  
[JEC photocopied these some years ago and the copies are in the safe. The originals are at Shire Hall].

The chairman expressed Council’s thanks to JEC for making the huge effort to secure the photographs and to bring them back to Milton as they were important for the history of the village.

**9 Community Care – the minutes of the Community Care meeting held on 19 November 09 were received.**

The clerk understood that the Charities had approved a grant of £2000 toward the Community Care scheme.

**10 Parish Plan update (PC14/11-09)**

**Neighbourhood Watch** – 19 attended the re-launch of the scheme at a meeting held on 13 November.

Website: [www.milton-neighbourhood-watch.org.uk](http://www.milton-neighbourhood-watch.org.uk). Link to this website was on the Council website

**Communications Group** – continuing to look at the style and content of the website. It was hoped that the group would have examples to show at the February meeting.

**11 Milton Community Centre [MCC] update (PC15/11-09)**

Grant application to WREN had been submitted. RJF and members of staff were due to meet a representative of WREN to discuss further issues. Decision would be made by mid March.

Grant applications to Donarbon and SCDC would be made.

JEC offered to help with searching possible grant funders.

**12 County Councillor’s report**

Stagecoach bus service changes - postponed because of the delay in the opening of the Guided Bus.

Guided bus – there was an overrun on the contract price. CCC would have to pay only a small percentage of the increase.

Park & Ride lighting - the new extension has now been equipped with proper lighting. MW would find out if the number of lights could be reduced or turned off late at night.

County Council Budget - the situation looks extremely serious in terms of many County Council services in 2010-2011 and subsequent years.

Community Engagement Strategy - the finalised plan will be completed in the New Year and MW will advise Council of the content. Meanwhile, he is happy to help with the Community Engagement Strategy for Milton as required for re-accreditation for Quality status.

Traffic calming (PC5/11-09) – Girton had rejected the experimental scheme which would now take place in Melbourn.

Signing Butt Lane (PC14/6-09) – MW would report to the clerk about the additional signs promised for Butt Lane.

**13 District Councillors' reports**

Sewage Chesterton Fen (PC16/10-09) – HMS and RTS were due to meet with representatives of AWA on 8 December. HMS had been informed that AWA would reject the application as the dwellings were caravans and not permanent buildings. SCDC Planning department would provide legal help to fight an appeal if necessary.

Budget – Cabinet had proposed cuts to the sheltered housing scheme wardens service. Full Council voted against making any warden redundant.

Planning – wind turbine farm at Wadlow West Wrating had been granted on appeal. Another wind turbine project at Linton was going to appeal also.

Guided bus – lights at stations throughout the night were shining into houses. Members felt that this set a poor example. Contractors must shield the lights. Noted that once the bus is running the lights would be switched off at 11pm.

S106 Rowing Lake (PC6/11-09) – no response to Council's letter yet received. Land Drainage bye laws received.

Community Care Grants – Age Concern had expressed concern that these grants would be reduced from 2011. Age Concern may have to pay half.

Donarbon – district councillors had visited the site. Donarbon would welcome visits from Parish Councils. Suggested that a visit is considered in about six months.

**14 Bills for Payment and Money Received**

**CONFIRMED AND AGREED** payment of cheques 100148 – 100168 and minibus 300004. (1 abstention).

**15 Correspondence**

CCC - review the Cambridge Core Traffic Scheme - Stage 4. For more information see website <http://www.cambridgeshire.gov.uk/transport/projects/cambridge/core4perception>. Comments to Core4@cambridgeshire.gov.uk 11 December 2009.

NHS - Keeping in Touch (newsletter)

CPALC - Autumn 2009 Bulletin and details of Big Lottery Fund – grants available

**16 Dates of Next Meetings**

Planning – cancelled; Maintenance - 14 December; Council - 4 January.

**17 Items and Reports for January agenda** (to be received by Tuesday 22 December)

Seasons greetings to all.

The meeting ended at 9.30pm

Signed.....Date.....

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**4 Public Participation – members of the public are invited to speak**

## 5 Clerk's/Chairman's report

Mere Way improvements – phase 1 (near A14) completed. Phase 2 (strengthening gates, hardening surface, cutting back trees, gapping up hedges and signage) are all dependent on funding.

Double yellow lines – David Lines, CCC is working on a scheme. We must give an undertaking that we have conducted appropriate informal local consultation. CCC cannot secure any funding under S106 from the Gemmix application.

HCV issues – previously circulated. Do we have any comments to make? Consultation ends 29 January.  
Also: Countywide Advisory Freight Map – consultation ends 5 February. **Any comments?**

Archaeology – “I wish to express my gratitude to the Parish Council for the receipt of a cheque for £170 towards the cost of producing the two outstanding reports of three, on recent archaeological investigations at Long Meadow and Hill Close off Fen Road, Milton. I hope to have copies of the two reports available in the next week. A re-vamp of the earlier report you had for assessing its merit of a grant for £80 which I subsequently received, is also being processed but not quite sure when I will receive this to forward you a copy - not too long I hope. The issue of the two grants of £80 and £170 now concludes the total of £250 allocated to me in 2009 for archaeology.”

Office – Jane and I have agreed on a computer from WOC and copier/printer from CBS – cost ??

Community service – MCC received this letter from office of children & young people's service CCC:

“I am writing on behalf of the Youth Offending Service. We are looking to place young people of 15 to 18 years old to complete a court order that has been made against them. The work they are required to do must benefit the community. What we do is free of charge. All you pay for is materials. So things like Decorating, gardening, litter picking, leaf clearing, painting, and minor maintenance, are the normal duties we do on a regular basis.

The work parties are professionally supervised. In the main, the work we do is normally carried out at weekends. Though sometimes, circumstances allowing we can arrange the work to be done in the week, and on school holidays.

If you feel we can be of some benefit to you, please do not hesitate to contact us. We look forward to hearing from you.”

**Is this something we would like to be involved in and if so how?**

Provision of salt bins – CCC are offering to provide salt bins at £100 per bin. We would have to be responsible for spreading the salt. CC will fill the bins.

Community Facilities Audit - this report has been approved by the Portfolio Holder who agreed that the Council should adopt an “informal” standard for community facilities of 111m<sup>2</sup> per 1000 population. This standard can now be used by officers to help inform negotiations with developers for section 106 contributions towards indoor community facilities such as village halls and youth centres. This will start from 1st January 2010.

Cambridge Past, Present & Future – is a charity and has sent its response to draft review of Regional Spatial Strategy, membership bulletin and **invitation to apply for membership at £35 per year**.

Dog bin – the lid on the dog bin at the entrance to the MCC car park is missing. **I propose that we purchase a new bin – cost c£80.**

Anti-social behaviour – letter received from resident at northern end of village complaining about vandalism etc. I have passed this on to the police and replied to the resident.

## 6 Planning

Appeal (PC6/11-09) – Mr C Goldsmith – land between A14 Eastbound slip on-slip road and Cambridge Road – against refusal to grant planning permission for Turnstone Estates Ltd to build a 120 room hotel and restaurant together with associated parking and infrastructure - **dismissed. Inappropriate development which by definition is harmful to the Green Belt. Significant harm to the openness of the Green Belt and its purpose of checking unrestricted sprawl of large built-up areas.**

Appeal – Mr J Hammond (PC6/12-09) against refusal of pp for demolition of bungalow and erection of dwelling at 53 Cambridge Road.

Decisions received:

Trinity College 310 Science Park (P5/9-09) – extension to form new offices and communal atrium area – **approved. Conditions: Landscaping, external materials, surface water drainage, Travel Plan and cycle parking, use of machinery and various conditions relating to construction works, removal of trees, shrubs and hedgerows, water conservation strategy, schemes for public art and transport infrastructures, scheme of ecological enhancement, external lighting and energy audit.**

Maple Cottage Veterinary Surgery 26 Cambridge Road (PC8/9-09) – extension to practice - **approved. Hard and soft landscaping to be approved. Overnight accommodation of animals for veterinary care purposes only to be within confinement of 26 and 26a Cambridge Road.**

Gemmix (PC6/11-09) – at SGB Storage and Distribution Cambridge Road concrete batching plant - **approved. Conditions refer to hours of operation, external lighting, route plan for hgv's, wheel wash strategy, pollution control and premises to be used as concrete batching plant only.**

New applications:

S/1621/09 Mr Luke Edwards 49 Cambridge Road (PC6/12-09) – alterations and extension to form a one bedroom flat and two bedsits – **application withdrawn.**

S/1740/09 College of West Anglia (494/11-07) – variation of condition 3 of pp S/1769/07 to allow retention of the Leonard building and double classroom

S/1741/09 Ms F Roberts land to the east of 48 Fen Road – erection of single storey dwelling

S/1804/09 Mr Paul Newton 34 Butt Lane – demolition of single storey extension to rear and construction of new two storey extension

C/11/40/072 Dr PE Noon River Manager Cam Conservators – tree works along haltingway towpath (conservation area)

## 7 Land Group update – minutes of the confidential business held on 2

**November** (attached in buttercup – omitted in December)

Minutes from 8 & 11 December Land Group meetings (attached in buttercup)

**Proposal [Public Bodies (Admission to Meetings) Act 1960] to exclude members of the public to this item as publicity would prejudice the public interest by reason of the confidential nature of the business**

## 8 A14 widening – Council's response

SCDC's response previously circulated by email.

Notes from 9 & 16 December Ad Hoc Group meetings are attached in light green.

E-mail from John Clarke of Costain Skanska (representing the Highways Agency).

Enclosed you will also find a DVD of the Environmental Statement for the scheme.

Discussion items:

- Comments on Scheme to be sent to Highways Agency
- Possibility of offsite planting at various locations

## 9 SCDC – Community Transport Strategy (previously circulated by email) – Council’s response

## 10 Maintenance – to receive the minutes of the Maintenance Committee meeting held on 14 December 2009

Minutes of the Maintenance Meeting of Milton Parish Council held on Monday 14 December 2009 at 7.30pm in the Bowls Pavilion

**Present:** RH Chapman (chairman) JE Coston R Day M Ellwood SC Humphreys B Jefferson IF May  
RLE Waters  
WD Booth M Desvaux E Spong  
In attendance RT Summerfield  
I Jones, Neighbourhood Watch Co-ordinator and the clerk

1 **Apologies for absence** D Chamberlin.

2 **Public Participation** – I Jones had received numerous messages about recent ‘break-ins’ at the allotments and attended to consider options available to overcome these problems.

3 **Declarations of Interest** – personal and/or prejudicial – ME, RD and SCH cemetery - personal (relatives buried in the cemetery).

4 **Minutes** – the Minutes of the meeting held on 28 September 2009 were approved and signed as a true record.  
Grass cutting contract (M11/9-09) – contract price + 2% £23,169 + VAT (Min PC12/11-09 refers).  
SCDC areas – Recreation Close and Walkling Way (M11/9-09). Noted that portfolio holders and officers were keen to explore but as the current contract runs until 31 March 2012 no wholesale changes could be made until that time. The clerk had been unable to make contact with the officer at SCDC to discuss.  
Tree works had recently taken place (M10/9-09) (Min PC11/11-09 refers).  
Meeting room electrical works (M13/9-09) - to be discussed again by Council and MCC with a view to put in budget for 2010/11 (Min PC9/11-09 refers).

5 **Cemetery - update** (M7/9-09)

Path – Charities to consider grant at March meeting. Noted that the Parochial Church Council had no objection to the path. RHC was due to meet a contractor to obtain a quotation for the work.

6 **Allotments – update** (M8/9-09)

Waiting list of 2 at present.

Car accident – cheque received (min PC12/10-09 refers).

There had been a spate of allotment thefts recently.

As a result various issues were discussed: gate was being left open regularly – replace the combination lock with a lock and key (deposit to be paid for the key), fit spring on gate and self locking mechanism.

Shed thefts: purchase large freight container, partition it off for the allotment holders to store all their valuable tools. Install CCTV. Install a perimeter fence. Paint anti vandal paint on top of fence.

The chairman felt that he could not take a recommendation to Council to spend a considerable amount of money to try to protect a remote and vulnerable site.

It was **AGREED** to advise all allotment holders of the following proposed guidelines which would be incorporated into the tenancy agreement:

- To make all allotment holders aware of the problem of thefts
- To stress the need to ensure that the gate is locked (especially– if no other person is on the site when leaving the site)
- Not to leave any tools on site
- To remind all allotment holders that they are responsible for their own security at the allotments.

The clerk would notify the allotment holders. **Action: the clerk**

### **Action points:**

- MD would continue to ask allotment holders to keep him informed by email of incidents. He would report back to Committee.
- The College of West Anglia would supply the allotments with manure till the end of February.
- IJ, MD and ES would provide a notice board for central communications at the allotments.
- Two large trees over hanging allotment on College side (south) of allotment were creating shade. RD and RLEW would visit the site and advise Council in January of any action needed.

Noted that Radio 4 (“Gardener’s Question Timer”) were planning to visit the allotment in Jan/Feb to do a feature on Foodshare!

**7 Play – update**

Noted that the City Services had not conducted an inspection recently. The clerk would monitor.

**8 Budget 2010/11**

Projected expenditure:	£
Grass cutting and maintenance	23,169
Tree works	2,000
Play (replacement bark needed)	3,000
Cemetery path and gate	1,750
Highways (bus shelters, litter picking)	<u>3,000</u>
<b>Total</b>	<b>32,919</b>

Electrical works meeting room – not maintenance budget.

**9 Date of Next Meeting – 29 March 2010**

The chairman wished the seasons greeting to all and a prosperous and ‘fruitful’ year - especially to the allotment holders.

The meeting ended at 8.40pm.

**Cemetery**

**- Quotation for path (M5/12-09 above) – to be advised**

- **Seat** – RD and RLEW having inspected the seat at the entrance to the cemetery and found that it is rotten. To repair it would cost £420 (wood itself costs £240). A replacement metal seat from David Ogilvie would cost £619.

**Proposal that the wooden seat be removed immediately (RHC has offered to do this) and that Council consider buying a metal seat @ 504.00 + vat, 1 No. leg extension set @ 20.00 + vat, 1 No. delivery @ 95.00 + vat + fitting.** The chairman has suggested that we may prefer to put the seat inside the cemetery. (A request for a seat was received some time ago).

- **Gate** - Residents have been having difficulty opening the pedestrian gate. RHC has repaired it.

**11 Parish Plan update**

**Environment Group**

- SCDC is very keen to establish a regular programme of Community Clean Up events throughout the district. This initiative, supported by DEFRA and Keep Britain Tidy, is based on The Big Tidy Up campaign (<http://www.thebigtidyup.org/>) and aims to encourage and support local community groups, including parish councils, housing associations, voluntary groups etc to become involved in tidying up their local environment e.g. local 'grot spots' affected by fly tipping, litter, graffiti, abandoned vehicles etc.

A Community Clear Up workshop is planned for February where Keep Britain Tidy would explain how to organise an event and the considerations that need to be taken into account to ensure it is safe and successful.

I have passed this to the Environment Group.

## Representative reports:

### 12 Milton Community Centre [MCC] update

The manager MCC has asked that Council confirm in writing that it is prepared to contribute up to £70k towards the community centre refurbishment costs.

[Previous discussions: Min 95/06: **AGREED** to have a meeting with MCC to discuss the Community Centre refurbishment as soon as possible; and to continue to include the £18,000 (amount of loan - now repaid) in the precept to help pay towards MCC refurbishments and recreation land.

Joint meeting 3 May 2006: MCC would formally agree these plans at its next meeting and was requesting a grant of £70,000 from the Parish Council.

Min 235/06: MCC requested a grant of £70,000 towards improvements to the Community Centre to accommodate a larger office and improved toilet facilities to meet Health and Safety standards.

Main concern: level of financial reserves. RTS as Finance Chairman gave his backing to the grant. £18,000 previously allocated for the PWLB loan was being included in the precept and would therefore replenish the reserves over 4 years from 2005/06.

**AGREED** to grant up to £70,000 towards the project. (10 votes in favour, 1 against and 4 abstentions)].

### 13 County Councillor's report

### 14 District Councillors' reports

### 15 Bills for Payment and Money Received (to be circulated)

### 16 Correspondence (can be read at 7.15pm or you may request copies)

**Red2Green** requesting donation of £100. - is one of Cambridgeshire's leading charities supporting people who are disabled, disadvantaged or vulnerable. We help older people with profound learning disabilities, adults with mental health problems, young people with autism and teenagers at risk of truancy.

**Guided Busway** Next forum meeting Room 3, Meadows Community Centre 7 pm on Thursday 14 January. December newsletter.

**SCDC** invitation to a forum of Parish Councils, Housing Associations and key Council personnel to examine the workings of SCDC's exception sites policy in light of recent experience and current market conditions.

The meeting will be known as the "Exception Sites Parish Review Group".

Date: Monday 18 January 2010

Time: 5.15-5.45pm - Registration & Tea/Coffee 5.45-7.25pm - Main Meeting

Venue: Council Chamber, SCDC

**ACRE** Community Action magazine Winter 2009

**NHS** Public consultation on the future of Musculoskeletal Services

**SARS** Suffolk Accident Rescue Service – appealing for financial support

### 17 Dates of Next Meetings

Planning and Finance - 18 January  
Council - 1 February

### 18 Items and Reports for February agenda (to be received by Friday 22 January)

*Jim Daniels*

Jim Daniels Clerk



The full set of agenda papers are available in the office or on the website

[www.miltonvillage.org.uk](http://www.miltonvillage.org.uk)